

October 2025

Public Works Department Activity Report

Toni Bertolero, Public Works Engineer, tbertolero@cityofsebastopol.gov

Erik Billing, Public Works Supervisor, ebilling@cityofsebastopol.gov

Noteworthy Information:

1. Sebastopol Commons: Building the Commons Oversight Committee. Coordinated with committee members. Conducted two meetings, prepared agenda packages, notices, and meeting minutes. Reviewed City owned properties. Created Dropbox account for document sharing. Created committee page on the City's website.
2. Ives Park Storm Drain Repair. Repair work nearly complete and projected removal of the coffer dam is scheduled for November 11. The final work charges are being prepared by the contractor and is expected to cost more than originally budgeted. A proposed budget amendment will be discussed at the November Budget Committee meeting and presented to Council in December.
3. Americorp Trail Extension Project. Work continued on the project and the bridge abutments were poured during this month. The bridge parts are scheduled to be delivered in early November and installed by mid-November.
4. Flood Resiliency Master Plan. A project kickoff meeting with the City's master plan consultant, Wood Rodgers, occurred on October 14. City staff, consultant and the City's GIS hosting agency (City of Santa Rosa) met to discuss GIS data that would be provided to Santa Rosa to add storm drain assets into the GIS system.
5. Community Center Fire-Related Building Improvements. The Notice of Completion was prepared and submitted to the County Recorder's Office. This project is now complete.
6. Police Station Emergency Generator. A draft assessment and loading analysis was completed and submitted to the City. Comments were made and it was preliminarily determined that the EOC can be operated by the existing 40kW generator with additional power for the kitchen and locker rooms using the existing portable 48 kW generator. A final assessment report is estimated to be completed in November and final design of the permanent emergency generator can be designed.
7. Water Master Plan Update. Work is ongoing and the consultant is verifying the water model with field test results and identifying system deficiencies. Work has begun on identifying potential projects for the master plan and preparing initial cost estimates.
8. Burbank Farm ADA Path and Restroom Facility Project BID. Bid advertisement commenced with bid opening on October 21. Contract is scheduled for Council award on November 18.
9. Bodega Avenue Bike Lanes and Rehab Phase 2 BID. Bid advertisement commenced with bid opening on October 21. Contract is scheduled for Council award on November 18.
10. Bodega Guardrails Project. The draft plans and specs are complete and Public Works staff are currently reviewing. The final plans and specs are estimated to be completed in November and bid in December.
11. Citywide Digouts and Repairs Paving Project. A preliminary list has been compiled with the draft list of streets and map being prepared in November for Council review in December/January
12. Huntley Square Project. Staff met with the applicant and it is the developer's intent to begin work to widen Bodega Avenue frontage and build their retaining wall. Discussion and analysis of potentially moving the bike lane off the road and combine with the sidewalk was conducted but creating the

transitions from existing on-roadway bike lanes to an off-roadway bike path in a relatively short distance was not feasible.

13. Miscellaneous Public Works activities.

- Refurbished and installed sign at the Labyrinth
- Finished cleaning solar panels and gutters on government buildings
- Performed annual ditch cleaning.
- Installed Halloween decoration in the Plaza.
- Repaired water service line leak on Mitchell Ct and restored the asphalt.
- Remove and replace 4 trees on South Main Street.
- Trim back vegetation along Americorp Trail behind lift station.
- Performed annual testing of flow meters at wells and testing of SCADA alarms at wells and lift stations.
- Made various facility improvements at Police Department.