

City Council

Mayor Jill McLewis
Vice Mayor Sandra Maurer
Councilmember Phill Carter
Councilmember Neysa Hinton
Councilmember Stephen Zollman



City of Sebastopol

City Manager

Mary Gourley

mgourley@cityofsebastopol.gov

Administrative Services Director

Ana Kwong

akwong@cityofsebastopol.gov

Budget Committee

Vice Mayor Sandra Maurer
Councilmember Phill Carter

Enterprise Fund Oversight Committee

Councilmember Phill Carter - Chair
Greg Dabel – Vice Chair

JOINT MEETING
BUDGET COMMITTEE & ENTERPRISE FUND OVERSIGHT COMMITTEE
Meeting of Monday November 2, 2026
10:30 AM

Meeting Format: In-Person and Virtual/Remote Participation

The Zoom link is available for members of the public to provide comments or to view the meeting. A recording of the Zoom session will be uploaded to the City's website within 48 hours after the meeting concludes.

In Person Location: Sebastopol City Hall – 7120 Bodega Ave, Sebastopol, CA 95472

Remote/Virtual Zoom Link: To participate, please use the zoom option or telephone option listed below.

Topic: Joint Budget Committee & EFOC Meeting - November 2, 2026

Time: Nov 2, 2026 10:30 AM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86808902470>

Join and take notes

<https://us02web.zoom.us/j/86808902470?mynotes=on>

Meeting ID: 868 0890 2470

Passcode: 985970

One tap mobile

+16694449171,,86808902470#,,,,*985970# US

+16699006833,,86808902470#,,,,*985970# US (San Jose)

Call to Order

Roll Call

LAND ACKNOWLEDGEMENT: The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.

Public Comment – 2 minutes

CONSENT: The consent agenda consists of items that are routine in nature and do not require additional discussion by the Committee or have been reviewed by the Committee previously.

1. Approval of October 5, 2026 Joint Budget Committee and Enterprise Fund Oversight Committee Meeting Minutes

Responsible Department: Public Works

INFORMATIONAL ITEMS/PRESENTATIONS: *Informational Items or Presentations are items that are informational only and do not require action by the Committee. **Presentations should be limited to ten (10) minutes total in length of item (total length includes questions of Committee to presenter).***

2. Cost Allocation Plan (CAP) Consultant Interviews

The Budget Committee and Enterprise Fund Oversight Committee will conduct interviews of the three firms that submitted proposals in response to the City's Request for Proposals for Cost Allocation Plan consulting services. Each proposer will be provided approximately 30 minutes for its interview. The interview process will include a brief introduction/presentation by the proposer followed by standardized questions from the Committees. Each proposer will be evaluated using the same evaluation criteria and interview process.

Interview Schedule:

- **Proposer No. 1 – Government Consulting Partners – 10:35 a.m to 11:05 a.m.**
- **Proposer No. 2 – Matrix Consulting Group – 11:10 a.m to 11:40 a.m**
- **Proposer No. 3 – Wildan Financial Services – 11:45 a.m – 12:15 p.m.**

Responsible Department: Administrative Services

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR RECOMMENDATION)

3. Consideration and Recommendation to Establish a Water System Replacement Capital Improvement Program (CIP) Project

Water System Replacement CIP: Staff is proposing to establish a new Water System Replacement CIP project, similar to the existing Wastewater CIP 0616-24.08, to address the repair and replacement of water distribution system assets associated with paving projects, such as Strout Street, Eastside Avenue, and South Avenue.

Responsible Department: Public Works

4. Consideration and Recommendation of Well 4 Replacement and Mitigation Project Phase 2 Professional Services Agreement Amendment

Well 4 Replacement and Mitigation Phase 2 PSA Amendment: The proposed amendment would allow LSCE to proceed with Phase 2 of the project, including engineering design, plans, and specifications for the replacement well and associated mitigation. Phase 1, which included construction of the monitoring well, is complete and the resulting data is now available to proceed with Phase 2.

Responsible Department: Public Works

5. Consideration of a Request from the Society of St. Vincent de Paul District Council of Sonoma, Inc. (SVDP) to Defer Payment of Development Impact Fees for the Gravenstein Commons Project, 845 Gravenstein Highway North (Application No. 2025-0037)

Gravenstein Commons Development Impact Fee Deferral: SVDP has requested to defer payment of \$360,290 in remaining development impact and related fees. Staff recommends deferring only the \$299,596 in Park Improvement and Traffic Impact Fees, payable in two annual installments, while requiring the remaining \$60,694 in General Government, Fire Facilities, and State Strong Motion Instrumentation fees to be paid before issuance of the Certificate of Occupancy. The deferred balance would be secured by a recorded deed of trust.

Responsible Department: Building

6. Approval of Special Event Fee Waiver for Trashlantis Event and Turkey Trot

Consideration of requests to waive applicable City Special Event Permit fees for the Trashlantis Festival in the amount of \$1,800 and the Kiwanis Turkey Trot in the amount of \$400.

Responsible Department: Public Works

7. CITY STAFF REPORTS/COMMUNICATION/NEXT STEPS / FUTURE MEETINGS

- Department Updates
- Next meeting dates

- TBD
- Future agenda items for consideration

8. ADJOURNMENT OF MEETING

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: building@cityofsebastopol.gov or to the City Clerk's Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator's Office at (707) 823-8597, via email at building@cityofsebastopol.gov or by mailing such a request to the ADA Coordinator's Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

Government Code Section 54953.

- (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.
- (b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.
- (2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

This in person and virtual/remote meeting is compliant with the Governor's Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City meetings as long as required notice and posting is conducted per the Brown Act.

Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.

Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

How can I provide Public Comment on Zoom?

The Chair of this meeting will request public comment.

USING A COMPUTER OR SMART PHONE:

- Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand and you would like to speak.
- City staff will unmute your microphone when it is your turn to provide public comment.

- *A prompt will appear to confirm you would like to be unmuted. Once you accept the prompt, you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again.*

USING A REGULAR PHONE:

- *Dial *9 (star 9), this will notify City staff that you have “raised your hand” for public comment.*
- *City staff will unmute your microphone when it is your turn to provide public comment. *6 (star 6) is used to mute/unmute.*
- *You will hear “you are unmuted” and then you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again*