

June 2026

Administrative Services Department Activity Report

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Monthly Statistics

473 Customers for EyeOnWater App
22 Open new water service accounts
21 Closed water service accounts billed
N/A Number of Water and Sewer Billing- (bi-monthly billing)
24 Leak Notice Letters
279 Water & Sewer Billing 45 Day Late Notices
NA Water & Sewer Billing 10 Day Shutoff Notices
10 Water & Sewer Billing 48 Hr Shutoff Notices Sent
1 Water & Sewer Billing Shut Offs
6 New Business License Issuance
3 Closed Business License

Noteworthy Information

- Advanced the FY 2026-27 budget process, including Budget Committee meetings, Council budget hearings, and financial forecast presentations.
- Continued work on utility rate, enterprise fund, and long-term financial sustainability discussions.
- Coordinated responses and supporting documentation related to the Cost Allocation Plan (CAP) and Sonoma County Grand Jury inquiries.
- Evaluated employee time-tracking and financial system enhancements to improve transparency and cost allocation practices.
- Managed ongoing human resources, benefits, recruitment, labor relations, and organizational staffing initiatives.
- Supported City Council, Budget Committee, and departmental operations through fiscal analysis, staff reports, presentations, and project coordination.