Received 12/23/2025

City of Sebastopol

TREE REMOVAL PERMIT

Application and Checklist

Planning File #: _____
Date Filed: _____
Total Fee Paid: $_____
Received by: _____
Date Application Deemed Complete: _____

PROJECT INFORMATION

ADDRESS: 8100 Valentine Ave, Sebastopol
ASSESSOR'S PARCEL #: 004-510-054
PARCEL AREA: 2.96 acres

APPLICANT OR AGENT:

Name: Grupe Investment Company, Inc.
Email Address: rtoste@grupe.com
Mailing Address: 3255 West March Ln, Suite 400
City, State, Zip: Stockton, CA 95219
Phone: 209-473-6010
Fax: _____
Business License #: _____
Signature: _____

Date: 12-18-25

OWNER OF PROPERTY, IF OTHER THAN APPLICANT:

Name: The Church of Jesus Christ of Latter-Day Saints
Email Address: jeffrey.wayment@churchofjesuschrist.com
Mailing Address: 50 E North Temple Street 12th floor
City, State, Zip: Salt Lake City, Utah 84150-0022
Phone: 801-240-2159
Fax: _____
Business License # _____
Signature: _____
I certify that this application is being made with my consent.

Date: _____

Location Key	Species of Tree	Diameter at 4 1/2 feet	Area where tree is to be removed from?	Reason for Removal	Proposed Replacement
A					
B					
C					
D					
	Example listed below:				
Sample	(Q. Lobata) Valley Oak	22.5"	Back Yard near existing house	Large areas of decay in main trunk	4-15 Gallon live oaks, 2 here and 2 in the front yard

****PLEASE SEE ARBORIST INVENTORY REPORT FOR ABOVE DETAILS****

City of Sebastopol

The submittal information shall be provided to the Planning Department. All submittal information shall be presented along with the Planning Application form, required fees, and any additional information required by the Planning Department before the application can be accepted as complete.

Upon receipt of this information the Planning Department has 30 days in which to determine if the application is complete. Once the application has been deemed complete, the project can be scheduled for the Tree Board, or be acted on administratively, as applicable. The Tree Board meets on the 1st and 3rd Wednesday of each month at Sebastopol City Hall, 7120 Bodega Avenue, Sebastopol, at 4:00 p.m.

The applicant and/or his representative must be present for any meetings. Failure to do so may result in the application being continued.

Size Limit: Plans should not be larger than 30" x 42" trimmed. All plans shall be folding into a 9" x 11" size. **Unfolded plans will not be accepted.**

Scale: The scale used on submittal plans shall generally be at 1/8" = 1'0" for the architectural plans, 1" = 20' for site engineering plans. Include north arrow, the scale and bar scale on all plans.

[X] 1. **Application Form**:.....(1)
Completed and signed by applicant and property owner.

[X] 2. **Fee**:.....(1)
As defined on the fee schedule listed on the Master Planning Application form. Checks should be made payable to the City of Sebastopol.

[X] 3. **Location Map**:.....(1)
Indicate the subject parcel(s) and adjacent streets on an 8 1/2" by 11" map.

[X] 4. **Written Statement**:.....(1)
Written statement providing a description of tree(s) proposed to be removed.

[X] 5. **Site Plans**:.....(1 set)
Clearly show the location of the tree(s) proposed to be removed on the property.

[X] 6. **Site Photographs**:.....(1 set)
Clearly show the views of and from the project, including neighboring development. Include a key map indicating where the pictures were taken from and in what direction they were taken. Label the pictures accordingly. It is often desirable to provide the City with a series of overlapping photographs of the surrounding neighborhood that show a panoramic view. Polaroids or digital photos on a CD are acceptable.

City of Sebastopol

INDEMNIFICATION AGREEMENT

" As part of this application, applicant agrees to defend, indemnify, release and hold harmless the City, its agents, officers, attorneys, employees, boards and commissions from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul the approval of this application or the adoption of the environmental document which accompanies it or otherwise arises out of or in connection with the City's action on this application. This indemnification shall include, but not be limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the City's action on this application, whether or not there is concurrent passive or active negligence on the part of the City. If, for any reason any portion of this indemnification agreement is held to be void or unenforceable by a court of competent jurisdiction, the remainder of the agreement shall remain in full force and effect."

Applicant's Signature _____ Date Signed 12-18-25 Planning File No. _____

NOTE: The purpose of the indemnification agreement is to allow the City to be held harmless in terms of potential legal costs and liabilities in conjunction with permit processing and approval.

NOTICE OF MAILING

Effective immediately, email addresses or facsimiles will be used for sending out staff reports and agendas to applicants, their representatives, property owners, and others to be notified if an email address or facsimile number is available.

Please sign and acknowledge you have been notified of the Notice of Mailing for applications and have provided an email address or fax number.

_____ Rob Toste

Signature Printed Name

PUBLIC NOTIFICATION OF TREE REMOVAL

Trees proposed for removal shall be marked by THE APPLICANT with a form prescribed by the City (attached). Notice of a Tree Removal Permit application shall be posted on the subject parcel on affected tree(s), and in at least two public places within 300 feet of the affected trees, at least ten (10) calendar days prior to the date of the Sebastopol Tree Board meeting at which the application will be considered, or acted on administratively, as applicable.

THIS IS TO CERTIFY THAT I, THE APPLICANT, AM RESPONSIBLE FOR POSTING THE TREE(S) PROPOSED FOR REMOVAL WITHIN 10 DAYS PRIOR TO THE PUBLIC HEARING, OR ADMINISTRATIVE ACTION, AS APPLICABLE. FAILURE TO POST THE PROPOSED TREE(S), AS REQUIRED, MAY RESULT IN THE APPLICATION BEING CONTINUED OR DENIED.

If you need help in posting the proposed tree(s), please contact the Planning Department at 707/823-6167.

Please sign and acknowledge you have been notified of the Posting of Tree(s) Requirement.

_____ Rob Toste

Signature Printed Name

City of Sebastopol

NOTICE OF REQUEST FOR APPROVAL TO REMOVE TREES

SPECIES: _____

ADDRESS: _____

DIAMETER AT BREAST HEIGHT (per tree): _____" d.b.h.

DATE POSTED: _____ (at least 10 days prior to Public Hearing or administrative action)

HEARING DATE: _____

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An application has been submitted to the City of Sebastopol to remove a tree(s) protected under the City Tree Ordinance. The Ordinance allows removal in various circumstances. Anyone who wishes to make a comment on this matter may send a letter to the Sebastopol Planning Department at P.O. Box 1776, Sebastopol, CA, 95473, or contact the Sebastopol Planning Department at 707/823-6167.

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IT IS A MISDEMEANOR TO DEFACE OR REMOVE THIS NOTICE.