



City of Sebastopol

CITY OF SEBASTOPOL CITY COUNCIL

AGENDA ITEM REPORT FOR MEETING OF: February 3, 2026

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To: Honorable City Councilmembers
From: Interim City Manager Mary Gourley
Subject: Direction to the Mayor, or their alternate, to support appointments to be made by the Sonoma County Mayors' and Councilmembers' Association's Board of Directors at its February 12, 2026, meeting.

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RECOMMENDATION:

That the City Council provide direction to the Mayor, or their alternate, to support appointments to be made by the Sonoma County Mayors' and Councilmembers' Association's Board of Directors at its February 12, 2026, meeting.

PROCESS OF AGENDA ITEM:

- a. Presentation of agenda item by the Requestor or Responsible Department
- b. Questions and discussion from Councilmembers
- c. Public comment period
- d. Council deliberation and motion

EXECUTIVE SUMMARY:

The Sonoma County Mayors' and Councilmembers' Association Board of Directors and the City Selection Committee is a collaboration of all Sonoma County cities with a goal of creating a united front to represent the strongest voice possible in support of city interests. The City Selection Committee and the Board of Directors for the Sonoma County Mayors' and Councilmembers' Association and the General Membership conducts meetings bi-monthly. On February 12, 2026, the City Selection Committee and Mayors and Councilmembers Board of Directors will make appointments to upcoming vacancies on various committees.

The Board of Directors of the Association shall be comprised of the Mayors of the member cities and the officers of the Association. The officers of the Association shall have no vote unless they are Mayors. In the event a Mayor is unable to attend a meeting of the Board of Directors, he/she shall designate another member, who must be a regular member of the Association, to serve as the representative, by letter delivered to the Secretary of the Association at the time of such meeting or prior thereto. In lieu of a letter being provided prior to each meeting, cities may instead provide a letter to the Chair City at the beginning of each term designating the approved alternates for their city. By such a letter, a Mayor may designate another councilperson to serve as his/her representative on all occasions when the Mayor is absent, or only for a particular meeting or meetings. The representative shall enjoy the same voting privilege during the Board of Directors' meeting as would the Mayor he/she represents. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor. If there are no letters of interest, the by-laws of the Sonoma County Mayors' and Councilmembers' Association allows for nominations from the floor at the meeting.



City of Sebastopol

The City Council approved the Designated Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2026 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings in the order as listed below:

1. Mayor McLewis
1. Vice Mayor Maurer
2. Councilmember Carter
3. Councilmember Hinton
4. Councilmember Zollman

A letter was submitted to the Chair City indicating the Designated Voting Delegates in accordance with the by laws for the Sonoma County Mayors and Councilmembers Association.

BACKGROUND:

The Sonoma County Mayors' and Councilmembers' Association (Association) represent every city within the County of Sonoma. It's voting members consist of a Mayor or alternate Councilmember from each of the member cities, chosen by their respective Councils. Their duties are to review policy items, make appointments as may be required or authorized, deal with issues affecting cities, and advocate for those on behalf of the cities within Sonoma County.

The Association engages with statewide and county agencies to provide advocacy and representation for the local area. Accordingly, the association will recruit members to serve on various boards, commissions, and committees to ensure appropriate representation.

DISCUSSION:

The City Selection Committee, the Board of Directors for the Sonoma County Mayors' and Councilmembers' Association, and the General Membership meetings are held on the second Thursday of the months of: February, April, June, August, and October.

The Mayors' and Councilmembers' Association, which includes all the Sonoma-County cities, fill vacancies on various local or regional Boards or Commissions when the terms of office expire or upon resignation. On February 12, 2026, the Board of Directors will make appointments to upcoming vacancies on various committees.

The Clerk of the Board of Directors of the Mayors' and Councilmembers' Association requested letters of interest for the openings listed below. Letters of interest submitted by members of Council within Sonoma County, by the deadline, are listed under each Board/Commission.

Board of Directors Appointments:

Charles M. Schulz Sonoma County Aviation Commission - 2 Seats. 4-year term starting in February.

Letters Received:



City of Sebastopol

- David Hagele of Healdsburg
- Tanya Potter of Windsor
- Mark Stapp of Santa Rosa

Childcare Planning Council - 1 seat (to fill the expiring term of Mayor Stephen Zollman of Sebastopol). *3-year term starting in February.*

Letters Received:

- Karen Nau of Petaluma
- Samantha Rodriguez of Rohnert Park
- Stephen Zollman of Sebastopol

STAFF ANALYSIS:

There is no staff analysis for this item. City Council should discuss letters of interest and provide direction.

