



CITY OF SEBASTOPOL CITY COUNCIL

AGENDA ITEM REPORT FOR MEETING OF: January 6, 2026

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**To:** Honorable Mayor and City Councilmembers  
**From:** Toni Bertolero, Public Works Engineer  
**Subject:** Approval of Amendment 1 to Cooperative Funding Agreement with Sonoma County Transportation Authority

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**RECOMMENDATION:**

That the City Council approve Amendment 1 to the Cooperative Agreement No. G30701E1 with the Sonoma County Transportation Authority and authorize the Mayor to sign the Amendment on behalf of the City.

**EXECUTIVE SUMMARY:**

Council approved the Bodega Avenue Bike Lanes and Rehabilitation Phase 2 project in the Fiscal Year 2025-26 Capital Improvement Plan with an adopted budget of \$2,576,000.

The City was awarded a Go Sonoma grant in the amount of \$2.24 million for the Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 project. On August 6, 2024, Council approved a Cooperative Agreement with the Sonoma County Transportation Authority (SCTA) for the grant funding and the cooperative agreement #G30701E1 was executed on June 9, 2025. A copy of the agreement is included in Attachment 4. The original scope of the agreement was for the addition of bike lanes and pavement rehabilitation from Nelson Way to Pleasant Hill Road.

On November 18, 2025, Council awarded a construction contract to Team Ghilotti for the project in the amount of \$1, 873,601.00. The award included a bid alternate for paving Bodega Avenue between Valley View Drive and Atascadero Creek. Because this segment was not part of the original scope of the grant, the City intended to pay this out of its own local funds since it was not eligible for grant funding.

On November 24, 2025, the City sent a letter to the Sonoma County Transportation and Climate Authorities (SCTCA) requesting that a minor scope change be approved that would include the street improvement work between Valley View Drive and the creek. A copy of the letter is included in Attachment 2.

The minor scope change was approved by the SCTCA Board on December 8, 2025. This approval allows the City to request reimbursement for street work done between Valley View Drive and the creek. This eligibility of the work means less local funding of approximately \$306,000 that the City would use towards the project.

The minor scope change was presented to the Budget Committee at its meeting of December 15, 2025.

**BACKGROUND:**

On August 6, 2024, Council approved the Cooperative Agreement with the Sonoma County Transportation Authority (SCTA) for the Go Sonoma Roads Grant Funding for the Bodega Avenue Bike Lanes Phase 2 project. The City was awarded a grant in the amount of \$2.24 million in Go Sonoma funding for the project which includes addition of bike lanes and pavement rehabilitation of Bodega Avenue between Nelson Way and Pleasant Hill Road.



When the Phase 2 project was designed, the Engineer's Estimate for the project was more than the grant amount and the retaining wall fronting the cemetery could be deleted if the bids are high and the funding not available for the wall. The wall is needed when a future sidewalk is constructed. The retaining wall is eligible for the Go Sonoma grant and would make sense to construct this wall now using a grant that pays for 85% of the cost.

Additionally, Public Works received numerous complaints about the pavement condition of Bodega Avenue near Atascadero Creek and staff included this segment in the design, in case bids are received are competitive enough and if local funding is available. This segment is not eligible for the Go Sonoma funds because it is outside the Phase 2 project limits but was included as a Bid Alternate item. Staff recently applied for a Go Sonoma Cycle 2 grant for Phase 3 which would continue the bike lanes installation and pavement rehabilitation from Pleasant Hill Road to the creek at the city limit. However, if a grant for Phase 3 is awarded, the soonest the work could be completed is likely three or four years from now. Therefore, it was recommended that this paving be completed now with the Phase 2 project.

The project design was completed with the bid alternate for the retaining wall and the additional paving of approximately 500 feet near the Atascadero Creek, a call for bids was advertised, and on November 18, 2025, Council awarded the construction contract to Team Ghilotti for \$1,873,601. Because the bids were very competitive and lower than the Engineer's Estimate, Council approved the award to include the Bid Alternates for the retaining wall and the additional 500 feet of paving from Valley View Drive to Atascadero Creek. The approved project budget in the Fiscal Year 2025-26 budget is \$2,576,000.

#### **DISCUSSION:**

As previously stated, the retaining wall is eligible for the grant funding at 85% of the cost. However, the paving between Valley View Drive and the creek is not because it is beyond the project limit approved in the grant. City staff submitted a letter to the Sonoma County Transportation and Climate Authorities (SCTCA) dated November 24, 2025 requesting a minor scope change to the grant to include pavement rehabilitation. Because the original grant is for addition of bike lanes and not just pavement rehabilitation, for the minor scope change to be approved by SCTCA, addition of a 2-way bike facility as shown in the City's Active Transportation Plan, was included in the request. The letter is included in this report as Attachment 2. The estimated cost for the addition of the 2-way bike facilities is \$50,000.

