



CITY OF SEBASTOPOL CITY COUNCIL
AGENDA ITEM REPORT FOR MEETING OF: January 6, 2026

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To: Honorable Mayor and City Councilmembers
From: Toni Bertolero, Public Works Engineer
Subject: Approval of Amendment 1 to Cooperative Funding Agreement with Sonoma County Transportation Authority

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RECOMMENDATION:

That the City Council approve Amendment 1 to the Cooperative Agreement No. G30701E1 with the Sonoma County Transportation Authority and authorize the Mayor to sign the Amendment on behalf of the City.

EXECUTIVE SUMMARY:

Council approved the Bodega Avenue Bike Lanes and Rehabilitation Phase 2 project in the Fiscal Year 2025-26 Capital Improvement Plan with an adopted budget of \$2,576,000.

The City was awarded a Go Sonoma grant in the amount of \$2.24 million for the Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 project. On August 6, 2024, Council approved a Cooperative Agreement with the Sonoma County Transportation Authority (SCTA) for the grant funding and the cooperative agreement #G30701E1 was executed on **DATE**. A copy of the agreement is included in **Attachment X**. The original scope of the agreement was for the addition of bike lanes and pavement rehabilitation from Nelson Way to Pleasant Hill Road.

On November 18, 2025, Council awarded a construction contract to Team Ghilotti for the project in the amount of \$1, 873,601.00. The award included a bid alternate for paving Bodega Avenue between Valley View Drive and Atascadero Creek. Because this segment was not part of the original scope of the grant, the City intended to pay this out of its own local funds since it was not eligible for grant funding.

On November 24, 2025, the City sent a letter to the Sonoma County Transportation and Climate Authorities (SCTCA) requesting that a minor scope change be approved that would include the street improvement work between Valley View Drive and the creek. A copy of the letter is included in **Attachment X**.

The minor scope change was approved by the SCTCA Board on December 8, 2025. This approval allows the City to request reimbursement for street work done between Valley View Drive and the creek. This eligibility of the work means less local funding of approximately \$306,000 that the City would use towards the project.

The proposed Amendment 1 was presented to the Budget Committee at its meeting of December

BACKGROUND:

On August 6, 2024, Council approved the Cooperative Agreement with the Sonoma County Transportation Authority (SCTA) for the Go Sonoma Roads Grant Funding for the Bodega Avenue Bike Lanes Phase 2 project. The City was awarded a grant in the amount of \$2.24 million in Go Sonoma funding for the project which includes addition of bike lanes and pavement rehabilitation of Bodega Avenue between Nelson Way and Pleasant Hill Road.



When the Phase 2 project was designed, the Engineer's Estimate for the project was more than the grant amount and the retaining wall fronting the cemetery could be deleted if the bids are high and the funding not available for the wall. The wall is needed when a future sidewalk is constructed. The retaining wall is eligible for the Go Sonoma grant and would make sense to construct this wall now using a grant that pays for 85% of the cost.

Additionally, Public Works received numerous complaints about the pavement condition of Bodega Avenue near Atascadero Creek and staff included this segment in the design, in case bids are received are competitive enough and if local funding is available. This segment is not eligible for the Go Sonoma funds because it is outside the Phase 2 project limits but was included as a Bid Alternate item. Staff recently applied for a Go Sonoma Cycle 2 grant for Phase 3 which would continue the bike lanes installation and pavement rehabilitation from Pleasant Hill Road to the creek at the city limit. However, if a grant for Phase 3 is awarded, the soonest the work could be completed is likely three or four years from now. Therefore, it was recommended that this paving be completed now with the Phase 2 project.

The project design was completed with the bid alternate for the retaining wall and the additional paving of approximately 500 feet near the Atascadero Creek, a call for bids was advertised, and on November 18, 2025, Council awarded the construction contract to Team Ghilotti for \$1,873,601. Because the bids were very competitive and lower than the Engineer's Estimate, Council approved the award to include the Bid Alternates for the retaining wall and the additional 500 feet of paving from Valley View Drive to Atascadero Creek. The approved project budget in the Fiscal Year 2025-26 budget is \$2,576,000.

