

SUMMARY - CITY MANAGER

| EXPENSE | 2023-24 Actual | 2024-25 Adopted Budget | 2024-25 Adjusted Budget | 2024-25 Estimated Year- End | 2025-26 Proposed Budget | \$ Inc/(Dec) Proposed vs. Adjusted Budget | % Change Proposed vs. Adjusted Budget |
|-------------------------------|-------------------|------------------------------|-------------------------------|-----------------------------------|-------------------------------|--|--|
| Salaries & Wages | 206,637 | 245,000 | 245,000 | 416,250 | 235,630 | (9,370) | -3.8% |
| Benefits | 91,728 | 125,974 | 125,974 | 162,085 | 147,952 | 21,978 | 17.4% |
| Contracted Services | 152,721 | 258,700 | 333,700 | 300,000 | 110,500 | (223,200) | -66.9% |
| Services & Supplies | 17,113 | 20,605 | 20,605 | 20,855 | 21,735 | 1,130 | 5.5% |
| Equipment Rental/Maintenance | 3,749 | 3,200 | 3,200 | 6,585 | 3,360 | 160 | 5.0% |
| Conference & Training Expense | 55 | 2,300 | 2,300 | 800 | 4,700 | 2,400 | 104.3% |
| Telecommunications | 3,141 | 3,420 | 3,420 | 3,420 | 3,420 | - | 0.0% |
| Allocated Insurance | 43,521 | 39,685 | 39,685 | 39,685 | 48,985 | 9,300 | 23.4% |
| Total Expense | 518,664 | 698,884 | 773,884 | 949,680 | 576,282 | (197,602) | -25.5% |

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| City Manager | | | | | | | |
|--|----------------|------------------------|-------------------------|----------------------------|-------------------------|---|---------------------------------------|
| Budget Expenditures | | | | | | | |
| Account Number | 2023-24 Actual | 2024-25 Adopted Budget | 2024-25 Adjusted Budget | 2024-25 Estimated Year-End | 2025-26 Proposed Budget | \$ Inc/(Dec) Proposed vs. Adjusted Budget | % Change Proposed vs. Adjusted Budget |
| Salaries & Wages | | | | | | | |
| 4010 - Salaries - Full Time | 206,637 | 245,000 | 245,000 | 196,000 | 245,000 | - | 0.0% |
| 4011 - Salaries - Part-Time | - | - | - | 36,500 | - | - | 0.0% |
| 4023 - One Time Payment | - | - | - | 183,750 | - | - | 0.0% |
| 4090 - Vacancy Savings | - | - | - | - | (9,370) | (9,370) | 0.0% |
| Total Salaries & Wages | 206,637 | 245,000 | 245,000 | 416,250 | 235,630 | (9,370) | -3.8% |
| Benefits | | | | | | | |
| 4104 - Accrual in Lieu | - | - | - | 46,000 | - | - | 0.0% |
| 4105 - Medicare & Fica | 3,044 | 3,552 | 3,552 | 6,800 | 3,553 | 1 | 0.0% |
| 4106 - Vehicle Allowance | 1,750 | 4,200 | 4,200 | 3,500 | 4,200 | - | 0.0% |
| 4107 - Electronic Allowance | 900 | - | - | - | - | - | 0.0% |
| 4110 - CalPERS Employer Rate | 58,897 | 30,674 | 30,674 | 24,500 | 30,821 | 147 | 0.5% |
| 4111 - CalPERS UAL Cost | - | 49,995 | 49,995 | 49,995 | 56,750 | 6,755 | 13.5% |
| 4121 - Deferred Compensation | 3,898 | 4,200 | 4,200 | 3,400 | 4,200 | - | 0.0% |
| 4130 - Health Insurance | 16,781 | 22,443 | 22,443 | 17,730 | 35,733 | 13,290 | 59.2% |
| 4140 - Retiree Health Insurance OPEB | 3,733 | 7,500 | 7,500 | 7,500 | 7,500 | - | 0.0% |
