

RESOLUTION NUMBER: 6790-2026

CITY OF SEBASTOPOL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL AUTHORIZING THE CITY MANAGER TO EXECUTE AND ADMINISTER SPECIFIED PROFESSIONAL SERVICES AGREEMENTS AND RELATED AMENDMENTS INCLUDED IN THE FISCAL YEAR 2026-27 ADOPTED BUDGET FOR A TOTAL COMBINED AMOUNT NOT TO EXCEED \$542,000

WHEREAS, the City Council adopted the Fiscal Year 2026-27 Budget on June 16, 2026, appropriating funds for professional consulting services, technical assistance, engineering services, information technology services, and other contractual services necessary to support City operations; and

WHEREAS, the City's Purchasing Policy designates the City Manager as the City's Purchasing Agent and authorizes approval of budgeted expenditures up to \$50,000, with expenditures exceeding that amount generally requiring City Council approval; and

WHEREAS, the City Council has already reviewed and approved appropriations for these services through the annual budget adoption process; and

WHEREAS, requiring separate City Council approval for each professional services agreement funded within the adopted budget may delay implementation of Council-approved programs, projects, regulatory compliance activities, and operational services; and

WHEREAS, the City Council finds that authorizing the City Manager to execute and administer professional services agreements funded within the adopted budget will promote administrative efficiency while maintaining Council oversight through the budget appropriation process; and

WHEREAS, all agreements executed pursuant to this Resolution shall remain subject to the City's Purchasing Policy, applicable procurement requirements, and available budget appropriations approved by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sebastopol as follows:

Section 1. Authorization

The City Manager is hereby authorized to execute, administer, and amend the following professional services agreements, consultant agreements, and related contract documents, subject to the maximum amounts shown:

Consultant / Service Provider	Description	Annual Contract Amount
Phillips Seabrook	Building Inspection Services	\$175,000
PJM Yard Maintenance	Landscaping Services	\$97,200
Sonoma Animal Services	Animal Services	\$90,000
West County Community Services	Park Village Services	\$73,000
Marin IT	On-Site Support	\$56,200
	Infrastructure & Cloud Services	\$53,800
Total Contract Value		\$545,200

*Park Village management services are currently provided under a five-year agreement that expires on June 30, 2027. The agreement originally authorized annual funding of \$73,000. The proposed FY 2026-27 amount of \$75,000 reflects a \$2,000 increase over the previously approved annual funding level and would require an amendment to the existing agreement.

Section 2. Limitations

Nothing in this Resolution shall be construed to:

1. Authorize new programs, projects, or services not funded through the adopted budget;
2. Increase budget appropriations previously approved by the City Council;
3. Authorize expenditures in excess of available appropriations;
4. Waive applicable procurement requirements; or
5. Apply to public works construction contracts or other agreements for which separate City Council approval is required by law or City policy.

Section 3. Administration

The City Manager, or designee, is authorized to take all actions necessary to carry out and implement the intent of this Resolution, including execution of related amendments, extensions, renewals, and supporting documents, provided such actions remain within approved appropriations and comply with applicable City policies and legal requirements.

The above and foregoing Resolution was duly passed, approved, and adopted at a meeting by the City Council on the 21st day of July 2026.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City of Sebastopol City Council by the following vote:

VOTE:

Ayes: Councilmembers Carter, Vice Mayor Maurer and Mayor McLewis

Noes: Councilmembers Hinton, Zollman

Absent: None

Abstain: None

APPROVED:

Signed by:

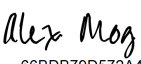
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Jill McLewis, Mayor

ATTEST:

Signed by:

440C76428F5543C...
Mary Gounley, City Manager

APPROVED AS TO FORM:

Signed by:

669DB79D572A4EB...
Alex Mog, City Attorney