



**City of Sebastopol**  
*Incorporated 1902*  
Planning Department  
7120 Bodega Avenue  
Sebastopol, CA 95472  
707-823-6167  
707-823-1135 (Fax)  
[www.ci.sebastopol.ca.us](http://www.ci.sebastopol.ca.us)

## APPROVED ACTION MINUTES

PLANNING COMMISSION  
CITY OF SEBASTOPOL  
MINUTES OF JULY 8, 2025

### **PLANNING COMMISSION:**

The notice of the meeting was posted on July 2, 2025.

**1. CALL TO ORDER:** Chair Fritz called the meeting to order at 6:02 p.m.

### **2. ROLL CALL:**

**Present:** Chair Fritz  
Commissioner Oetinger  
Commissioner Koelemeijer  
**Absent:** Vice-Chair Fernandez  
**Staff:** John Jay, Interim Associate Planner  
Tori Henkel, Permit Technician

**3. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:** Native Tree Protection, ADUs, and updating the Municipal Code. Jamie Poulsen handed out a longer written statement regarding the issue as well.

**4. STATEMENTS OF CONFLICT OF INTEREST:** None.

**5. APPROVAL OF MINUTES:** May 27, 2025

Approval of minutes postponed due to not having a quorum of members at the May 27<sup>th</sup> meeting.

**6. PUBLIC HEARINGS:** None.

### **7. REGULAR AGENDA:**

#### **A. Downtown Sustainable Transportation Grant Discussion and Direction**

Commissioner Koelemeijer made a motion to approve the metrics as discussed and amend with the following additions:

1. Include a metric that quantifies the effects on street parking.

2. Include a quantifiable metric for streetscape opportunities such as landscaping, trees, and lighting.
3. Include a qualitative metric for the compatibility to close Main Street regularly.

Commissioner Oetinger seconded the motion.

VOTE: 3-0-0-1

Ayes: Commissioners Oetinger, Koelemeijer, Chair Fritz

Noes: None

Abstain: None

Absent: Vice-Chair Fernandez

Chair Fritz made a motion to approve the four alternatives to study as proposed.

Commissioner Oetinger seconded the motion.

VOTE: 3-0-0-1

Ayes: Commissioners Oetinger, Koelemeijer, Chair Fritz

Noes: None

Abstain: None

Absent: Vice-Chair Fernandez

**8. SUBCOMMITTEE UPDATES:** None.

**9. COMMUNITY DEVELOPMENT DEPARTMENT REPORT** was given by staff.

**10.ADJOURNMENT:** Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 8:25 p.m. The next regular Planning Commission meeting will be held on July 22<sup>nd</sup>, 2025, at 06:00 p.m.