SUMMARY - COMMUNITY DEVELOPMEN								
EXPENSE	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Actual	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget	
Salaries & Wages	291,217	252,384	260,903	213,800	302,763	41,860	16.0%	
Benefits	106,819	177,302	177,658	142,435	247,108	69,450	39.1%	
Contracted Services	49,850	104,270	119,270	204,300	43,280	(75,990)		
Services & Supplies	11,220	11,750	11,750	11,200	11,900	150	1.3%	
Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%	
Conference & Training Expense	-	1,075	1,075	350	5,800	4,725	439.5%	
Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%	
Allocated Insurance	67,554	63,395	63,395	63,395	81,565	18,170	28.7%	
Total Expense	532,564	616,426	640,301	640,630	698,666	58,365	9.1%	

Agenda Item Number 4c Budget Committee Meeting Packet of May 5, 2025 Page 1 of 3

4023 - One Time Payment24090 - Vacancy Savings(48)Total Salaries & Wages291Benefits(48)4104 - Accrual in Lieu(4105)4105 - Medicare & Fica(4104)4110 - CalPERS Employer Rate584111 - CalPERS UAL Cost(4130)4130 - Health Insurance(36)4140 - Retiree Health Insurance OPEB114150 - Dental Insurance(31)4151 - Vision Insurance114182 - Short Term Disability Insurance114183 - EAP (Employee Ast Prog)(4184)4184 - Life Insurance(4210)4185 - Dertal Ensurance(4210)4184 - Life Insurance(4210)4185 - Short Term Disability Insurance(4210)4184 - Life Insurance(4210)4210 - Professional Contract Services(4210)4210 - Professional Contract Services(4210)4210 - Professional Contract Services(4210)4230 - Recruitment Services(4210)4230 - Recruitment Services(4210)4330 - Misc Supplies(2)4330 - Misc Supplies(2)4330 - Misc Supplies(2)4330 - Misc Supplies(2)4330 - Dostage & Printing(1)4345 - Dues & Subscriptions(6)Total Services & Supplies(2)4330 - Misc Supplies & Services(2)4330 - Misc Supplies & Serv	24 Acc B 34 - - - 34 - - - 73 - 00 - - - 91) - 17 - - - - - 48 - 00 - - - 71 - 79 - 43 - 63 - 18 - 79 - 43 - 63 - 18 - 79 - 23 -	2024-25 dopted Budget 340,184 - 4,000 - (91,800) 252,384 - 4,933 34,427 74,235 54,141 1,600 5,181 418 1,392 627 105 243 177,302 97,470	2024-25 Adjusted Budget 344,703 - 4,000 4,000 - (91,800) 260,903 - 4,933 34,783 74,235 54,141 1,600 5,181 418 1,392 627 105 243 177,658	2024-25 Estimated Year- End 220,000 19,500 3,300 5,000 (34,000) 213,800 (34,000) 213,800 213,800 20,000 74,235 27,000 1,600 2,300 2,50 1,600 2,300 2,50 880 350 65 5,55 142,435	2025-26 Proposed Budget 398,819 5,500 (14,800) (86,756) 302,763 302,763 41,369 90,130 95,910 1,600 8,942 898 1,392 736 105 243 247,108	\$ Inc/(Dec) Proposed vs. Adjusted Budget 54,116 	% Change Proposed vs. Adjusted Budget 15.7% 0.0% 37.5% -100.0% 0.0% 0.0% 17.2% 18.9% 21.4% 77.1% 0.0% 172.6% 114.8% 0.0%
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4140 - Retiree Health Insurance OPEB14150 - Dental Insurance34151 - Vision Insurance14181 - Long Term Disability Insurance14182 - Short Term Disability Insurance14183 - EAP (Employee Asst Prog)14184 - Life Insurance1 Total Benefits 106Contracted Services4210 - Professional Contract Services4211 - Banking Fees14220 - Recruitment Services14230 - Recruitment Services14250 - Publications/Legal Notices2Total Contracted Services49Services & Supplies24330 - Misc Supplies & Services14345 - Dues & Subscriptions6Total Services & Supplies14345 - Dues & Subscriptions6Total Equipment Rental/Maintenance24375 - Equipment Rental/Maintenance24510 - Conference & Training14515 - Meetings & Travel1	79 43 63 18 79 94 23 19	1,600 5,181 418 1,392 627 105 243 177,302	1,600 5,181 418 1,392 627 105 243	1,600 2,300 250 880 350 65 155	1,600 8,942 898 1,392 736 105 243	3,761 480	0.0% 72.6% 114.8% 0.0%
