



**CITY OF SEBASTOPOL CITY COUNCIL
AGENDA ITEM REPORT FOR MEETING OF: March 17, 2026**

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To: Honorable Mayor and City Councilmembers
From: Mary Gourley, Interim City Manager
Subject: Appointment for City Council and City Staff Committee Assignments

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RECOMMENDATION:

That the City Council accept changes to the City Council and City Staff Committee Assignments pertaining to Public Works Department staff.

EXECUTIVE SUMMARY:

City Council approved the Appointment for City Council and City Staff Committee Assignments at the January 6, 2026 meeting. With the recent hiring of the new Public Works Director, Oriana Hart, the staff assignment recently held by Toni Bertolero, will be transferred to Oriana Hart.

City representation of the following agencies are specifically affected:

- Zero Waste Sonoma
- MS 4 Storm Water Co-Permittee Working Group
- RRWA Technical Working Group
- Santa Rosa Plain Groundwater Management Plan Basin TAC
- SCTA TAC
- Subregional Partners TAC
- Zone 1A Advisory Committee

In addition, one committee, the Parks Measure M Citizens Oversight Committee was inadvertently left out of the assignments and is included in the updated spreadsheet. There are no Council representatives since the Boardmembers are appointed by the County Board of Supervisors. Meetings are held quarterly and staff from each city attend the meetings. In the past, the staff representative was from the Planning Department but was transferred to Public Works in the interim since there is currently no Planning Department staff who can attend.

BACKGROUND AND DISCUSSION:

Annually, at the second City Council meeting in December, the Council considers City Council and City Staff Committee assignments. With the recent hiring of the new Public Works Director, Oriana Hart, changes are recommended to the 2026 committee assignment. No other changes are recommended.

STAFF ANALYSIS:

The recommended changes are appropriate given the roles and responsibilities of the Public Works Director.

CITY COUNCIL GOALS/PRIORITIES/ AND OR GENERAL PLAN CONSISTENCY:

N/A

FISCAL IMPACT:

There is no fiscal impact with this approval.



COMMUNITY OUTREACH:

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date. The City has also used social media to promote and advertise the City Council Meeting Agenda Items.

As of the writing of this agenda item report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this agenda item report, such comments will be provided to the City Council as supplemental materials before or at the meeting.

RESTATED RECOMMENDATION:

That the City Council accept changes to the City Council and City Staff Committee Assignments pertaining to Public Works Department staff.

CITY COUNCIL OPTION(S):

- 1. Do not accept the changes as recommended and provide direction to make other and/or additional changes.

ATTACHMENTS:

1-2026 Committee Assignments with markups (proposed)

APPROVALS:

Department Head Responsible for Agenda Item:	Approval Date: 2/24/26
CEQA Determination (Community Development/Planning):	Approval Date: N/A
<u>The proposed action is not a project under the California Environmental Quality Act (CEQA)</u>	
Administrative Services (Financial):	Approval Date: N/A
<u>Costs authorized in City Approved Budget:</u> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	

City Attorney Approval	Approval Date: N/A
City Manager Approval:	Approval Date: 2/24/26

