

City Council

Mayor Jill McLewis
Vice Mayor Sandra Maurer
Councilmember Phill Carter
Councilmember Neysa Hinton
Councilmember Stephen Zollman



City of Sebastopol

Agenda Item Number 1
Interim City Manager
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@cityofsebastopol.gov
Administrative Services Director
Ana Kwong
akwong@cityofsebastopol.gov

Budget Committee

Vice Mayor Sandra Maurer
Councilmember Phill Carter

Meeting of Monday March 9, 2026

BUDGET COMMITTEE MINUTES FOR MEETING OF March 9, 2026

Call to Order: 10:33am

Roll Call

Sandra Maurer- Vice Mayor
Phill Carter- Councilmember
Mary Gourley- Interim City Manager
Ana Kwong- Administrative Services Director
Oriana Hart – Public Works Director
Sean McDonagh- Police Chief – attended via zoom

LAND ACKNOWLEDGEMENT: The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.

Public Comment: None

Agenda Items:

1. Approval of Budget Committee Meeting Action Minutes of March 2, 2026
Responsible Department: Administrative Services
 - Meeting minutes approved unanimously
2. Special Event Fee Waiver – Kiwanis Club April 4th Easter Egg Hunt
Responsible Department: Public Works
Vice Mayor Maurer and Councilmember Carter supported the fee waiver. The item will be considered by the full City Council on April 7, 2026 meeting
3. FY26-27 Preliminary Budget Review and Discussion
Responsible Departments: Administrative Services
Staff presented an overview of the General Fund. As discussed at the meeting, the preliminary General Fund budget reflects an estimated deficit of approximately \$753,000. Several revenue assumptions remain in the estimate stage and may be subject to adjustment as additional information becomes available.

Based on the budget as currently proposed, achieving a balanced budget would require an across-the-board reduction of approximately five percent (5%). The Interim City Manager indicated that each department will revisit its respective budget to identify potential reductions and outline what a “bare-bones” budget would look like.

In some cases, reductions may be limited due to mandated or compliance-related requirements. Nonetheless, a more detailed review of departmental budgets will be necessary, as the City Council’s stated goal is to adopt a balanced budget.

4. Future Meeting Schedules

Responsible Department: Administrative Services

- March 30, 2026 at 10:30am- 3rd Joint meeting (Budget Committee/Enterprise Fund Oversight Committee Meeting)
- April 6, 2026 at 10:30am- 4th Joint meeting (Budget Committee/Enterprise Fund Oversight Committee Meeting)
- April 20, 2026 at 10:30am- 5th Budget's Committee Meeting
- May 11, 2026 at 10:30am- Catch All Meeting

5. Current Meeting Recap

Responsible Department: Administrative Services

Adjournment: 12:07pm