

SUMMARY - PUBLIC WORKS/ENGINEERING							
EXPENSES	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages	710,474	713,980	740,619	659,110	740,270	(349)	0.0%
Vacancy Savings	-	-	-	-	(34,740)	(34,740)	0.0%
Salaries & Wages (Projects Reimbursement)	-	(66,000)	(66,000)	(15,500)	-	66,000	-100.0%
Benefits	397,599	504,507	505,670	451,844	517,662	11,992	2.4%
Contracted Services	418,327	372,223	372,223	420,683	407,808	35,585	9.6%
Services & Supplies	184,556	283,505	283,505	268,525	277,925	(5,580)	-2.0%
Equipment Rental/Maintenance	11,596	12,250	12,250	11,704	12,450	200	1.6%
Vehicle Expense	77,063	70,525	70,525	61,000	70,525	-	0.0%
Conference & Training Expense	307	550	550	550	5,300	4,750	863.6%
Utilities-PG&E	61,211	64,412	64,412	78,475	80,950	16,538	25.7%
Utilities-City	73,046	170,475	170,475	223,000	200,034	29,559	17.3%
Telecommunications	14,467	17,250	17,250	15,900	17,550	300	1.7%
Allocated Insurance	197,621	178,425	178,425	178,425	230,085	51,660	29.0%
Capital Outlay	9,013	-	-	-	10,000	10,000	0.0%
Total Expense	2,155,278	2,322,101	2,349,903	2,353,716	2,535,819	185,916	7.9%

DRAFT

Public Works/Engineering Consolidated								
Budget Expenditures								
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget	
Salaries & Wages								
4010 - Salaries - Full Time	668,261	686,790	698,134	582,410	691,520	(6,614)	-0.9%	
4011 - Salaries - Part Time	944	-	-	55,000	20,000	20,000	0.0%	
4012 - Overtime	20,762	19,340	19,340	15,650	20,500	1,160	6.0%	
4013 - Standby/Shift	6,208	7,850	9,185	5,300	8,250	(935)	-10.2%	
4023 - One Time Payment	14,300	-	13,960	750	-	(13,960)	-100.0%	
4090 - Vacancy Savings	-	-	-	-	(34,740)	(34,740)	0.0%	
4990 - Staff Time Project Reimbursement	-	(66,000)	(66,000)	(15,500)	-	66,000	-100.0%	
Total Salaries & Wages	710,474	647,980	674,619	643,610	705,530	30,911	4.6%	
Benefits								
4100 - Employee Benefits	9,668	-	-	-	-	-	0.0%	
4101 - Health in Lieu	-	-	-	-	-	-	0.0%	
4102 - Uniform Allowance	3,650	5,235	5,235	4,050	4,250	(985)	-18.8%	
4104 - Accrual in Lieu	-	67,680	67,680	63,000	-	(67,680)	-100.0%	
4105 - Medicare & Fica	10,392	9,959	9,959	9,070	10,027	68	0.7%	
4110 - CalPERS Employer Rate	191,782	70,342	71,505	66,960	69,630	(1,875)	-2.6%	
4111 - CalPERS UAL Cost	-	150,705	150,705	150,710	177,559	26,854	17.8%	
4130 - Health Insurance	148,484	155,395	155,395	127,700	191,254	35,859	23.1%	
4140 - Retiree Health Insurance OPEB	12,101	16,350	16,350	10,450	32,275	15,925	97.4%	
4150 - Dental Insurance	15,509	14,824	14,824	13,150	17,440	2,616	17.6%	
4151 - Vision Insurance	1,632	1,572	1,572	1,504	1,728	156	9.9%	
4181 - Long Term Disability Insurance	2,547	8,217	8,217	3,100	9,147	930	11.3%	
4182 - Short Term Disability Insurance	1,026	979	979	975	988	9	0.9%	
4183 - EAP (Employee Asst Prog)	244	980	980	415	1,015	35	3.6%	
4184 - Life Insurance	563	2,268	2,268	760	2,349	81	3.6%	
Total Benefits	397,599	504,507	505,670	451,844	517,662	11,992	2.4%	
Contracted Services								
4210 - Professional Contract Services	380,976	330,090	330,090	362,650	382,590	52,500	15.9%	
4212 - Internet & Network /Technology Maint	142	3,333	3,333	3,333	3,353	20	0.6%	
4213 - Building/Grounds Maintenance	34,099	31,300	31,300	31,300	11,865	(19,435)	-62.1%	
4230 - Recruitment Services	3,110	7,500	7,500	23,400	10,000	2,500	33.3%	
Total Contracted Services	418,327	372,223	372,223	420,683	407,808	35,585	9.6%	
Services & Supplies								
4310 - Office Supplies	388	630	630	500	630	-	0.0%	
4330 - Misc Supplies & Services	132,579	213,700	213,700	214,200	206,015	(7,685)	-3.6%	
4332 - Janitorial & Safety Supplies	5,254	13,675	13,675	13,050	13,780	105	0.8%	
4340 - Postage & Printing	167	300	300	404	400	100	33.3%	
4345 - Dues & Subscriptions	46,168	55,200	55,200	40,371	57,100	1,900	3.4%	
Total Services & Supplies	184,556	283,505	283,505	268,525	277,925	(5,580)	-2.0%	
Equipment Rental/Maintenance								
4375 - Equipment Rental/Expenses	11,596	12,250	12,250	11,704	12,450	200	1.6%	
Total Equipment Rental/Maintenance	11,596	12,250	12,250	11,704	12,450	200	1.6%	
Vehicle Expense								
4380 - Vehicle Maintenance	39,977	31,885	31,885	26,000	31,885	-	0.0%	
4390 - City Vehicle Fuel Expense	37,086	38,640	38,640	35,000	38,640	-	0.0%	
Total Vehicle Expense	77,063	70,525	70,525	61,000	70,525	-	0.0%	
Conference & Training Expense								
4510 - Conference & Training	-	200	200	200	4,700	4,500	2250.0%	
4515 - Meetings & Travel	307	350	350	350	600	250	71.4%	
Total Conference & Training Expense	307	550	550	550	5,300	4,750	863.6%	
Utilities								
4710 - Utilities - Gas & Electric	47,270	51,359	51,359	59,475	61,000	9,641	18.8%	
4711 - Utilities - City Bill	73,046	170,475	170,475	223,000	200,034	29,559	17.3%	
4712 - Utilities(Elec Vehicle Charging Stations)	12,134	10,408	10,408	15,000	15,750	5,342	51.3%	
4721 - Utilities-Little League Elec	1,808	2,645	2,645	4,000	4,200	1,555	58.8%	