4150 - Dental Insurance34151 - Vision Insurance14181 - Long Term Disability Insurance14182 - Short Term Disability Insurance14183 - EAP (Employee Asst Prog)14184 - Life Insurance1Total Benefits106Contracted Services4210 - Professional Contract Services4210 - Professional Contract Services454211 - Banking Fees14220 - Recruitment Services14250 - Publications/Legal Notices2Total Contracted Services49Services & Supplies24330 - Misc Supplies & Services14345 - Dues & Subscriptions6Total Services & Supplies114345 - Equipment Rental/Maintenance24375 - Equipment Rental/Maintenance24510 - Conference & Training44510 - Conference & Training44515 - Meetings & Travel1	43 63 18 79 94 23 19	5,181 418 1,392 627 105 243 177,302	5,181 418 1,392 627 105 243	2,300 250 880 350 65 155	8,942 898 1,392 736 105 243	480	72.6% 114.8% 0.0%
4151 - Vision Insurance4181 - Long Term Disability Insurance14182 - Short Term Disability Insurance14183 - EAP (Employee Asst Prog)14184 - Life Insurance1Total Benefits106Contracted Services4210 - Professional Contract Services4211 - Banking Fees14220 - Recruitment Services14230 - Recruitment Services24250 - Publications/Legal Notices2Total Contracted Services49Services & Supplies24330 - Misc Supplies & Services14345 - Dues & Subscriptions6Total Services & Supplies114345 - Dues & Subscriptions6Total Equipment Rental/Maintenance24375 - Equipment Rental/Maintenance24510 - Conference & Training Expense24510 - Conference & Training14515 - Meetings & Travel1	63 18 79 94 23 19	418 1,392 627 105 243 177,302	418 1,392 627 105 243	250 880 350 65 155	898 1,392 736 105 243	480	114.8% 0.0%
4181 - Long Term Disability Insurance14182 - Short Term Disability Insurance14183 - EAP (Employee Asst Prog)14184 - Life Insurance1Total Benefits106Contracted Services454210 - Professional Contract Services454211 - Banking Fees14230 - Recruitment Services14250 - Publications/Legal Notices2Total Contracted Services49Services & Supplies24310 - Office Supplies & Services14345 - Dues & Subscriptions6Total Services & Supplies114345 - Dues & Subscriptions6Total Equipment Rental/Maintenance24375 - Equipment Rental/Kaintenance24510 - Conference & Training Expense24510 - Meetings & Travel1	18 79 94 23 19	1,392 627 105 243 177,302	1,392 627 105 243	880 350 65 155	1,392 736 105 243	-	0.0%
4182 - Short Term Disability Insurance 4183 - EAP (Employee Asst Prog) 4184 - Life Insurance Total Benefits 106 Contracted Services 4210 - Professional Contract Services 4211 - Banking Fees 4220 - Recruitment Services 4230 - Recruitment Services 4250 - Publications/Legal Notices 70tal Contracted Services 4300 - Misc Supplies 4330 - Misc Supplies & Services 4330 - Misc Supplies & Services 4340 - Postage & Printing 4345 - Dues & Subscriptions 16 Total Services & Supplies 4330 - Misc Supplies 4340 - Postage & Printing 4345 - Dues & Subscriptions 16 Total Services & Supplies 11 4345 - Dues & Subscriptions 10 11 4345 - Dues & Subscriptions 10 11 4345 - Dues & Subscriptions 11 12 13 4340 - Postage & Printing 14 4345 - Dues & Subscriptions	79 94 23 19	627 105 243 177,302	627 105 243	350 65 155	736 105 243	109 - -	
4183 - EAP (Employee Asst Prog) 4184 - Life Insurance Total Benefits 106 Contracted Services 4210 - Professional Contract Services 4211 - Banking Fees 4212 - Litigation Expense 4230 - Recruitment Services 4250 - Publications/Legal Notices 70tal Contracted Services 4310 - Office Supplies 4330 - Misc Supplies & Services 4340 - Postage & Printing 4345 - Dues & Subscriptions 1 4345 - Dues & Supplies 2 Total Services 4330 - Misc Supplies 2 4330 - Equipment Rental/Maintenance 4375 - Equipment Rental/Maintenance 4375 - Equipment Rental/Maintenance 4510 - Conference & Training 4510 - Conference & Training	94 23 19	105 243 177,302	105 243	65 155	105 243	-	
Total Benefits106Contracted Services4504210 - Professional Contract Services4554211 - Banking Fees4214 - Litigation Expense4230 - Recruitment Services14250 - Publications/Legal Notices2Total Contracted Services49Services & Supplies24310 - Office Supplies & Services24330 - Misc Supplies & Services14345 - Dues & Subscriptions6Total Services & Supplies114345 - Dues & Subscriptions6Total Services & Supplies11Equipment Rental/Maintenance24350 - Equipment Rental/Maintenance2Conference & Training Expense4510 - Conference & Training4510 - Meetings & Travel1	19	177,302		-		-	0.0%
