

City Council
Mayor Jill McLewis
Vice Mayor Sandra Maurer
Councilmember Phill Carter
Councilmember Neysa Hinton
Councilmember Stephen Zollman



City Manager
Mary Gourley
mgourley@Cityofsebastopol.gov

City of Sebastopol

CITY COUNCIL MEETING AGENDA Regular Meeting of Tuesday, September 1, 2026 6:00 pm Start Time

Meeting to be held in Person and Virtual /Remote Participation
In Person Location: 425 Morris Street, Sebastopol, CA 95472

Pursuant to Government Code Section 54953(b), Councilmember Hinton may participate in this meeting via teleconference from a remote location:

Newberry Hotel
300 NW Franklin Avenue
Bend, Oregon 97703
Telephone: (833) 312-5426

The remote location is open and accessible to the public. Members of the public may attend and address the City Council directly from this remote teleconference location or join via the primary in-person chambers and electronic media links provided below.

City Council is inviting you to a scheduled In Person/and Zoom meeting.

Topic: City Council Meeting - September 1, 2026

Time: Sep 1, 2026 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87258611503>

Meeting ID: 872 5861 1503

Passcode: 471977

One tap mobile

+16699006833,,87258611503#,,,*471977# US (San Jose)

+16694449171,,87258611503#,,,*471977# US

Join instructions

<https://us02web.zoom.us/join/87258611503?signature=pZHC69Xol04YMrFcTbNo7nX0ZLpWosZTFXC-2-xDJZI>

Vimeo: <https://vimeo.com/event/5424113>

COUNCIL PROTOCOLS FOR MEETING:

This in person and virtual/remote meeting is compliant with the Governor's Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City Council meetings as long as required notice and posting is conducted per the Brown Act.

Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting. "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting.

PUBLIC COMMENT

Due to the length of recent City Council Meetings, it is strongly encouraged that written comments be submitted to the City Council by sending them by email to: citycouncil@cityofsebastopol.gov with either General Public Comment Written in the Subject Line or the Specific Agenda Item Number or Title Written in the Subject Line. Emails are distributed to the City Council as well as posted to the City Council meeting as public comment. Public Comment questions may be directed to City staff for a response at a later time.

CALL TO ORDER

ROLL CALL

REMOTE PARTICIPATION: This time is reserved for any Council Member to announce remote participation under the "Just Cause" provision of Government Code Section 54953.8.

SALUTE TO THE FLAG

LAND ACKNOWLEDGEMENT: The City of Sebastopol acknowledges that we live and work within the unceded ancestral homelands of the Southern Pomo and the Coast Miwok people. We pay our respect to the past, present, and future generations of these peoples, including the Federated Indians of Graton Rancheria.

REMEMBERING THE HISTORY OF SEBASTOPOL

PROCLAMATIONS/PRESENTATIONS/INTRODUCTIONS: None

STATEMENTS OF CONFLICTS OF INTEREST: Conflicts of interest may arise in situations where a public official deliberating towards a decision, has an actual or potential financial interest in the matter before the Council. In accordance with state law, an actual conflict of interest is one that would be to the private financial benefit of a public official, a relative or a business with which the Councilmember is associated. A potential conflict of interest is one that could be to the private financial benefit of a Councilmember, a relative or a business with which the Councilmember is associated. A Councilmember must publicly announce potential and actual conflicts of interest, and, in the case of actual conflict of interest, must refrain from participating in debate on the issue or from voting on the issue and must remove themselves from the dais.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (FIRST COMMENT PERIOD): *Up to Twenty (20) Minute Time Limit (Two Minutes for up to ten speakers). Additional public comment will be held at the end of the discussion and action items for up to an additional twenty (20) minutes. Mayor has discretion to allow for additional time beyond the 20 minutes allocated for public comment dependent upon the subject matter or number of speakers.*

Process for calling on Speakers: Mayor or designee shall ask for public comment as follows: Speakers to be called on in an alternate manner (One speaker in person to be called on first; then one speaker remote to be called on second with additional speakers to be called on in the same manner) based upon the time limit.

CONSENT CALENDAR: The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar. The Mayor will read aloud the title of each consent item (either full agenda title or a simplified version of the agenda title), and ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to two (2) minutes on the entire consent calendar and request at that time that an item or items removed for discussion. If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor. Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor.

