City of Sebastopol

**CITY OF SEBASTOPOL CITY COUNCIL**
**AGENDA ITEM REPORT FOR MEETING OF:** December 1, 2026

This item will be heard assuming the November 3, 2026 General Municipal Election will be certified by the Sonoma County Registrar of Voters by this meeting. If certification is not received, this item will be continued to the December 15, 2026 regular City Council meeting.

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| **To:** | Honorable Mayor and City Councilmembers |
| **Requestor:** | City Manager |
| **Responsible Department:** | City Manager Mary Gourley |
| **Subject:** | Swearing In of Newly Elected Councilmembers |

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**RECOMMENDATION:** That, following the City Council's adoption of the Resolution certifying the results of the November 3, 2026 General Municipal Election, the City Clerk administer the Oath of Office to newly elected Councilmembers James Woodruff, Ian Hoff and Sandra Maurer, each for a four-year term (term ending: 2030).

**PROCESS OF AGENDA ITEM:**

This item is a Ceremonial Event. No Council action is required, and the item will proceed as follows:

a. Presentation of Certificates of Election to each newly elected Councilmember by the City Clerk
b. Administration of the Oath of Office by the City Clerk
c. Signing of the Oath of Office by each newly elected Councilmember

**EXECUTIVE SUMMARY:** This ceremonial item provides for the swearing in of the three (3) Councilmembers elected at the November 3, 2026 General Municipal Election. After the City Council adopts the Resolution certifying the election results, the City Clerk will deliver a Certificate of Election to, and administer the Oath of Office to, each of the newly elected Councilmembers: James Woodruff, Ian Hoff and Sandra Maurer.

Following adoption of the certification Resolution, the City Clerk will present each newly elected Councilmember with a Certificate of Election and will administer the Oath of Office. The Oath will be administered collectively. Each Councilmember will then sign the Oath of Office, which will be filed in the Office of the City Clerk.