

SUMMARY - POLICE							
EXPENSE	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages	2,306,165	2,398,398	2,542,118	2,427,050	2,434,785	(107,333)	-4.2%
Benefits	1,671,275	1,995,311	2,015,265	1,840,405	2,200,635	185,370	9.2%
Contracted Services	206,118	271,565	271,565	286,217	318,545	46,980	17.3%
Services & Supplies	36,614	35,952	35,952	40,050	36,172	220	0.6%
Equipment (under \$10K)	1,195	-	-	-	-	-	0.0%
Equipment Rental/Maintenance	11,101	10,540	10,540	10,540	14,260	3,720	35.3%
Vehicle Expense	42,131	37,000	37,000	37,000	38,000	1,000	2.7%
Conference & Training Expense	28,579	32,745	32,745	22,745	36,800	4,055	12.4%
Utilities	35,249	37,650	37,650	43,650	47,150	9,500	25.2%
Telecommunications	33,158	31,700	31,700	31,700	31,700	-	0.0%
Allocated Insurance	504,822	465,630	465,630	465,630	593,635	128,005	27.5%
Capital Outlay	119,327	50,000	50,000	50,000	-	(50,000)	-100.0%
Total Expense	4,995,733	5,366,491	5,530,165	5,254,987	5,751,682	221,517	4.1%

DRAFT

Police								
Budget Expenditures								
Account Number	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget	
Salaries & Wages								
4010 - Salaries - Full Time	1,973,614	2,188,398	2,262,218	2,116,800	2,371,975	109,757	4.9%	
4011 - Salaries - Part Time	45,845	35,000	37,500	36,250	20,000	(17,500)	-46.7%	
4012 - Overtime	204,969	175,000	175,000	210,000	150,000	(25,000)	-14.3%	
4020 - ADPP	7,944	-	-	-	-	-	0.0%	
4022 - Overtime-R12	8,793	-	-	-	-	-	0.0%	
4023 - One Time Payment	65,000	-	67,400	64,000	4,500	(62,900)	-93.3%	
4090 - Vacancy Savings	-	-	-	-	(111,690)	(111,690)	0.0%	
Total Salaries & Wages	2,306,165	2,398,398	2,542,118	2,427,050	2,434,785	(107,333)	-4.2%	
Benefits								
4100 - Employee Benefits	3,150	20,000	20,000	5,000	-	(20,000)	-100.0%	
4101 - Health in Lieu	9,855	6,046	6,046	9,515	7,440	1,394	23.1%	
4102 - Uniform Allowance	16,800	19,000	19,000	19,000	18,600	(400)	-2.1%	
4103 - Holiday Pay	177,521	232,109	232,109	216,854	251,887	19,778	8.5%	
4104 - Accrual in Lieu	29,974	77,300	77,300	50,000	40,000	(37,300)	-48.3%	
4105 - Medicare & Fica	39,880	31,732	31,732	27,732	34,394	2,662	8.4%	
4110 - CalPERS Employer Rate	868,749	337,576	357,530	330,000	394,557	37,027	10.4%	
4111 - CalPERS UAL Cost	-	627,273	627,273	627,273	708,600	81,327	13.0%	
4122 - Retirement Health Savings Plan	31,324	40,000	40,000	15,000	16,000	(24,000)	-60.0%	
4130 - Health Insurance	375,533	473,827	473,827	417,217	589,821	115,994	24.5%	
4140 - Retiree Health Insurance OPEB	55,691	59,500	59,500	59,500	59,600	100	0.2%	
4145 - PORAC LTD Insurance	2,888	6,280	6,280	6,280	6,865	585	9.3%	
4150 - Dental Insurance	48,059	54,498	54,498	47,623	62,128	7,630	14.0%	
4151 - Vision Insurance	5,065	5,759	5,759	5,000	6,117	358	6.2%	
4181 - Long Term Disability Insurance	4,111	1,460	1,460	1,460	1,565	105	7.2%	
4182 - Short Term Disability Insurance	438	561	561	561	625	64	11.4%	
4183 - EAP (Employee Asst Prog)	671	770	770	770	735	(35)	-4.5%	
4184 - Life Insurance	1,567	1,620	1,620	1,620	1,701	81	5.0%	
Total Benefits	1,671,275	1,995,311	2,015,265	1,840,405	2,200,635	185,370	9.2%	
Contracted Services								
4210 - Professional Contract Services	122,097	201,315	201,315	215,967	252,295	50,980	25.3%	
4212 - Internet & Network /Technology Maint	29,381	30,250	30,250	30,250	30,250	-	0.0%	
4214 - Litigation Expense	47,640	-	-	-	-	-	0.0%	
4216 - RBS Compliance	-	-	-	-	14,000	14,000	0.0%	
4230 - Recruitment Services	7,000	40,000	40,000	40,000	22,000	(18,000)	-45.0%	
Total Contracted Services	206,118	271,565	271,565	286,217	318,545	46,980	17.3%	
Services & Supplies								
4310 - Office Supplies	3,085	6,000	6,000	6,000	6,000	-	0.0%	
4330 - Misc Supplies & Services	23,331	26,300	26,300	26,300	26,300	-	0.0%	
4340 - Postage & Printing	356	750	750	750	750	-	0.0%	
4345 - Dues & Subscriptions	9,843	2,902	2,902	7,000	3,122	220	7.6%	
Total Services & Supplies	36,614	35,952	35,952	40,050	36,172	220	0.6%	
Equipment (under \$10K)								
4370 - Equipment(under \$10K)	1,195	-	-	-	-	-	0.0%	
Total Equipment (under \$10K)	1,195	-	-	-	-	-	0.0%	
Equipment Rental/Maintenance								
4375 - Equipment Rental/Expenses	11,101	10,540	10,540	10,540	14,260	3,720	35.3%	
Total Equipment Rental/Maintenance	11,101	10,540	10,540	10,540	14,260	3,720	35.3%	
Vehicle Expense								
4380 - Vehicle Maintenance	20,373	18,000	18,000	18,000	18,000	-	0.0%	
4390 - City Vehicle Fuel Expense	21,758	19,000	19,000	19,000	20,000	1,000	5.3%	
Total Vehicle Expense	42,131	37,000	37,000	37,000	38,000	1,000	2.7%	
Conference & Training Expense								
4510 - Conference & Training	17,153	13,745	13,745	8,745	14,800	1,055	7.7%	