A.	Separate Formal Agencies (Where City Council Members and/or staff sit as a Member of another Governing Board – With Separate Staff, Budget and Facilities)			
Item #	Committee Name	Representative	Alternate	Responsible City Department
1.	<p>Marin/Sonoma Mosquito & Vector Control District. (2- or 4-Year Term). City has typically appointed for two years. Term Ends: December 31, 2026</p> <p><i>Marin/Sonoma Mosquito and Vector Control District protects the health and welfare of the communities it serves from mosquitoes and vector-borne diseases by utilizing cost-effective, environmentally responsible integrated vector management practices.</i></p> <p><i>The Marin/Sonoma Mosquito & Vector Control District is governed by a Board of Trustees. Each member represents his or her city of residence or a county at large.</i></p> <p><i>Trustees are appointed by their city council or county board of supervisors and serve a two or four year term. Persons interested in serving on the Board of Trustees should contact either their local city, or the County for at-large positions.</i></p> <p><i>Members of the Board of Trustees serve without compensation, but are provided with an allowance to defray expenses while on official business (not to exceed \$100 per month) in accordance with the California Health and Safety Code Section 2030(b). Board members do not receive any type of benefits.</i></p> <p>Regular Board meetings are held at 7:00 pm on the second Wednesday of each month at District Headquarters, 595 Helman Lane, Cotati. From time to time the regular monthly meeting may be canceled. Special Meetings are held occasionally and noticed in accordance with the Brown Act.</p> <p>All board meetings are open to the public and are posted in accordance with Cal. Gov't Code § 54954(a)</p> <p>Location is MSMVCD Offices, 585 Helman Lane in Cotati (15 minute drive, off of 116) (or via zoom)</p>	<p>Citizen appointment (Vacancy Announcement Open/No applications as of 2 23 2026)</p>	None	Agenda Item Number 5
2.	<p>Redwood Empire Municipal Insurance Fund (REMIF)/California Intergovernmental Risk Agency CIRA</p> <p>Redwood Empire Municipal Insurance Fund (REMIF) is a self-insured joint powers authority (governmental entity) established in 1976 to handle the insurance claims, benefit programs, and risk management needs of seven (7) cities. It has grown to serve fifteen (15) member cities and three (3) non-member cities. The cities are located in the five Northwest counties. CIRA was formed on July 1, 2021, upon the merger of two legacy pools: Public Agency Risk Sharing Authority of California (PARSAC) and Redwood Empire Municipal Insurance Fund (REMIF).</p>	Councilmember Zollman	Councilmember Hinton	Interim City Manager/Administrative Services Director
3A.	<p>Sonoma County Transportation Authority (SCTA)</p> <p>(SCTA) is governed by a twelve-member Board of Directors representing each of the nine cities – Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma and Windsor – and the Sonoma County board of Supervisors. The SCTA acts as the countywide planning and fund programming agency for transportation and performs a variety of important functions related to advocacy, project management, planning, finance, grant administration and research.</p> <p>The SCTA coordinates the activities of local jurisdictions with regional, state and federal entities at both a policy and administrative level. As a coordination agency, the SCTA provides a forum for local elected officials to engage in dialog on countywide issues and enables discussions among local and regional entities on a wide range of issues that link to the movement of people and goods, program management and project delivery.</p>	Councilmember Hinton	Councilmember Zollman	Public Works

	Meetings are held: 2:30 pm Second Mondays; SCTA Meetings are held at Sonoma County PRMD, 2550 Ventura Avenue, Santa Rosa, CA 95401 in the Planning Commission Meeting Room			
3B.	<p>Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA</p> <p>The Sonoma County Regional Climate Protection Authority (RCPA) is governed by a twelve member Board of Directors comprised of representatives from the Sonoma County Board of Supervisors and Council Members from each of the nine cities – Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma and Windsor. The RCPA coordinates climate protection activities countywide and performs a variety of important related functions including advocacy, project management, planning, finance, grant administration, and research.</p> <p>The RCPA coordinates the activities of local jurisdictions with regional, state, and federal entities at both policy and administrative levels. As a coordination agency, the RCPA provides a forum for local elected officials to engage in dialogue on countywide issues, and enables discussions among local and regional entities on a wide range of issues related to greenhouse gas reduction, including planning, program management, and project delivery.</p> <p>Meetings are held: 2:30 pm Second Mondays; SCTA Meetings are held at Sonoma County PRMD, 2550 Ventura Avenue, Santa Rosa, CA 95401 in the Planning Commission Meeting Room</p>	Councilmember Hinton	Councilmember Zollman	Public Works
4.	<p>Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power) SCP serves the residents and businesses in Sonoma and Mendocino counties clean energy from more renewable resources, such as geothermal, wind, and solar. SCP was formed to provide a choice beyond the for-profit, investor-owned utility (PG&E) and a customer-owned public utility. The Board of Directors shall consist of one appointee from each Participant located within the boundaries of the County of Sonoma, and one joint appointee from the County of Sonoma and the Sonoma County Water Agency. If the Board of Directors approves any other municipality or county as a Participant pursuant to Section 3.1, the Board of Directors shall determine whether such municipality or county (or any combination thereof) may appoint an additional member to the Board of Directors. Each appointee must be an elected member of the governing board of his or her appointing body. Each Party or Participant appointing a member to the Board of Directors may also appoint up to two alternates to serve in the absence of its Director. Alternates must be either an elected member of the governing board of his or her appointing body, or an employee of the jurisdiction appointing them.</p> <p>Meetings are held at:431 E Street, Santa Rosa, CA 95404 Frist Thursday 8:45 am – 12:00 pm,</p>	Councilmember Carter	Councilmember Zollman	Public Works
5.	<p>Zero Waste Sonoma Board</p> <p>County-wide management of solid waste reduction programs for cities and Sonoma County -</p>	Vice Mayor Maurer	Councilmember Carter	Public Works