| 4150 - Dental Insurance | 1,553 | 1,839 | 1,839 | 1,500 | 3,487 | 1,648 | 89.6% |
| 4151 - Vision Insurance | 176 | 208 | 208 | 165 | 345 | 137 | 65.9% |
| 4181 - Long Term Disability Insurance | 654 | 795 | 795 | 650 | 795 | (0) | 0.0% |
| 4182 - Short Term Disability Insurance | 263 | 452 | 452 | 250 | 452 | - | 0.0% |
| 4183 - EAP (Employee Asst Prog) | 32 | 35 | 35 | 30 | 35 | (0) | -0.1% |
| 4184 - Life Insurance | 46 | 81 | 81 | 65 | 81 | - | 0.0% |
| Total Benefits | 91,728 | 125,974 | 125,974 | 162,085 | 147,952 | 21,978 | 17.4% |
| Contracted Services | | | | | | | |
| 4210 - Professional Contract Services | 127,514 | 258,700 | 333,700 | 300,000 | 75,500 | (258,200) | -77.4% |
| 4212 - Internet & Network /Technology Maint | - | - | - | - | - | - | 0.0% |
| 4230 - Recruitment Services | 25,208 | - | - | - | 35,000 | 35,000 | 0.0% |
| Total Contracted Services | 152,721 | 258,700 | 333,700 | 300,000 | 110,500 | (223,200) | -66.9% |
| Services & Supplies | | | | | | | |
| 4310 - Office Supplies | 472 | 250 | 250 | 500 | 250 | - | 0.0% |
| 4330 - Misc Supplies & Services | 3,380 | 10,830 | 10,830 | 10,830 | 10,050 | (780) | -7.2% |
| 4345 - Dues & Subscriptions | 8,359 | 9,525 | 9,525 | 9,525 | 11,435 | 1,910 | 20.1% |
| 4351 - Computer Equip (under \$10 K) | 4,902 | - | - | - | - | - | 0.0% |
| Total Services & Supplies | 17,113 | 20,605 | 20,605 | 20,855 | 21,735 | 1,130 | 5.5% |
| Equipment Rental/Maintenance | | | | | | | |
| 4375 - Equipment Rental/Expenses | 3,749 | 3,200 | 3,200 | 6,585 | 3,360 | 160 | 5.0% |
| Total Equipment Rental/Maintenance | 3,749 | 3,200 | 3,200 | 6,585 | 3,360 | 160 | 5.0% |
| Conference & Training Expense | | | | | | | |
| 4510 - Conference & Training | - | 500 | 500 | 100 | 1,375 | 875 | 175.0% |
| 4515 - Meetings & Travel | 55 | 1,800 | 1,800 | 700 | 3,325 | 1,525 | 84.7% |
| Total Conference & Training Expense | 55 | 2,300 | 2,300 | 800 | 4,700 | 2,400 | 104.3% |
| Telecommunications | | | | | | | |
| 4750 - Telecommunications | 3,141 | 3,420 | 3,420 | 3,420 | 3,420 | - | 0.0% |
| Total Telecommunications | 3,141 | 3,420 | 3,420 | 3,420 | 3,420 | - | 0.0% |
| Allocated Insurance | | | | | | | |
| 4996 - Allocated Liability Insurance | 17,877 | 16,885 | 16,885 | 16,885 | 23,290 | 6,405 | 37.9% |
| 4997 - Allocated Wrks Comp Insurance | 25,644 | 22,800 | 22,800 | 22,800 | 25,695 | 2,895 | 12.7% |
| Total Allocated Insurance | 43,521 | 39,685 | 39,685 | 39,685 | 48,985 | 9,300 | 23.4% |
| Total Operation | 518,664 | 698,885 | 773,885 | 949,680 | 576,282 | (197,603) | -25.5% |

| City Manager | | | | |
|--|---|-----------------------------|---------------------------|------------------------|
| Object Details | | | | |
| Object - Category | Line Item Description | Worksheet Unit Price | Worksheet Quantity | Worksheet Total |
| Grand Total | | 135,740 | 109 | 143,715 |
| 4210 - Professional Contract Services | | | | |
| 4210 - Professional Contract Services | Holly Hanson Contract - Routine | 40,000 | 1 | 40,000 |