DISCUSSION:

As previously stated, the retaining wall is eligible for the grant funding at 85% of the cost. However, the paving between Valley View Drive and the creek is not because it is beyond the project limit approved in the grant. City staff submitted a letter to the Sonoma County Transportation and Climate Authorities (SCTCA) dated November 24, 2025 requesting a minor scope change to the grant to include pavement rehabilitation. Because the original grant is for addition of bike lanes and not just pavement rehabilitation, for the minor scope change to be approved by SCTCA, addition of a 2-way bike facility as shown in the City's Active Transportation Plan, was included in the request. The letter is included in this report as **Attachment X**. The estimated cost for the addition of the 2-way bike facilities is \$50,000.

At the December 8, 2025, the SCTCA Board approved the City's request for the minor scope change. There is no change to the maximum grant amount of \$2.24 million but will include the minor scope change for the additional paving and bike facilities between Valley View Drive and the creek. The bike facilities would connect to an existing County trail at the south side of the creek. A location map showing the minor scope change is in **Attachment X**.

STAFF ANALYSIS:

A summary of the construction cost summary for the total project cost (including the minor scope change) as compared to the original award without the minor scope change is summarized in **Table X** below.

Table X - Construction Cost Summary with and without Minor Scope Change (MSC)

Description	Without MSC	With MSC
Construction (Total Contract Award)	\$1,873,601	1,923,601
Contingency (10%)	187,360	192,360
Construction support (est.)	385,000	385,000
Total Estimated Costs	\$2,445,961	2,500,961



The funding summary showing the proposed funding allocation that was approved by Council (without the approved MSC) and the funding allocation with the approved MSC is shown in **Table X**.

Table X – Funding Summary

Fund Description	Adopted Budget Allocation	Proposed Funding without MSC	Proposed Funding with MSC
Go Sonoma Grant	\$2,240,000	\$1,764,664	\$2,125,817
Fund 201 Measure M Transportation	\$136,000	227,823	227,823
Fund 217 SB 1 Road Maintenance	200,000	453,474	147,321
Total	\$2,576,000	\$2,445,961	2,500,961

The original local funding allocation approved by Council using Measure M Transportation and SB 1 funds is a total of \$681,297. With the approved MSC, the proposed funding allocation for local funds is a total of \$375,144. This is a savings in the use of SB 1 monies in the amount of over \$306,000. This will allow the City to use the SB 1 monies for other road improvement projects.

CITY COUNCIL GOALS/PRIORITIES/ AND OR GENERAL PLAN CONSISTENCY:

This agenda item represents the City Council goals/priorities as follows:

- Goal 3 – Infrastructure. Maintaining high quality infrastructure, facilities and services includes repairing/ replacing outdated city facilities, improving streets, stormwater and wastewater infrastructure.

This agenda item represents the City Council General Plan Consistency (if applicable):

- Circulation CIR 1-11: Provide high quality regular maintenance for existing and future transportation facilities including streets, sidewalk, and paths.

FISCAL IMPACT:

There is no fiscal impact with this approval. The total estimated cost of the project is \$2,500,961 and is within the City's adopted Fiscal Year 2025-26 Capital Improvement Plan of \$2,576,000.

COMMUNITY OUTREACH:

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date. The City has also used social media to promote and advertise the City Council Meeting Agenda Items.

As of the writing of this agenda item report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this agenda item report, such comments will be provided to the City Council as supplemental materials before or at the meeting.

RESTATED RECOMMENDATION:

That the City Council approve Amendment 1 to the Cooperative Agreement No. G30701E1 with the Sonoma County Transportation Authority and authorize the Mayor to sign the Amendment on behalf of the City.

CITY COUNCIL OPTION(S):

City Council could choose not to approve Amendment 1 and provide direction to staff.



ATTACHMENTS:

- 1-Amendment 1 to Coop Agreement #G30701E1
- 2-Letter to SCTCA dated November 24, 2025
- 3-Location Map
- 4-Cooperative Agreement #G30701E1

APPROVALS:

Department Head Responsible for Agenda Item:

Approval Date:

CEQA Determination (Community Development/Planning):

Approval Date: 6/21/22

This project is Categorically Exempt pursuant to CEQA Guidelines Section 15301 (c). The NOE was filed with the Bodega Ave Bike Lanes Phase 1 Project on 6/21/22 and posted on 6/27/22.

