

SUMMARY - COMMUNITY DEVELOPMENT							
EXPENSE	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Actual	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages	291,217	252,384	260,903	213,800	302,763	41,860	16.0%
Benefits	106,819	177,302	177,658	142,435	247,108	69,450	39.1%
Contracted Services	49,850	104,270	119,270	204,300	43,280	(75,990)	-63.7%
Services & Supplies	11,220	11,750	11,750	11,200	11,900	150	1.3%
Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%
Conference & Training Expense	-	1,075	1,075	350	5,800	4,725	439.5%
Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance	67,554	63,395	63,395	63,395	81,565	18,170	28.7%
Total Expense	532,564	616,426	640,301	640,630	698,666	58,365	9.1%

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Community Development							
Budget Expenditures							
Account Number	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	331,734	340,184	344,703	220,000	398,819	54,116	15.7%
4011 - Salaries - Part Time	-	-	-	19,500	-	-	0.0%
4012 - Overtime	5,773	4,000	4,000	3,300	5,500	1,500	37.5%
4023 - One Time Payment	2,500	-	4,000	5,000	-	(4,000)	-100.0%
4090 - Vacancy Savings	-	-	-	-	(14,800)	(14,800)	0.0%
4990 - Staff Time Projects Reimbursement	(48,791)	(91,800)	(91,800)	(34,000)	(86,756)	5,044	-5.5%
Total Salaries & Wages	291,217	252,384	260,903	213,800	302,763	41,860	16.0%
Benefits							
4104 - Accrual in Lieu	-	-	-	11,800	-	-	0.0%
4105 - Medicare & Fica	4,948	4,933	4,933	3,800	5,783	850	17.2%
4110 - CalPERS Employer Rate	58,300	34,427	34,783	20,000	41,369	6,586	18.9%
4111 - CalPERS UAL Cost	-	74,235	74,235	74,235	90,130	15,895	21.4%
4130 - Health Insurance	36,271	54,141	54,141	27,000	95,910	41,769	77.1%
4140 - Retiree Health Insurance OPEB	1,579	1,600	1,600	1,600	1,600	-	0.0%
4150 - Dental Insurance	3,343	5,181	5,181	2,300	8,942	3,761	72.6%
4151 - Vision Insurance	363	418	418	250	898	480	114.8%
4181 - Long Term Disability Insurance	1,218	1,392	1,392	880	1,392	-	0.0%
4182 - Short Term Disability Insurance	479	627	627	350	736	109	17.4%
4183 - EAP (Employee Asst Prog)	94	105	105	65	105	-	0.0%
4184 - Life Insurance	223	243	243	155	243	-	0.0%
Total Benefits	106,819	177,302	177,658	142,435	247,108	69,450	39.1%
Contracted Services							
4210 - Professional Contract Services	45,515	97,470	112,470	185,000	39,680	(72,790)	-64.7%
4211 - Banking Fees	31	-	-	-	-	-	0.0%
4214 - Litigation Expense	943	-	-	-	-	-	0.0%
4230 - Recruitment Services	1,043	5,000	5,000	17,000	-	(5,000)	-100.0%
4250 - Publications/Legal Notices	2,319	1,800	1,800	2,300	3,600	1,800	100.0%
Total Contracted Services	49,850	104,270	119,270	204,300	43,280	(75,990)	-63.7%
Services & Supplies							
4310 - Office Supplies	2,626	1,200	1,200	750	1,200	-	0.0%
4330 - Misc Supplies & Services	569	250	250	750	400	150	60.0%
4340 - Postage & Printing	1,516	1,600	1,600	1,000	1,600	-	0.0%
4345 - Dues & Subscriptions	6,508	8,700	8,700	8,700	8,700	-	0.0%
Total Services & Supplies	11,220	11,750	11,750	11,200	11,900	150	1.3%
Equipment Rental/Maintenance							
4375 - Equipment Rental/Expenses	2,831	3,050	3,050	2,100	3,050	-	0.0%
Total Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%
Conference & Training Expense							
4510 - Conference & Training	-	975	975	250	5,400	4,425	453.8%
4515 - Meetings & Travel	-	100	100	100	400	300	300.0%
Total Conference & Training Expense	-	1,075	1,075	350	5,800	4,725	439.5%
Telecommunications							
4750 - Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Total Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance							
4996 - Allocated Liability Insurance	29,475	29,550	29,550	29,550	40,765	11,215	38.0%
4997 - Allocated Wrks Comp Insurance	38,079	33,845	33,845	33,845	40,800	6,955	20.5%
Total Allocated Insurance	67,554	63,395	63,395	63,395	81,565	18,170	28.7%
Total Operation	532,564	616,426	640,301	640,630	698,666	58,365	9.1%

Community Development				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		(118,532)	34	(114,932)
4990 - Staff Time Project Reimbursement				
4990 - Staff Time Project Reimb	Main Street STG Planning Grant Local Match for staff time of \$27,622 to be paid from Traffic Impact Fee Fund. FY24-25, local match estimated expenses of \$3,178 which leaves \$24,444 in FY25-26	(24,444)	1	(24,444)
4990 - Staff Time Project Reimb	PDA Land Use Housing Project Staff Time; est F26 staff time only comes from \$190k grant awarded by ABAG/retained by ABAG as in lieu work with exception of this requested carve out for City staff time FY26.	(40,000)	1	(40,000)
4990 - Staff Time Project Reimb	Various Developer Deposit Accounts; Estimate-50% closure of open accounts and staff portion of Barlow.	(22,312)	1	(22,312)
Total 4990 - Staff Time Project Reimb		(86,756)	3	(86,756)
4210 - Professional Contract Services				
4210 - Professional Contract Services	City Arborist	2,400	1	2,400
4210 - Professional Contract Services	Audio/Video Tech Support - PC Meetings	18,000	1	18,000
4210 - Professional Contract Services	Vacation rental compliance contract	3,500	1	3,500
4210 - Professional Contract Services	EIFD Contract Carryover	15,780	1	15,780
Total 4210 - Professional Contract Services		39,680	4	39,680
4250 - Publications/Legal Notices				
4250 - Publications/Legal Notices	Routine Project Permit Public Notices	1,800	1	1,800
4250 - Publications/Legal Notices	Zoning Code Updates (76 collective content pages)	1,800	1	1,800
Total 4250 - Publications/Legal Notices		3,600	2	3,600
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Business cards	50	2	100
4330 - Misc Supplies & Services	Name plaques for new board/commission members	50	6	300
Total 4330 - Misc Supplies & Services		100	8	400
4345 - Dues & Subscriptions				
4345 - Dues & Subscriptions	American Planning Association, AEP, etc.	1,500	1	1,500
4345 - Dues & Subscriptions	LAFCO	7,200	1	7,200
Total 4345 - Dues & Subscriptions		8,700	2	8,700
4510 - Conference & Training				
4510 - Conference & Training	Planning Commissioner Training	1,350	2	2,700
4510 - Conference & Training	Staff Training	1,350	2	2,700
Total 4510 - Conference & Training		2,700	4	5,400
4515 - Meetings & Travel				
4515 - Meetings & Travel	Travel for mtgs - to/from Santa rosa, etc	100	4	400
Total 4515 - Meetings & Travel		100	4	400