At the December 8, 2025, the SCTCA Board approved the City's request for the minor scope change. There is no change to the maximum grant amount of \$2.24 million but will include the minor scope change for the additional paving and bike facilities between Valley View Drive and the creek. The bike facilities would connect to an existing County trail at the south side of the creek. A location map showing the minor scope change is in Attachment 3.

#### **STAFF ANALYSIS:**

A summary of the construction cost summary for the total project cost (including the minor scope change) as compared to the original award without the minor scope change is summarized in Table 1 below.

Table 1 - Construction Cost Summary with and without Minor Scope Change (MSC)

Description	Without MSC	With MSC
Construction (Total Contract Award)	\$1,873,601	1,923,601
Contingency (10%)	187,360	192,360
Construction support (est.)	385,000	385,000
Total Estimated Costs	\$2,445,961	2,500,961



The funding summary showing the proposed funding allocation that was approved by Council (without the approved MSC) and the funding allocation with the approved MSC is shown in Table 2.

Table 2 – Funding Summary

Fund Description	Adopted Budget Allocation	Proposed Funding without MSC	Proposed Funding with MSC
Go Sonoma Grant	\$2,240,000	\$1,764,664	\$2,125,817
Fund 201 Measure M Transportation	\$136,000	227,823	227,823
Fund 217 SB 1 Road Maintenance	200,000	453,474	147,321
<b>Total</b>	<b>\$2,576,000</b>	<b>\$2,445,961</b>	<b>2,500,961</b>

The original local funding allocation approved by Council using Measure M Transportation and SB 1 funds is a total of \$681,297. With the approved MSC, the proposed funding allocation for local funds is a total of \$375,144. This is a savings in the use of SB 1 monies in the amount of over \$306,000. This will allow the City to use the SB 1 monies for other road improvement projects.

**CITY COUNCIL GOALS/PRIORITIES/ AND OR GENERAL PLAN CONSISTENCY:**

This agenda item represents the City Council goals/priorities as follows:

- Goal 3 – Infrastructure. Maintaining high quality infrastructure, facilities and services includes repairing/ replacing outdated city facilities, improving streets, stormwater and wastewater infrastructure.

This agenda item represents the City Council General Plan Consistency (if applicable):

- Circulation CIR 1-11: Provide high quality regular maintenance for existing and future transportation facilities including streets, sidewalk, and paths.

**FISCAL IMPACT:**

There is no fiscal impact with this approval. The total estimated cost of the project is \$2,500,961 and is within the City's adopted Fiscal Year 2025-26 Capital Improvement Plan of \$2,576,000.

**COMMUNITY OUTREACH:**

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date. The City has also used social media to promote and advertise the City Council Meeting Agenda Items.

As of the writing of this agenda item report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this agenda item report, such comments will be provided to the City Council as supplemental materials before or at the meeting.

**RESTATED RECOMMENDATION:**

That the City Council approve Amendment 1 to the Cooperative Agreement No. G30701E1 with the Sonoma County Transportation Authority and authorize the Mayor to sign the Amendment on behalf of the City.

**CITY COUNCIL OPTION(S):**

City Council could choose not to approve Amendment 1 and provide direction to staff.



**ATTACHMENTS:**

- 1-Amendment 1 to Coop Agreement #G30701E1
- 2-Letter to SCTCA dated November 24, 2025
- 3-Location Map
- 4-Cooperative Agreement #G30701E1

**APPROVALS:**

Department Head Responsible for Agenda Item:

Approval Date: 12/29/25

CEQA Determination (Community Development/Planning):

Approval Date: 6/21/22

This project is Categorically Exempt pursuant to CEQA Guidelines Section 15301 (c). The NOE was filed with the Bodega Ave Bike Lanes Phase 1 Project on 6/21/22 and posted on 6/27/22.

Administrative Services (Financial):

Approval Date: N/A

Costs authorized in City Approved Budget: ☒ Yes ☐ No ☐ N/A

Funds: Go Sonoma grant Fund 211 and SB1 Fund 217

City Attorney Approval:

Approval Date: 12/29/25

City Manager Approval:

Approval Date: 12/30/25

**AMENDMENT NO. 1 TO COOPERATIVE FUNDING AGREEMENT NO G30701E1**  
**BETWEEN**  
**THE SONOMA COUNTY TRANSPORTATION AUTHORITY**  
**AND**  
**THE CITY OF SEBASTOPOL**

The Amendment No. 1 is made and entered into as of December 8, 2025 (“Effective Date”) by and between the City of Sebastopol (hereinafter referred to as “**CITY**”) and the Sonoma County Transportation Authority (hereinafter referred to as “**AUTHORITY**”).

