

SUMMARY - COMMUNITY DEVELOPMENT							
EXPENSE	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Actual	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages	340,007	344,184	352,703	247,800	404,319	51,616	14.6%
Vacancy Savings	-	-	-	-	(14,800)	(14,800)	0.0%
Salaries & Wages (Projects Reimbursement)	(48,791)	(91,800)	(91,800)	(34,000)	(85,490)	6,310	-6.9%
Benefits	106,819	177,302	177,658	142,435	238,294	60,636	34.1%
Contracted Services	49,850	104,270	119,270	204,300	143,280	24,010	20.1%
Services & Supplies	11,220	11,750	11,750	11,200	11,900	150	1.3%
Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%
Conference & Training Expense	-	1,075	1,075	350	5,800	4,725	439.5%
Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance	67,554	63,395	63,395	63,395	81,565	18,170	28.7%
Total Expense	532,564	616,426	640,301	640,630	791,118	150,817	23.6%
						41%	

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Community Development							
Budget Expenditures							
Account Number	2023-2024 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	331,734	340,184	344,703	220,000	398,819	54,116	15.7%
4011 - Salaries - Part Time	-	-	-	19,500	-	-	0.0%
4012 - Overtime	5,773	4,000	4,000	3,300	5,500	1,500	37.5%
4023 - One Time Payment	2,500	-	4,000	5,000	-	(4,000)	-100.0%
4090 - Vacancy Savings	-	-	-	-	(14,800)	(14,800)	0.0%
4990 - Staff Time Projects Reimbursement	(48,791)	(91,800)	(91,800)	(34,000)	(85,490)	6,310	-6.9%
Total Salaries & Wages	291,217	252,384	260,903	213,800	304,029	43,126	16.5%
Benefits							
4104 - Accrual in Lieu	-	-	-	11,800	-	-	0.0%
4105 - Medicare & Fica	4,948	4,933	4,933	3,800	5,783	850	17.2%
4110 - CalPERS Employer Rate	58,300	34,427	34,783	20,000	31,746	(3,037)	-8.7%
4111 - CalPERS UAL Cost	-	74,235	74,235	74,235	90,130	15,895	21.4%
4130 - Health Insurance	36,271	54,141	54,141	27,000	96,719	42,578	78.6%
4140 - Retiree Health Insurance OPEB	1,579	1,600	1,600	1,600	1,600	-	0.0%
4150 - Dental Insurance	3,343	5,181	5,181	2,300	8,942	3,761	72.6%
4151 - Vision Insurance	363	418	418	250	898	480	114.8%
4181 - Long Term Disability Insurance	1,218	1,392	1,392	880	1,392	-	0.0%
4182 - Short Term Disability Insurance	479	627	627	350	736	109	17.4%
4183 - EAP (Employee Asst Prog)	94	105	105	65	105	-	0.0%
4184 - Life Insurance	223	243	243	155	243	-	0.0%
Total Benefits	106,819	177,302	177,658	142,435	238,294	60,636	34.1%
Contracted Services							
4210 - Professional Contract Services	45,515	97,470	112,470	185,000	139,680	27,210	24.2%
4211 - Banking Fees	31	-	-	-	-	-	0.0%
4214 - Litigation Expense	943	-	-	-	-	-	0.0%
4230 - Recruitment Services	1,043	5,000	5,000	17,000	-	(5,000)	-100.0%
4250 - Publications/Legal Notices	2,319	1,800	1,800	2,300	3,600	1,800	100.0%
Total Contracted Services	49,850	104,270	119,270	204,300	143,280	24,010	20.1%
Services & Supplies							
4310 - Office Supplies	2,626	1,200	1,200	750	1,200	-	0.0%
4330 - Misc Supplies & Services	569	250	250	750	400	150	60.0%
4340 - Postage & Printing	1,516	1,600	1,600	1,000	1,600	-	0.0%
4345 - Dues & Subscriptions	6,508	8,700	8,700	8,700	8,700	-	0.0%
Total Services & Supplies	11,220	11,750	11,750	11,200	11,900	150	1.3%
Equipment Rental/Maintenance							
4375 - Equipment Rental/Expenses	2,831	3,050	3,050	2,100	3,050	-	0.0%
Total Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%
Conference & Training Expense							
4510 - Conference & Training	-	975	975	250	5,400	4,425	453.8%
4515 - Meetings & Travel	-	100	100	100	400	300	300.0%
Total Conference & Training Expense	-	1,075	1,075	350	5,800	4,725	439.5%
Telecommunications							
4750 - Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Total Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance							
4996 - Allocated Liability Insurance	29,475	29,550	29,550	29,550	40,765	11,215	38.0%
4997 - Allocated Wrks Comp Insurance	38,079	33,845	33,845	33,845	40,800	6,955	20.5%
Total Allocated Insurance	67,554	63,395	63,395	63,395	81,565	18,170	28.7%
Total Operation	532,564	616,426	640,301	640,630	791,118	150,817	23.6%