Administrative Services (Financial):

Approval Date: N/A

Costs authorized in City Approved Budget: ☒ Yes ☐ No ☐ N/A

Funds: Go Sonoma grant Fund 211 and SB1 Fund 217

City Attorney Approval

Approval Date:

City Manager Approval:

Approval Date:

AMENDMENT NO. 1 TO COOPERATIVE FUNDING AGREEMENT NO G30701E1
BETWEEN
THE SONOMA COUNTY TRANSPORTATION AUTHORITY
AND
THE CITY OF SEBASTOPOL

The Amendment No. 1 is made and entered into as of December 8, 2025 (“Effective Date”) by and between the City of Sebastopol (hereinafter referred to as “**CITY**”) and the Sonoma County Transportation Authority (hereinafter referred to as “**AUTHORITY**”).

RECITALS

1. **AUTHORITY** adopted that certain 2024 Go Sonoma Strategic Implementation Plan that sets forth **AUTHORITY**’s program and project implementation policies with regard to the use of funds provided under the 2020 Go Sonoma Act Expenditure Plan and Ordinance approved by the voters of Sonoma County on November 3, 2020 (hereinafter referred to as “Go Sonoma”). The 2024 Strategic Implementation Plan may be amended from time to time and is hereinafter referred to as the “Go Sonoma SIP.”

2. Pursuant to the Go Sonoma and The Go Sonoma SIP, **AUTHORITY** and **CITY** desire to enter into Amendment No.1 to Cooperative Funding Agreement G30701E1 in order to remove an excess stipulation from the agreement included in error, and to modify the scope of work of the agreement on Exhibit A.

NOW, THEREFORE, in consideration of the foregoing, **AUTHORITY** and **CITY** do hereby agree to as follows:

AGREEMENT

I. AMENDMENTS:

SECTION I, CITY AGREES:

The following paragraph will be deleted in its entirety:

[7. IF FUNDS WILL BE USED TO PURCHASE LAND ADD THE FOLLOWING: Excess Lands Proceeds. CITY will transfer any net proceeds, after deducting auditable costs of sales, to

AUTHORITY resulting from the sale of excess lands purchased in whole or in part with the Gop Sonoma funds, in the same proportion to the net proceeds as the original contribution of Gop Sonoma funds was to the purchase price of the original parcel.]

EXHIBITS: The following Exhibit in the Original Agreement are replaced by the Exhibit attached hereto:

1. Exhibit A is replaced with Exhibit A1.

II. Remainder of the Agreement Unchanged

Except to the extent the Agreement is specifically amended or supplemented hereby, the Agreement, together with exhibits and schedules is and shall continue to be, in full force and effect as originally executed, and nothing contained herein shall be construed to modify, invalidate or otherwise affect any provision of the Agreement or any right of AUTHORITY or CITY arising there under.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 as set forth below.

CITY OF SEBASTOPOL

By: _____

Diana Gardner Rich, Mayor

ATTEST:

By: _____

Mary Gourley, City Clerk

APPROVED AS TO LEGAL FORM
FOR CITY:

By: _____

Alex Mog, City Attorney

SONOMA COUNTY

TRANSPORTATION AUTHORITY

By: _____

Lynda Hopkins, SCTA Chair

APPROVED AS TO SUBSTANCE:

By: _____

James R. Cameon, Executive
Director

By: _____

Adam Brand Authority Legal
Counsel

**COOPERATIVE FUNDING AGREEMENT G3071E1
BETWEEN
THE SONOMA COUNTY TRANSPORTATION AUTHORITY
AND
CITY OF SEBASTOPOL**

EXHIBIT A-1

DESCRIPTION OF THE PROJECT

The Sebastopol Avenue Bike Lanes – Phase 2 Project

In the City of Sebastopol, construct approximately 0.35 miles of Class II bike lane, ADA ramps, sidewalks and rehabilitate pavement on Bodega Avenue between Robinson Road/Nelson Way and Pleasant Hill Avenue; and paving rehabilitation and a two-way bicycle facility on the south side of Bodega Avenue between Valley View Drive and Atascadero Creek.

