



City of Sebastopol  
Community Development Department  
Memorandum

Date: April 22, 2025  
To: Planning Commission  
From: Joshua Montemayor, Interim Associate Planner  
Emi Theriault, Community Development Director  
Subject: Agenda Item 7.C – Housing Element Subcommittee Formation

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Dear Planning Commissioners:

Summary.

Staff is recommending the formation of a Planning Commission subcommittee to support the implementation of the City's adopted Housing Element. Many of the Housing Element programs require timely follow-through, including zoning code updates, program development, and coordination with regional partners.

Purpose.

The subcommittee would work with staff to help guide and prioritize implementation efforts, review early draft materials, and provide focused input between regular Planning Commission meetings.

Recommendation.:

Nominate and appoint an Ad Hoc subcommittee of the Planning Commission - "Housing Element Implementation Subcommittee" to replace a former Housing subcommittee.