Public Works/Engineering Consolidated							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Total Utilities	134,257	234,887	234,887	301,475	280,984	46,097	19.6%
Telecommunications							
4750 - Telecommunications	14,467	17,250	17,250	15,900	17,550	300	1.7%
Total Telecommunications	14,467	17,250	17,250	15,900	17,550	300	1.7%
Allocated Insurance							
4996 - Allocated Liability Insurance	119,013	108,560	108,560	108,560	149,685	41,125	37.9%
4997 - Allocated Wrkrs Comp Insurance	78,608	69,865	69,865	69,865	80,400	10,535	15.1%
Total Allocated Insurance	197,621	178,425	178,425	178,425	230,085	51,660	29.0%
Capital Outlay							
5100 - Capital Outlay	9,013	-	-	-	10,000	10,000	0.0%
Total Capital Outlay	9,013	-	-	-	10,000	10,000	0.0%
Total Operation	2,155,278	2,322,101	2,349,903	2,353,716	2,535,819	185,916	7.9%

DRAFT

Corporation Yard Division 41-02							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	263,261	165,494	167,101	138,220	79,508	(87,593)	-52.4%
4011 - Salaries - Part Time	472	-	-	9,000	-	-	0.0%
4012 - Overtime	-	240	240	350	400	160	66.7%
4023 - One Time Payment	4,550	-	3,580	-	-	(3,580)	-100.0%
4090 - Vacancy Savings	-	-	-	-	(34,740)	(34,740)	0.0%
4990 - Staff Time Project Reimbursement	-	(66,000)	(66,000)	(15,500)	-	66,000	-100.0%
Total Salaries & Wages	268,283	99,734	104,921	132,070	45,168	(59,753)	-57.0%
Benefits							
4100 - Employee Benefits	9,668	-	-	-	-	-	0.0%
4101 - Health in Lieu	-	-	-	-	-	-	0.0%
4102 - Uniform Allowance	-	1,285	1,285	-	-	(1,285)	-100.0%
4104 - Accrual in Lieu	-	67,680	67,680	63,000	-	(67,680)	-100.0%
4105 - Medicare & Fica	3,906	2,400	2,400	2,200	1,153	(1,247)	-52.0%
4110 - CalPERS Employer Rate	71,938	17,422	17,593	22,070	9,694	(7,899)	-44.9%
4111 - CalPERS UAL Cost	-	56,825	56,825	56,825	18,840	(37,985)	-66.8%
4130 - Health Insurance	43,915	31,485	31,485	20,500	28,586	(2,899)	-9.2%
4140 - Retiree Health Insurance OPEB	8,368	12,600	12,600	6,700	28,525	15,925	126.4%
4150 - Dental Insurance	4,651	2,903	2,903	2,500	2,790	(113)	-3.9%
4151 - Vision Insurance	499	314	314	354	276	(38)	-12.1%
4181 - Long Term Disability Insurance	1,045	1,099	1,099	600	895	(204)	-18.6%
4182 - Short Term Disability Insurance	417	256	256	250	92	(164)	-64.1%
4183 - EAP (Employee Asst Prog)	62	140	140	50	105	(35)	-25.0%
4184 - Life Insurance	147	324	324	150	243	(81)	-25.0%
Total Benefits	144,616	194,733	194,904	175,199	91,199	(103,705)	-53.2%
Contracted Services							
4210 - Professional Contract Services	4,501	10,740	10,740	40,000	11,445	705	6.6%
4212 - Internet & Network /Technology Maint	142	1,653	1,653	1,653	1,653	-	0.0%
4230 - Recruitment Services	3,110	2,500	2,500	16,900	5,000	2,500	100.0%
Total Contracted Services	7,753	14,893	14,893	58,553	18,098	3,205	21.5%
Services & Supplies							
4310 - Office Supplies	388	630	630	500	630	-	0.0%
4330 - Misc Supplies & Services	4,659	12,700	12,700	12,000	13,335	635	5.0%
4332 - Janitorial & Safety Supplies	1,155	2,625	2,625	2,000	2,625	-	0.0%
4340 - Postage & Printing	144	300	300	329	300	-	0.0%
4345 - Dues & Subscriptions	120	-	-	262	-	-	0.0%
Total Services & Supplies	6,466	16,255	16,255	15,091	16,890	635	3.9%
Equipment Rental/Maintenance							
4375 - Equipment Rental/Expenses	5,726	5,200	5,200	4,654	5,200	-	0.0%
Total Equipment Rental/Maintenance	5,726	5,200	5,200	4,654	5,200	-	0.0%
Vehicle Expense							
4380 - Vehicle Maintenance	39,180	30,135	30,135	25,000	30,135	-	0.0%
4390 - City Vehicle Fuel Expense	37,086	38,640	38,640	35,000	38,640	-	0.0%
Total Vehicle Expense	76,266	68,775	68,775	60,000	68,775	-	0.0%
Conference & Training Expense							
4510 - Conference & Training	-	200	200	200	200	-	0.0%
4515 - Meetings & Travel	153	100	100	100	100	-	0.0%
Total Conference & Training Expense	153	300	300	300	300	-	0.0%
Utilities							
4710 - Utilities - Gas & Electric	3,188	6,900	6,900	5,200	6,000	(900)	-13.0%
4711 - Utilities - City Bill	6,340	10,645	10,645	10,500	11,801	1,156	10.9%
Total Utilities	9,528	17,545	17,545	15,700	17,801	256	1.5%
Telecommunications							
4750 - Telecommunications	11,998	13,650	13,650	12,000	13,650	-	0.0%