1. Approval of City Council Meeting Minutes for Regular Meeting of August 4, 2026

Responsible Department: City Manager

Fiscal Impact: Staff time required to prepare the minutes is covered within existing budgeted salaries.

Additional Fiscal Impact: None

2. Approval of Adoption of City Policy Requiring Annual Request for the Barlow Hotel Transient Occupancy Tax (TOT) Rebate Marketing Expenditures. Approval requires City staff (Planning Department), by March

1 of each year during the rebate period, to formally request the annual marketing expenditure report from the hotel owner / Developer / payee of the tax; and requires that the report be presented to the City Council no later than the June regular meeting of each year (or the first regular meeting thereafter).

Responsible Department: City Administration/City Attorney

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None.

3. **Approval of Notice of Intent to Amend the City of Sebastopol Conflict of Interest Code. Amendments are routine amendments such as current job classifications.**

Responsible Department: City Administration/City Attorney

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None.

4. **Approval of Second Reading and Adoption of Ordinance to add Chapter 5.66, "Newsrack Regulations," to the Sebastopol Municipal Code.**

Responsible Department: City Administration/City Attorney

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None.

5. **Approval of Notice of Completion for Bodega Phase 2 Bike Lane Project.**

Responsible Department: Public Works

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None. Funding in the amount of \$2,673,600 is in the FY 26-27 CIP budget.

6. **Approval of Notice of Completion for Digouts & Repair Paving Project.**

Responsible Department: Public Works

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None. Funding in the amount of \$380,000 is in the FY 26-27 CIP budget.

7. **Award Contract for Pedestrian Crossing Enhancements on SR-116**

Responsible Department: Public Works

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None. The total project funding appropriated in the FY 2026-27 CIP is \$318,050, which is sufficient to fund the recommended contract award, contingency, and associated project costs.

Funding for this project was approved as part of the FY 2026-27 Capital Improvement Program (CIP No. 0132-23.02).

Project Costs	Amount	Funding Sources	Amount
<i>Construction Contract Award</i>	<i>\$195,480</i>	<i>HSIP Grant (Fund 211)</i>	<i>\$215,820</i>
<i>Construction Contingency (20%)</i>	<i>\$39,096</i>	<i>Traffic Impact Fee Fund (Fund 213)</i>	<i>\$52,230</i>
<i>Total Construction Authorization</i>	<i>\$234,576</i>	<i>SB 1 Road Maintenance & Rehabilitation Fund (Fund 217)</i>	<i>\$50,000</i>
		<i>Total CIP Funding Available</i>	<i>\$318,050</i>

INFORMATIONAL ITEMS/PRESENTATIONS: *Informational Items or Presentations are items that are informational only and do not require action by the City Council. **Presentations shall be scheduled as necessary for the promotion of an event or service or general information items to the Council and should be limited to ten (10) minutes total in length of item (total length includes questions of Council to presenter and public comment).***

8. **Presentation from St Vincents de Paul on Status of Gravenstein Commons/Status of Community Engagement Meeting and Update on Good Neighbor Policy or Affirmations**

Responsible Department: City Council Liaison to Homeless/City Manager

Fiscal Impact: Staff time required to prepare the minutes is covered within existing budgeted salaries.

Additional Fiscal Impact: None; City Consultant Costs Reimbursed by SVdP

PUBLIC HEARING(s): NONE

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

9. **Consideration of Approval of Good Neighbor Policy.** Guidelines designed to balance development, business operations, and social services with the quality of life in surrounding residential areas. They address nuisances like noise, trash, and traffic, often requiring businesses or service providers to implement security, contact lines, and community engagement to foster accountability and reduce conflict. The proposed County standards are due to be approved after one more review.