**RECITALS**

1. **AUTHORITY** adopted that certain 2024 Go Sonoma Strategic Implementation Plan that sets forth **AUTHORITY**’s program and project implementation policies with regard to the use of funds provided under the 2020 Go Sonoma Act Expenditure Plan and Ordinance approved by the voters of Sonoma County on November 3, 2020 (hereinafter referred to as “Go Sonoma”). The 2024 Strategic Implementation Plan may be amended from time to time and is hereinafter referred to as the “Go Sonoma SIP.”

2. Pursuant to the Go Sonoma and The Go Sonoma SIP, **AUTHORITY** and **CITY** desire to enter into Amendment No.1 to Cooperative Funding Agreement G30701E1 in order to remove an excess stipulation from the agreement included in error, and to modify the scope of work of the agreement on Exhibit A.

**NOW, THEREFORE**, in consideration of the foregoing, **AUTHORITY** and **CITY** do hereby agree to as follows:

**AGREEMENT**

**I. AMENDMENTS:**

**SECTION I, CITY AGREES:**

The following paragraph will be deleted in its entirety:

[7. IF FUNDS WILL BE USED TO PURCHASE LAND ADD THE FOLLOWING: Excess Lands Proceeds. CITY will transfer any net proceeds, after deducting auditable costs of sales, to

**AUTHORITY** resulting from the sale of excess lands purchased in whole or in part with the Gop Sonoma funds, in the same proportion to the net proceeds as the original contribution of Go Sonoma funds was to the purchase price of the original parcel.]

**EXHIBITS:** The following Exhibit in the Original Agreement are replaced by the Exhibit attached hereto:

1. Exhibit A is replaced with Exhibit A1.

## **II. Remainder of the Agreement Unchanged**

Except to the extent the Agreement is specifically amended or supplemented hereby, the Agreement, together with exhibits and schedules is and shall continue to be, in full force and effect as originally executed, and nothing contained herein shall be construed to modify, invalidate or otherwise affect any provision of the Agreement or any right of AUTHORITY or CITY arising there under.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 1 as set forth below.

CITY OF SEBASTOPOL

By: \_\_\_\_\_

Jill McLewis, Mayor

ATTEST:

By: \_\_\_\_\_

Mary Gourley, City Clerk

APPROVED AS TO LEGAL FORM  
FOR CITY:

By: \_\_\_\_\_

Alex Mog, City Attorney

SONOMA COUNTY

TRANSPORTATION AUTHORITY

By: \_\_\_\_\_

Lynda Hopkins, SCTA Chair

APPROVED AS TO SUBSTANCE:

By: \_\_\_\_\_

James R. Cameon, Executive  
Director

By: \_\_\_\_\_

Adam Brand Authority Legal  
Counsel

**COOPERATIVE FUNDING AGREEMENT G3071E1  
BETWEEN  
THE SONOMA COUNTY TRANSPORTATION AUTHORITY  
AND  
CITY OF SEBASTOPOL**

**EXHIBIT A-1**

**DESCRIPTION OF THE PROJECT**

The Sebastopol Avenue Bike Lanes – Phase 2 Project

In the City of Sebastopol, construct approximately 0.35 miles of Class II bike lane, ADA ramps, sidewalks and rehabilitate pavement on Bodega Avenue between Robinson Road/Nelson Way and Pleasant Hill Avenue; and paving rehabilitation and a two-way bicycle facility on the south side of Bodega Avenue between Valley View Drive and Atascadero Creek.

**City Council**

Mayor Stephen Zollman  
Vice Mayor Jill McLewis  
Phill Carter  
Neysa Hinton  
Sandra Maurer

**City of Sebastopol****Agenda Item Number 9****Interim City Manager/  
Assistant City Manager/  
City Clerk, MMC**

Mary Gourley  
mgourley@cityofsebastopol.gov

November 24, 2025

Seana Gause  
Senior-Programming and Projects  
Sonoma County Transportation and Climate Authorities  
411 King Street  
Santa Rosa, CA 95404

**REQUEST FOR MINOR SCOPE CHANGE**

**PROJECT NAME:** Bodega Ave. Bike Lanes and Rehab Phase 2  
**AGREEMENT NO:** G30701E1

Dear Ms. Gause:

The City of Sebastopol requests a minor scope change to the grant to include bike lane and rehabilitation on Bodega Avenue between Valley View Drive to the city limit at Atascadero Creek Bridge. The City intends to include the work that is part of the Bodega Avenue Bike Lane and Rehabilitation Phase 3 project for rehab paving and a Class IV two-way bikeway on the south side of Bodega Avenue. The City does not request additional grant funding for this work and this work can occur within the \$2.24 million Go Sonoma grant.