Corporation Yard Division 41-02								
Budget Expenditures								
Total Telecommunications	11,998	13,650	13,650	12,000	13,650	-	0.0%	
Allocated Insurance								
4996 - Allocated Liability Insurance	30,876	27,860	27,860	27,860	38,430	10,570	37.9%	
4997 - Allocated Wrkrs Comp Insurance	30,453	27,060	27,060	27,060	9,830	(17,230)	-63.7%	
Total Allocated Insurance	61,329	54,920	54,920	54,920	48,260	(6,660)	-12.1%	
Capital Outlay								
5100 - Capital Outlay	-	-	-	-	-	-	0.0%	
Total Capital Outlay	-	-	-	-	-	-	0.0%	
Total Operation	592,118	486,005	491,363	528,487	325,341	(166,022)	-33.8%	

DRAFT

Corporation Yard Division 41-02				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		29,780	11	29,780
4990 - Staff Time Project Reimbursement				
4990 - Staff Time Project Reimb	0903 Joe Rodota Trail third art commission - staff time for implementation	-	-	\$ -
4990 - Staff Time Project Reimb	0214-20.07 City Hall ADA Upgrades Staff Time (CDBG)	-	-	\$ -
4990 - Staff Time Project Reimb	0214-20.07 City Hall ADA Upgrades (Building Reserve Fund)	-	-	\$ -
Total 4990 - Staff Time Project Reimb		-	-	\$ -
4210 - Professional Contract Services				
4210 - Professional Contract Services	Generator Air Quality Permitting	840	1	\$ 840
4210 - Professional Contract Services	Generator Service and Repairs	5,040	1	\$ 5,040
4210 - Professional Contract Services	HVAC Service and Repairs	1,575	1	\$ 1,575
4210 - Professional Contract Services	Security Monitoring	3,990	1	\$ 3,990
4210 - Professional Contract Services	CARB Compliance & EV Charging System Upgrade Analysis	-	1	\$ -
Total 4210 - Professional Contract Services		11,445	5	\$ 11,445
4230 - Recruitment Services				
4230 - Recruitment Services	Admin Tech	2,500	1	2,500
4230 - Recruitment Services	Maintenance Assistant	2,500	1	2,500
Total 4230 - Recruitment Services		5,000	2	5,000
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Above Ground Fuel Tanks Inspections and Maintenance	3,360	1	\$ 3,360
4330 - Misc Supplies & Services	Aerial Utility Equipment Safety Certification	2,100	1	\$ 2,100
4330 - Misc Supplies & Services	Building Repairs and Upgrades	4,200	1	\$ 4,200
4330 - Misc Supplies & Services	Safety Supplies	3,675	1	\$ 3,675
Total 4330 - Misc Supplies & Services		13,335	4	\$ 13,335

