



City of Sebastopol
Incorporated 1902
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UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF AUGUST 25, 2026

PLANNING COMMISSION:

The notice of the meeting was posted on August 20, 2026.

1. CALL TO ORDER: Chair Fernandez called the meeting to order at 6:03 p.m.

2. ROLL CALL:

Present: Chair Fernandez,
Vice-Chair Koelemeijer,
Commissioner Fritz,
Commissioner Kanzler,
Commissioner Harper (arrived late)

Absent: None

Staff: Jane Riley, Contract Planning Director
Eli Arreola, Associate Planner
Tori Henkel, Permit Technician

3. STATEMENTS OF CONFLICT OF INTEREST: None.

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA: None.

5. APPROVAL OF MINUTES: August 11, 2026

Commissioner Kanzler made a motion to approve the minutes of August 11, 2026, as submitted.

Commissioner Fritz seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Fritz, Vice-Chair Koelemeijer, Chair Fernandez

Noes: None

Abstain: None

Absent: Commissioner Harper

6. REGULAR AGENDA:

A. Planning Commission Quorum and Attendance Policy Adoption and Discussion

Commissioner Fritz made a motion to approve the Planning Commission Quorum and Attendance Policy 003 as presented by staff.

Vice-Chair Koelemeijer seconded the motion.

VOTE: 5-0-0-0

Ayes: Commissioners Kanzler, Harper, Fritz, Vice-Chair Koelemeijer, Chair Fernandez

Noes: None

Abstain: None

Absent: None

7. SUBCOMMITTEE UPDATES

- a. The Parks Subcommittee gave an update.

8. PLANNING DEPARTMENT REPORT was given by staff.

- 9. ADJOURNMENT:** Chair Fernandez adjourned the meeting of the Sebastopol Planning Commission at 6:28 p.m. The next regular Planning Commission meeting will be held on September 8, 2026, at 6:00 p.m.