



## CITY OF SEBASTOPOL CITY COUNCIL

AGENDA ITEM REPORT FOR MEETING OF: January 6, 2026

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**To:** Honorable Mayor and City Councilmembers  
**From:** Erik Billing, Public Works Operations Supervisor  
**Subject:** Public Works Vehicle Replacement Budget Expenditure Approval for the Purchase of a New Backhoe

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**RECOMMENDATIONS:**

That the City Council authorizes the Interim City Manager to execute the replacement purchase and to sign all necessary paperwork for a new backhoe.

**EXECUTIVE SUMMARY:**

The City maintains a fleet of equipment to maintain, repair and replace the city's infrastructure, which includes water, wastewater, storm drains and landscape. These pieces of equipment need to meet standards set by the California Environmental Protection Agency Air Resources Board. Due to the age of two pieces of equipment, one backhoe(25 years old) and one skip loader (23 years old) that no longer meet those emissions standards they need to be retired from our fleet. This was anticipated and money was allocated in the approved Fiscal Year 2025-26 Public Works budget to purchase a new backhoe as a replacement.

Public Works obtained a quote from Pape Machinery using sourcewell pricing which offers deeply discounted rates to government agencies. The updated quote as of December 4, 2025, is \$166,152.26. The approved 2025-26 budget included \$162,000.00 for the purchase of a backhoe. Below is a table that shows the approved budget amount the updated quoted amount along with the trade in value of the two older pieces of equipment.

Sufficient funds were available in the FY 2025-26 Public Works operating budget:

Budget Category	Amount
Approved FY 25-26 Budget	\$162,000.00
Updated quote	\$166,152.26
Trade in value of existing equipment	\$13,000.00
Total price	\$153,152.26

**BACKGROUND:**

Historically, the Public Works Department has attempted to operate and maintain department vehicles on a 15- to 20-year useful lifespan replacement program goal. This year, two Public Works pieces of equipment were identified for replacement/retirement based on age, emission regulations and maintenance costs. Staff anticipated this and it is a scheduled replacement purchase as listed in the Fiscal Year 2025-26 approved budget.

**DISCUSSION:**



Public Works needs this vital piece of equipment in their fleet to continue to maintain, repair and replace the city's infrastructure. With the anticipated retirement of two pieces of equipment Public Works requested a quote from Pape Machinery on a new John Deere 320P Backhoe that meets current California Environmental Protection Agency Air Resources Board standards.

#### **STAFF ANALYSIS:**

Public Works staff obtained a quote from Pape Machinery as a local dealer for John Deere equipment and that provides sourcewell pricing. The quote for a John Deere 320P is \$166,152.26 with credit given on trade in value for the two older pieces of equipment of \$13,000.00 for a total price of \$153,152.26. A fiscal review confirmed that the Public Works enterprise & operating budget for Fiscal Year 2024–25 had adequate funding to cover the expense.

#### **CITY COUNCIL GOALS/PRIORITIES/AND OR GENERAL PLAN CONSISTENCY:**

This agenda represents the City Council goals/priorities as follows:

- Goal 3 – Infrastructure. Maintaining high quality infrastructure, facilities and services includes repairing/ replacing outdated city facilities, improving streets, stormwater and wastewater infrastructure.

#### **FISCAL IMPACT:**

The cost of the equipment purchase is within the Public Works/Engineering operating budget.

#### **COMMUNITY OUTREACH:**

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

As of the writing of this staff report, the City has not received any public comment on this item. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

#### **RESTATED RECOMMENDATION:**

That the City Council authorizes the Interim City Manager to execute the replacement purchase and to sign all necessary paperwork for a new backhoe.

#### **CITY COUNCIL OPTION(S):**

Approve as recommended or not approve the request.

#### **ATTACHMENTS:**

1-Equipment replacement quote

#### **APPROVALS:**

Department Head Approval:

Approval Date: 12/10/25

CEQA Determination (Planning):

Approval Date: 12/10/25

This project is Categorically Exempt pursuant to CEQA Guidelines Section 15301(d).

Administrative Services (Financial)

Approval Date: xx/x/25

Costs authorized in City Approved Budget:

☒ Yes ☐ No ☐ N/A (see Fiscal Analysis)

Account Code (if applicable)

500-44-02-5100 & 510-4402-5100 & 104-xxxx-5100

City Attorney Approval:

Approval Date: xx/x/25



City Manager Approval:

Approval Date: xx/x/25

DRAFT

12-4-25  
City of Sebastopol  
PO Box 1776  
Sebastopol, CA 95473

Dear Erik,

The following is our Sourcewell proposal for a New John Deere 320P Backhoe.  
Our Sourcewell Contract #011723-JDC. This price represents a 43% discount off  
of John Deere's published list price.

John Deere 320P with Canopy, LED Light Package  
John Deere 4.5L Final Tier 4 Engine  
1.31 Cu Yrd, Multi-Purpose Bucket (4 in 1)  
Heavy Lift Extendible Dipperstick  
7 function One & Two Way Flow Hydraulics (Hammer & Thumb)  
Amulett Hydraulic Thumb  
Pilot Controls  
1000 lb Front Counterweight  
Wain Roy Coupler with 24" Wain Roy Digging bucket with teeth  
Ride Control  
Sky Hook  
36-1500 hr PTH Warranty

Sourcewell Sales Price FOB Sebastopol Corp Yard	\$150,705
Sales Tax @ 10.25%	\$15,447.26
Tire Tax	\$7.0
Sale Price	\$166,152.26

Less Trade Ins:	
John Deere 310E #887681	-\$7,000.00
Case 570XL #JJG0262415	-\$6,000.00
Total Sale Price FOB Sebastopol after Trade-ins	\$153152.26

Sincerely—Bob Crottogini



**MACHINERY**

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Papé Machinery, Inc.



Morbark | Breaker Technology, Inc | LeeBoy | Klein  
Trail King Industries | Dynapac | Waratah | Sakai, Inc  
Superior Broom | Pecon | Fuchs | Gradall | Vacall