	<p>Sonoma County Waste Management Agency Board of Directors: The SCWMA is a joint powers agency of the Cities and County of Sonoma that Provide recycling and diversion programs, education programs and regulatory compliance reporting compliance with AB 939.</p> <p>Zero Waste Sonoma is the public name of the Sonoma County Waste Management Agency (SCWMA). Establish in 1992 as the joint powers authority (JPA) for the unincorporated area and nine cities and towns in Sonoma County, Zero Waste Sonoma is the local government entity for all things related to Household Hazardous Waste (HHW), organics municipal composting, public education, and planning for recycling and solid waste disposal. Zero Waste Sonoma helps the residents and businesses of Sonoma County reduce, reuse, recycle, and discard all materials in the safest and most environmentally responsible way possible.</p> <p>Zero Waste Sonoma is governed by a board made up of representatives from each of the ten jurisdictions.</p> <p>Meeting is the third Thursday of the month from 9 am – 11:30 am</p>			
6.	<p>Zero Waste Sonoma SB 1383 Technical Group</p> <p>Technical group for the ten member jurisdictions working on matters pertaining to the implementation of SB 1383</p> <p>The meetings are held the 3rd Wednesday of the month at 1:00 p.m.</p>	Public Works Director	Engineering Technician (Elissa Overton)	Public Works
B.	County Wide Advisory Committees			
Item #	Committee Name	Representative	Alternate	Responsible City Department
1.	<p>AB 939 Local Task Force</p> <p>Advisory to Waste Management Agency (review and comment on IWMP, contains government and private members). Advisory Committee to County of Sonoma Board of Supervisors and Sonoma County Waste Management Agency on matters related to waste management, recycling and diversion, AP 939 compliance, etc.</p> <p>Sonoma County Transportation and Public Works 2300 County Center Drive Santa Rosa, CA</p> <p>Meets bi-monthly 1:30 pm – 3:30 pm 2nd Thursdays of Bi-Month</p>	Public Works Director	Public Works Operations Supervisor	Public Works
2.	<p>Planning Department Commission Cities & Towns Advisory Committee (CTAC)</p> <p>CTAC is the cities' staff representative group under the JPA with the CDC. The group is advisory to the CDC and provides recommendations to the Board of Supervisors for CDBG and other HUD funds such as the COVID CARES ACT funding and HOME funding.</p>	(Contract Planning Director)	(Contract Associate Planner)	Planning Department

	<p>The Sonoma County Community Development Commission is dedicated to promoting decent and affordable housing, revitalizing communities, and supporting public services that increase economic stability for County residents. We are committed to providing services in an effective, efficient, and respectful manner.</p> <p>The Cities & Towns Advisory Committee (CTAC), formerly known as the Technical Advisory Committee (TAC), is comprised of staff members appointed by each of the seven municipalities (Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma and Windsor) that participate with the County as an entitlement entity for CDBG and HOME funding from HUD. This Committee reviews and makes recommendations to the Board of Supervisors on issues relating to the distribution of funds within the participating incorporated jurisdictions.</p> <p>Community Development Commission Office 1440 Guerneville Road Santa Rosa, CA Meets Monthly:</p>			
3.	<p>County-wide Bicycle and Pedestrian Advisory Committee (CBPAC) Advisory to Sonoma County Transportation Authority on disposition of TDA Article 3 Funds and coordination of bike and pedestrian planning efforts; maintains and updates County-wide Bike and Ped Master Plan; recommends annual TDA Article 3 program of projects.</p> <p>To participate in the development of a comprehensive bicycle and pedestrian facilities plan, review project proposals, and prioritize a project list for consideration by the Board of Supervisors. Plans will emphasize bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users</p> <p>Sonoma County Transportation Office 490 Mendocino Avenue, #206 Santa Rosa, CA Meets on 4th Tuesdays of Alternate Months 1:30 pm</p>	<p>(Contract Associate Planner) Gavin Waters Appointed as citizen representative</p>	<p>(Contract Planner)</p>	<p>Planning Department</p>
4.	<p>GSA Board/ Santa Rosa Plain GSA Basin A public agency formed to sustainably manage groundwater in the Santa Rosa Plain groundwater basin. The agency has a Board and an advisory committee.</p> <p>To participate in the development of a comprehensive bicycle and pedestrian facilities plan, review project proposals, and prioritize a project list for consideration by the Board of Supervisors. Plans will emphasize bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users</p> <p>The Santa Rosa Plain Groundwater Sustainability Agency (GSA) is a public agency formed to sustainably manage groundwater in the Santa Rosa Plain groundwater basin.</p> <p>Sonoma County Transportation Office 490 Mendocino Avenue, #206 Santa Rosa, CA</p> <p>Meets on 4th Tuesdays of Alternate Months 1:30 pm</p>	<p>Councilmember Hinton</p>	<p>Mayor McLewis</p>	<p>Public Works</p>