CITY COUNCIL GOALS/PRIORITIES; AND/OR GENERAL PLAN CONSISTENCY:

This agenda item represents the City Council goals/priorities as follows:

- Goal 4: HIGH PERFORMANCE ORGANIZATION
- Restoring public trust
- Improve Public Communications

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

FISCAL IMPACT: There is no fiscal impact associated with providing direction to the Voting Delegate.

RESTATED RECOMMENDATION:

That the City Council Provide Direction to the Mayor or Voting Representative for Voting at the City Selection Committee Meeting and the Mayors and Councilmembers Board of Directors Meeting of February 12, 2026. It is also recommended that if late nominations are received, that the City Council direct the Mayor or Designated Voting Representative to have authority as follows:

1. Have the authority to vote on these late nominations or recommendations at the City Selection Committee and Sonoma County Mayors and Councilmembers Board of Directors Association Meetings;
2. Abstain from Vote;



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3. Direct that late nominations be returned to all Cities for review and recommendation to voting designate/alternates.

OPTIONS:

There are no options as the Council has appointed voting representatives for these meetings to vote on items associated with the City Selection, Board and General Membership meetings.

ATTACHMENT(S):

Letters of Interest

Letters of Interest Received for Appointment by the Sonoma County Mayors' & Councilmembers' Association on February 12, 2026, for the following assignments:

- **Charles M. Schulz Sonoma County Aviation Commission - 2 Seats**
- **Childcare Planning Council - 1 Seat**



CITY OF HEALDSBURG

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Healdsburg, CA 95448-4723

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January 9, 2026

2026 Chair City, City of Santa Rosa
Sonoma County Mayors' and Councilmembers Association
100 Santa Rosa Ave., Santa Rosa, CA 95404
Attn: Ms. Lauren Berges, MCA Clerk

Re: Letter of Interest - Charles M. Schulz Sonoma County Aviation Commission

Honorable Mayors and Councilmembers,

Please accept this as my Letter of Interest and humble request for appointment to one of the open seats on the Charles M. Schulz Sonoma County Aviation Commission.

I have served Healdsburg as a Councilmember since 2016 and during that time, have had the privilege to serve on numerous local and regional boards and commissions, including serving as Chair of the Northern California Power Agency, The Great Redwood Trail Agency and the North Coast Railroad Authority.

The Aviation Commission is focused on airport operational policy, safety, noise and community issues, capital planning, along with broader aviation matters affecting Sonoma County. With a decade of experience as an elected official advocating on behalf of our residents at the State and Federal level and professional background in commercial real estate, I will bring a valuable perspective and voice to the Aviation Commission on behalf of the community members we all represent.

I appreciate your consideration of my request for appointment to the Charles M. Schulz Sonoma County Aviation Commission. If you have any questions, please feel free to call me at (707) 578-7800.

Thank you,

David Hagele,
Councilmember
City of Healdsburg

Tanya Potter
Vice Mayor, Town of Windsor
tpotter@townofwindsor.org

January 10, 2026

2026 Chair City, City of Santa Rosa
Sonoma County Mayors' and Councilmembers' Association
100 Santa Rosa Avenue, Santa Rosa, CA 95404
RE: Letter of Interest for Appointment to the
Sonoma County Aviation Commission

Attn: Lauren Berges, MCA Clerk lberges@sonomacountylocalleaders.org

Dear Sonoma County Mayors' and Councilmembers' Association,

I am writing to formally express my interest in serving as a member of the Sonoma County Aviation Commission. As vice mayor of the Town of Windsor, it is with a deep interest in the role of aviation in our regional economy and infrastructure, I am eager to contribute to the oversight and strategic development of our county's aviation facilities, including the Charles M. Schulz–Sonoma County Airport (STS), which is in close proximity to the Town of Windsor.

My background in public safety and regional knowledge has provided me with a solid foundation for understanding the complex balance between airport operations, environmental stewardship, and community relations. I am particularly interested in supporting the Commission's goals regarding:

- **Economic Development:** Ensuring the airport remains a vital hub for tourism and local commerce.
- **Infrastructure Sustainability:** Advising on long-term capital improvement projects and modernizing facilities for 2026 and beyond.
- **Community Engagement:** Serving as a bridge between the airport's operational needs and the interests of neighboring residents.

I have closely followed the progress of the Charles M. Schultz Sonoma County Airport and believe my experience would be an asset to the Commission. I am prepared to attend all regularly scheduled meetings and dedicate the necessary time to review staff reports and participate in subcommittee assignments.

Thank you for your time and for considering my application to serve the people of Sonoma County. I look forward to the possibility of discussing how my qualifications align with the Commission's current needs.

