



**CITY OF SEBASTOPOL CITY COUNCIL**

**AGENDA ITEM REPORT FOR MEETING OF: June 16, 2026**

=====

**To:** Honorable Mayor and City Councilmembers  
**From:** Oriana Hart, Public Works Director  
**Department:** Public Works  
**Subject:** Award of Construction Contract for Digouts and Repair Pavement Improvement Project (CIP #0520-22.09)

=====

**RECOMMENDATIONS:**

The item is to request Council adopt a resolution to accept the bid and award the construction contract for the Citywide Digouts and Repairs Project to QA Constructors and authorize the City Manager to execute the contract and approve change orders up to 20% of the Total Contract Award, if needed.

**PROCESS OF AGENDA ITEM:**

- a. Presentation by staff
- b. Council questions and discussion
- c. Public comment
- d. Council deliberation and action

**EXECUTIVE SUMMARY:**

The Citywide Digouts and Repairs Project consists of localized pavement rehabilitation and roadway repair improvements at various locations throughout the City of Sebastopol. The work generally includes removal of failed pavement sections, full-depth roadway digouts, placement of compacted hot mix asphalt concrete, traffic control, and associated roadway restoration work.

The project was publicly bid in accordance with the California Public Contract Code. Bids were received and publicly opened on May 26, 2026. Staff reviewed the submitted bids and determined that QA Constructors is the lowest responsive and responsible bidder (Table 1). The Engineer’s Estimate for the Project was approximately \$324,000. The recommended contract award amount is \$361,948.

Table 1 – Summary of Bids Received on May 26,2026

| Contractor          | Base Bid Amount |
|---------------------|-----------------|
| QA Constructors     | \$361,948       |
| Hudson Construction | \$438,230       |

**BACKGROUND:**

The City maintains an ongoing pavement management and roadway maintenance program intended to preserve roadway infrastructure, improve public safety, and extend the useful life of City streets. On March 17, 2026, the City Council reviewed and approved the Final List of street locations for the Digouts and Repairs Project (CIP #0520-22.09), which identified roadway locations throughout the City requiring localized pavement rehabilitation and digout repairs. As part of this effort, the City identified multiple street segments throughout Sebastopol requiring localized pavement rehabilitation due to roadway deterioration, utility trench settlement, pavement failures, and isolated structural deficiencies.

**DISCUSSION:**

The Citywide Digouts and Repairs Project includes rehabilitative treatment of identified roadway sections involving removal of severely damaged pavement areas and placement of full depth compacted hot mix asphalt concrete resulting in a smoother and more stable roadway surface.



The project plans and specifications were prepared under the direction of the City Engineer and are based on the Council approved list of roadway repair locations throughout the City. The Project includes the primary work items of mobilization, traffic control, pavement removal, and placement of Hot Mix Asphalt (HMA).

The estimated project costs are summarized below:

| Description                          | Amount           |
|--------------------------------------|------------------|
| Construction Contract Award          | \$361,948        |
| Construction Contingency (20%)       | \$72,390         |
| Construction Management / Inspection | \$25,996         |
| <b>Total Estimated Project Cost</b>  | <b>\$460,304</b> |

The Project is funded through available roadway maintenance and/or Capital Improvement Program funding sources.

**STAFF ANALYSIS:**

Bids for the Citywide Digouts and Repairs Project were publicly opened on May 26, 2026. Staff reviewed the submitted bid documents for responsiveness, contractor licensing, DIR registration, bid security, and completeness. Following review of the bids received, staff determined that QA Constructors submitted the lowest responsive and responsible bid in the amount of \$361,948.

The Project specifications require completion of the work in accordance with the approved plans and specifications prepared for Contract No. 2026-01. Construction activities will generally consist of localized roadway excavation and pavement replacement at designated locations throughout the City. Traffic control measures will be implemented during construction to minimize impacts to the traveling public and adjacent properties. Construction management and inspection services will be performed by City staff and/or consultant support as needed.

Staff recommends inclusion of a 20% contingency to address unforeseen field conditions and quantity adjustments commonly associated with pavement rehabilitation projects. This contingency is higher than the typical industry standard of 10% because the project did not include a formal design phase. The repair locations identified for the project will be fully marked in the field after contract award, and the extents of pavement failure may be significantly larger than originally identified in 2025. As a result, the total square footage requiring removal and replacement may increase. Staff therefore recommends approval of the additional contingency to accommodate potential changes in pavement conditions and construction quantities.

**CITY COUNCIL GOALS/PRIORITIES/AND OR GENERAL PLAN CONSISTENCY:**

This agenda item represents the City Council goals/priorities as follows:

- Goal 3 – Infrastructure. Maintaining high quality infrastructure, facilities and services includes repairing/ replacing outdated city facilities, improving streets, stormwater and wastewater infrastructure.

This agenda item represents the City Council General Plan Consistency (if applicable):

- Circulation CIR 1-11: Provide high quality regular maintenance for existing and future transportation facilities including streets, sidewalk, and paths.

**PUBLIC COMMENT:**

As of the preparation of this staff report, no public comments have been received on this item. Any comments received after distribution of the report will be provided to the City Council as supplemental materials. Public comment will also be accepted during the meeting.



**COMMUNITY OUTREACH:**

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date. As of the writing of this staff report, the City has not received any public comment on this item. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

**FISCAL IMPACT:** The total project cost, including contingency, is \$460,304. The adopted CIP project budget is \$500,000 with funding sources detailed in the accompanying chart from the adopted Fiscal Year 2026-27 CIP budget report.

**RESTATED RECOMMENDATION:**

The item is to request Council adopt a resolution to accept the bid and award the construction contract for the Citywide Digouts and Repairs Project to QA Constructors and authorize the City Manager to execute the contract and approve change orders up to 20% of the Total Contract Award, if needed.

**CITY COUNCIL OPTION(S):**

- 1. Reject all bids and do not award the Construction Contract.
- 2. Award the Contract to QA Constructors for the Digout & Repair Project

**ATTACHMENT(S):**

- 1-Resolution
- 2 – Contract Award

APPROVALS:

|  |  |
|--|--|
| Department Head Approval:                        | Approval Date: 5/26/26   |
| CEQA Determination (Planning):                   | Approval Date: 5/26/26   |
| Administrative Services (Financial)              | Approval Date: 5/26/26   |
| <u>Costs authorized in City Approved Budget:</u> | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A |
| Account Code (If applicable)                     | <u>Funds 100</u>   |
| City Attorney Approval:                          | Approval Date: 5/28/26   |
| City Manager Approval:                           | Approval Date: 5/26/26   |