

**City Council**

Mayor Jill McLewis  
Vice Mayor Sandra Maurer  
Councilmember Phill Carter  
Councilmember Neysa Hinton  
Councilmember Stephen Zollman



**Interim City Manager**

Mary Gourley  
[mgourley@Cityofsebastopol.gov](mailto:mgourley@Cityofsebastopol.gov)

**Public Works Operations Supervisor,  
Acting Public Works Director**  
Erik Billing  
[ebilling@cityofsebastopol.gov](mailto:ebilling@cityofsebastopol.gov)

**Sebastopol Commons Committee**

Councilmember Stephen Zollman – Chair  
RM Horrell – Vice Chair

**SEBASTOPOL COMMONS: BUILDING THE COMMONS COMMITTEE**  
**TUESDAY, JANUARY 13, 2026**

**1:00 pm**

**REVISED: Jan 8, 2026 - 10:38 pm**

**MEETING AGENDA**

**In Person Location:** Sebastopol City Hall, City Hall Conference Room, 7120 Bodega Avenue, Sebastopol

**REMOTE TELECONFERENCE PARTICIPATION**

Pursuant to Government Code §54953(e) of the Brown Act, the following Committee member will participate in this meeting remotely:

**Committee Member Fred Engbarth**, joining from 12125 Ramsey Road, Sebastopol

Due to remote participation by a committee member, for this meeting only, members of the public may also participate in the meeting and provide public comment remotely via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/82876197596?pwd=X7ai8qf9krbRD5b1fa9370aQ6DDomx.1>

Meeting ID: 828 7619 7596

Passcode: 552263

One Tap Mobile

+16694449171,,82876197596# US

+16699006833,,82876197596# US (San Jose)

Join Instructions

<https://us02web.zoom.us/meetings/82876197596/invitations?signature=VrRj38xBOW0m9eBZWRFZhqWhUkwcuBwQXr2eiZKR4k>

**COUNCIL PROTOCOLS FOR MEETING:**

*This in person and virtual/remote meeting is compliant with the Governor's Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City Council meetings as long as required notice and posting is conducted per the Brown Act.*

*Please note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting. "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting.*

**PUBLIC COMMENT:** Written comments can be submitted to the Committee by sending them by email to: [citypw@cityofsebastopol.gov](mailto:citypw@cityofsebastopol.gov) with "Sebastopol Commons 01-13-2026" written in the subject line. Emails are posted to the Committee page as a public comment.

**CALL TO ORDER**

**ROLL CALL**

**LAND ACKNOWLEDGEMENT:** The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria

**PUBLIC COMMENT (2 Minute public comment time limit per speaker)**

**Consent Calendar Item(s):**

1. Approval of Minutes of the December 17, 2025 Building the Commons Committee Meeting  
(attached "1. Minutes\_Building the Commons\_2025-12-07\_Draft")

**Subcommittee Update(s):**

2. Update from the Funding Assessment Subcommittee
3. Update from the Community Needs Assessment Subcommittee
  - a. Commons Community Needs Assessment Monthly/Quarterly Update - 01-13-2026  
(attached "3a. Community Needs Assessment 1.13.26 Sub-Committee Report F")
  - b. Public libraries for community building (attached 3"b".)
  - c. Appendix 1. West County Community Demographics (attached "3c")
  - d. DRAFT Committee Agenda Report of January 20<sup>th</sup> Council Report ((attached "3d. Commons Draft 1.2026 Council report Final\_")
  - e. City Staff DRAFT Agenda Template for Jan 20 2026 Council Meeting (attached "3e")

**Subcommittee Composition:**

4. Discussion of Restructuring of current Subcommittees or establishment of additional subcommittees (this is a standing agenda item and will only be discussed if new subcommittees are requested)
5. Identify focus topics of newly created subcommittees (this is a standing agenda item and will only be discussed if new subcommittees are created)

**New Business:**

6. Quarterly Report to the City Council for the January 20, 2026 City Council Meeting
  - a. Update draft

**Timelines/Milestones/Next Steps:**

7. What is required to be accomplished by the next meeting
8. What is required to be accomplished within three months
9. What is required to be accomplished within six months

**Future Meetings:**

10. Next Meeting Date: February 10, 2026 1:00 pm
11. Meeting Agenda Items for February 10, 2026 (the committee process is to approve the agenda items for the next Committee meeting)
12. Request for Future Agenda items (this is an opportunity for members to make requests for topics/agenda items/information for next meeting)

**ADJOURNMENT OF MEETING**

**INFORMATION ONLY**

**List of Resources in Drop Box**

13. A list of resources in the drop box for this Committee are *attached* ("13. Dropbox Items") and can be found at the link below:  
<https://www.dropbox.com/scl/fo/jukixk5i0u6qc6m6aopqm/AGhv7odAoAxAq1fG9gtnkrU4?rlkey=h83eobwmz20x0q915zpmrlfk&st=1i2plhoj&dl=0>

14. Brown Act: <https://www.cacities.org/uploadedfiles/leagueinternet/0d/0dd433d2-29c5-410c-af4f-418e247e7af3.pdf>
15. Public Document Access: <https://www.cityofsebastopol.gov/boards-commissions-committees/>

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: [building@cityofsebastopol.org](mailto:building@cityofsebastopol.org) or to the City Clerk's Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator's Office at (707) 823-8597, via email at [building@cityofsebastopol.org](mailto:building@cityofsebastopol.org) or by mailing such a request to the ADA Coordinator's Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

If you have any questions regarding this meeting, please contact the City at [citypw@cityofsebastopol.gov](mailto:citypw@cityofsebastopol.gov) or please call: 707-823-5331. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the Committee are public records and will be made available for review at 714 Johnson Street, Sebastopol, CA during normal business hours.