



**City of Sebastopol**  
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## UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION  
CITY OF SEBASTOPOL  
MINUTES OF JANUARY 13, 2026

### **PLANNING COMMISSION:**

The notice of the meeting was posted on January 8, 2026.

**1. CALL TO ORDER:** Chair Fritz called the meeting to order at 6:04 p.m.

**2. ROLL CALL:**

**Present:** Chair Fritz,  
Vice-Chair Fernandez,  
Commissioner Kanzler,  
Commissioner Harper

**Absent:** Commissioner Koelemeijer

**Staff:** John Jay, Contract Associate Planner  
Tori Henkel, Permit Technician  
Zulema Higgins, Admin Technician

**3. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:**

**4. STATEMENTS OF CONFLICT OF INTEREST:** None.

**5. APPROVAL OF MINUTES:** December 9, 2025

Vice-Chair Fernandez made a motion to approve the minutes of December 9, 2025, as submitted.

Commissioner Kanzler seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

**6. PUBLIC HEARINGS:**

#### **A. 7950 Bodega Ave – Huntley Square Tentative Map Extension Request**

Vice-Chair Fernandez made a motion to approve the Huntley Square tentative map extension request.

Commissioner Harper seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

#### **7. REGULAR AGENDA:**

##### **A. Chair and Vice-Chair Appointments was discussed. No formal motion was taken; therefore, it will be brought back to the next meeting to correct. Nominations went as follows:**

Commissioner Kanzler nominated Chair Fritz to be the Chair again; Chair Fritz declined.

Chair Fritz nominated Vice-Chair Fernandez to be the Chair; Vice-Chair Fernandez accepted.

No other nominations were made for Chair.

No formal motion was made for the following vote. Will be corrected at the next meeting.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

Chair Fritz nominated Commissioner Kanzler to be Vice-Chair; Commissioner Kanzler accepted.

No other nominations were made for Vice-Chair.

No formal motion was made for the following vote. Will be corrected at the next meeting.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

##### **B. Little League Update was discussed.**

##### **C. Ives Park Calder Creek Update from CUSP was discussed.**

#### **8. SUBCOMMITTEE UPDATES**

**9. PLANNING DEPARTMENT REPORT was given by staff.**

**10. ADJOURNMENT:** Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 7:06 p.m. The next regular Planning Commission meeting will be held on January 27, 2026, at 06:00 p.m.