



City of Sebastopol

Notice to the Community for Openings on the newly created Oversight Committee for Enterprise Funds

The City of Sebastopol invites interested citizens to volunteer and apply for five (5) **openings** on the newly created Oversight Committee for Enterprise Funds.

The Committee shall be composed of no more than six (6) members who are at least 18 years of age, reside or have a business in Sebastopol, and have one of the following qualifications:

- One member of the City Council
- At least one person who owns or is a representative of a business in the City of Sebastopol City limits
- At least two people who are residents of the City of Sebastopol and actively engaged in City governance (such as active engagement with the Council)
- At least one person who is a resident of the City of Sebastopol and who has expertise in accounting, auditing, or another financial field

The Committee shall act in an advisory capacity to the City Council and no express authority or power to act on behalf of the City is hereby delegated. To carry out its stated purpose, the Committee shall perform the following duties:

- Reviewing Annual Budgets and Financial Reports: The Committee will analyze the financial health of the Enterprise Funds, ensuring that budgets and financial statements reflect accurate and sustainable practices.
- Analyzing Rate Studies and Rate Adjustment Proposals: The Committee will evaluate proposed rate changes, including providing recommendations on cost allocation methods to ensure fairness and financial viability.
- Evaluating Long-Term Financial Planning and Capital Improvement Needs: The Committee will assess capital improvement plans (CIP), master plans, and long-term financial forecasts related to Enterprise Fund operations, ensuring that projects are properly prioritized and funded and that master planning efforts align with Enterprise Fund financial sustainability.
- Engage with the public and other stakeholders to ensure that the community's interests and concerns are reflected in the Committee's recommendations.
- Such other duties as assigned by the City Council.
- Shall submit an annual report to the Council in early June before the next fiscal year budget is adopted.

The term shall be two year terms, expiring on January 31st with the ability to renew for an additional two years. Notwithstanding the foregoing, the City Council may designate half of the initial members of the Committee to serve an initial one year term to enable staggering of the terms. Members shall serve at the pleasure of the City Council.

Applications are available online at <https://www.cityofsebastopol.gov/boards-commissions-committees/>. For further information, please contact the City of Sebastopol Public Works Department, 714 Johnson Street, Sebastopol, CA 95472; email: citypw@cityofsebastopol.gov or by phone 707-823-5331 for an application.

All applications with original signatures must be submitted to the City of Sebastopol Public Works Department, no later than **Tuesday, September 23, 2025, by 4:00 pm**. Interviews before the City Council will be scheduled for a later date.