



City of Sebastopol

CITY OF SEBASTOPOL CITY COUNCIL

AGENDA ITEM REPORT FOR MEETING OF: September 1, 2026

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To: Honorable Mayor and City Councilmembers
From: Oriana Hart, Public Works Director
Department: Public Works
Subject: Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 Project (CIP # 0514-22.06)
 – Notice of Completion

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RECOMMENDATION(S):

Staff recommends that the City Council adopt a Minute Order accepting improvements for public use and authorizing staff to file a Notice of Completion for the Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 Project (CIP No. 0514-22.06).

PROCESS OF AGENDA ITEM:

If the item remains on the Consent Calendar, no presentation is required, and the item will be approved as part of the Consent Calendar. If the item is removed from the Consent Calendar, it will be heard as a regular agenda item and will proceed as follows:

- Presentation of agenda item by staff and
- Council questions and discussion
- Public comment
- Council deliberation and action

EXECUTIVE SUMMARY:

The Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 Project (CIP No. 0514-22.06) is complete. The Project included pavement rehabilitation, bicycle lane improvements, ADA curb ramp upgrades, sidewalk improvements, drainage improvements, traffic striping, and related infrastructure improvements along the Bodega Avenue corridor between Nelson Way and Pleasant Hill Road. Construction was completed by Team Ghilotti, Inc. Staff has inspected the work and determined that it was completed in substantial conformance with the approved plans and specifications. Staff is requesting City Council accept the completed improvements and authorize filing a Notice of Completion.

BACKGROUND:

The Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 Project is a Capital Improvement Program project intended to improve pavement conditions, pedestrian accessibility, bicycle facilities, and roadway safety along the Bodega Avenue corridor. The Project builds upon improvements completed under Phase 1 and includes roadway rehabilitation, bicycle lane enhancements, curb ramp upgrades, sidewalk improvements, and related infrastructure improvements.

Construction was completed by Team Ghilotti, Inc. under a competitively bid Public Works contract. The Project was funded through a combination of grant funding and local transportation and capital improvement funding sources.

DISCUSSION:

On November 18, 2025, the City Council awarded a construction contract to Team Ghilotti, Inc. for construction of the Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 Project. During construction, several contract change orders were issued to address field conditions, utility conflicts, accessibility improvements, bikeway enhancements, fencing improvements, and other project refinements identified during construction. In May 2026, the City Council



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approved Contract Change Order No. 3 and a related budget amendment to complete additional accessibility improvements at the intersection of Bodega Avenue and Virginia Avenue.

Construction activities have now been completed and inspected by City staff. Final quantities have been reconciled, punch list items have been completed, and the Project has been determined to be complete in accordance with the approved plans and specifications. Staff recommends acceptance of the completed improvements and authorization to file a Notice of Completion. Upon filing of the Notice of Completion, the City may release retained funds in accordance with applicable Public Contract Code requirements and statutory lien periods.

STAFF ANALYSIS:

The Project provides significant transportation and accessibility improvements along one of the City's primary transportation corridors. Improvements include rehabilitated pavement, enhanced bicycle facilities, upgraded ADA-compliant curb ramps, and pedestrian improvements that improve mobility and safety for all users.

The Project advances the City's ongoing efforts to improve transportation infrastructure, support active transportation, and maintain public assets in a state of good repair. With construction complete and all contract requirements satisfied, the Project is ready for Council acceptance.

CITY COUNCIL GOALS/PRIORITIES/AND OR GENERAL PLAN CONSISTENCY:

This agenda item represents the City Council goals/priorities as follows:

- Goal 3 – Infrastructure. Maintaining high quality infrastructure, facilities and services includes repairing/replacing outdated city facilities, improving streets, stormwater and wastewater infrastructure.

The Project is also consistent with General Plan policies supporting maintenance and enhancement of transportation facilities and pedestrian and bicycle infrastructure.

PUBLIC COMMENT:

As of the preparation of this staff report, no public comments have been received on this item. Any comments received after distribution of the report will be provided to the City Council as supplemental materials. Public comment will also be accepted during the meeting.

COMMUNITY OUTREACH:

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

FISCAL IMPACT:

The Project was funded through the approved Capital Improvement Program budget utilizing grant funding and local transportation funding sources. Acceptance of the completed improvements and authorization to file a Notice of Completion will not result in any additional fiscal impact to the City. Following acceptance of the improvements and expiration of the statutory lien period, retained funds may be released in accordance with applicable law.

Original Contract Amount: \$1,873,601.00

Approved Change Orders: \$297,853.97

Final Contract Amount: \$2,248,320.93

RESTATED RECOMMENDATION(S):

Staff recommends that the City Council adopt a Minute Order accepting improvements for public use and authorizing staff to file a Notice of Completion for the Bodega Avenue Bike Lanes and Pavement Rehabilitation Phase 2 Project (CIP No. 0514-22.06)



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CITY COUNCIL OPTION(S):

No reasonable alternatives have been identified, given that the final Project cost has been determined to be within the approved budget, and there is no fiscal impact resulting from the action requested of Council.

ATTACHMENTS:

1 – Notice of Completion

APPROVALS:

Department Head Approval: Approval Date: 7/2/2026

CEQA Determination (Planning): Approval Date: N/A

The proposed action is not a project under the California Environmental Quality Act (CEQA)

Administrative Services (Financial)

Approval Date: 7/2/2026

Costs authorized in City Approved Budget: ☒ Yes ☐ No ☐ N/A

Account Code (f applicable) _____

City Attorney Approval:

Approval Date: 8/25/26

City Manager Approval:

Approval Date: 8/25/26

When Recorded Return to:

City of Sebastopol
P. O. Box 1776
Sebastopol, CA 95473

Recorded for the benefit of the City of Sebastopol
and exempt from recording fees pursuant to
Government Code Section 27383.

(Space Above this Line is for Recorder's Use Only)

NOTICE OF COMPLETION
Contract 2025-01

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate below in the property hereinafter described.
2. The full name of the undersigned is the City of Sebastopol, a Municipal Corporation.
3. The address of the undersigned is P. O. Box 1776, Sebastopol, CA 95473
4. The nature of the title of the undersigned is owner in fee.
5. All work of improvement on the property hereinafter described was completed as of July 24, 2026.
6. The name of the original contractor for the work of improvement Team Ghillotti Inc, of Petaluma, California.
7. The work of improvement is described as follows:

Contract No. 2025-01
Bodega Ave Bike Lanes and Rehabilitation Phase 2

Original Contract Price: \$1,873,601.00

Final Contract Price: \$2,248,320.93

I am the Public Works Director for the City of Sebastopol, a Municipal Corporation, the owner of the indicated interest or estate in the property described above. I make this verification on behalf of the City of Sebastopol. I have read the Notice and know its contents. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CITY OF SEBASTOPOL
A Municipal Corporation

Dated: _____

Oriana Hart, Public Works Director