**Scope**

The original scope of the grant is for the installation of bike lanes, retaining wall, pavement rehabilitation and other associated work on Bodega Avenue between Nelson Way to Pleasant Hill Road, including construction support costs (engineering, inspection, construction management and project management). The minor scope change is for the installation of bike lanes and pavement rehabilitation on Bodega Avenue between Valley View Drive and the Atascadero Creek Bridge at the city limit. This added section is in part what is included in the City's grant request for Bodega Avenue Bike Lanes and Rehab Phase 3 project. Attached is an exhibit showing the original scope and the added scope.

**Cost**

The City publicly opened bids for the Phase 2 project on October 21, 2025. The lowest apparent bidder is Team Ghilotti and the contract is scheduled for award on November 18, 2025. A summary of the Bids (Base Bid + Retaining Wall) is shown on Table 1 below. The bid climate was good and we believe adding this minor scope will be performed at a good price now versus waiting later during Phase 3.

Table 1 - Summary of Bids

Contractor	Base Bid Amount
Team Ghilotti, Inc.	\$1,579,341
Maggiora and Ghilotti, Inc.	\$1,728,164
Argonaut Constructors, Inc.	\$2,063,116



Go Sonoma Grant

The maximum grant awarded to the City for this project is \$2.24 million with a local match of \$336,000 for a Total amount of \$2,576,000. Our preliminary estimate for the original work, the preliminary cost estimate for the scope change, and construction support costs and contingency is summarized in Table 2. As shown on Table 2, we estimate that the cost for the original scope and the minor scope total of \$2,507,275 will be within the grant and local match Total of \$2,576,000.

Table 2 – Construction Cost Summary

Construction (Bid)	\$1,579,341
Minor scope change amount (est)	350,000.
Contingency (10%)	192,934.
Construction support (est.)	385,000.
Total Estimated Costs	\$2,507,275.

Thank you for your consideration of this Minor Scope Change request. For any questions regarding this request, please contact Toni Bertolero, Public Works Engineer, at [tbertolero@cityofsebastopol.gov](mailto:tbertolero@cityofsebastopol.gov).

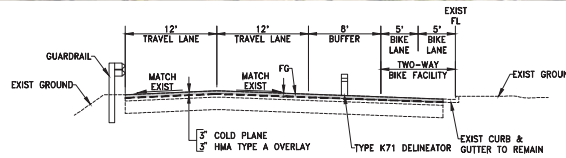
Sincerely,



Mary Gourley  
Interim City Manager

# LEGEND

■ Cold Plane and Overlay Pavement or Rehabilitation



SECTION A-A



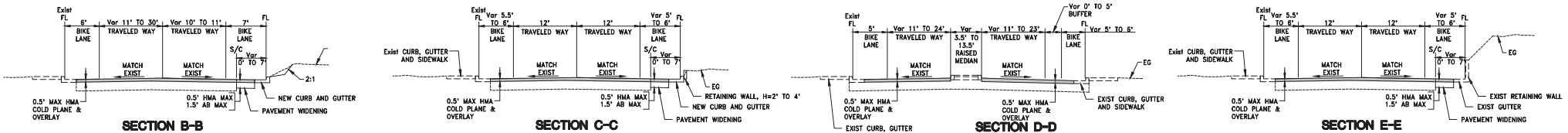
## BODEGA AVENUE RECONSTRUCTION PHASE 2





# LEGEND

- Replace Curb Ramp
- Replace Curb Ramp and Replace/Relocate Pedestrian Push Button
- Cold Plane and Overlay Pavement or Rehabilitation



## BODEGA AVENUE RECONSTRUCTION PHASE 2



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City of Sebastopol  
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**COOPERATIVE FUNDING AGREEMENT NO. \_\_\_\_\_ G30701E1**  
**BETWEEN**  
**THE SONOMA COUNTY TRANSPORTATION AUTHORITY**  
**AND**  
**THE CITY OF SEBASTOPOL**

This Agreement is made and entered into as of 6/9/25,  
2024 ("Effective Date") by and between the **City of Sebastopol** hereinafter referred to as  
"**CITY**" and the **SONOMA COUNTY TRANSPORTATION AUTHORITY** hereinafter referred to  
as "**AUTHORITY**."

**RECITALS**

1. **AUTHORITY** adopted that certain 2024 Strategic Implementation Plan that sets forth **AUTHORITY**'s program and project implementation policies with regard to the use of funds provided under the 2020 Go Sonoma Act Expenditure Plan and Ordinance approved by the voters of Sonoma County on November 3, 2020 (hereinafter referred to as "Go Sonoma"). The 2024 Strategic Implementation Plan may be amended from time to time and is hereinafter referred to as the "Go Sonoma SIP".

2. Pursuant to the Go Sonoma and the Go Sonoma SIP, **AUTHORITY** and **CITY** desire to enter into a Cooperative Funding Agreement to define a framework to enable the two parties to work cooperatively in developing transportation improvements on Bike lanes and roadway rehabilitation improvements in Sonoma County (hereinafter referred to as "Move Traffic and Improve Safety Program of Projects").