DRAFT

Streets Maintenance							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	67,390	71,217	72,497	54,400	52,161	(20,336)	-28.1%
4012 - Overtime	13,926	9,450	9,450	8,400	9,450	-	0.0%
4013 - Standby/Shift	1,827	2,300	2,550	2,300	2,550	-	0.0%
4023 - One Time Payment	1,375	-	1,660	-	-	(1,660)	-100.0%
Total Salaries & Wages	84,519	82,967	86,157	65,100	64,161	(21,996)	-25.5%
Benefits							
4102 - Uniform Allowance	300	650	650	600	600	(50)	-7.7%
4105 - Medicare & Fica	1,233	1,033	1,033	1,000	756	(277)	-26.8%
4110 - CalPERS Employer Rate	13,209	7,787	7,942	5,500	5,408	(2,534)	-31.9%
4111 - CalPERS UAL Cost	-	13,795	13,795	13,800	12,204	(1,591)	-11.5%
4130 - Health Insurance	19,056	20,642	20,642	13,000	14,293	(6,349)	-30.8%
4150 - Dental Insurance	2,111	2,118	2,118	1,500	1,395	(723)	-34.1%
4151 - Vision Insurance	223	224	224	175	138	(86)	-38.4%
4181 - Long Term Disability Insurance	245	1,193	1,193	250	895	(298)	-25.0%
4182 - Short Term Disability Insurance	113	82	82	80	60	(22)	-26.8%
4183 - EAP (Employee Asst Prog)	23	140	140	100	105	(35)	-25.0%
4184 - Life Insurance	55	324	324	100	243	(81)	-25.0%
Total Benefits	36,569	47,988	48,143	36,105	36,097	(12,046)	-25.0%
Contracted Services							
4210 - Professional Contract Services	55,629	48,150	48,150	48,150	77,550	29,400	61.1%
Total Contracted Services	55,629	48,150	48,150	48,150	77,550	29,400	61.1%
Services & Supplies							
4330 - Misc Supplies & Services	62,699	106,000	106,000	106,000	110,000	4,000	3.8%
4332 - Janitorial & Safety Supplies	29	1,500	1,500	1,500	1,500	-	0.0%
Total Services & Supplies	62,728	107,500	107,500	107,500	111,500	4,000	3.7%
Utilities							
4710 - Utilities - Gas & Electric	17,695	16,775	16,775	16,775	20,000	3,225	19.2%
4711 - Utilities - City Bill	9,895	18,475	18,475	20,000	22,820	4,345	23.5%
Total Utilities	27,589	35,250	35,250	36,775	42,820	7,570	21.5%
Allocated Insurance							
4996 - Allocated Liability Insurance	25,419	19,700	19,700	19,700	27,190	7,490	38.0%
4997 - Allocated Wrkrs Comp Insurance	7,076	6,300	6,300	6,300	5,530	(770)	-12.2%
Total Allocated Insurance	32,495	26,000	26,000	26,000	32,720	6,720	25.8%
Capital Outlay							
5100 - Capital Outlay	3,918	-	-	-	-	-	0.0%
Total Capital Outlay	3,918	-	-	-	-	-	0.0%
Total Operation	303,445	347,855	351,200	319,630	364,848	13,648	3.9%

Streets Maintenance				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		187,550	18	\$ 187,550
4210 - Professional Contract Services				
4210 - Professional Contract Services	Asset Management Software Maintenance Contract	3,050	1	\$ 3,050
4210 - Professional Contract Services	Pedestrian Crosswalk Lighting Safety Inspection	15,500	1	\$ 15,500
4210 - Professional Contract Services	Street Light Pole Repairs and Replacement	7,000	1	\$ 7,000
4210 - Professional Contract Services	Traffic Signal Inspections and Maintenance (CALTRANS)	16,500	1	\$ 16,500
4210 - Professional Contract Services	Vegetation management along ROW shoulders	12,000	1	\$ 12,000
4210 - Professional Contract Services	Storm drain spot repairs	15,000	1	\$ 15,000
4210 - Professional Contract Services	Traffic Signal Lighting Safety Inspections (Bodega at Jewell and Bodega at Pleasant Hill)	8,500	1	\$ 8,500
Total 4210 - Professional Contract Services		77,550	7	\$ 77,550
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Street Tree Replacement materials	4,000	1	\$ 4,000
4330 - Misc Supplies & Services	Flood Sand and Sandbags	5,500	1	\$ 5,500
4330 - Misc Supplies & Services	Hazardous Materials Disposal	3,000	1	\$ 3,000
4330 - Misc Supplies & Services	OSHA Compliance Safety Equipment	2,500	1	\$ 2,500
4330 - Misc Supplies & Services	Pedestrian Crosswalk and Traffic Signal Lighting and Controls Repairs	16,500	1	\$ 16,500
4330 - Misc Supplies & Services	Storm Water Systems Repair materials	7,500	1	\$ 7,500
4330 - Misc Supplies & Services	Street and Sidewalk Repair Materials	39,500	1	\$ 39,500
4330 - Misc Supplies & Services	Street Landscaping Materials- Compost Plants and Irrigation	10,500	1	\$ 10,500
4330 - Misc Supplies & Services	Street Marking Maintenance Materials	5,500	1	\$ 5,500
4330 - Misc Supplies & Services	Street Sign Pole Reflective Safety Enhancements	5,000	1	\$ 5,000
4330 - Misc Supplies & Services	Street Sign Maintenance and Replacement Materials	10,500	1	\$ 10,500
Total 4330 - Misc Supplies & Services		110,000	11	\$ 110,000
5100 - Capital Outlay				
5100 - Capital Outlay		-	-	\$ -
Total 5100 - Capital Outlay		-	-	\$ -

