

Budget Committee February 10, 2025, Action Minutes

1. January 13, 2025 Action Minutes Meeting Document – No action received
2. Classification/Compensation Report Out Update – No action received
3. Public Works Budget Structure and Potential Streamlining – Public Works will conduct a thorough review to ensure that streamlining efforts do not affect the city's ability to extract data useful to policy and operational decisions, balanced with the time required to collect and use the data, and consideration of other priorities. Additionally, the reorganization will be carefully mapped to ensure that everyone is aligned and informed.
4. FY24-25 Quarter 2 Financial Update – Enterprise Fund – no action received
5. Draft Budget Calendar – Councilmember Maurer expressed concerns about individualizing councilmembers and the potential of complexity imposed on the budget process. Both members of the committee expressed further concerns about the lack of goal setting session before the budget process. Requested the Feb 11 & 27 items be removed from the calendar and put a place holder for April for necessary April 1st but sometimes in April to be potential for consideration for goal setting to be determined based on agenda item.
6. Councilmember Hinton's request to consider an agenda item for an RFP for IT services – Delay issuing an RFP until the City has established its electronic policy. Additionally, contact another agency that recently issued an RFP to see if they are willing to share the proposals they received.
7. Audit Service Recommendation – Draft Staff Report for March 4, 2025 City Council Meeting;
 - a. Contact the current auditor to see if they are open to a 1-year audit contract instead of the current 3-year contract with 2 optional years
 - b. Follow up with the firm previously contacted to see if they are willing to submit a proposal
 - c. Administrative Services will attend a conference next week and can potentially ask more audit firms to submit proposals.
8. Sebastopol Sales Tax Overview - No action received
9. Standing Topics: - Table for next meeting
 - a. Fire Ad Hoc Committee
 - b. Updating Long-germ model
 - c. Measure U: Status re: second ¼ cent
10. Review of Budget Committee policy – Requested a redline version. The provided version was difficult to review due to unclear changes. Requested for the item to be returned.
11. Material - Local Government Finance in California - No action received
12. Future meeting schedules
 - a. March 10, 2025 at 3PM – proposed agenda
 - i. Budget Committee Policy – Redline version
 - ii. Revenue Budget Detail
 - iii. Police Budget
13. Meeting Recap – Staff is sending out the action minutes for committee to weigh in.