



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF JANUARY 13, 2026

PLANNING COMMISSION:

The notice of the meeting was posted on January 8, 2026.

1. CALL TO ORDER: Chair Fritz called the meeting to order at 6:04 p.m.

2. ROLL CALL:

Present: Chair Fritz,
Vice-Chair Fernandez,
Commissioner Kanzler,
Commissioner Harper
Absent: Commissioner Koelemeijer
Staff: John Jay, Contract Associate Planner
Tori Henkel, Permit Technician
Zulema Higgins, Admin Technician

3. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

4. STATEMENTS OF CONFLICT OF INTEREST: None.

5. APPROVAL OF MINUTES: December 9, 2025

Vice-Chair Fernandez made a motion to approve the minutes of December 9, 2025, as submitted.

Commissioner Kanzler seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

6. PUBLIC HEARINGS:

A. 7950 Bodega Ave – Huntley Square Tentative Map Extension Request

Vice-Chair Fernandez made a motion to approve the Huntley Square tentative map extension request.

Commissioner Harper seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

7. REGULAR AGENDA:

A. Chair and Vice-Chair Appointments was discussed. No formal motion was taken; therefore, it will be brought back to the next meeting to correct. Nominations went as follows:

Commissioner Kanzler nominated Chair Fritz to be the Chair again; Chair Fritz declined.

Chair Fritz nominated Vice-Chair Fernandez to be the Chair; Vice-Chair Fernandez accepted.

No other nominations were made for Chair.

No formal motion was made for the following vote. Will be corrected at the next meeting.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

Chair Fritz nominated Commissioner Kanzler to be Vice-Chair; Commissioner Kanzler accepted.

No other nominations were made for Vice-Chair.

No formal motion was made for the following vote. Will be corrected at the next meeting.

VOTE: 4-0-0-1

Ayes: Commissioners Kanzler, Harper, Vice-Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Koelemeijer

B. Little League Update was discussed.

C. Ives Park Calder Creek Update from CUSP was discussed.

8. SUBCOMMITTEE UPDATES

9. PLANNING DEPARTMENT REPORT was given by staff.

10.ADJOURNMENT: Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 7:06 p.m. The next regular Planning Commission meeting will be held on January 27, 2026, at 06:00 p.m.