DRAFT

Parks & Landscape Maintenance							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	150,489	157,771	161,386	180,090	189,739	28,353	17.6%
4012 - Overtime	3,120	6,000	6,000	4,000	4,500	(1,500)	-25.0%
4013 - Standby/Shift	1,969	3,000	3,705	1,500	3,000	(705)	-19.0%
4017 - Salaries - COVID-19	-	-	-	-	-	-	0.0%
4019 - WC- 4850/Temp Disb	-	-	-	-	-	-	0.0%
4023 - One Time Payment	3,250	-	4,685	-	-	(4,685)	-100.0%
Total Salaries & Wages	158,827	166,771	175,776	185,590	197,239	21,463	12.2%
Benefits							
4101 - Health in Lieu	-	-	-	-	-	-	0.0%
4102 - Uniform Allowance	2,350	2,350	2,350	2,700	2,700	350	14.9%
4105 - Medicare & Fica	2,346	2,288	2,288	2,700	2,751	463	20.2%
4110 - CalPERS Employer Rate	58,985	14,754	15,097	16,800	18,185	3,088	20.5%
4111 - CalPERS UAL Cost	-	36,545	36,545	36,545	55,160	18,615	50.9%
4130 - Health Insurance	45,269	40,565	40,565	53,000	62,596	22,031	54.3%
4150 - Dental Insurance	4,724	3,821	3,821	5,000	5,446	1,625	42.5%
4151 - Vision Insurance	485	398	398	515	532	134	33.7%
4181 - Long Term Disability Insurance	625	2,154	2,154	750	2,684	530	24.6%
4182 - Short Term Disability Insurance	247	182	182	275	219	37	20.3%
4183 - EAP (Employee Asst Prog)	82	280	280	100	315	35	12.5%
4184 - Life Insurance	183	648	648	250	729	81	12.5%
Total Benefits	115,296	103,985	104,328	118,635	151,317	46,989	45.0%
Contracted Services							
4210 - Professional Contract Services	3,005	5,500	5,500	5,500	71,500	66,000	1200.0%
Total Contracted Services	3,005	5,500	5,500	5,500	71,500	66,000	1200.0%
Services & Supplies							
4330 - Misc Supplies & Services	44,114	67,800	67,800	69,000	54,100	(13,700)	-20.2%
4332 - Janitorial & Safety Supplies	36	7,500	7,500	7,500	7,500	-	0.0%
Total Services & Supplies	44,150	75,300	75,300	76,500	61,600	(13,700)	-18.2%
Equipment Rental/Maintenance							
4375 - Equipment Rental/Expenses	144	250	250	250	250	-	0.0%
Total Equipment Rental/Maintenance	144	250	250	250	250	-	0.0%
Vehicle Expense							
4380 - Vehicle Maintenance	797	1,750	1,750	1,000	1,750	-	0.0%
Total Vehicle Expense	797	1,750	1,750	1,000	1,750	-	0.0%
Utilities							
4710 - Utilities - Gas & Electric	5,527	7,360	7,360	7,500	8,000	640	8.7%
4711 - Utilities - City Bill	48,706	122,610	122,610	172,000	149,680	27,070	22.1%
4721 - Utilities-Little League Elec	1,808	2,645	2,645	4,000	4,200	1,555	58.8%
Total Utilities	56,040	132,615	132,615	183,500	161,880	29,265	22.1%
Allocated Insurance							
4996 - Allocated Liability Insurance	18,123	19,500	19,500	19,500	26,890	7,390	37.9%
4997 - Allocated Wrkrs Comp Insurance	18,746	16,660	16,660	16,660	24,975	8,315	49.9%
Total Allocated Insurance	36,869	36,160	36,160	36,160	51,865	15,705	43.4%
Capital Outlay							
5100 - Capital Outlay	5,095	-	-	-	-	-	0.0%
Total Capital Outlay	5,095	-	-	-	-	-	0.0%
Total Operation	420,224	522,331	531,679	607,135	697,401	165,722	31.2%

Parks & Landscape Maintenance				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		125,600	11	\$ 197,100
4210 - Professional Contract Services				
4210 - Professional Contract Services	Annual Biological Surveys	2,500	1	\$ 2,500
4210 - Professional Contract Services	Burbank Farm Tree Safety Survey Maintenance	4,000	1	\$ 4,000
4210 - Professional Contract Services	Tree removals per arborist study-Ives Park	15,000	1	\$ 15,000
4210 - Professional Contract Services	Tree removals per arborist study-Libby Park	25,000	1	\$ 25,000
4210 - Professional Contract Services	Tree removals/pruning per arborist study-Burbank Farm Park	25,000	1	\$ 25,000
Total 4210 - Professional Contract Services		71,500	5	\$ 71,500
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Irrigation Supplies	4,100	1	4,100
4330 - Misc Supplies & Services	Landscaping Supplies-Compost, Mulch, Plants	23,500	1	23,500
4330 - Misc Supplies & Services	Park Restroom Facility Repairs	6,500	1	6,500
4330 - Misc Supplies & Services	Park Site Furnishings Repair and Replacement	10,000	1	10,000
4330 - Misc Supplies & Services	Pet Waste Bags and Dispensers	3,000	1	3,000
4330 - Misc Supplies & Services	Playground Fall Zone Safety Fiber	7,000	1	7,000
Total 4330 - Misc Supplies & Services		54,100	6	54,100
5100 - Capital Outlay				
5100 - Capital Outlay		-	0	\$ -
Total 5100 - Capital Outlay		-	0	\$ -

