

RESOLUTION NUMBER: 6653-2025

CITY OF SEBASTOPOL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL APPROVING AMENDMENT NO. 1 TO 4LEAF CONTRACT FOR PLANNING SERVICES TO INCLUDE EXPANDED SCOPE OF WORK TO EXPEDITE BARLOW HOTEL DEVELOPMENT AGREEMENT PROCESS, INCLUDING A REVISED NOT TO EXCEED BUDGET OF \$41,688, INCREASE IN HOURS TO PERFORM WORK, AND INCREASE IN NUMBER OF MEETINGS INCLUDING BUT NOT LIMITED TO PUBLIC HEARINGS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AMENDMENT TO THE AGREEMENT.

WHEREAS, On January 7, 2025, the Council authorized the City Manager to execute a \$20,520 contract with 4Leaf to provide Planning Services supportive of the Barlow Hotel Project, payable through the developer-funded Barlow Hotel Reimbursement Fund; and

WHEREAS, The proposed contract amendment would provide greater efficiency in process in that the City can benefit from 4Leaf’s existing knowledge of the project to process the Planning Entitlements and provide background support to staff as needed on the Development Agreement; and

WHEREAS, The revised contract for a not-to-exceed amount of \$41,688 would be fully covered by the developer through an existing Reimbursement Agreement. This requires Council review because it exceeds the City Manager’s signing authority for contracts for a single vendor per fiscal year, but costs would be paid for by the developer by advance deposit; and

WHEREAS, the amended not-to-exceed budget of \$41,688 would be to be applied to the Barlow Hotel Developer Reimbursement Account Fund number 100-00-00-2012 ZZDD22-00039.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sebastopol does hereby approve a budget amendment for a total revised budget of \$41,688; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Sebastopol does hereby approves Amendment Number 1 to the 4Leaf Inc Consultant Contract supportive of the Barlow Hotel project and authorizes the City Manager to execute the Contract Amendment and make minor adjustments as needed.

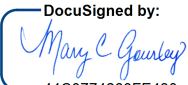
The above and foregoing Resolution was duly passed, approved, and adopted at a meeting by the City Council on the 4th day of March 2025, by the following vote:

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City of Sebastopol City Council by the following vote:

VOTE:

Ayes: Councilmembers Carter, Hinton, Maurer and Mayor Zollman
Noes: None
Absent: Vice Mayor McLewis
Abstain: None

APPROVED: 
Stephen Zollman, Mayor

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ATTEST: 
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Mary Gourley, Assistant City Manager/City Clerk, MMC

Signed by:
APPROVED AS TO FORM: 
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Alex Mog, City Attorney