City Council

Mayor Stephen Zollman
Vice Mayor Jill McLewis
Phill Carter
Neysa Hinton
Sandra Maurer

**City of Sebastopol**

Agenda Item Number 3

**Interim City Manager/
Assistant City Manager/
City Clerk, MMC**

Mary Gourley
mgourley@cityofsebastopol.gov

November 24, 2025

Seana Gause
Senior-Programming and Projects
Sonoma County Transportation and Climate Authorities
411 King Street
Santa Rosa, CA 95404

REQUEST FOR MINOR SCOPE CHANGE

PROJECT NAME: Bodega Ave. Bike Lanes and Rehab Phase 2
AGREEMENT NO: G30701E1

Dear Ms. Gause:

The City of Sebastopol requests a minor scope change to the grant to include bike lane and rehabilitation on Bodega Avenue between Valley View Drive to the city limit at Atascadero Creek Bridge. The City intends to include the work that is part of the Bodega Avenue Bike Lane and Rehabilitation Phase 3 project for rehab paving and a Class IV two-way bikeway on the south side of Bodega Avenue. The City does not request additional grant funding for this work and this work can occur within the \$2.24 million Go Sonoma grant.

Scope

The original scope of the grant is for the installation of bike lanes, retaining wall, pavement rehabilitation and other associated work on Bodega Avenue between Nelson Way to Pleasant Hill Road, including construction support costs (engineering, inspection, construction management and project management). The minor scope change is for the installation of bike lanes and pavement rehabilitation on Bodega Avenue between Valley View Drive and the Atascadero Creek Bridge at the city limit. This added section is in part what is included in the City's grant request for Bodega Avenue Bike Lanes and Rehab Phase 3 project. Attached is an exhibit showing the original scope and the added scope.

Cost

The City publicly opened bids for the Phase 2 project on October 21, 2025. The lowest apparent bidder is Team Ghilotti and the contract is scheduled for award on November 18, 2025. A summary of the Bids (Base Bid + Retaining Wall) is shown on Table 1 below. The bid climate was good and we believe adding this minor scope will be performed at a good price now versus waiting later during Phase 3.

Table 1 - Summary of Bids

Contractor	Base Bid Amount
Team Ghilotti, Inc.	\$1,579,341
Maggiore and Ghilotti, Inc.	\$1,728,164
Argonaut Constructors, Inc.	\$2,063,116

Go Sonoma Grant

The maximum grant awarded to the City for this project is \$2.24 million with a local match of \$336,000 for a Total amount of \$2,576,000. Our preliminary estimate for the original work, the preliminary cost estimate for the scope change, and construction support costs and contingency is summarized in Table 2. As shown on Table 2, we estimate that the cost for the original scope and the minor scope total of \$2,507,275 will be within the grant and local match Total of \$2,576,000.

Table 2 – Construction Cost Summary

Construction (Bid)	\$1,579,341
Minor scope change amount (est)	350,000.
Contingency (10%)	192,934.
Construction support (est.)	385,000.
Total Estimated Costs	\$2,507,275.

Thank you for your consideration of this Minor Scope Change request. For any questions regarding this request, please contact Toni Bertolero, Public Works Engineer, at tbertolero@cityofsebastopol.gov.