DRAFT

Parking Lot Maintenance							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	52,128	45,114	46,254	33,900	33,744	(12,510)	-27.0%
4012 - Overtime	1,992	1,750	1,750	1,500	1,750	-	0.0%
4013 - Standby/Shift	1,664	1,400	1,620	1,200	1,400	(220)	-13.6%
4023 - One Time Payment	1,500	-	1,475	-	-	(1,475)	-100.0%
Total Salaries & Wages	57,285	48,264	51,099	36,600	36,894	(14,205)	-27.8%
Benefits							
4101 - Health in Lieu	-	-	-	-	-	-	0.0%
4102 - Uniform Allowance	800	600	600	500	600	-	0.0%
4105 - Medicare & Fica	845	654	654	600	489	(165)	-25.2%
4110 - CalPERS Employer Rate	14,620	4,800	4,920	3,400	3,247	(1,673)	-34.0%
4111 - CalPERS UAL Cost	-	12,080	12,080	12,080	8,440	(3,640)	-30.1%
4130 - Health Insurance	17,807	16,535	16,535	12,000	12,829	(3,706)	-22.4%
4150 - Dental Insurance	1,898	1,674	1,674	1,300	1,205	(469)	-28.0%
4151 - Vision Insurance	198	176	176	150	117	(59)	-33.5%
4181 - Long Term Disability Insurance	205	2,087	2,087	600	2,386	299	14.3%
4182 - Short Term Disability Insurance	79	52	52	50	39	(13)	-25.0%
4183 - EAP (Employee Asst Prog)	27	245	245	50	280	35	14.3%
4184 - Life Insurance	61	567	567	50	648	81	14.3%
Total Benefits	36,539	39,470	39,590	30,780	30,280	(9,310)	-23.5%
Contracted Services							
4210 - Professional Contract Services	4,563	7,700	7,700	7,700	8,100	400	5.2%
Total Contracted Services	4,563	7,700	7,700	7,700	8,100	400	5.2%
Services & Supplies							
4330 - Misc Supplies & Services	3,521	6,500	6,500	6,500	6,500	-	0.0%
Total Services & Supplies	3,521	6,500	6,500	6,500	6,500	-	0.0%
Utilities							
4710 - Utilities - Gas & Electric	13,263	9,545	9,545	25,000	20,000	10,455	109.5%
4711 - Utilities - City Bill	5,377	12,000	12,000	14,000	12,119	119	1.0%
4712 - Utilities(Elec Vehicle Charging Stations)	12,134	10,408	10,408	15,000	15,750	5,342	51.3%
Total Utilities	30,774	31,953	31,953	54,000	47,869	15,916	49.8%
Allocated Insurance							
4996 - Allocated Liability Insurance	5,631	6,600	6,600	6,600	9,130	2,530	38.3%
4997 - Allocated Wrkrs Comp Insurance	6,196	5,500	5,500	5,500	3,820	(1,680)	-30.5%
Total Allocated Insurance	11,827	12,100	12,100	12,100	12,950	850	7.0%
Total Operation	144,509	145,987	148,942	147,680	142,593	(6,349)	-4.3%

Parking Lot Maintenance				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		14,600	4	\$ 14,600
4210 - Professional Contract Services				
4210 - Professional Contract Services	EV Charging Station Maintenance Contract (City Owned)	8,100	1	\$ 8,100
Total 4210 - Professional Contract Services		8,100	1	\$ 8,100
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Landscape Maintenance Supplies	3,500	1	\$ 3,500
4330 - Misc Supplies & Services	Street Markings- Paint and Thermoplastic	500	1	\$ 500
4330 - Misc Supplies & Services	Tree Maintenance and Replacement	2,500	1	\$ 2,500
Total 4330 - Misc Supplies & Services		6,500	3	\$ 6,500

DRAFT

Government Building							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	22,883	32,722	33,537	15,800	15,430	(18,107)	-54.0%
4012 - Overtime	1,723	1,900	1,900	1,400	1,900	-	0.0%
4013 - Standby/Shift	748	1,150	1,310	300	1,300	(10)	-0.8%
4017 - Salaries - COVID-19	-	-	-	-	-	-	0.0%
4019 - WC- 4850/Temp Disb	-	-	-	-	-	-	0.0%
4023 - One Time Payment	500	-	1,060	-	-	(1,060)	-100.0%
Total Salaries & Wages	25,855	35,772	37,807	17,500	18,630	(19,177)	-50.7%
Benefits							
4102 - Uniform Allowance	200	350	350	250	350	-	0.0%
4105 - Medicare & Fica	379	474	474	250	224	(250)	-52.7%
4110 - CalPERS Employer Rate	9,792	4,097	4,199	2,000	1,795	(2,404)	-57.3%
4111 - CalPERS UAL Cost	-	6,140	6,140	6,140	4,300	(1,840)	-30.0%
4130 - Health Insurance	4,429	10,184	10,184	3,500	3,788	(6,396)	-62.8%
4150 - Dental Insurance	484	1,038	1,038	400	337	(701)	-67.5%
4151 - Vision Insurance	47	108	108	50	32	(76)	-70.4%
4181 - Long Term Disability Insurance	59	596	596	100	895	299	50.2%
4182 - Short Term Disability Insurance	23	38	38	35	18	(20)	-52.6%
4183 - EAP (Employee Asst Prog)	7	70	70	10	105	35	50.0%
4184 - Life Insurance	16	162	162	50	243	81	50.0%
Total Benefits	15,436	23,257	23,359	12,785	12,087	(11,272)	-48.3%
Contracted Services							
4210 - Professional Contract Services	32,605	125,300	125,300	125,300	131,995	6,695	5.3%
4213 - Building/Grounds Maintenance	34,099	31,300	31,300	31,300	11,865	(19,435)	-62.1%
Total Contracted Services	66,704	156,600	156,600	156,600	143,860	(12,740)	-8.1%
Services & Supplies							
4330 - Misc Supplies & Services	17,068	19,600	19,600	19,600	20,580	980	5.0%
4332 - Janitorial & Safety Supplies	4,034	2,050	2,050	2,050	2,155	105	5.1%
Total Services & Supplies	21,102	21,650	21,650	21,650	22,735	1,085	5.0%
Utilities							
4710 - Utilities - Gas & Electric	7,598	10,779	10,779	5,000	7,000	(3,779)	-35.1%
4711 - Utilities - City Bill	2,728	6,745	6,745	6,500	3,614	(3,131)	-46.4%
Total Utilities	10,325	17,524	17,524	11,500	10,614	(6,910)	-39.4%
Allocated Insurance							
4996 - Allocated Liability Insurance	8,400	9,300	9,300	9,300	12,770	3,470	37.3%
4997 - Allocated Wrkrs Comp Insurance	3,149	2,800	2,800	2,800	1,945	(855)	-30.5%
Total Allocated Insurance	11,549	12,100	12,100	12,100	14,715	2,615	21.6%
Capital Outlay							
5100 - Capital Outlay	-	-	-	-	10,000	10,000	0.0%
Total Capital Outlay	-	-	-	-	10,000	10,000	0.0%
Total Operation	150,971	266,903	269,040	232,135	232,641	(36,399)	-13.5%

