



CITY OF SEBASTOPOL CITY COUNCIL

AGENDA ITEM REPORT FOR MEETING OF: September 16, 2025

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To: Honorable Mayor and City Councilmembers
From: Erik Billing, Public Works Operations Supervisor
 Toni Bertolero, Public Works Engineer
Subject: Ragle Road Storm Drain Repairs

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RECOMMENDATIONS:

The item is for Council to receive and file a report on the 220 Ragle Road, South storm drain repair that was completed on June 26, 2025 at a cost of \$38,330. The work was completed and expenditures were paid from the Public Works/Street Maintenance operating budget (100-41-03-4330).

EXECUTIVE SUMMARY:

The City maintains a storm drain located within an easement on a private driveway at 220 Ragle Road, South (see Attachment 1, Location Map). On April 28, the property owner alerted the Public Works Director/City Engineer to a sinkhole in the driveway and raised concerns about the underlying storm drain. Although the driveway falls under County jurisdiction, the City holds a maintenance easement for the cast-in-place concrete pipe installed in 1982.

Public Works responded by placing steel plates over the sinkhole for safety and conducted a preliminary camera inspection, which revealed that sections of the pipe bottom were missing.

Due to the urgency, Public Works obtained a quote from Miksis and initiated repairs on June 16, 2025. The work was completed by June 20, 2025, at a cost of \$38,330. Driveway restoration was finalized on June 26. The repair qualified as a “public project” under the State Public Contract Code and the City’s Purchasing Policy, which allows the City Manager to authorize work under \$75,000 if budgeted.

Sufficient funds were available in the FY 2024-25 Public Works operating budget:

Budget Category	Amount
Adjusted FY 24-25 Budget	\$2,349,900
Preliminary Year-End Actual	\$2,298,835
Available for Repairs	\$51,065

BACKGROUND:

Following a report from the property owner at 220 Ragle Road, South regarding a sinkhole, City staff investigated the site and confirmed the presence of a City-owned storm drain beneath the driveway. Although the driveway is under County jurisdiction, the City retains a maintenance easement for the infrastructure. The storm drain, constructed in 1982 using cast-in-place concrete, was inspected using a small camera, which revealed structural deterioration—specifically, missing sections along the bottom of the pipe. To mitigate immediate safety risks, steel plates were installed over the affected area while repair options were evaluated.



DISCUSSION:

Due to the urgent nature of the situation, Public Works requested a quote from Miksis to conduct a CCTV inspection of the storm drain to better assess its condition and determine the necessary repairs. However, the inspection was limited because the camera could not pass through sections where the pipe bottom was missing. Given the uncertainty around the full scope of damage, Miksis proposed performing the repairs on a “force account” basis—meaning the work would be billed daily until completion. The quoted daily rate for the repair crew was \$6,620. Repair work began on June 16, 2025, and concluded on June 20, 2025. Public Works completed the final restoration of the driveway on June 26.

STAFF ANALYSIS:

Public Works staff requested a quote from Miksis due to the company’s proven track record with the City and their expertise in this type of repair work. The repair qualifies as a “public project” under the State Public Contract Code and the City’s Purchasing Policy. For projects of this nature, competitive bidding is not required for work under \$75,000. Additionally, the City Manager has the authority to approve such expenditures, provided sufficient funds are available.

The total cost of the repair was \$38,330. A fiscal review confirmed that the Public Works/Street Maintenance operating budget for Fiscal Year 2024–25 had adequate funding to cover the expense.

CITY COUNCIL GOALS/PRIORITIES/AND OR GENERAL PLAN CONSISTENCY:

This agenda represents the City Council goals/priorities as follows:

- Goal 3 – Infrastructure. Maintaining high quality infrastructure, facilities and services includes repairing/replacing outdated city facilities, improving streets, stormwater and wastewater infrastructure.

This agenda item represents the City Council General Plan Consistency (if applicable):

- Safety SA-2 – Reduce risks to human life, property and public services associated with flood hazards.

