

## City Council

Mayor Jill McLewis  
Vice Mayor Sandra Maurer  
Councilmember Phill Carter  
Councilmember Neysa Hinton  
Councilmember Stephen Zollman



City of Sebastopol

## Agenda Item 1

Interim City Manager  
Assistant City Manager/City Clerk, MMC  
Mary Gourley  
[mgourley@cityofsebastopol.gov](mailto:mgourley@cityofsebastopol.gov)  
Administrative Services Director  
Ana Kwong  
[akwong@cityofsebastopol.gov](mailto:akwong@cityofsebastopol.gov)

## Budget Committee

Vice Mayor Sandra Maurer  
Councilmember Phill Carter

Meeting of Monday March 30, 2026

## BUDGET COMMITTEE & ENTERPRISE FUND OVERSIGHT COMMITTEE MINUTES FOR MEETING OF March 30, 2026

Call to Order: 10:32am

### Roll Call

Sandra Maurer – Vice Mayor  
Phill Carter – Councilmember  
Oliver Marks – EFOC Member  
Greg Dabel – EFOC Member  
Mary Meihaus – EFOC Member  
Mary Gourley – Interim City Manager  
Ana Kwong – Administrative Services Director  
Oriana Hart – Public Works Director

**LAND ACKNOWLEDGEMENT:** The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.

### Public Comment:

Committee received public comments via Zoom from Mary Cohn who expressed concerns regarding water and sewer costs. Committee also received public comments from Lee Mathias via Zoom regarding Clear Source's approach to the cost allocation plan and how it may not align with the requirements of Prop 218.

### Agenda Items:

1. Approval of Budget Committee Meeting Action Minutes of March 9, 2026  
Responsible Department: Administrative Services  
Meeting minutes approved unanimously
2. Approval of Enterprise Fund Oversight Committee Meeting Action Minutes of March 2, 2026  
Responsible Department: Public Works  
Meeting minutes approved unanimously
3. Cost Allocation Plan Options  
Responsible Department: Administrative Services  
Clear Source consultant gave presentation on cost allocation plan outcomes. Consultant recommended City move forward with scenario A. Committee unanimously voted to recommend Council goes with Option A with a 2.5% inflation factor based on CPI.

4. Preparation of the Sewer System Master Plan Update by GHD Inc.  
Responsible Department: Public Works  
City received two proposals for this work, however, one company did not respond to any attempts at contact after submitting their proposal. City to move forward with GHD who is also doing the Water Master Plan. No action taken.
  
5. Llano Trunk Line Rehabilitation Project – Financing Options  
Responsible Department: Public Works  
Committee recommends Council agrees to a 10-year repayment period with a fixed interest rate, no penalty for early pay off, and the option to ratify the agreement upon Santa Rosa obtaining grant funding for the project. Action unanimously agreed on.
  
6. FY26-27 Proposed Enterprise Fund Operating Budget  
Responsible Department: Public Works
  - a. Water Fund (Operating & Capital)
  - b. Wastewater Fund (Operating & Capital)Items 6a and 6b were tabled for the April 7 meeting as new information came in after the agenda had been posted and the items became outdated and incorrect. No action taken.
  
7. Future meeting schedules:  
April 6, 2026 – 10:30AM – Joint Meeting  
April 20, 2026 – 10:30AM  
May 11, 2026 – 10:30AM  
Responsible Department: Administrative Services
  
8. Current Meeting Recap  
Responsible Department: Administrative Services

**Adjournment 1:13pm**

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: [building@cityofsebastopol.gov](mailto:building@cityofsebastopol.gov) or to the City Clerk's Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator's Office at (707) 823-8597, via email at [building@cityofsebastopol.gov](mailto:building@cityofsebastopol.gov) or by mailing such a request to the ADA Coordinator's Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

Government Code Section 54953.

- (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.
- (b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.
- (2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

*This in person and virtual/remote meeting is compliant with the Governor's Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City meetings as long as required notice and posting is conducted per the Brown Act.*

*Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.*

*Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).*

*(b) As used in this section:*

*(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:*

*(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.*

*(B) Engaging in behavior that constitutes use of force or a true threat of force.*

*(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.*

*How can I provide Public Comment on Zoom?*

*The Chair of this meeting will request public comment.*

*USING A COMPUTER OR SMART PHONE:*

- Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand and you would like to speak.*
- City staff will unmute your microphone when it is your turn to provide public comment.*
- A prompt will appear to confirm you would like to be unmuted. Once you accept the prompt, you will have two minutes to provide public comment.*
- Once your public comment has ended, you will be muted again.*

*USING A REGULAR PHONE:*

- Dial \*9 (star 9), this will notify City staff that you have "raised your hand" for public comment.*
- City staff will unmute your microphone when it is your turn to provide public comment. \*6 (star 6) is used to mute/unmute.*
- You will hear "you are unmuted" and then you will have two minutes to provide public comment.*
- Once your public comment has ended, you will be muted again*