Contracted Services4210 - Professional Contract Services4211 - Banking Fees4211 - Banking Fees4214 - Litigation Expense4230 - Recruitment Services4250 - Publications/Legal Notices7otal Contracted Services4310 - Office Supplies4330 - Misc Supplies & Services4340 - Postage & Printing4345 - Dues & Subscriptions67otal Services & Supplies24350 - Equipment Rental/Maintenance4375 - Equipment Rental/Maintenance4510 - Conference & Training Expense4510 - Conference & Training4515 - Meetings & Travel			177,658	142,435	247,108		0.0%
4210 - Professional Contract Services 45 4211 - Banking Fees 4214 - Litigation Expense 4214 - Litigation Expense 1 4230 - Recruitment Services 1 4250 - Publications/Legal Notices 2 Total Contracted Services 49 Services & Supplies 2 4310 - Office Supplies 2 4330 - Misc Supplies & Services 1 4340 - Postage & Printing 1 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Conference & Training Expense 2 4510 - Conference & Training 4 4510 - Conference & Training 4	15	97,470				69,450	39.1%
4210 - Professional Contract Services454211 - Banking Fees4214 - Litigation Expense4230 - Recruitment Services14250 - Publications/Legal Notices2Total Contracted Services49Services & Supplies24310 - Office Supplies & Services14340 - Postage & Printing14345 - Dues & Subscriptions6Total Services & Supplies1161172724350 - Conference & Training Expense24510 - Conference & Training14515 - Meetings & Travel3	15	97,470					
4211 - Banking Fees 4214 - Litigation Expense 4230 - Recruitment Services 4250 - Publications/Legal Notices 7 Total Contracted Services 4310 - Office Supplies 4330 - Misc Supplies & Services 4340 - Postage & Printing 4345 - Dues & Subscriptions 6 Total Services & Supplies 1 4350 - Recruitment Rental/Maintenance 4375 - Equipment Rental/Maintenance 4375 - Equipment Rental/Maintenance 4350 - Conference & Training Expense 4510 - Conference & Training		57,4701	112,470	185,000	39,680	(72,790)	-64.7%
4214 - Litigation Expense 4230 - Recruitment Services 4250 - Publications/Legal Notices 7 Total Contracted Services 4310 - Office Supplies 4330 - Misc Supplies & Services 4340 - Postage & Printing 4345 - Dues & Subscriptions 6 Total Services & Supplies 4330 - Misc Supplies 4340 - Postage & Printing 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 6 7 6 7 7 6 7 7 7 7 7 7 8 9 9 9 10 11 12 13 14 14 15 16 17 10	31		-	- 105,000	-	(72,750)	0.0%
4230 - Recruitment Services 1 4250 - Publications/Legal Notices 2 Total Contracted Services 49 Services & Supplies 2 4310 - Office Supplies 2 4330 - Misc Supplies & Services 1 4340 - Postage & Printing 1 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Maintenance 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 4 4510 - Conference & Training 4 4515 - Meetings & Travel 4	43	-	-	_	-	-	0.0%
Total Contracted Services 49 Services & Supplies 2 4310 - Office Supplies 2 4330 - Misc Supplies & Services 340 4340 - Postage & Printing 1 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 4510 - Conference & Training 4515 - Meetings & Travel 4515 - Meetings & Travel	43	5,000	5,000	17,000	-	(5,000)	-100.0%
Services & Supplies 4310 - Office Supplies 4330 - Misc Supplies & Services 4330 - Postage & Printing 4340 - Postage & Printing 4345 - Dues & Subscriptions 6 Total Services & Supplies 4375 - Equipment Rental/Maintenance 4375 - Equipment Rental/Maintenance 2 Conference & Training Expense 4510 - Conference & Training 4515 - Meetings & Travel	19	1,800	1,800	2,300	3,600	1,800	100.0%
4310 - Office Supplies 2 4330 - Misc Supplies & Services 1 4340 - Postage & Printing 1 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 4515 - Meetings & Travel	50	104,270	119,270	204,300	43,280	(75,990)	-63.7%
4330 - Misc Supplies & Services 4340 - Postage & Printing 1 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 4510 - Conference & Training 4515 - Meetings & Travel 2							