3. Consistent with the Move Traffic and Improve Safety Program (MTIS), **CITY** desires to complete the Sebastopol Bodega Avenue Bike Lanes - Phase 2 Project, as more particularly described in Exhibit A to this Agreement (hereinafter referred to as the "Project").

4. Pursuant to Go Sonoma MTIS funds require a minimum 15% funding match.

5. **CITY** has submitted a financial plan and schedule for completion of the Project which is attached hereto as Exhibit B (hereinafter referred to as the "Financial Plan and Schedule").

6. Pursuant to the Go Sonoma SIP, **AUTHORITY** is committed to make available up to \$2,240,000 of Go Sonoma MTIS funds to assist with the Project.

NOW, THEREFORE, in consideration of the foregoing, **AUTHORITY** and **CITY** do hereby agree as follows:

## SECTION I

### **CITY AGREES:**

1. **CITY Contribution.** To provide a minimum of 15% matching funds towards the Project (as further described in Exhibit B).

2. **Project Completion.** To timely complete the Project (as further described in Exhibit B).

3. **Invoices.** Should **CITY** desire reimbursement of its expenses in connection with this Agreement, **CITY** shall do so by requesting a specific appropriation of Go Sonoma funding by submitting to **AUTHORITY** a Request for Funding Appropriation in the form attached hereto as Exhibit C (hereinafter referred to as "Appropriation Request"). Once an Appropriation Request is approved by **AUTHORITY**, **CITY** may submit to **AUTHORITY** invoices for reimbursements for expenses authorized under the terms of this Agreement and an approved Appropriation Request. Invoices shall be submitted to **AUTHORITY** no more frequently than monthly, and no less frequently than every six months following initial appropriation, provided however that if **CITY** is unable to invoice in this time frame a written request for time extension shall be provided or the funds may be deobligated. Invoices shall be in a form reasonably acceptable to **AUTHORITY's** Executive Director.

4. **Compliance with Laws.** With regard to administering and completing the Project, **CITY** shall at all times comply with all applicable laws of the United States, the State of California, the County, and with all applicable regulations promulgated by federal, state, regional, or local administrative and regulatory agencies, now in force and as they may be enacted, issued, or amended during the term of this Agreement.

5. **Records.** To allow **AUTHORITY** to audit all expenditures relating to the Project funded through this Agreement. For the duration of the Project, and for five (5) years following completion of the Project, or earlier discharge of the Agreement, **CITY** shall make available to **AUTHORITY** all records relating to expenses incurred in performance of this Agreement.

6. **Reporting Requirements.** To provide quarterly status and annual financial updates on the active PROJECT appropriations to **AUTHORITY** in the forms attached hereto as Exhibit D.

[7. IF FUNDS WILL BE USED TO PURCHASE LAND ADD THE FOLLOWING: Excess Land Proceeds. **CITY** will transfer any net proceeds, after deducting auditable costs of



sales, to **AUTHORITY** resulting from the sale of excess lands purchased in whole or in part with the Go Sonoma funds, in the same proportion to the net proceeds as the original contribution of Go Sonoma funds was to the purchase price of the original parcel.]

## **SECTION II**

### **AUTHORITY AGREES:**

1. Reimbursement of CITY Expenses. Consistent the Go Sonoma SIP, to make up to \$2,240,000 of Go Sonoma MTIS available to assist with the Project. **AUTHORITY** shall process **CITY** invoices within forty-five (45) days of receiving an invoice in a form reasonably acceptable to **AUTHORITY's** Executive Director.

2. Notice of Audit. To provide timely notice to **CITY** if an audit is to be conducted.

## **SECTION III**

### **IT IS MUTUALLY AGREED:**

1. Funding Availability and Needs. The funding available to the Project for expenditure is limited by the funds identified in Exhibit B and to approved appropriations by the SCTA Board. If funds beyond those identified in Exhibit B are necessary to complete the Project, **AUTHORITY** will cooperate with **CITY** to identify and secure new or increased fund commitments; however, completion of the Project remains the responsibility of **CITY**.