Sincerely,

Tanya Potter



Mark Stapp
Mayor
City of Santa Rosa
100 Santa Rosa Ave.
Santa Rosa, CA 95404

January 10, 2026

2026 Chair City, City of Santa Rosa
Sonoma County Mayors and Councilmembers' Association
100 Santa Rosa Avenue
Santa Rosa, CA 95404
Attn: Lauren Berges, MCA Clerk

Dear Ms. Berges,

I am pleased to submit this Letter of Interest for one of the available seats on the Charles M. Schulz Sonoma County Aviation Commission. I am currently Mayor for the City of Santa Rosa, and I am beginning my fourth year as a Council Member. Airport development issues are central to the long-term success of Santa Rosa, and critical to Sonoma County economic development. Recent Airport improvements including runway extension, terminal expansion, and the arrival of Southwest Airlines highlight the Airport's immense economic value to our County, and the importance of developing a true long-term aviation industry strategy for our City and County. We need a thoughtful approach to air traffic growth at the Charles M. Schulz Sonoma County Airport (and elsewhere in the County) that will bring economic growth while still preserving the character of Santa Rosa and our County.

I am already engaged with issues and projects adjacent to the work of the Sonoma County Airport, and I believe my experience would be an asset to the Aviation Commission:

- In my role at Sonoma State University (SSU) as Senior Director for Corporate and Foundation Relations, I am working with faculty members and donors to evaluate the possibility of SSU beginning an aviation program in partnership with the Airport and regional aviation firms.
- I began my career at Logistics.com (now Manhattan Associates), and worked on issues of transportation and distribution at firms across the U.S. and Canada;

It is important to note that, given its size and proximity to the airport, Santa Rosa is disproportionately impacted by Charles M. Schulz Sonoma County Airport issues, including neighborhood overflights, traffic, and development around the Airport. Furthermore, the population center along the Highway 101 corridor, including Santa Rosa, has been the catalyst for some of the recent airport expansion projects, including the terminal expansion and the arrival of Southwest Airlines. For these reasons, the City of Santa Rosa is very interested in being an active participant in discussions related to County aviation issues, especially those pertaining to the Charles M. Schulz Sonoma County Airport.

On a personal note, my wife and I are regular users of the Sonoma County airport, and are engaged with Airport issues as local travelers. I would be proud to serve the Sonoma County Aviation Commission as an Member. I thank the Association members for their consideration, and will be happy to provide additional information about my background and interest upon request.

Warmly,

Mark Stapp

Mayor

City of Santa Rosa

[707-328-7024](tel:707-328-7024)/mstapp@srcity.org



December 8, 2025

2026 Chair City, City of Santa Rosa
 Sonoma County Mayors & Councilmembers' Association
 100 Santa Rosa Avenue
 Santa Rosa CA 95404
 Attn: Lauren Berges, MCA Clerk (scmcacclerk@gmail.com)

RE: Letter of Interest for Childcare Planning Council

Dear Ms. Berges:

Please accept my request for your support for my appointment to the Sonoma County Childcare Planning Council. I believe my four decades of experience as an Early Childcare Education Master Teacher in Petaluma uniquely qualifies me to serve on this important County committee. Over the years, I have witnessed—and helped implement—many positive changes in the field of childcare, consistently advocating for high-quality education for our youngest learners.

My career has allowed me to work within the full spectrum of childcare environments, including home-based childcare, City-run programs, non-profit organizations, and for-profit programs. I earned my Early Childhood Education Certificate from Santa Rosa Junior College and the State of California Office of Education in 1985, following many years as a licensed Sonoma County Childcare Home Provider. These experiences have provided me with a deep and well-rounded understanding of the needs, challenges, and opportunities within the childcare landscape.

I would appreciate the opportunity to contribute my knowledge and experience to future planning and decision-making in childcare across Sonoma County.

Thank you for your consideration and for the opportunity to submit my name as a prospective member of this committee. I respectfully ask for your support. If you have any questions, feel free to contact me at 707-529-2487 or knau@cityofpetaluma.org.

