City of Sebastopol

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Enterprise Fund Oversight Committee of Monday May 11, 2026

Call to Order 9:11am
Roll Call
Phill Carter – Councilmember – Chair
Greg Dabel – EFOC member – Vice Chair
Kate Haug - EFOC member
Mary Meihaus – EFOC member
Oliver Marks - EFOC member

Staff:
Mary Gourley – Interim City Manager
Ana Kwong – Administrative Services Director
Oriana Hart – Public Works Director
Torran Korman – Administrative Technician 1

LAND ACKNOWLEDGEMENT: The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.
Public Comment – 2 minutes

CONSENT: The consent agenda consists of items that are routine in nature and do not require additional discussion by the Committee or have been reviewed by the Committee previously.

1. NONE
No items were on the consent calendar.

2. APPROVAL OF MINUTES:
- Committee meeting: This item is to approve the April 28, 2026, meeting minutes.

Minutes approved unanimously.

3. SUBCOMMITTEE REPORTS:
This item is to review the reports from the Finance and Infrastructure Subcommittees, as well as the final report the Committee will submit to Council.
- Finance subcommittee report

Members Kate Haug and Mary Meihaus presented the Finance Subcommittee report, briefly highlighting the key points of the report by going through the numbered items without discussing the sub points in detail. The subcommittee noted the following revisions to their report: Item 2a correct 2015/2015 to 2015/2016, and update item 13's title to align with 13a, b, and c. Mary Meihaus made a comment that the percentage breakdowns in the FY 14/15 staffing allocations on page 10 of their report no longer are given in current reports and would like to see that in the future. Member Phil Carter asked the Finance Subcommittee for their four most important items in the report. Their most important recommendations were: Not using any of the Clearsource options for the Cost Allocation Plan, a better time tracking system for employees, refunding of the attorneys fees to the general fund, and eliminating tiered water prices until we have the data to determine the true costs.

- Infrastructure subcommittee report

Members Greg Dabel and Oliver Makrs presented the Infrastructure Subcommittee report focusing on infrastructure reliability, legal compliance, and long-term planning of capital improvement projects. Their presentation highlighted that the water system overall is in good shape while the stormwater system is not, as well as the fact that infiltration of rainwater into the sewer system is a major cost issue. Member Phil Carter asked for the Subcommittee for their most important recommendations in the report. Their most important recommendations were: Finding the funding for more capital improvement projects, reducing infiltration of rainwater into the sewer system, and adopting a new policy where residents pay the credit card fees for paying their bills online. Oliver Marks made an additional comment that the City needs to ensure it is doing improvement projects in a logical order such as not paving over roads before the infrastructure beneath has been repaired or updated. Oriana Hart went over current plans for repaving and stated City will be inspecting sewer and water lines before repaving. All recommendations were unanimously supported by Committee members.

4. NEXT STEPS / FUTURE MEETINGS

- Next meeting dates

Committee discussed presentations to Council at the June 2nd City Council meeting deciding that each subcommittee will be given four minutes to present, with two minutes for questions after both are done, to stay within the allotted ten minutes.

No future meeting was scheduled.

- Future agenda items for consideration

As no future meeting was scheduled, no future agenda items were discussed.

5. ADJOURNMENT OF MEETING

10:16am

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: building@cityofsebastopol.gov or to the City Clerk's Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator's Office at (707) 823-8597, via email at building@cityofsebastopol.gov or by mailing such a request to the ADA Coordinator's Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

If you have any questions regarding this meeting, please contact the City at citypw@cityofsebastopol.gov or please call: 707-823-5331. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the Committee are public records and will be made available for review at 714 Johnson Street, Sebastopol, CA during normal business hours