

City Council

Mayor Jill McLewis
Vice Mayor Sandra Maurer
Councilmember Phill Carter
Councilmember Neysa Hinton
Councilmember Stephen Zollman



Budget Committee

Vice Mayor Sandra Maurer
Councilmember Phill Carter

City of Sebastopol

Meeting of Monday January 12, 2026

Agenda Item Number 1

Interim City Manager

Assistant City Manager/City Clerk, MMC

Mary Gourley

mgourley@cityofsebastopol.gov

Administrative Services Director

Ana Kwong

akwong@cityofsebastopol.gov

BUDGET COMMITTEE

MINUTES FOR MEETING OF JANUARY 12, 2026

Call to Order: 10:04am

Roll Call

Phil Carter- Councilmember

Sandra Mauer- Vice Mayor

Mary Gourley- Interim City Manager

Ana Kwong- Administrative Services Director

Jane Riley- Interim Planning Director

Erik Billing- Public Works Operations Supervisor

Toni Bertolero- Interim Engineer Manager

Public Comment: None

LAND ACKNOWLEDGEMENT: The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.

Agenda Items:

1. Approval of Budget Committee Meeting Action Minutes of December 15, 2025

Responsible Department: Administrative Services

- Meeting minutes approved unanimously.

2. Acceptance of the Annual Comprehensive Financial Report

Responsible Department: Administrative Services (Presentation from Sheldon Chavan)

No Action

3. Quarter 2 (October – December 2025) Preliminary Financial Update – General Fund

Responsible Departments: Administrative Services – Lead

No Action

4. Quarter 2 (October – December 2025) Preliminary Financial Update – Enterprise Fund

Responsible Department: Public Works

Supporting Department: Administrative Services

- Move the “year to date actual 2024” column in the Q2 financial reports (both General Fund and Enterprise Fund) to be adjacent to the “actual 2024”

5. Mid-Year Budget Review

Responsible Department: Administrative Services – Lead

Supporting Department: All

No Action

6. FY26-27 Proposed Budget Calendar

Responsible Department: Administrative Services

- March 2, 2026 at 10:30am- 1st Committee Budget Meeting
- March 9, 2026 at 10:30am- 2nd Budget's Committee Meeting
- March 30, 2026 at 10:30am- 3rd Budget's Committee Meeting
- April 6, 2026 at 10:30am- 4th Budget's Committee Meeting
- April 20, 2026 at 10:30am- 5th Budget's Committee Meeting
- May 11, 2026 at 10:30am- Catch All Meeting

7. Future meeting schedules

Responsible Department: Administrative Services

- February 9, 2026 at 10:30am- Monthly Budget's Committee

8. Current Meeting Recap

Responsible Department: Administrative Services

Adjournment: 11:30am