2. Term. This Agreement will remain in effect until discharged as provided in Paragraph 3 or 13 of this Section III.

3. Discharge. This Agreement shall be subject to discharge as follows:

a. This Agreement may be canceled by a party for breach of any obligation, covenant or condition hereof by the other party, upon notice to the breaching party. With respect to any breach which is reasonably capable of being cured, the breaching party shall have thirty (30) days from the date of the notice to initiate steps to cure. If the breaching party diligently pursues cure, such party shall be allowed a reasonable time to cure, not to exceed sixty (60) days from the date of the initial notice, unless a further extension is granted by the non-breaching party. On cancellation, the non-breaching party retains the same rights as a party exercising its right to terminate under the provisions of paragraph 3(b), except that the canceling party also retains any remedy for breach of the whole contract or any unperformed balance. If the Agreement is cancelled by **AUTHORITY** because **CITY** has failed to wholly or partially complete the Project,

**AUTHORITY** may, at its option, demand repayment of all unexpended funds and funds determined by audit not to have been expended as provided for in this Agreement, with interest accrued thereon as would have accrued had such funds been invested in the Sonoma County Treasury Pool; and, further, to offset such balances due **AUTHORITY** from any other Go Sonoma funds due **CITY**.

b. By mutual consent of both parties, this Agreement may be terminated at any time. Upon termination by mutual consent, **CITY** shall repay to **AUTHORITY** any unexpended funds originally provided to **CITY** under this Agreement, and any interest that has accrued thereon.

4. Indemnity. Each party shall indemnify, defend, protect, hold harmless, and release the other, its officers, agents, and employees, from and against any and all claims, loss, proceedings, damages, causes of action, liability, costs, or expense (including attorneys' fees and witness costs) arising from or in connection with, or caused by any act, omission, or negligence of such indemnifying party or its agents, employees, contractors, subcontractors, or invitees. This indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages or compensation payable to or for the indemnifying party under workers' compensation acts, disability benefit acts, or other employee benefit acts.

5. Notices. Any notice which may be required under this Agreement shall be in writing, shall be effective when received, and shall be given by personal service, or by certified or registered mail, return receipt requested, to the addresses set forth below, or to such addresses which may be specified in writing to the parties hereto.

To CITY	Don Schwartz, City Manager City of Sebastopol 7120 Bodega Ave. Sebastopol, CA 95472 Email: <a href="mailto:dschwartz@cityofsebastopol.gov">dschwartz@cityofsebastopol.gov</a>
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To AUTHORITY	James R. Cameron, Executive Director Sonoma County Transportation Authority 411 King St Santa Rosa, CA 95405 (707) 565-5373 Email: <a href="mailto:james.cameron@scta.ca.gov">james.cameron@scta.ca.gov</a>
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6. Additional Acts and Documents. Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of the Agreement.

7. Integration. This Agreement represents the entire agreement of the parties with respect to the subject matter hereof. No representations, warranties, inducements or oral agreements have been made by any of the parties except as expressly set forth herein, or in other contemporaneous written agreements.

8. Amendment. This Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.

9. Independent Agency. **CITY** renders its services under this Agreement as an independent agency. None of the **CITY's** agents or employees shall be agents or employees of the **AUTHORITY**.

10. Assignment. The Agreement may not be assigned, transferred, hypothecated, or pledged by any party without the express written consent of the other party.

11. Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of the **AUTHORITY** or **CITY** as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above.

12. Severability. Should any part of this Agreement be determined to be unenforceable, invalid, or beyond the **AUTHORITY** of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.

13. Limitation. All obligations of **AUTHORITY** under the terms of this Agreement are expressly subject to **AUTHORITY's** continued authorization to collect and expend the sales tax proceeds provided by Go Sonoma. If for any reason **AUTHORITY's** right to collect or expend such sales tax proceeds is terminated or suspended in whole or part, **AUTHORITY** shall promptly notify **CITY**, and the parties shall consult on a course of action. If, after twenty-five (25) working days, a course of action is not agreed upon by the parties, this Agreement shall be deemed terminated by mutual or joint consent; provided, that any future obligation to fund from the date of the notice shall be expressly limited by and subject to (i) the lawful ability of **AUTHORITY** to expend sales tax proceeds for the purposes of the Agreement; and (ii) the availability, taking into consideration all the



Coop Agreement G30701E1  
Cooperative Funding Agreement No. \_\_\_\_  
City of Sebastopol  
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obligations of **AUTHORITY** under all outstanding contracts, agreements to other obligations of **AUTHORITY**, of funds for such purposes.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

CITY OF SEBASTOPOL

Signed by:  
By: Diana Gardner Rich  
248B44281D2746F  
Diana Gardner Rich, Mayor

SONOMA COUNTY  
TRANSPORTATION AUTHORITY

By: Lynda Hopkins  
Lynda Hopkins (Nov 17, 2025 10:52:17 PST)  
SCTA Chair

ATTEST:

DocuSigned by:  
BY: Mary Gourley  
0F09E21345D2452  
Mary Gourley, City Clerk

APPROVED AS TO SUBSTANCE:

By: [Signature]  
Executive Director

APPROVED AS TO LEGAL FORM  
FOR CITY:

Signed by:  
By: Alex Mog  
66B0B79D572A4EB  
Alex Mog, City Attorney

By: Adam Brand  
Adam Brand (Nov 7, 2025 09:30:37 PST)  
Legal Counsel  
Authority

