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UNAPPROVED DRAFT ACTION MINUTES

DESIGN REVIEW & TREE BOARD
CITY OF SEBASTOPOL
MINUTES OF OCTOBER 28, 2025

DESIGN REVIEW & TREE BOARD:

The notice of the meeting was posted on October 23, 2025.

1. CALL TO ORDER: Chair Langberg called the meeting to order at 3:35 p.m.

2. ROLL CALL:

Present: Chair Lars Langberg,
Vice-Chair Melissa Hanley,
Board Member Lynn Deedler,
Board Member Christian Macke
Absent: Board Member Marshall Balfe,
Board Member Christine Level
Staff: John Jay, Contract Associate Planner
Tori Henkel, Permit Technician

3. APPROVAL OF MINUTES: August 19, 2025

Vice-Chair Hanley made a motion to approve the minutes of August 19, 2025, with the correction of changing the call to order from Chair Langberg to Vice-Chair Hanley.

Board Member Macke seconded the motion.

VOTE: 4-0-0-2

Ayes: Board Member Macke, Deedler, Vice-Chair Hanley, Chair Langberg

Noes: None

Abstain: None

Absent: Board Member Level, Balfe

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA: Jamie Poulsen spoke about the Tree Ordinance and ADUs. However, this item was on the agenda.

5. STATEMENTS OF CONFLICT OF INTEREST: None.

6. REGULAR AGENDA:

A. Consideration of Amendments to the Tree Ordinance

Board Member Macke made a motion to form a subcommittee with the intention of forming a joint subcommittee with two members of the Climate Action Committee to review the current Tree Ordinance and make recommendations for updates and modifications.

Vice-Chair Hanley seconded the motion.

VOTE: 4-0-0-2

Ayes: Board Member Macke, Deedler, Vice-Chair Hanley, Chair Langberg

Noes: None

Abstain: None

Absent: Board Member Level, Balfe

Chair Langberg made a motion to appoint Board Member Macke and Vice-Chair Hanley to the Tree Ordinance subcommittee.

Board Member Macke seconded the motion.

VOTE: 4-0-0-2

Ayes: Board Member Macke, Deedler, Vice-Chair Hanley, Chair Langberg

Noes: None

Abstain: None

Absent: Board Member Level, Balfe

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Langberg adjourned the meeting of the Sebastopol Design Review & Tree Board at 5:09 p.m. The next regular Design Review & Tree Board meeting will be held on November 25th, 2025, at 03:30 p.m.