5.	<p>MS4 Storm Water Co-Permittee Working Group Provides direction for the regional storm water permit as a co-permittee workgroup Municipal Separate Storm Sewer Systems Permits (MS4 Permits) Municipalities are required to obtain Municipal Separate Storm Sewer Systems (MS4s) Permits which regulate storm water discharges. MS4 permits are issued by Regional Water Quality Control Boards (RWQCB)</p> <p>The State Water Resources Control Board under the Municipal Storm Water Permitting Program regulates storm water discharges from municipal separate storm sewer systems (MS4s).</p> <p>MS4 Permits are issued under two phases; individual Phase I which started in 1990, the Regional Water Quality Control Boards have adopted National Pollutant Discharge Elimination System General Permit (NPDES) storm water permits for medium and large municipalities. Most of these permits are issued to a group of co-permittees encompassing an entire metropolitan area and Phase II permit for smaller municipalities.</p> <p>The City of Cloverdale, the City of Cotati, the City of Rohnert Park, the City of Healdsburg, the City of Sebastopol, the City of Ukiah, the Town of Windsor, and the Phase II designated portions of the County of Sonoma elected to participate in the Phase I program.</p> <p>Meets: Monthly on the 2nd Tuesday 8-11am</p>	Engineering Tech Elissa Overton	Public Works Director	Public Works
6.	<p>Russian River Watershed Association Board of Directors RRWA Board of Directors (Elected Officials from Member Agencies). Association of Cities and Counties working collaboratively on matters related to watershed management, groundwater, storm water and various regulatory compliance issues. The Russian River Watershed Association (RRWA) is a coalition of ten cities, counties and special districts in the Russian River watershed that have come together to coordinate regional programs for clean water, habitat restoration, and watershed enhancement. RRWA was formed in 2003 to create opportunities for our member agencies to expand their stewardship role in the watershed.</p> <p>The RRWA Board of Directors are elected officials from each of the ten Member Agencies. This governing and decision making group provides direction and oversight for RRWA according to the provisions outlined in the Memorandum of Understanding.</p> <p>4th Thursdays 9:00 am Every other month; Windsor Town Hall</p>	Vice Mayor Maurer	Mayor McLewis	Public Works
7.	<p>RRWA Technical Working Group RRWA Technical Working Group (Staff members from member agencies) Advises RRWA Board on annual work plan and budget and various technical initiatives.</p>	Engineering Tech (Elissa Overton)	Public Works Engineer	Public Works
8.	Santa Rosa Plain Groundwater Management Plan Basin Technical Advisory Committee	Public Works Engineer	Engineering Tech (Elissa Overton)	Public Works

	SR Plain Groundwater Management Plan Basin Advisory Panel/Advisory to Sonoma County Water Agency BOD regarding implementation of the Groundwater Management Plan. (Staff representatives from City stakeholders) City of Santa Rosa Utilities Field Office 1st Monday 3:00 – 5:30 PM			
9.	Sonoma County Transportation Authority Planning Advisory Committee (SCTA PAC) SCTA PAC is Advisory to the SCTA/RCPA Board on planning matters Sonoma County Transportation Office 411 King St Santa Rosa, CA Meets on 3rd Thursdays, 9 am	(Contract Planner)	(Contract Associate Planner)	Planning Department
10.	Sonoma County Transportation Authority Technical Advisory Committee (SCTA TAC) SCTA TAC is Advisory to the SCTA/RCPA Board on transportation planning matters and programming of various transportation grant funding sources. Sonoma County Transportation Office 411 King St Santa Rosa, CA Meets on 4th Thursdays 1:30 pm	Public Works Engineer (SCTA-TAC) (Contract Planner) (RCPA)	Engineering Tech (Elissa Overton) (SCTA-TAC) (Contract Associate Planner) (RCPA)	Public Works
11.	Sub regional Partners Technical Advisory Committee (TAC) Makes recommendations to Santa Rosa, County, Rohnert Park, Cotati and Sebastopol – Reviews matters related to operations and maintenance of sub-regional wastewater treatment system; reviews and recommends annual budgets. Laguna Treatment Plant 6300 Llano Road Santa Rosa, CA Meets as needed.	Public Works Engineer	Engineering Tech (Elissa Overton)	Public Works
12.	Zone 1A Advisory Committee (Sonoma County Water Agency) Makes annual budget review and recommendation for flood control projects within Zone 1A (Santa Rosa-Laguna drainage basin (of Santa Rosa, Rohnert Park, Cotati and Sebastopol) Zone 1A Advisory Committee meets with Sonoma County Water Agency staff to learn of flood control and related activities within the Zone 1A (Santa Rosa Plan watershed) and reviews annual budgets. Meets at the Sonoma County Water Agency Office, 404 Aviation Boulevard, Santa Rosa, CA Meets as Needed.	Engineering Tech (Elissa Overton)	Public Works Engineer	Public Works
13.	Parks Measure M Citizens Oversight Committee	Public Works Director	Engineering Tech (Elissa Overton)	Public Works