Coop Agreement G30701E1  
Cooperative Funding Agreement No. \_\_\_\_\_  
City of Sebastopol  
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**COOPERATIVE FUNDING AGREEMENT NO. \_\_\_\_\_**  
**BETWEEN**  
**THE SONOMA COUNTY TRANSPORTATION AUTHORITY**  
**AND**  
**CITY OF SEBASTOPOL**

**EXHIBIT A**

**DESCRIPTION OF THE PROJECT**

**The Sebastopol Bodega Avenue Bike Lanes – Phase 2 Project**

In the City of Sebastopol, construct approximately 0.35 miles of Class II bike lane, ADA ramps, sidewalks and rehabilitate pavement on Bodega Avenue between Robinson Road/Nelson Way and Pleasant Hill Avenue.

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 Cooperative Funding Agreement No. \_\_\_\_  
 City of Sebastopol  
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**COOPERATIVE FUNDING AGREEMENT NO. \_\_\_\_\_**  
**BETWEEN**  
**THE SONOMA COUNTY TRANSPORTATION AUTHORITY**  
**AND**  
**CITY OF SEBASTOPOL**

**EXHIBIT B**

**FINANCIAL PLAN AND SCHEDULE**

**The Sebastopol Bodega Avenue Bike Lanes – Phase 2 Project  
 Construction**

**Financial Plan**

<b>Fund Source</b>	<b>Amount</b>
Go Sonoma-MTIS	\$2,240,000
Matching Funds	\$336,000
<b>Total</b>	<b>\$2,576,000</b>

**Schedule**

<b>Project Development Phase</b>	<b>Begin (MO/YR)</b>	<b>End (MO/YR)</b>
Scoping	06/18	06/21
Environmental (PAED)	03/21	11/22
Design (PSE)	03/21	11/23
Right of Way (R/W)	03/22	11/23
Construction (CON)	07/25	06/26

Coop Agreement G30701E1  
 Cooperative Funding Agreement No. \_\_\_\_\_  
 City of Sebastopol  
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**COOPERATIVE FUNDING AGREEMENT NO. \_\_\_\_\_**  
**BETWEEN**  
**THE SONOMA COUNTY TRANSPORTATION AUTHORITY**  
**AND**  
**THE CITY OF SEBASTOPOL**

**EXHIBIT C**

**REQUEST FOR FUNDING APPROPRIATION**

**APPROPRIATION REQUEST SHOULD BE SUBMITTED ON CITY LETTERHEAD**

Date \_\_\_\_\_

SCTA Chair  
 Sonoma County Transportation Authority  
 411 King St  
 Santa Rosa, CA 95404

**FUNDING APPROPRIATION REQUEST**

**PROJECT NAME** \_\_\_\_\_  
**AGREEMENT NO.** \_\_\_\_\_

Dear SCTA Chair:

The City of *(name of City or County of Sonoma)* hereby requests that the Sonoma County Transportation Authority (SCTA) take action to appropriate funds at its next Board meeting for the *(name of project)*.

The City (or County) has entered into a cooperative funding agreement with the SCTA (Cooperative Agreement No. *(number of agreement)*) and is ready to begin work on the *(name of development phase)* phase of the project. Below is the specific appropriation request information.

Project Name & Description:	<i>Fill in Project Name &amp; Description</i>
Project Category:	<i>Fill in Move Traffic Improve Safety (MTIS) or Build Bikeways and Pathways (BBP)</i>
Phase Development Phase of this Appropriation:	<i>Fill in Development Phase (Scoping, Environmental, Right of Way Capital, Right of Way Support, PS&amp;E, Construction Capital, or Construction Management). Note: Only one phase per request.</i>
Amount of Go Sonoma Appropriation Request:	<i>Fill in amount of appropriation request.</i>
Amount of Local Funding Match:	<i>Fill in \$ Local Match for this request</i>
Sources of Local Funding Match:	<i>Fill in amount and source(s) of matching funds.</i>
Total Project Cost:	<i>Fill in total cost of project, including all fund sources and phases.</i>

Exhibit C

Coop Agreement G30701E1  
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City of Sebastopol  
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The current schedule for the *(name of project)* is as follows:

Project Development Phase	Begin	Complete
Scoping	date	date
Environmental	date	date
Right of Way	date	date
PS&E	date	date
Construction	date	date

Thank you for your consideration.  
Sincerely,

NAME  
Title

cc:

Coop Agreement G30701E1  
 Cooperative Funding Agreement No. \_\_\_\_  
 City of Sebastopol  
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**COOPERATIVE FUNDING AGREEMENT NO. \_\_\_\_\_**  
**BETWEEN**  
**THE SONOMA COUNTY TRANSPORTATION AUTHORITY**  
**AND**  
**CITY OF SEBASTOPOL**

