



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF SEPTEMBER 8, 2026

PLANNING COMMISSION:

The notice of the meeting was posted on September 3, 2026.

1. CALL TO ORDER: Vice-Chair Koelemeijer called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Present: Vice-Chair Koelemeijer,
Commissioner Fritz,
Commissioner Kanzler,
Commissioner Harper
Absent: Chair Fernandez
Staff: Eli Arreola, Associate Planner
Tori Henkel, Permit Technician

3. STATEMENTS OF CONFLICT OF INTEREST: None.

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

a. Kyle Falbo: Commissioner's role

5. APPROVAL OF MINUTES: August 25, 2026

Commissioner Harper made a motion to approve the minutes of August 25, 2026, as submitted.

Commissioner Kanzler seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Harper, Kanzler, Fritz, Vice-Chair Koelemeijer

Noes: None

Abstain: None

Absent: Chair Fernandez

6. REGULAR AGENDA:

A. Discussion Items:

- i. Planning Commission Meeting Procedure Revision Discussion and Onboarding New Commissioners was discussed.**
- ii. Boards, Commissions, and Committees Handbook was discussed.**
 - i. The Commissioners would like the following added to the New Commissioner Onboarding Items:
 - 1. Calder Creek Naturalization Plan
 - 2. Any big projects that do not have a decision made yet.
 - ii. For the Handbook, the Commissioners have the following edits:
 - 1. On page 18, expand on what the Parks Subcommittee does (i.e., "oversees park improvements, etc.")

7. SUBCOMMITTEE UPDATES

8. PLANNING DEPARTMENT REPORT was given by staff.

9. ADJOURNMENT: Vice-Chair Koelemeijer adjourned the meeting of the Sebastopol Planning Commission at 6:36 p.m. The next regular Planning Commission meeting will be held on September 22, 2026, at 6:00 p.m.