

City Council

Mayor Jill McLewis
Vice Mayor Sandra Maurer
Councilmember Phill Carter
Councilmember Neysa Hinton
Councilmember Stephen Zollman

Budget Committee

Vice Mayor Sandra Maurer
Councilmember Phill Carter



City of Sebastopol

Agenda Item Number 2

Interim City Manager
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@cityofsebastopol.gov
Administrative Services Director
Ana Kwong
akwong@cityofsebastopol.gov

Enterprise Fund Oversight Committee

Councilmember Phill Carter - Chair
Greg Dabel – Vice Chair

Joint Meeting of Tuesday April 28, 2026

BUDGET COMMITTEE & ENTERPRISE FUND OVERSIGHT COMMITTEE MINUTES FOR MEETING OF April 28, 2026

Call to Order 9:12am

Roll Call

Budget Committee:

Sandra Maurer – Vice Mayor
Phill Carter – Councilmember

Enterprise Fund Oversight Committee:

Phill Carter – Councilmember – Chair
Greg Dabel – EFOC member – Vice Chair
Kate Haug - EFOC member (arrived at 9:20am)
Mary Meihaus – EFOC member (Absent)
Oliver Marks - EFOC member

Staff:

Mary Gourley – Interim City Manager
Ana Kwong – Administrative Services Director
Oriana Hart – Public Works Director
Torrin Korman – Administrative Technician 1

LAND ACKNOWLEDGEMENT: The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.

Public Comment – None

GHD WATER MASTER PLAN PRESENTATION: This item is to review the water master plan presented by GHD (Public Works Director)

GHD provided an overview of the Water Master Plan to be presented to City Council next month. The committee requested that GHD add an additional line item for the Well 6 water treatment system on slide 10. The committee also requested that GHD include cost estimates for non-routine repairs and items, distribute an Excel spreadsheet containing the prioritized list of needed repairs, and organize that list from highest to lowest priority.

CONSENT: The consent agenda consists of items that are routine in nature and do not require additional discussion by the Committee or have been reviewed by the Committee previously.

1. Approval of joint Budget Committee & Enterprise Fund Oversight Committee meeting of April 6, 2026 - Given the 10:00am hard top and the duration of the GHD Water Master Plan presentation, there was insufficient time to hear this item.

INFORMATIONAL ITEMS/PRESENTATIONS: *Informational Items or Presentations are items that are informational only and do not require action by the Committee. **Presentations should be limited to ten (10) minutes total in length of item (total length includes questions of Committee to presenter).***

2. Water tower revenue and rates (Administrative Services/Public Works) - **Given the 10:00am hard top and the duration of the GHD Water Master Plan presentation, there was insufficient time to hear this item.**
3. Cost Allocation Plan Breakdown of departments of indirect costs to the enterprise funds (Administrative Services) **Given the 10:00am hard top and the duration of the GHD Water Master Plan presentation, there was insufficient time to hear this item.**
4. Credit Card Analysis: This item provides an analysis of the City’s credit card transaction fees, including transaction volumes, processing costs, and cost differences between payment methods, to inform policy discussions on cost recovery and payment options. **Given the 10:00am hard top and the duration of the GHD Water Master Plan presentation, there was insufficient time to hear this item.**

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION)

5. **NONE**

6. **NEXT STEPS / FUTURE MEETINGS**

- Next meeting dates
 - May 4, 2026 – Budget Committee
 - May 11, 2026 – Budget Committee
- Future agenda items for consideration

7. **ADJOURNMENT OF MEETING 10:05am**

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: building@cityofsebastopol.gov or to the City Clerk’s Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator’s Office at (707) 823-8597, via email at building@cityofsebastopol.gov or by mailing such a request to the ADA Coordinator’s Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

Government Code Section 54953.

- (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.
- (b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.
- (2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

This in person and virtual/remote meeting is compliant with the Governor’s Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City meetings as long as required notice and posting is conducted per the Brown Act.

Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.

Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

How can I provide Public Comment on Zoom?

The Chair of this meeting will request public comment.

USING A COMPUTER OR SMART PHONE:

- *Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand and you would like to speak.*
- *City staff will unmute your microphone when it is your turn to provide public comment.*
- *A prompt will appear to confirm you would like to be unmuted. Once you accept the prompt, you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again.*

USING A REGULAR PHONE:

- *Dial *9 (star 9), this will notify City staff that you have "raised your hand" for public comment.*
- *City staff will unmute your microphone when it is your turn to provide public comment. *6 (star 6) is used to mute/unmute.*
- *You will hear "you are unmuted" and then you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again*