



**City of Sebastopol**  
*Incorporated 1902*  
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## APPROVED ACTION MINUTES

PLANNING COMMISSION  
CITY OF SEBASTOPOL  
MINUTES OF MARCH 11, 2025

### **PLANNING COMMISSION:**

The notice of the meeting was posted on March 6, 2025.

**1. CALL TO ORDER:** Chair Fritz called the meeting to order at 6:02 p.m.

### **2. ROLL CALL:**

**Present:** Chair Fritz,  
Vice-Chair Fernandez,  
Commissioner Oetinger  
Commissioner Koelemeijer  
**Absent:** Commissioner Hanley  
**Staff:** Emi Theriault, Community Development Director  
John Jay, Associate Planner  
Tori Henkel, Planning Technician

### **3. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:**

**4. STATEMENTS OF CONFLICT OF INTEREST:** None.

**5. APPROVAL OF MINUTES:** February 25, 2025

Commissioner Oetinger made a motion to approve the minutes of February 25, 2025, as submitted.

Commissioner Koelemeijer seconded the motion.

VOTE: 4-0-0-1

Ayes: Commissioners Oetinger, Koelemeijer, Vice Chair Fernandez, Chair Fritz

Noes: None

Abstain: None

Absent: Commissioner Hanley

**6. PUBLIC HEARINGS:**

**7. REGULAR AGENDA:**

**A. Vice-Chair Discussion**

**B. Overview of CalFire Land Use Planning Fire Safe Recommendations**

**C. Design Review Board and Planning Commission Combination**

Vice-Chair Fernandez made a motion not to combine the Planning Commission and Design Review/Tree Board, but to re-evaluate the process for efficiency of staff time and budget.

Commissioner Oetinger seconded the motion.

VOTE: 3-1-0-1

Ayes: Commissioners Oetinger, Koelemeijer, Vice Chair Fernandez

Noes: Chair Fritz

Abstain: None

Absent: Commissioner Hanley

**8. SUBCOMMITTEE UPDATES**

**9. COMMUNITY DEVELOPMENT DEPARTMENT REPORT was given by staff.**

**10.ADJOURNMENT:** Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 7:42 p.m. The next regular Planning Commission meeting will be held on March 25<sup>th</sup>, 2025, at 06:00 p.m.