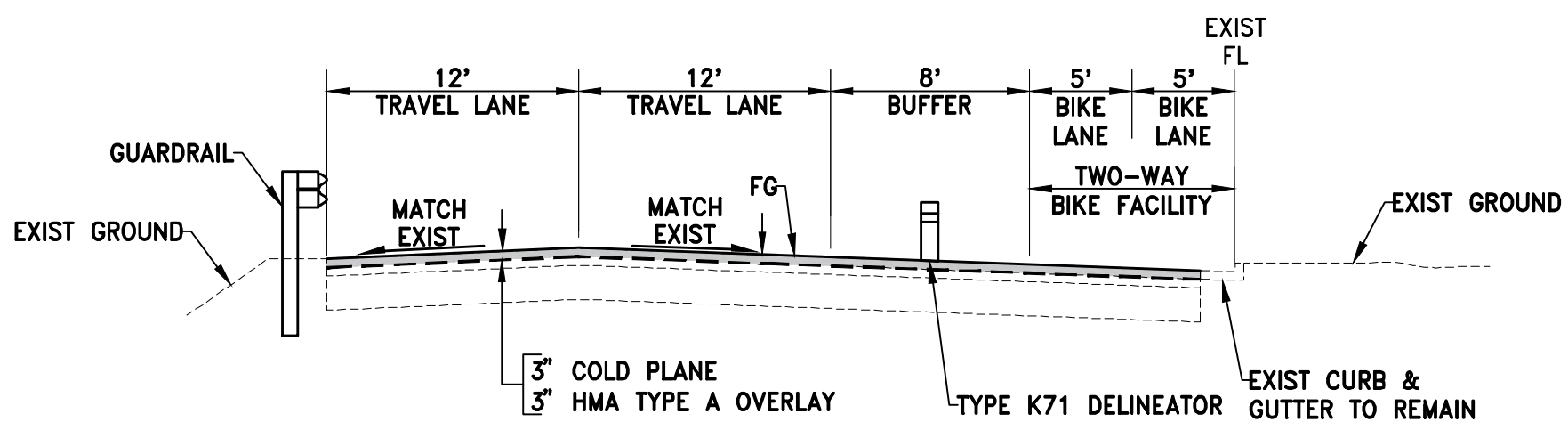
Sincerely,



Mary Gourley
Interim City Manager

LEGEND

Cold Plane and Overlay Pavement or Rehabilitation



SECTION A-A



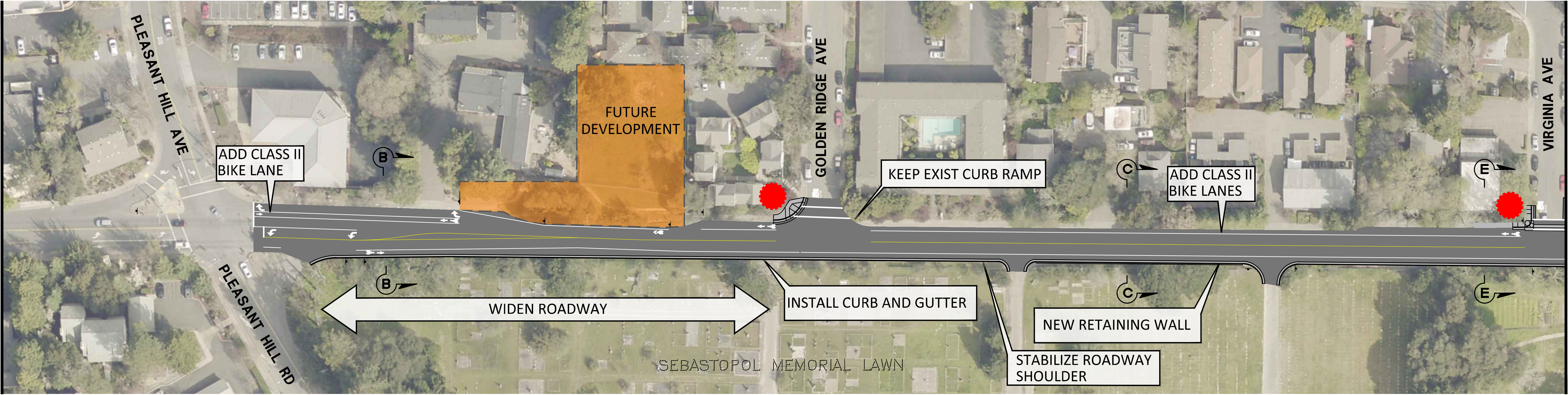
BODEGA AVENUE RECONSTRUCTION PHASE 2



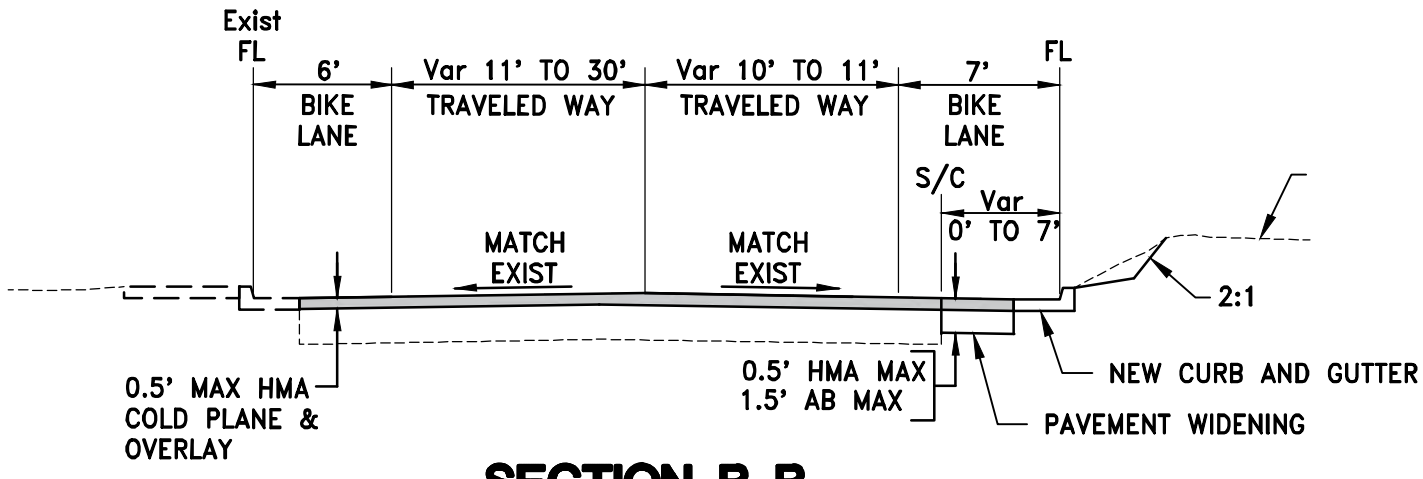
LEGEND

- Replace Curb Ramp
- Replace Curb Ramp and Replace/Relocate Pedestrian Push Button
- Cold Plane and Overlay Pavement or Rehabilitation