	The purpose of the Sonoma County “Parks for all” Citizens Oversight Committee is to provide transparency and ensure fiscal accountability for the Sonoma County Parks improvement measure, passed by voters in November 2018 (1/8 cent countywide sales tax for a ten-year period). The committee meets quarterly in February, May, August, and November each year with the (County) Committee Boardmembers, and staff representatives from each city.			
C.	Other Governmental Agencies			
Item #	Committee Name	Representative	Alternate	Responsible City Department
1.	<p>Association of Bay Area Governments (ABAG) ABAG is part regional planning agency and part local government service provider.</p> <p>ABAG outlines work program goals and objectives for the Bay Area’s nine counties and 101 cities and towns every year, and are primarily governed by the following:</p> <p>Executive Board General Assembly Committee</p> <p>In some cases, ABAG has the authority to enact certain legislation on behalf of the Bay Area, for example the state-mandated Regional Housing Need Allocation, or RHNA. We also operate as the state-designated clearinghouse for federal grant applications.</p> <p>Member representatives are elected officials and make operating decisions, authorize expenditures and recommend policy.</p> <p>County representatives are selected by city mayors or the county board of supervisors’ president. Most city member representatives are selected by the mayors and council members conferences for each county.</p> <p>Every year a General Assembly and Business Meeting conference is held. The annual conference explores vital issues that impact our region and any official delegate or alternate may propose a subject of consideration.</p> <p>This appointment is for General Assembly meetings/conferences only.</p>	Voting Delegate: Mayor	Alternate: Vice Mayor	N/A
2.	<p>League of CA Cities/CAL Cities Defend and expand local control through advocacy efforts in the Legislature, at the ballot box, in the courts, and through strategic outreach that informs and educates the public, policymakers, and opinion leaders. Cal Cities also offers education and training programs designed to teach city officials about new developments in their field and exchange solutions to common challenges facing their cities.</p> <p>There is typically one conference each year during the month of September.</p>	Voting Delegate: Mayor	Alternate: Vice Mayor or as designated by a vote of the Council (<i>Must be in attendance at conference</i>)	N/A
3.	<p>Legislative Committee The Mayors and Council Members of Sonoma County represent every city within the county of Sonoma. The Legislative Committee, established by the Mayors and Councilmembers Bylaws, consists of a Mayor or Councilmember from each of the member cities, chosen by their respective Councils. Its</p>	Mayor McLewis	Vice Mayor Maurer	N/A

	<p>duties are to review pending policy issues affecting cities and to advocate for those on behalf of the cities within Sonoma County.</p> <p>The Sonoma County Legislative Committee will be reviewing and responding to bills that impact Sonoma County cities. The Sonoma County Legislative Committee will use these principles to help guide the committee in taking positions on policy issues:</p> <p>Consider supporting policy that:</p> <ul style="list-style-type: none"> • Enhances local control of resources and tools that allow cities to address the needs of city residents within a framework of regional cooperation. • Encourages the use of State incentives for local government action rather than mandates. • Reforms local government finance structure in a way that establishes a stable revenue base for local government to plan for future growth and provide needed public facilities and services. • Guarantees local funding sources. <p>Consider opposing policy that:</p> <ul style="list-style-type: none"> • Imposes new unfunded mandates. • Preempts local authority. • Weakens local control. <p>The goal of this process is to present a united front from the Sonoma County Legislative Committee, the Mayor's and Councilmember's Association, and all Sonoma County cities, to provide the strongest voice possible in support of city interests.</p> <p>The Legislative Committee is authorized to prepare letters in either support or opposition for signature by the chair of the Legislative Committee on positions on legislation consistent with the above guidelines, with the exception noted below.</p> <p>Positions that do not receive a unanimous consensus of support from the quorum present must be presented at the next upcoming Mayor's and Councilmember's Association for discussion and possible action, by means of a short informational packet mailed (either electronically or via hard-copy) prior to the meeting, and accompanied by a verbal presentation.</p> <p>The Legislative Committee will report to the general membership of the Association at each meeting and will keep the membership informed as action is taken.</p>			
4.	<p>Mayors and Councilmembers Association Board; General Membership and City Selection Committee</p>	<p>Mayor</p>	<p>Vice Mayor or as designated (Must be in attendance at meetings) Followed by Council in alphabetical order:</p> <p>Councilmember Carter Councilmember Hinton Councilmember Zollman</p>	<p>N/A</p>
D.	Council Liaison			
Item #	Committee Name	Representative	Alternate	Responsible City Department
1.	Gravenstein Health Action Coalition/Meet Your Neighborhood (See explanation below)			Police