Government Building				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		164,440	19	\$ 164,440
4210 - Professional Contract Services				
4210 - Professional Contract Services	Generator Air Quality Permitting	1,365	1	\$ 1,365
4210 - Professional Contract Services	HVAC Maintenance Service and Repairs	18,060	1	\$ 18,060
4210 - Professional Contract Services	Janitorial Cleaning Services (CH & PW)	18,700	1	\$ 18,700
4211 - Professional Contract Services	Janitorial Cleaning Services (Police)	13,650	1	\$ 13,650
4210 - Professional Contract Services	Pest Control and Exclusion	7,140	1	\$ 7,140
4210 - Professional Contract Services	Police Dept. and Fire Dept. Generator Maintenance Testing and Repairs	9,975	1	\$ 9,975
4210 - Professional Contract Services	Security System Monitoring and Maintenance - Public Works	1,575	1	\$ 1,575
4210 - Professional Contract Services	Security System Monitoring and Maintenance - City Hall	4,305	1	\$ 4,305
4210 - Professional Contract Services	Solar PV Maintenance Agreement	2,625	1	\$ 2,625
4210 - Professional Contract Services	Park Village Management Contract	54,600	1	\$ 54,600
Total 4210 - Professional Contract Services		131,995	10	\$ 131,995
4213 - Building/Grounds Maintenance				
4213 - Building/Grounds Maintenance	Facility Improvements and Grounds Maintenance	4,725	1	\$ 4,725
4213 - Building/Grounds Maintenance	Park Village Maintenance and Repairs	4,725	1	\$ 4,725
4213 - Building/Grounds Maintenance	Library Maintenance and Repairs	1,050	1	\$ 1,050
4213 - Building/Grounds Maintenance	Museum Maintenance and Repairs	840	1	\$ 840
4213 - Building/Grounds Maintenance	Burbank Cottage Maintenance and Repairs	525	1	\$ 525
Total 4213 - Building/Grounds Maintenance		11,865	5	\$ 11,865
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Electrical and Lighting Repairs	3,675	1	\$ 3,675
4330 - Misc Supplies & Services	General Building Maintenance- Paint, Plumbing, Roof Repairs	11,025	1	\$ 11,025
4330 - Misc Supplies & Services	Work Space Improvements	4,305	1	\$ 4,305
4330 - Misc Supplies & Services	Landscape Maintenance Supplies- Compost, Mulch, Plants	1,575	1	\$ 1,575
Total 4330 - Misc Supplies & Services		20,580	4	\$ 20,580
5100 - Capital Outlay				
5100 - Capital Outlay	Upgrade PD generator to run the EOC	150,000	-	\$ -
5100 - Capital Outlay	Police Dept Gate and security fence	10,000	1	\$ 10,000
Total 5100 - Capital Outlay		160,000	1	\$ 10,000