Sincerely,

Karen Nau
 Petaluma City Council Member
 District 3

MAYOR / ALCALDE

Kevin McDonnell

COUNCILMEMBERS / MIEMBROS DEL CONSEJO

Janice Cader Thompson, Dist. 1
 John Shribbs, Dist. 2
 Karen Nau, Dist. 3

Frank Quint, Dist. 4
 Alex DeCarli, Dist. 5
 Brian Barnacle, Dist. 6



City Council

Emily Sanborn
Mayor

Jackie Elward
Vice Mayor

Samantha Rodriguez
Susan Hollingsworth Adams
Gerard Giudice
Councilmembers

Marcela Piedra
City Manager

Michelle Marchetta Kenyon
City Attorney

Cindy Bagley
Director of Community Services

Jamie Cannon
Director of Human Resources

Mark Hendersen
Interim Director of Public Works

Mario Landeros
*Interim Director of
Development Services*

Sylvia Lopez Cuevas
City Clerk

Tim Mattos
Public Safety Director

Betsy Howze
Finance Director

2026 Chair City, City of Santa Rosa
Sonoma County Mayors' and Councilmembers' Association
100 Santa Rosa Avenue,
Santa Rosa, CA 95404
Attn: Lauren Berges, SCMCA Clerk
Via Email: scmcaclerk@gmail.com

Re: Childcare Planning Council Letter of Interest

Dear Sonoma County Association Board of Directors

I am writing to respectfully request your consideration for my appointment to the Childcare Planning Council as a representative of the association. I am deeply committed to advancing policies and practices that support the healthy development of children and families, and I believe my professional experience, education, and leadership align strongly with this role.

I have pursued studies in Early Childhood Education, which have grounded my work in developmentally appropriate practice, child-centered learning, and an understanding of the critical importance of the early years. Professionally, I have extensive hands-on experience as a caregiver, supporting young children and families in nurturing environments that promote social, emotional, and cognitive development.

In addition, I have worked with at-risk youth across multiple settings throughout the county, collaborated with special education departments to support children with diverse learning needs, and served within juvenile hall and juvenile justice environments. These experiences have provided me with a comprehensive perspective on how early childhood experiences, access to quality care, and early intervention can significantly influence long-term outcomes for children and families.

I currently serve as Chair of the Education Committee with CRPUSD, Sonoma State University, and the City of Cotati, where I collaborate with educators, administrators, and community stakeholders to support educational initiatives and advocate for inclusive, equitable learning opportunities. This leadership role has strengthened my ability to work collaboratively, engage in thoughtful planning, and support policies that benefit children at both the local and systems levels.

My background and values strongly align with the mission of the Child Care Planning Council of Sonoma County—to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all

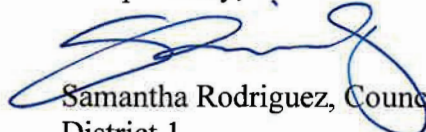
children, primarily birth to twelve, their families, and Sonoma County. I am particularly passionate about advancing equitable access to quality child care and ensuring that programs are responsive to the needs of diverse and vulnerable populations.

It would be an honor to serve on the Childcare Planning Council and to represent the association while working alongside community leaders to strengthen childcare systems and supports throughout our county.

Thank you for your time, consideration, and continued dedication to the well-being of children and families in our communities.

Please do not hesitate to contact me at 707-899-3092 or by email at srodriguez@rpcity.org, if you have any questions or to discuss my request further.

Respectfully,



Samantha Rodriguez, Councilmember
District 1
City of Rohnert Park

cc:
Rohnert Park City Council



Stephen Zollman
City Councilmember

City of Sebastopol
7120 Bodega Avenue
Sebastopol, CA 95472
www.cityofsebastopol.org

January 2, 2026

2026 Chair City, City of Santa Rosa
Sonoma County Mayors' and Councilmembers'
Association
100 Santa Rosa Avenue,
Santa Rosa, CA 95404
ATTN: Lauren Berges, MCA Clerk

Dear Chair, Vice Chair and Fellow Electeds:

Happy new year to all and I am excited to be submitting my letter of interest to continue serving as our Association's appointee to our county's Child Care Planning Council.

In May of 2025, I was honored to have completed my seventh year on this Council that serves the needs of our youngest and their families. I was appointed previously by a prior board of supervisor. During my time as the Association's appointee, I was elected to fill a partial term as co-chair and then was recently re-elected as chair elect. I was able to assist with bringing in Dr. Amy Carter to present about SCOE to the full body and then to bring in Liz DePrimo, the wonderful Child Care Planning Council coordinator, and Joanna Paun, a Petaluma School Board Member and our county's McKinney Vento coordinator, to talk about the alarmingly high and rapidly increasing numbers of our homeless and foster care youth to the Board members.

It would be an ongoing honor to continue representing our Association on the Child Care Planning Care Planning Council and continue to share the Council's work with the Association to continue to see how we can advance the Council's mission.

Representing and advocating for our youth has been an ongoing passion all of my life and the Council's work is deeply meaningful to me.

As always, If you have questions, please reach out. Thank you very much for you that you continue to do and for your consideration.

All Best,
signed

Stephen Zollman
Sebastopol Council Member
szollman@cityofsebastopol.org
cell 415-218-9835