<p>a. Meet Your Neighbor (MYN) b. Sebastopol Neighborhood Communications Unit (SNCU) (now under Gravenstein Health Action)</p> <p>Gravenstein Health Action Coalition is a 501c3, non-profit organization with a ten-person board. The Gravenstein Health Action Coalition collaborates and partners with local organizations, agencies and individuals in order to work together to support policy, system and environmental change to improve the health outcomes of all residents of West Sonoma County using the self-healing community model.</p> <p>This model reflects the path forward to meet our Mission and Vision. The model uses community capacity to create a culture of health and well-being.</p> <p>Board meetings are every 4th Monday at p.m..</p> <p>The Liaison role is not defined in any formal way. The primary role of a Liaison is to act as a conduit for information between the City Council and the group to which the Liaison is appointed. Another role for the Liaison is to facilitate budget support as needed for that specific group. The Liaison appointed by the City Council is invited and attends the meetings, when available, that is held by the group.</p> <ul style="list-style-type: none"> • Monthly meeting with Skip Jirrels, one on one, in person (we set them for the 3rd Wednesday at 3pm) • Next meeting: None currently scheduled (will depend on schedule of new liaison) • Location: Sebastopol Fire House • Website Link • Notes: MYN and SNCU provide neighborhood level organizational support and materials that allows neighborhood groups to support one another in an emergency. The driving principle is an understanding that in a true emergency, 911 and other formal emergency response teams will be overwhelmed with calls and demands and will be unable to respond to all needs, despite their best efforts. Neighbors will need to be organized to step in and help one another in these situations. A recent change for MYN and SNCU is that they have been brought under the umbrella of the Gravenstein Health Action Coalition, supported by a grant from the City to GHAC. This liaison role has a community outreach aspect to it, and also involves a fairly substantial opportunity to become more informed and educated about emergency response efforts both locally and County-wide. <p>The basic building blocks for working together</p> <ul style="list-style-type: none"> • Take care of your loved ones • Dress for safety • Hard hat, leather gloves, sturdy shoes, headlamp • Check the natural (propane) gas at your home • Turn off only if necessary • Place HELP or OK sign somewhere visible from the street • Each neighborhood chooses location • Go to the Neighborhood Gathering Site • Key to begin working together • Form Teams and follow protocols • Organized according to your neighborhood plan • Use Sonoma County Sheriff Evacuation Tags 	<p>Councilmember Zollman</p>	<p>Mayor McLewis</p>	
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	<ul style="list-style-type: none"> • If appropriate for your rural neighborhood • Return to Neighborhood Gathering Site • Keeping all informed as to neighborhood status 			
2.	<p>Library Advisory Board for Sebastopol Regional Branch</p> <p>The Library shall establish a Library Advisory Board (“LAB”) in each city or community in which at least one regional branch library operates. The LABs shall be comprised of, and shall be operated by, the residents of their respective service areas who shall be appointed by the Commission. Each LAB shall set its own procedural rules and operational bylaws, and shall comply with the provisions of the Ralph M. Brown Act, California Government Code Section 54950, et seq. As of the Effective Date, all existing LABs shall continue to remain in effect.</p> <p>B. LAB Purpose. The purpose of the LABs shall be to provide information and make recommendations to the Commission and the Library Director on matters affecting library service based on input from their respective service areas.</p> <p>C. LAB Liaisons. Each LAB may appoint one LAB member to act as a liaison to the Library Commission, who shall present an annual report on the activities of the LAB to the Library Commission.</p> <p>The Sebastopol Library Advisory Board meets on the last Wednesday of January, March, May, July, September, and November at 4 p.m. Location: Sebastopol Regional Library 7140 Bodega Avenue, Sebastopol, CA 95472</p>	Councilmember Zollman	N/A	Public Works
3.	<p>Sebastopol Area Chamber of Commerce/Sebastopol Downtown Association Liaison to Sebastopol Area Chamber of Commerce on business matters/the Chamber of Commerce and Downtown Association have merged. The Sebastopol Area Chamber of Commerce is a membership organization support community and economic vitality through opportunities to connect, learn and engage.</p> <p>Sebastopol Center for the Arts is committed to cultivating creativity and inspiring appreciation for the transformative power of art.</p> <p>They produce, promote and present artists - local, national, international – through curated gallery exhibits, artists open studio events, arts lectures, poetry readings, concerts, adult and youth education, a state of the art ceramics studio and an acclaimed documentary film festival.</p> <p>Third Thursday of the month in the Board Room at the Chamber office at 12:00.</p>	Councilmember Carter	Councilmember Zollman	Administrative Services
4.	<p>Sebastopol Center for the Arts</p> <p>Sebastopol Center for the Arts is committed to cultivating creativity and inspiring appreciation for the transformative power of art.</p>	Vice Mayor Maurer		

