

Fiscal Year 2026-27 Proposed Budget Calendar

Month	Day	Due Date	Task	Responsible Department
December	Tuesday	30	FY25-26 Estimated Year-End Projection Due	All
January	Monday	5	FY25-26 Estimated Year-End Actual in Budget System	Admin Services
January	Monday	12	Monthly Budget Committee Meeting	All
January	Thursday	29	Receive Data Set Request from Consultant (Cost Allocation Plan Refresh)	Admin Services
February	Monday	2	FY26-27 Labor Allocation File Provided to Departments for Review and Update	Admin Services
February	Tuesday	3	City Council Meeting: Review mid-year budget and financial forecast overview Quarter 2 (Oct-December) Financial Updates for General Fund and Enterprise Fund	All
February	Monday	9	Budget Training Session for Department Heads	All Lead: Admin Services
February	Tuesday	10	Proposed - Monthly Budget Committee Meeting	All
March	Monday	9	Budget Committee Meeting #1 – starts 10:00 AM	All
March	Monday	16	Budget Committee Meeting #2 – starts 10:00 AM	All
March	Monday	30	Budget Committee Meeting #3 – starts 10:00 AM	All
April	Monday	6	Budget Committee Meeting #4 – starts 10:00 AM	All
April	Monday	13	Budget Committee Meeting #5 – starts 10:00 AM	All
April	Monday	27	BUDGET MATERIALS MUST BE COMPLETED FOR COMPILATION OF THE BUDGET BOOK	All
May	Monday	18	Draft Budget Document to City Council	Admin Services
June	Tuesday	2	Public Hearing – Lighting Assessment District	Admin Services
June	Tuesday	2	Public Hearing – User Fee Schedule	Admin Services
June	Tuesday	2	Public Hearing – FY26-27 Budget	Admin Services
June	Tuesday	16	FY26-27 Budget Adoption	All