**EXHIBIT D**

**PROJECT REPORTING LETTER**

**PROJECT SPONSOR LETTERHEAD**

**Please refer to the Reporting Instructions and Submittal Requirements before sending your completed Annual Reporting Letter to the SCTA. The Annual Reporting Letter is due to the SCTA by September 15.**

Date

Sonoma County Transportation Authority  
 411 King Street  
 Santa Rosa, CA 95404

[Name of Project] - Annual Reporting Letter – FY \_\_\_\_\_

Dear SCTA Chair:

The City of/Town of / County of \_\_\_\_\_ is pleased to present information related to Go Sonoma funding for the following project for FY \_\_\_\_\_ Reported:

Work was performed on the following project using Go Sonoma funds including:

A.	Project Name:	
	Project Phase/Development Phase:	
B.	Amount Appropriated in Previous Fiscal Years	\$ -
C.	Total Amount of Unexpended Appropriations from Prior FY	\$ -
D.	Amount Appropriated in FY 00/00	\$ -
E.	Reimbursements Received in FY 00/00	\$ -
F.	Amount of Matching Funds Provided	\$ -
G.	Total Go Sonoma Reimbursements Received in Prior Years	\$ -
H.	Total Go Sonoma Funding Reimbursed to Date	\$ -
I.	Total Appropriation Remaining Balance to Rollover to FY 00/00	\$ -

J. Describe work completed this fiscal year.

Exhibit D

K. How were bike/pedestrian needs considered?

L.	Overall Status of Project by Phase	% Complete	Est. Completion Date
	Scoping		
	Environmental		
	Design		
	Right of Way		
	Construction & Construction Management		

M.	Overall Project Funding				
	Phase	Total	Go Sonoma MTIS/BBBP	Other	Need
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
		\$	\$	\$	\$
	Totals	\$ -	\$ -	\$ -	\$ -

*(Insert additional table if necessary to provide each alternative fund source per project phase)*

**Report on Public Information Requirements:**

- N. Describe where you displayed the Go Sonoma logo, such as on signs at the construction site or on vehicles? Please enclose pictures.
- O. Provide digital pictures of projects before, during and after construction.
- P. Did you identify Go Sonoma on your web site or in press releases? Please provide link.
- Q. Identify project benefits and discuss how Go Sonoma funds assisted in project delivery.

To meet our reporting requirements, we are submitting an signed copy on our letterhead to the SCTA.

We have also attached electronic photographs in jpeg file format.

If you have any questions regarding this project information, please contact:

Exhibit D

Coop Agreement G30701E1  
Cooperative Funding Agreement No. \_\_\_\_  
City of Sebastopol  
Page 13 of 13

Name:

Phone:

Email:

Sincerely,

***SIGNATURE REQUIRED***

Name

Title (City Manager, Public Works Director, District Director, or General Manager SMART)






# G30701E1 Sebastopol GS MTIS Bodega Ave Bike Lanes - Ph 2 Proj

Final Audit Report

2025-11-17

Created:	2025-11-07
By:	Susan Underwood (susan.underwood@scta.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZFysPEeC16NNIRdRuJ3CRfeaP8d-WH8e

## "G30701E1 Sebastopol GS MTIS Bodega Ave Bike Lanes - Ph 2 Proj" History

-  Document created by Susan Underwood (susan.underwood@scta.ca.gov)  
2025-11-07 - 5:28:40 PM GMT- IP address: 209.77.204.154
-  Document emailed to adam.brand@sonoma-county.org for signature  
2025-11-07 - 5:29:26 PM GMT
-  Email viewed by adam.brand@sonoma-county.org  
2025-11-07 - 5:30:10 PM GMT- IP address: 104.47.64.254
-  Signer adam.brand@sonoma-county.org entered name at signing as Adam Brand  
2025-11-07 - 5:30:35 PM GMT- IP address: 50.228.223.25
-  Document e-signed by Adam Brand (adam.brand@sonoma-county.org)  
Signature Date: 2025-11-07 - 5:30:37 PM GMT - Time Source: server- IP address: 50.228.223.25
-  Document emailed to James Cameron (james.cameron@scta.ca.gov) for signature  
2025-11-07 - 5:30:38 PM GMT
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Signature Date: 2025-11-07 - 6:34:32 PM GMT - Time Source: server- IP address: 67.188.189.41
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-  Email viewed by lynda.hopkins@sonoma-county.org  
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 Signer lynda.hopkins@sonoma-county.org entered name at signing as Lynda Hopkins

2025-11-17 - 6:52:15 PM GMT- IP address: 24.5.19.142

 Document e-signed by Lynda Hopkins (lynda.hopkins@sonoma-county.org)

Signature Date: 2025-11-17 - 6:52:17 PM GMT - Time Source: server- IP address: 24.5.19.142

 Agreement completed.

2025-11-17 - 6:52:17 PM GMT