Police							
Budget Expenditures							
Account Number	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
4515 - Meetings & Travel	11,425	19,000	19,000	14,000	22,000	3,000	15.8%
Total Conference & Training Expense	28,579	32,745	32,745	22,745	36,800	4,055	12.4%
Utilities							
4710 - Utilities - Gas & Electric	29,054	22,000	22,000	28,000	31,500	9,500	43.2%
4711 - Utilities - City Bill	6,194	15,650	15,650	15,650	15,650	-	0.0%
Total Utilities	35,249	37,650	37,650	43,650	47,150	9,500	25.2%
Telecommunications							
4750 - Telecommunications	33,158	31,700	31,700	31,700	31,700	-	0.0%
Total Telecommunications	33,158	31,700	31,700	31,700	31,700	-	0.0%
Allocated Insurance							
4996 - Allocated Liability Insurance	259,983	248,010	248,010	248,010	342,120	94,110	37.9%
4997 - Allocated Wrks Comp Insurance	244,839	217,620	217,620	217,620	251,515	33,895	15.6%
Total Allocated Insurance	504,822	465,630	465,630	465,630	593,635	128,005	27.5%
Capital Outlay							
5100 - Capital Outlay	119,327	50,000	50,000	50,000	-	(50,000)	-100.0%
Total Capital Outlay	119,327	50,000	50,000	50,000	-	(50,000)	-100.0%
Total Operation	4,995,733	5,366,491	5,530,165	5,254,987	5,751,682	221,517	4.1%

