

Budget Committee May 5, 2025, Action Minutes

1. April 28, 2025 Action Minutes Meeting Document – No change.
2. April 29, 2025 Action Minutes Meeting Document – No change.
3. FY25-26 All Fund Revenue | Expenditures – Add to the heading to indicate FY25-26 Proposed Budget
4. FY25-26 Budget Review: The General Fund consolidated has incorporated all the changes, resulting in a new GF surplus of \$78K at this time.
 - a. City Council: reviewed and accepted as proposed
 - b. City Manager: reviewed and accepted as proposed
 - c. Community Development: Discussed minor changes from the previous version, specifically removing STG grant revenue and expenditures (consultant cost and adjustment local match numbers) from the General Fund and moving them to the special revenue fund for transportation grants. This change was reviewed and accepted as proposed. Additionally name tags to be researched for how much it would cost to provide for other committees. AmeriCorp grant expires Nov 2025 and staff is working to complete before expiration date.
 - d. Senior Center: reviewed and accepted as proposed
 - e. Police: reviewed and accepted as proposed
5. Updated Building Facilities & Infrastructure Reserve: The budget proposal was reviewed and accepted with the exception of the amount allocated for the emergency generator for the PD, as the building being used as the EOC has a \$150K placeholder in the budget. However, the estimated actual cost is approximately \$400K. Staff will regroup, explore options, and gather more information about what this cost entails and how to address the \$400K emergency generator cost.
6. Updated Equipment Technology & Vehicle Reserve: reviewed as proposed with comments this fund shared the tractor cost and reduced police vehicle purchase of 1 vehicle in FY25-26.

* The Public Works budget was briefly discussed concerning the laborer position. The department received a cost estimate from a landscaping company, with a full-time position costing \$120K, a half-time position costing \$60K, and part-time help costing approximately \$22K. When the budget is presented to the City Council again, Public Works will provide more options for consideration.
7. Updated Special Revenue Funds Summary: this page has been requested to add a column to reference where the expenditures are coming from since it's mainly paid for capital projects.
 - a. Gas Tax: reviewed and accepted as proposed
 - b. Transportation Grant Fund: reviewed and accepted as proposed
 - c. Go Sonoma Fund: reviewed and accepted as proposed
8. Updated Water Fund: reviewed and accepted as proposed
9. Updated Wastewater Fund: reviewed and accepted as proposed
10. Measure U Tracking: reviewed and accepted as proposed
11. Transfers in/out Listing: reviewed and proposed to layout the transfers in and out differently to make it easier for the reader to understand and follow.
12. Revised capital improvement plan (CIP): reviewed and accepted as proposed with comment to update a comprehensive list of all projects.
13. Standing Topics
 - a. Fire Ad Hoc Committee – no action
 - b. Updating Long-term model - no action
 - c. Measure U: Status re: second ¼ cent – no discussion, no action
14. Future meeting schedules
 - a. May 27, 2025 10AM to noon
15. Meeting Recap – Staff is sending out the action minutes for committee to weigh in.