



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF MARCH 11, 2025

PLANNING COMMISSION:

The notice of the meeting was posted on March 6, 2025.

1. CALL TO ORDER: Chair Fritz called the meeting to order at 6:02 p.m.

2. ROLL CALL:

Present: Chair Fritz,
Vice-Chair Fernandez,
Commissioner Oetinger
Commissioner Koelemeijer
Absent: Commissioner Hanley
Staff: Emi Theriault, Community Development Director
John Jay, Associate Planner
Tori Henkel, Planning Technician

3. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

4. STATEMENTS OF CONFLICT OF INTEREST: None.

5. APPROVAL OF MINUTES: February 25, 2025

Commissioner Oetinger made a motion to approve the minutes of February 25, 2025, as submitted.

Commissioner Koelemeijer seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Oetinger, Koelemeijer, Vice Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Hanley

6. PUBLIC HEARINGS:

7. REGULAR AGENDA:

A. Vice-Chair Discussion

B. Overview of CalFire Land Use Planning Fire Safe Recommendations

C. Design Review Board and Planning Commission Combination

Vice-Chair Fernandez made a motion not to combine the Planning Commission and Design Review/Tree Board, but to re-evaluate the process for efficiency of staff time and budget.

Commissioner Oetinger seconded the motion.

VOTE: 3-1-0-1

Ayes: Commissioners Oetinger, Koelemeijer, Vice Chair Fernandez

Noes: Chair Fritz

Abstain: None

Absent: Commissioner Hanley

8. SUBCOMMITTEE UPDATES

9. COMMUNITY DEVELOPMENT DEPARTMENT REPORT was given by staff.

10.ADJOURNMENT: Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 7:42 p.m. The next regular Planning Commission meeting will be held on March 25th, 2025, at 06:00 p.m.