DRAFT

Police				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		410,140	126	454,092
4011 - Part Time				
4011 - Part Time	Per Diem Dispatchers	10,000	1	10,000
4011 - Part Time	Reserve Officers	10,000	1	10,000
Total 4100 - Part Time		20,000	2	20,000
4100 - Employee Benefits				
4100 - Wellness Program	75% Participation	4,500	1	4,500
Total 4100 - Employee Benefits		4,500	1	4,500
4145 - PORAC LTD Insurance				
4145 - PORAC LTD Insurance	Police Dispatchers	1,925	1	1,925
4145 - PORAC LTD Insurance	Police Officers/Sergeant	4,940	1	4,940
Total 4145 - PORAC LTD Insurance		6,865	2	6,865
4210 - Professional Contract Services				
4210 - Professional Contract Services	KW Cleaning	13,000	1	13,000
4210 - Professional Contract Services	Chief Coaching (carryover)	3,000	1	3,000
4210 - Professional Contract Services	Language Line	750	1	750
4210 - Professional Contract Services	Psych Evals	775	3	2,325
4210 - Professional Contract Services	Scheduling Software	775	1	775
4210 - Professional Contract Services	Lexis Nexis	2,400	1	2,400
4210 - Professional Contract Services	Lexipol Academy	4,585	1	4,585
4210 - Professional Contract Services	Background Investigations	2,500	3	7,500
4210 - Professional Contract Services	Sonoma County Sheriff's Bomb Squad Annual Fee	4,500	1	4,500
4210 - Professional Contract Services	AMR Blood Draws	5,000	1	5,000
4210 - Professional Contract Services	RV Tows	12,000	1	12,000
4210 - Professional Contract Services	SoCo ISD IIS Access and line	8,500	1	8,500
4210 - Professional Contract Services	Traffic Engineer Support	11,500	1	11,500
4210 - Professional Contract Services	DOJ Fingerprints	14,600	1	14,600
4210 - Professional Contract Services	Axon Taser 7 Annual Maintenance (Equipment,cloud)	15,000	1	15,000
4210 - Professional Contract Services	Axon Body Cams Annual Maintenance (Equip, cloud)	16,000	1	16,000
4210 - Professional Contract Services	Animal Control Contract Support (North Bay Animal Svs)	20,000	1	20,000
4210 - Professional Contract Services	Homeless Outreach Support	40,000	1	40,000
4210 - Professional Contract Services	Warming Center Ops	15,000	1	15,000
4210 - Professional Contract Services	EOC Assessments Study	40,000	1	40,000
4210 - Professional Contract Services	County Op Area Emergency Services Contract	2,000	1	2,000
4210 - Professional Contract Services	Website Updates Support (Holly Hanson)	2,500	1	2,500
4210 - Professional Contract Services	Sonoma County Sheriff Booking Fees	1,136	10	11,360
Total 4210 - Professional Contract Services		235,521	36	252,295
4212 - Internet & Network /Technology Maint				
4212 - Internet & Network /Technology Maint	Carousel - Storage Battery	400	1	400
4212 - Internet & Network /Technology Maint	Marin IT - PD Server Maintenance Only	1,250	1	1,250
4212 - Internet & Network /Technology Maint	Marin IT - Network Maintenance Equipment Replacement	2,500	1	2,500
4212 - Internet & Network /Technology Maint	Vertiv Battery Backup	2,500	1	2,500
4212 - Internet & Network /Technology Maint	CLETS Line Fee	3,100	1	3,100
4212 - Internet & Network /Technology Maint	Sun Ridge Systems- Annual Support Services CAD/RMS	20,500	1	20,500
Total 4212 - Internet & Network /Technology Maint		30,250	6	30,250
4230 - Recruitment Services				
4230 - Recruitment Services	Police Captain Recruitment	4,000	1	4,000
4230 - Recruitment Services	Police Officer or Civilian Staff Recruitment	6,000	3	18,000
Total 4230 - Recruitment Services		10,000	4	22,000
4310 - Office Supplies				
4310 - Office Supplies	Routine Supplies	6,000	1	6,000
Total 4310 - Office Supplies		6,000	1	6,000
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Ammunition	12,000	1	12,000
4330 - Misc Supplies & Services	Citations	1,300	1	1,300
4330 - Misc Supplies & Services	Evidence/Crime Scene Supplies	2,000	1	2,000
4330 - Misc Supplies & Services	eWaste, Records & Haz Mat Destruction	5,000	1	5,000
4330 - Misc Supplies & Services	Firearms, Holsters, Duty Equipment	5,000	1	5,000
4330 - Misc Supplies & Services	Radio Batteries	1,000	1	1,000
Total 4330 - Misc Supplies & Services		26,300	6	26,300