Requestor: City Council Liaison Homeless

Responsible Department: City Attorney

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None

10. **Presentation from HEART/ SOUL (Solving Obstacles for Unsheltered Lives) and West County Community Services (WCCS) on Services Provided for Homeless Services and Consideration of Contracts for Homeless Outreach Services.** The Memorandum of Understanding (MOU) with HEART expires September 16, 2026; and the contract with WCCS expired June 30, 2026. The item tonight is to consider agreements with the following:

- a. **DRAFT Contract with SOUL (Formerly Named HEART);** this item will be returned to a future City Council meeting for approval (DRAFT MOU will be attached to the Agenda Report) HEART will continue to perform services until such time that the Contract is returned for formal approval and/or adoption (tentatively scheduled for Sep 15, 2026 City Council Meeting)
- b. **Approval of Resolution/Contract with WCCS (West County Community Services)**
- c. **Other Direction to staff**

Responsible Department: City Council Homeless Liaison/Police Chief

Fiscal Impact: Staff time required to prepare the agenda item is covered within existing budgeted salaries.

Additional Fiscal Impact: None. \$40,000 has been allocated in the FY 26 27 Budget for Homeless Outreach Services.

11. **Discussion and Approval of Financing Options for Water Infrastructure Projects.**

Responsible Department: Public Works

Fiscal Impact: Staff time required to prepare the agenda report is covered within existing budgeted salaries.

Additional Fiscal Impact: Potential fiscal impacts include costs associated with the WIFIA financing process, advancing project design, and updating the Water Rate Study.

12. **Discussion of City Attorney Research on Legal Options on Response to Community Concerns of Graffiti and Racial Mockery Associated with the Safeway Area focusing on restorative justice model. Item includes reaffirmation of that Sebastopol is a welcoming place for everyone.**

Responsible Department: City Attorney

Fiscal Impact: Staff time required to prepare the agenda report is covered within existing budgeted salaries.

Additional Fiscal Impact: There is no additional fiscal impact as ten hours were allocated by the City Council.

ADDITIONAL PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: Two minutes per speaker for up to twenty (20) minutes total for public comments but can be reduced at Mayor's discretion depending upon the number of speakers or Mayor has discretion to allow for additional time beyond the 20 minutes allocated for public comment dependent upon the subject matter or number of speakers.

COUNCILMEMBER(S) REQUESTS FOR FUTURE CITY COUNCIL AGENDA ITEMS

CITY COUNCIL/CITY STAFF REPORTS/COMMUNICATIONS/ANNOUNCEMENTS/FUTURE MEETINGS:

13. City Manager and/or City Clerk Reports: (This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)
 - a. July Departmental Reports
14. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards. ((This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)
15. Council Communications Received (Information/Meetings/Correspondence Received from the General Public to Councilmembers)

CLOSED SESSION: NONE

ADJOURNMENT OF CITY COUNCIL MEETING

September 1, 2026 City Council Regular Meeting will be adjourned to the next Regular City Council Meeting of Tuesday, September 15, 2026 at **6:00 pm**, Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: building@cityofsebastopol.org or to the City Clerk's Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator's Office at (707) 823-8597, via email at building@cityofsebastopol.org or by mailing such a request to the ADA Coordinator's Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s). The City of Sebastopol is a general law city formed under the laws of the State of California. With respect to adoption of ordinances and resolutions, the City adheres to the requirements set forth in the Government Code. Unless otherwise required, the full reading of the text of standard ordinances and resolutions is waived.

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

If you have any questions regarding this meeting, please contact the City at Email: info@cityofsebastopol.org or citycouncil@cityofsebastopol.org or please call: 707-823-1153. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review at City Hall during normal business hours. The Sebastopol City Council welcomes you in person or remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b)

(1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

There are times that the City Council open meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site. In the event of a

disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

COUNCIL PROTOCOLS FOR MEETING RESTATED:

This in person and virtual/remote meeting is compliant with the Governor's Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City Council meetings as long as required notice and posting is conducted per the Brown Act.

Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.

Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following.

USING A COMPUTER OR SMART PHONE:

- *Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand and you would like to speak.*
- *City staff will unmute your microphone when it is your turn to provide public comment.*
- *A prompt will appear to confirm you would like to be unmuted. Once you accept the prompt, you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again.*

USING A REGULAR PHONE:

- *Dial *9 (star 9), this will notify City staff that you have "raised your hand" for public comment.*
- *City staff will unmute your microphone when it is your turn to provide public comment. *6 (star 6) is used to mute/unmute.*

- *You will hear "you are unmuted" and then you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again*