Engineering							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	112,109	214,472	217,359	160,000	320,938	103,579	47.7%
4011 - Salaries - Part Time	472	-	-	46,000	20,000	20,000	0.0%
4012 - Overtime	-	-	-	-	2,500	2,500	0.0%
4013 - Standby/Shift	-	-	-	-	-	-	0.0%
4017 - Salaries - COVID-19	-	-	-	-	-	-	0.0%
4019 - WC- 4850/Temp Disb	-	-	-	-	-	-	0.0%
4023 - One Time Payment	3,125	-	1,500	750	-	(1,500)	-100.0%
Total Salaries & Wages	115,706	214,472	218,859	206,750	343,438	124,579	56.9%
Benefits							
4105 - Medicare & Fica	1,683	3,110	3,110	2,320	4,654	1,544	49.7%
4110 - CalPERS Employer Rate	23,238	21,482	21,754	17,190	31,301	9,547	43.9%
4111 - CalPERS UAL Cost	-	25,320	25,320	25,320	78,615	53,295	210.5%
4130 - Health Insurance	18,007	35,984	35,984	25,700	69,162	33,178	92.2%
4140 - Retiree Health Insurance OPEB	3,733	3,750	3,750	3,750	3,750	-	0.0%
4150 - Dental Insurance	1,642	3,270	3,270	2,450	6,267	2,997	91.7%
4151 - Vision Insurance	180	352	352	260	633	281	79.7%
4181 - Long Term Disability Insurance	368	1,088	1,088	800	1,392	304	27.9%
4182 - Short Term Disability Insurance	148	369	369	285	560	191	51.7%
4183 - EAP (Employee Asst Prog)	43	105	105	105	105	-	0.0%
4184 - Life Insurance	101	243	243	160	243	-	0.0%
Total Benefits	49,143	95,074	95,346	78,340	196,682	101,336	106.3%
Contracted Services							
4210 - Professional Contract Services	280,674	132,700	132,700	136,000	82,000	(50,700)	-38.2%
4212 - Internet & Network /Technology Maint	-	1,680	1,680	1,680	1,700	20	1.2%
4230 - Recruitment Services	-	5,000	5,000	6,500	5,000	-	0.0%
Total Contracted Services	280,674	139,380	139,380	144,180	83,700	(50,680)	-36.4%
Services & Supplies							
4330 - Misc Supplies & Services	517	1,100	1,100	1,100	1,500	400	36.4%
4340 - Postage & Printing	23	-	-	75	100	100	0.0%
4345 - Dues & Subscriptions	46,048	55,200	55,200	40,109	57,100	1,900	3.4%
Total Services & Supplies	46,588	56,300	56,300	41,284	1,600	2,400	4.3%
Equipment Rental/Maintenance							
4375 - Equipment Rental/Expenses	5,726	6,800	6,800	6,800	7,000	200	2.9%
Total Equipment Rental/Maintenance	5,726	6,800	6,800	6,800	7,000	200	2.9%
Conference & Training Expense							
4510 - Conference & Training	-	-	-	-	4,500	4,500	0.0%
4515 - Meetings & Travel	153	250	250	250	500	250	100.0%
Total Conference & Training Expense	153	250	250	250	5,000	4,750	1900.0%
Telecommunications							
4750 - Telecommunications	2,468	3,600	3,600	3,900	3,900	300	8.3%
Total Telecommunications	2,468	3,600	3,600	3,900	3,900	300	8.3%
Allocated Insurance							
4996 - Allocated Liability Insurance	30,564	25,600	25,600	25,600	35,275	9,675	37.8%
4997 - Allocated Wrkrs Comp Insurance	12,988	11,545	11,545	11,545	34,300	22,755	197.1%
Total Allocated Insurance	43,552	37,145	37,145	37,145	69,575	32,430	87.3%
Total Operation	544,010	553,020	557,679	518,649	772,995	215,316	38.6%

Engineering				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
4210 - Professional Contract Services				
4210 - Professional Contract Services	As-needed Engineering services support for PW maint: pavement, parks, and facilities	50,000	1	50,000
4210 - Professional Contract Services	As-needed Land surveying services for minor land development projects	10,000	1	10,000
4210 - Professional Contract Services	Apple Blossom Trail feasibility study	-	-	-
4210 - Professional Contract Services	Public outreach services for engineering activities	1,500	1	1,500
4210 - Professional Contract Services	Annual storm water report assistance, trash capture program; permit renewal (minimal amt); may need contract amendment if State Board has more mandates in new permit	20,000	1	20,000
4210 - Professional Contract Services	Mandate storm water creek sampling-RWQCB suspended September 2022/Est. update Sep 2024	500	1	500
4210 - Professional Contract Services	RRWA technical support and MS4 co-permittee support	-	-	-
Total 4210 - Professional Contract Services		82,000	5	82,000
4212 - Internet & Network /Technology Maint				
4212 - Internet & Network /Technology Maint	Breeze Software (CIP)	1,700	1	1,700
Total 4212 - Internet & Network /Technology Maint		1,700	1	1,700
4230 - Recruitment Services				
4230 - Recruitment Services	Admin Technician	5,000	1	5,000
Total 4230 - Recruitment Services		5,000	1	5,000
4345 - Dues & Subscriptions				
4345 - Dues & Subscriptions	Adobe Acrobat Pro (for 2 Techs)	400	1	400
4345 - Dues & Subscriptions	SCTA Annual Fee (note RCPA annual fee approx \$9k included in Planning ops budget)	6,000	1	6,000
4345 - Dues & Subscriptions	5-year MS4 permit renewal fee	5,000	1	5,000
4345 - Dues & Subscriptions	Russian River Water Shed work plan	36,000	1	36,000
4345 - Dues & Subscriptions	SWRCB annual stormwater permit fee	8,000	1	8,000
4345 - Dues & Subscriptions	Professional Engineer certification (biannual renewal-due FY 26/27)	-	-	-
4345 - Dues & Subscriptions	APWA membership annual dues	400	1	400
4345 - Dues & Subscriptions	League of Cities-Public Works Institute annual dues	700	1	700
4345 - Dues & Subscriptions	LID certification fees	600	1	600
Total 4345 - Dues & Subscriptions		57,100	7	57,100
4510 - Conference & Training				
4510 - Conference & Training	APWA conference (Public Works Director/City Engineer)	1,500	1	1,500
4510 - Conference & Training	Public Works Institute conference	1,500	1	1,500
4510 - Conference & Training	LID/CASQA (Eng. Tech) - needed to obtain LID certification	1,500	1	1,500
Total 4510 - Conference & Training		4,500	3	4,500
4515 - Meetings & Travel				
4515 - Meetings & Travel	Misc. Local Technical Meetings & Training Sessions	500	1	500
Total 4515 - Meetings & Travel		500	1	500