Community Development				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		(16,000)	37	(12,400)
4990 - Staff Time Project Reimbursement				
4990 - Staff Time Project Reimb	Main Street STG Planning and Redesign Project (note: total CalTrans grant of \$230,178 received in FY24-25; FY26 proposed budget based on conservative estimate of using at least similar amount of grant funds for staff work FY26)	(13,000)	1	(13,000)
4990 - Staff Time Project Reimb	Main Street STG Planning and Redesign Project (Matching grant as required for CalTrans grant comes from in lieu transportation funds. Local match of \$30,000 encumbered FY24-25; FY26 proposed budget based on conservative estimate of using at least similar amount of grant funds for staff work FY26)	(10,178)	1	(10,178)
4990 - Staff Time Project Reimb	PDA Land Use Housing Project Staff Time; est F26 staff time only comes from \$190k grant awarded by ABAG/retained by ABAG as in lieu work with exception of this requested carve out for City staff time FY26.	(40,000)	1	(40,000)
4990 - Staff Time Project Reimb	Various Developer Deposit Accounts; Estimate-50% closure of open accounts and staff portion of Barlow.	(22,312)	1	(22,312)
Total 4990 - Staff Time Project Reimb		(85,490)	4	(85,490)
4210 - Professional Contract Services				
4210 - Professional Contract Services	City Arborist	2,400	1	2,400
4210 - Professional Contract Services	Audio/Video Tech Support - PC Meetings	18,000	1	18,000
4210 - Professional Contract Services	Vacation rental compliance contract	3,500	1	3,500
4210 - Professional Contract Services	Fehr & Peers (STG Study) Carryover. Fully funded by CalTrans grant reimbursement from original grant of \$230,178 received FY25	100,000	1	100,000
4210 - Professional Contract Services	EIFD Contract Carryover	15,780	1	15,780
Total 4210 - Professional Contract Services		139,680	5	139,680
4250 - Publications/Legal Notices				
4250 - Publications/Legal Notices	Routine Project Permit Public Notices	1,800	1	1,800
4210 - Publications/Legal Notices	Code Source Expense for Zoning Code Updates	1,800	1	1,800
Total 4510 - Publications/Legal Notices		3,600	2	3,600
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Business cards	50	2	100
4330 - Misc Supplies & Services	Name plaques for new board/commission members	50	6	300
Total 4330 - Misc Supplies & Services		100	8	400
4345 - Dues & Subscriptions				
4345 - Dues & Subscriptions	American Planning Association, AEP, etc.	1,500	1	1,500
4345 - Dues & Subscriptions	LAFCO	7,200	1	7,200
Total 4345 - Dues & Subscriptions		8,700	2	8,700
4510 - Conference & Training				
4510 - Conference & Training	Planning Commissioner Training	1,350	2	2,700
4510 - Conference & Training	Staff Training	1,350	2	2,700
Total 4510 - Conference & Training		2,700	4	5,400
4515 - Meetings & Travel				
4515 - Meetings & Travel	Travel for mtgs - to/from Santa rosa, etc	100	4	400
Total 4515 - Meetings & Travel		100	4	400