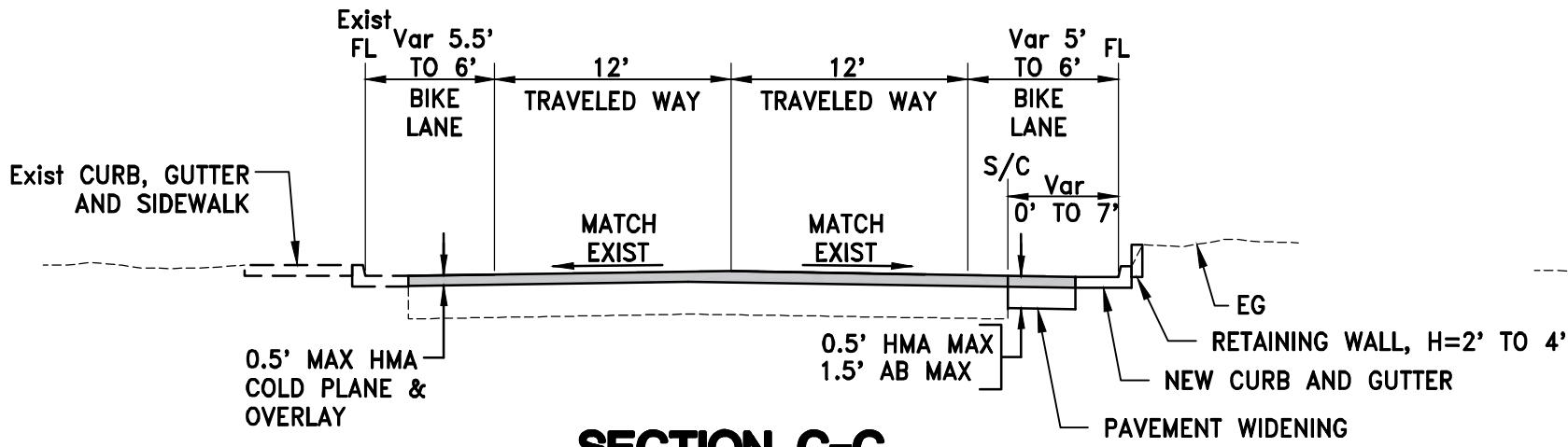
MATCH LINE



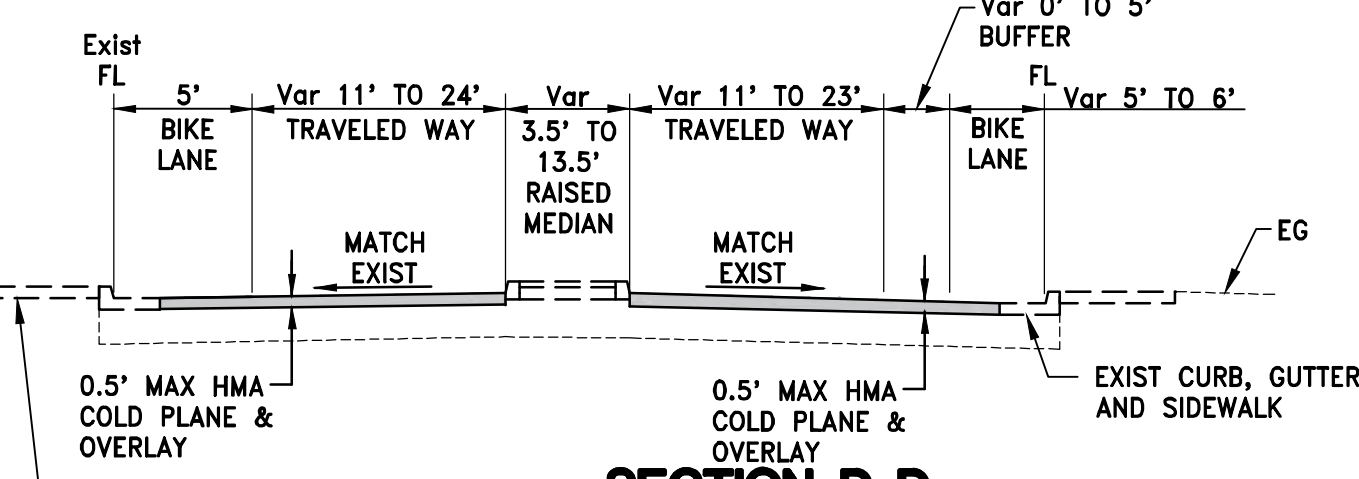
MATCH LINE



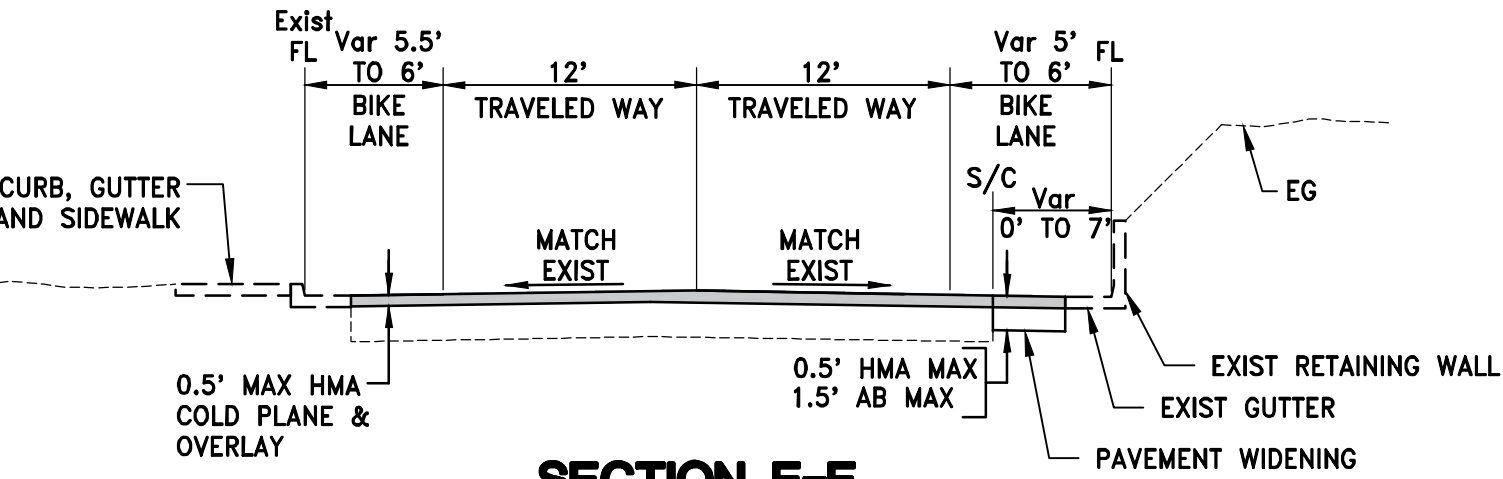
SECTION B-B



SECTION C-C



SECTION D-D



SECTION E-E

MATCH LINE



MATCH LINE

BODEGA AVENUE RECONSTRUCTION PHASE 2