	They produce, promote and present artists - local, national, international – through curated gallery exhibits, artists open studio events, arts lectures, poetry readings, concerts, adult and youth education, a state of the art ceramics studio and an acclaimed documentary film festival.			
5.	Sebastopol Community Cultural Center SCCC is dedicated to enriching the community through events, classes, and services, as well as providing rental spaces for special happenings in our town. SCCC strive to enhance life in Sebastopol for individuals and the community as a whole.	Mayor McLewis	Vice Mayor Maurer	Public Works
6.	Sebastopol Senior Center Create and maintain an environment that encourages independence for older adults by providing learning, social, and recreational opportunities in the continuing pursuit of a fulfilling and healthy life. We educate the community about the issues related to the aging process.	Councilmember Hinton	Councilmember Carter	Public Works
7.	Sebastopol World Friends Sebastopol World Friends is a City of Sebastopol commissioned non-profit service group which is totally volunteer driven. Our mission is to link Sebastopol with its sister cities through a variety of educational and cultural programs and to coordinate exchanges which will promote lasting friendships. Sebastopol World Friends offers a changing array of programs connected to our two sister cities Takeo, Japan (formerly Yamauchi), and Chyhyryn, Ukraine. We also engage with our community through a variety of events and cultural activities, and offer opportunities to host visitors and travel to our sister cities. They are a member of Sister Cities International.	Mayor McLewis	Councilmember Carter	
8.	Council Liaison to Homeless Service Organizations <ul style="list-style-type: none"> • No regular meetings. Liaison is available as needed by providers • Next meeting: None • Location: Connect is via phone, zoom, or email • Notes: The current homeless services providers associated with this liaison role are West County Community Services and St Vincent de Paul. The liaison role is primarily as a resource and connector with WCCS and SVDP, supplementing the efforts of the Chief of Police, who has primary responsibility for homeless service needs in Sebastopol. Issues that have come up have been varied. Recent issues include warming centers (facilitating funding from the County for this program and responding to questions from Lynda Hopkins' office), the services of the WCCS Homeless Services Coordinator that serves Sebastopol (coordinating with WCCS leadership and the), Village Park; Elderberry Commons, plus others. 	Councilmember Zollman	Mayor McLewis	Police
9	Council Liaison to West County Museum/Farm	Councilmember Zollman	Mayor McLewis	Public Works
10	Council Liaison to Non Profits/Collaborative	Councilmember Zollman		
11.	Service Organizations – Liaison	Vice Mayor Maurer		
12.	SAFE	Councilmember Zollman		