Police				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
4345 - Dues & Subscriptions				
4345 - Dues & Subscriptions	Adobe Subscriptions	288	2	576
4345 - Dues & Subscriptions	IACP	220	1	220
4345 - Dues & Subscriptions	CA Association for Property and Evidence Technicians	50	1	50
4345 - Dues & Subscriptions	California Police Chief's Association	375	1	375
4345 - Dues & Subscriptions	CLEAR (CA Law Enforcement Assn. of Records Supervisors)	100	1	100
4345 - Dues & Subscriptions	Copware - Legal Sourcebook	705	1	705
4345 - Dues & Subscriptions	Critical Reach APD Net Annual Subscription	250	1	250
4345 - Dues & Subscriptions	National Emergency Network Association Fee	147	1	147
4345 - Dues & Subscriptions	NBLETMA (North Bay Law Enforcement Training Managers Assn.)	250	1	250
4345 - Dues & Subscriptions	Sonoma County Law Enforcement Chiefs Association	200	1	200
4345 - Dues & Subscriptions	Zoom Subscriptions for Chief and Captain	124	2	249
Total 4345 - Dues & Subscriptions		2,709	13	3,122
4375 - Equipment Rental/Expenses				
4375 - Equipment Rental/Expenses	Badges and Cases	250	4	1,000
4375 - Equipment Rental/Expenses	Ballsitic Vests	1,575	4	6,300
4375 - Equipment Rental/Expenses	Canon Copier Lease	255	12	3,060
4375 - Equipment Rental/Expenses	Florence Avenue Closure Equipment	3,900	1	3,900
Total 4375 - Equipment Rental/Expenses		5,980	21	14,260
4510 - Conference & Training				
4510 - Conference & Training	Cal Chiefs- Annual Chief's Conference, 4 Days, Out of town	975	1	975
4510 - Conference & Training	Collision Investigation- 3 Officers, 5 days	200	3	600
4510 - Conference & Training	Crisis Intervention Training- 2 Officers, 5 days local	125	2	250
4510 - Conference & Training	CSI School- 3 Officers, 5 days likely out of town	1,135	3	3,405
4510 - Conference & Training	First Aid/CPR Instructor- 1 Officer, 5 days, Out of town	430	1	430
4510 - Conference & Training	FTO Program Coordinator- 1 Sergeant, 3 day course out of town	80	1	80
4510 - Conference & Training	Internal Affairs Investigations - 3 Sergeants. 3 day course out of town	300	1	300
4510 - Conference & Training	Interview and Interrogation- 5 officers, 5 days out of town	575	3	1,725
4510 - Conference & Training	Officer Involved Shooting Investigations - 3 Sergeants. 2 day course out of town	250	2	500
4510 - Conference & Training	Radar and Lidar- 3 Officers, 4 days possibly local	320	3	960
4510 - Conference & Training	RIMS Conference- Dispatch System Conference Annually, Out of town	1,350	1	1,350
4510 - Conference & Training	Women Law Enforcement Leadership Symposium	575	3	1,725
4510 - Conference & Training	Records Supervisor School	750	1	750
4510 - Conference & Training	Firarms Instructor School	750	1	750
4510 - Conference & Training	IACP Conference	500	2	1,000
Total 4510 - Conference & Training		8,315	28	14,800
4515 - Meetings & Travel				
4515 - Meetings & Travel	Estimated Lodging for identified Courses	15,000	1	15,000
4515 - Meetings & Travel	Estimated Per Diem Costs	7,000	1	7,000
Total 4515 - Meetings & Travel		22,000	2	22,000
4750 - Telecommunications				
4750 - Telecommunications	Police Department Land Lines (AT&T)	14,000	1	14,000
4750 - Telecommunications	Police Department Cell Phone & MDT (AT&T Mobility)	12,800	1	12,800
4750 - Telecommunications	EOC Cable Service (Comcast)	3,200	1	3,200
4750 - Telecommunications	EOC Fax Line & Router (AT&T)	1,700	1	1,700
4750 - Telecommunications		31,700	4	31,700