| 4210 - Professional Contract Services | Holly Hanson Contract - Special Project | 10,000 | 1 | 10,000 |
| 4210 - Professional Contract Services | Homeless Count | 500 | 1 | 500 |
| 4210 - Professional Contract Services | Baker Tilly Contract (Financial Forecast Support) | 25,000 | 1 | 25,000 |
| Total 4210 - Professional Contract Services | | 75,500 | 6 | 75,500 |
| 4230 - Recruitment | | | | |
| 4230 - Recruitment | City Manager Recruitment | 35,000 | 1 | 35,000 |
| Total 4230 - Recruitment | | 35,000 | 1 | 35,000 |
| 4310 - Office Supplies | | | | |
| 4310 - Office Supplies | Routine Supplies (Paper/Calendar/Business Cards) | 250 | 1 | 250 |
| Total 4310 - Office Supplies | | 250 | 1 | 250 |
| 4330 - Misc Supplies & Services | | | | |
| 4330 - Misc Supplies & Services | Canon Desktop Printer Lease | - | 12 | - |
| 4330 - Misc Supplies & Services | Newsletter Distribution Service | 4,050 | 1 | 4,050 |
| 4330 - Misc Supplies & Services | Newsletter Content Creation Service | 6,000 | 1 | 6,000 |
| 4330 - Misc Supplies & Services | One time fees | | | - |
| Total 4330 - Misc Supplies & Services | | 10,050 | 14 | 10,050 |
| 4345 - Dues & Subscriptions | | | | |
| 4345 - Dues & Subscriptions | RCPA Contribution | 8,500 | 1 | 8,500 |
| 4345 - Dues & Subscriptions | ERC (Employment Relation Consortium) LCW Membership | 900 | 1 | 900 |
| 4345 - Dues & Subscriptions | ICMA (International City/County Mgmt Assoc | 1,200 | 1 | 1,200 |
| 4345 - Dues & Subscriptions | CCMF (California City Mgmt Foundation) | 400 | 1 | 400 |
| 4345 - Dues & Subscriptions | Adobe Subscription | 300 | 1 | 300 |
| 4345 - Dues & Subscriptions | Annual Zoom Account | 135 | 1 | 135 |
| Total 4345 - Dues & Subscriptions | | 11,435 | 6 | 11,435 |
| 4375-Equipment Rental/Maintenance | | | | |
| 4375 - Equipment Rental/Maintenance | Canon Desktop Printer Lease | 75 | 12 | 900 |
| 4375 - Equipment Rental/Maintenance | Canon Shared Copier Lease Cost | 205 | 12 | 2,460 |
| Total 4375-Equipment Rental/Maintenance | | 280 | 24 | 3,360 |
| 4510 - Conference & Training | | | | |
| 4510 - Conference & Training | ICMA Conference | 775 | 1 | 775 |
| 4510 - Conference & Training | California City Manager Conference | 600 | 1 | 600 |
| Total 4510 - Conference & Training | | 1,375 | 2 | 1,375 |
| 4515 - Meetings & Travel | | | | |
| 4515 - Meetings & Travel | City Manager Conferences (Hotel/Airfare) | 1,500 | 2 | 3,000 |
| 4515 - Meetings & Travel | M&C Meetings Dinner | 65 | 5 | 325 |
| Total 4515 - Meetings & Travel | | 1,565 | 7 | 3,325 |
| 4750 - Telecommunications | | | | |
| 4750 - Telecommunications | Cell Phone Service | 50 | 12 | 600 |
| 4750 - Telecommunications | Fax Line Shared | 5 | 12 | 60 |
| 4750 - Telecommunications | Land Line Lease | 30 | 12 | 360 |
| 4750 - Telecommunications | Sonic Shared | 200 | 12 | 2,400 |
| Total 4750 - Telecommunications | | 285 | 48 | 3,420 |