4340 - Postage & Printing 1 4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 4515 - Meetings & Travel	26	1,200	1,200	750	1,200	-	0.0%
4345 - Dues & Subscriptions 6 Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 4515 - Meetings & Travel	69	250	250	750	400	150	60.0%
Total Services & Supplies 11 Equipment Rental/Maintenance 2 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 4515 - Meetings & Travel	16	1,600	1,600	1,000	1,600	-	0.0%
Equipment Rental/Maintenance 4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 4515 - Meetings & Travel	08	8,700	8,700	8,700	8,700		0.0%
4375 - Equipment Rental/Expenses 2 Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 2 4515 - Meetings & Travel 2	20	11,750	11,750	11,200	11,900	150	1.3%
Total Equipment Rental/Maintenance 2 Conference & Training Expense 2 4510 - Conference & Training 2 4515 - Meetings & Travel 2	21	2.050	2.050	2 100	2.050		0.00
4510 - Conference & Training 4515 - Meetings & Travel	31 31	3,050 3,050	3,050 3,050	2,100 2,100	3,050 3,050	-	0.0% 0.0%
4510 - Conference & Training 4515 - Meetings & Travel	+						
4515 - Meetings & Travel		975	975	. 250	5,400	4,425	453.8%
		100	100	100	400	300	300.0%
Total Conference & Training Expense	-	1,075	1,075	350	5,800	4,725	439.5%
Telecommunications	+-						
	74	3,200	3,200	3,050	3,200	-	0.0%
	74	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance							
4996 - Allocated Liability Insurance 29		29,550	29,550	29,550	40,765	11,215	38.0%
•	75	33,845	33,845	33,845	40,800	6,955	20.5%
Total Allocated Insurance 67			63,395	63,395	81,565	18,170	28.7%
Total Operation 532	75	63,395					

Community Development					
Object Details					
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total	
Grand Total		(118,532)	34	(114,932	
4990 - Staff Time Project Reimbursement					
4990 - Staff Time Project Reimb	Main Street STG Planning Grant Local Match for staff time of \$27,622 to be paid from Traffic Impact Fee Fund. FY24-25, local match estimated expenses of \$3,178 which leaves \$24,444 in FY25-26	(24,444)	1	(24,444	
4990 - Staff Time Project Reimb	PDA Land Use Housing Project Staff Time; est F26 staff time only comes from \$190k grant awarded by ABAG/retained by ABAG as in lieu work with exception of this requested carve out for City staff time FY26.	(40,000)	1	(40,000	
4990 - Staff Time Project Reimb	Various Developer Deposit Accounts; Estimate-50% closure of open accounts and staff portion of Barlow.	(22,312)	1	(22,312	
Total 4990 - Staff Time Project Reimb		(86,756)	3	(86,756	
4210 - Professional Contract Services					
4210 - Professional Contract Services	City Arborist	2,400	1	2,400	
4210 - Professional Contract Services	Audio/Video Tech Support - PC Meetings	18,000	1		
4210 - Professional Contract Services	Vacation rental compliance contract	3,500	1	3,500	
4210 - Professional Contract Services	EIFD Contract Carryover	15,780	1	15,780	
Total 4210 - Professional Contract Services		39,680	4	39,680	
4250 - Publications/Legal Notices					
4250 - Publications/Legal Notices	Routine Project Permit Public Notices	1,800	1	1,800	
4250 - Publications/Legal Notices	Zoning Code Updates (76 collective content pages)	1,800	1	,	
Total 4510 - Publications/Legal Notices		3,600	2	3,600	
4330 - Misc Supplies & Services					
4330 - Misc Supplies & Services	Business cards	50	2	100	
4330 - Misc Supplies & Services	Name plaques for new board/commission members	50	6	300	
Total 4330 - Misc Supplies & Services		100	8	400	
4345 - Dues & Subscriptions					
4345 - Dues & Subscriptions	American Planning Association, AEP, etc.	1,500	1	1,500	
4345 - Dues & Subscriptions	LAFCO	7,200	1	,	
Total 4345 - Dues & Subscriptions		8,700	2	,	
4510 - Conference & Training					
4510 - Conference & Training	Planning Commissioner Training	1,350	2	2,700	
4510 - Conference & Training	Staff Training	1,350	2	2,700	
Total 4510 - Conference & Training		2,700	4	5,400	
4515 - Meetings & Travel					
4515 - Meetings & Travel	Travel for mtgs - to/from Santa rosa, etc	100	4	400	
Total 4515 - Meetings & Travel		100	4	400	