E.	City Council Created Ad Hoc or Standing Committees			
Item #	Committee Name	Representative	Alternate	Responsible City Department
1.	<p>Agenda Review Committee</p> <p>Discussion of Scheduling of items for Agendas/Forward Calendar for City Council Meetings/Special Council Meetings/Closed Sessions</p>	<p>Mayor Vice Mayor City Manager City Attorney Assistant City Manager City Clerk (This is established per City Council protocols).</p>	N/A	Interim City Manager
2.	<p>Budget Committee</p> <p>Review budget recommendations made by City Manager for one-time special requests or new requests and existing expenditures recommended to City Manager by City Department Heads for city needs. Additionally review in a public process and make recommendations for non-profit Community Grant requests for current budget year based on standing policy for City of Sebastopol community grant policy.</p> <p>Budget Sub-Committee members are selected in December annually and they would review the mid-year budget adjustments recommendation from City Manager. Secondly, they would set a meeting schedule with the Administrative Services Director in Spring to review budget recommendations leading up to the approval by the full City Council of its annual budget, generally adopted no later than July 1st of each year.</p>	<p>Vice Mayor Maurer Councilmember Carter</p> <p>Staff Support to be Determined by the City Manager Lead Department: Administrative Services</p>	N/A	Administrative Services
3	<p>Homeless Coalition Board Elections</p> <p>Voting membership of the CoC, now Homeless Coalition, allows for one vote per organization during the annual Homeless Coalition Board elections in December. Each org. gets one vote in the elections for the seats that are elected by the membership (these terms rotate every other year but are for Homeless Advocacy, service provider, TAY lived experience, licensed health care, and at large seats). The Sebastopol City Manager is listed as the point of contact for voting, but each year prior to elections, the contact is asked if the City will be submitting a vote, and who will be the designated voter. This is confirmed each year, so a different person could vote each year or it could be the same person.</p>	Councilmember Zollman	Mayor McLewis	
4.	Climate Action Committee	Councilmember Carter		Planning Department
5.	EIFD Ad Hoc Committee; The duties of this committee should be refined as the last committee was through the Resolution of Intention which the Council recently adopted. There are two councilmembers appointed to the current committee.	Councilmember Hinton Councilmember Carter		Interim City Manager
6	Ad Hoc Committee for Sebastopol Cultural Community Center (SCCC) Building Assessment . The duties of this committee should be refined as the assessment memo will be coming to the Council in February.	Mayor McLewis Councilmember Zollman		Public Works
7.	Current City Council Policy for Council Protocols	Mayor McLewis Vice Mayor Maurer		Interim City Manager
8	<p>Sebastopol Commons Committee (Formerly Library Ad Hoc Committee) Approved July 15th CC Meeting for committee (Currently has two councilmembers appointed to committee)</p> <p>What: "Building the Commons" is a community development project to be located within Sebastopol city limits and inclusive of Sonoma's West County residents. The Commons will be a centralized hub that blends civic, economic, cultural and social resources to foster engagement and economic vitality.</p> <p>How:</p>	Councilmember Carter Councilmember Zollman		Public Works (City Facilities)

	<p>A Committee made up of Sebastopol and West County community members will explore a range of options for new development or revitalization of existing structures, and will gather community input from the region to inform planning and goal development.</p> <p>Why: Sebastopol plays a central role in West County civic, economic, cultural and social activities. Currently, government and leading community organizations occupy a variety of buildings and locations throughout the larger Sebastopol area. Each independent entity is experiencing a mix of successes and challenges. The Sebastopol Regional Library is too small to serve both the Sebastopol and West County communities that currently access its resources, and the Sebastopol Senior Center is in need of more space to serve a growing population of seniors with an increasingly varied range of services. This committee is envisioning an inclusive, and multi-functional hub that can bring services and resources to Sebastopol and West County citizens, while also supporting community-building and civic participation. This hub will complement a sustainable, walkable and future-focused community plan that addresses the needs of multiple constituents.</p> <p>When: The Building the Commons Committee was appointed by Sebastopol’s City Council to give actionable definition to The Commons concept. By Q3 2026, we will identify and assess potential leading occupants, their specific needs, places to locate The Commons, estimated costs, and funding sources. The Committee began discussions in September of 2025, and will continue through August, 2026. All meetings are open to the public and agendas are posted online. The Committee will deliver a first progress report to the Sebastopol City Council in January.</p>			
9	Oversight Committee for Enterprise Funds – Approved Aug 5 th CC Meeting for Committee	Councilmember Carter		Public Works/Administrative Services
10	!25 th City of Sebastopol Anniversary Sub-committee	Vice Mayor Maurer Councilmember Zollman		Interim City Manager

CITY COUNCIL CITIZEN REPRESENTED COMMITTEES

- Sonoma County Library Commission City Representative, Appointed Fred Engbarth as the City Representative on the Sonoma County Library Commission. Term Expires: June 30, 2026
- City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives:
 - City Council was in consensus to have the SCTA/RCPA Council Liaison appoint per the Charter. Vacant
 - City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives – Vacant - The Council was in consensus to postpone the recruitment.