FISCAL IMPACT:

The cost of the work is within the Public Works/Engineering operating budget. There were sufficient savings from reduced personnel costs due to vacancies and positions unfilled.

COMMUNITY OUTREACH:

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

As of the writing of this staff report, the City has not received any public comment on this item. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

RESTATED RECOMMENDATION:

The item is for Council to receive and file a report on the 220 Ragle Road, South storm drain repair that was completed on June 26, 2025 at a cost of \$38,330.00.

CITY COUNCIL OPTION(S):

None. No actions are required.



ATTACHMENTS:

- 1-Location Map
- 2-Miksis, Final Invoice

APPROVALS:

Department Head Approval: Approval Date: 9/2/25

CEQA Determination (Planning): Approval Date: 8/14/25

This project is Categorical Exempt pursuant to CEQA Guidelines Section 15301(d).

Administrative Services (Financial) Approval Date: 9/2/25

Costs authorized in City Approved Budget: ☐ Yes ☒ No ☐ N/A (see Fiscal Analysis)

Account Code (if applicable) 100-41-03-4330

City Attorney Approval: Approval Date: 9/9/25

City Manager Approval: Approval Date: 9/9/25



Attachment 1 - Location Map
220 Ragle Road South, Storm Drain Repairs

Legend

Location of Repair



MIKSIS SERVICES, INC.

Attachment 2

Agenda Item Number 7

Invoice

dba Rapid Rooter
 PO Box 591-I
 Healdsburg, CA 95448
 707-433-8053

DATE	INVOICE
6/20/2025	111027

Bill to
City Of Sebastopol Director of Finance, City Hall 714 Johnson St. Sebastopol, CA 95472

Service Address
222 Ragle Road Sebastopol, CA

MSI W.O. No.	P.O. No.	TERMS	REP
7240	Phone-Erik B.	Net 15	JG

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
	PO # 559			
Labor	06/16/2025 Grout voids in 24" storm drain			
	Labor - 3 men 8 hrs each		6,120.00	6,120.00
Jetter	Jetter equipment only		800.00	800.00
Confined space	Confined space equipment		500.00	500.00
Material	Grout material		220.00	220.00
	06/17/2025 Grout voids in 24" storm drain			
Labor	Labor - 3 men 8 hrs each		6,120.00	6,120.00
Jetter	Jetter equipment only		800.00	800.00
Confined space	Confined space equipment		500.00	500.00
Material	Grout material		200.00	200.00
	06/18/2025 Grout voids in 24" storm drain			
Labor	Labor - 3 men 8 hrs each		6,120.00	6,120.00
Jetter	Jetter equipment only		800.00	800.00
Confined space	Confined space equipment		500.00	500.00
Material	Grout material		247.00	247.00
	06/19/2025 Grout voids in 24" storm drain			
Labor	Labor - 3 men 8 hrs each		6,120.00	6,120.00
Jetter	Jetter equipment only		800.00	800.00
Confined space	Confined space equipment		500.00	500.00
Material	Grout material		372.00	372.00

THANKS FOR THE BUSINESS! Please pay promptly to avoid finance charges of 1.5% per month, 18% APR.

Total

VISA, MASTERCARD, & AMERICAN EXPRESS ACCEPTED
 3% CONVENIENCE FEE APPLIES

MIKSIS SERVICES, INC.

dba Rapid Rooter
PO Box 591-I
Healdsburg, CA 95448
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ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Labor	06/20/2025 Grout voids in 24" storm drain			
Jetter	Labor - 3 men 8 hrs each		6,120.00	6,120.00
Confined space	Jetter equipment only		800.00	800.00
Material	Confined space equipment		500.00	500.00
	Grout material		191.00	191.00
DEPT. HEAD APPROVAL _____				
DATE APPROVED _____				
ACCT NO. _____				
PM NO. _____				
VENDOR NO. _____				
DESCRIPTION _____				
AMOUNT TO BE PAID _____				

THANKS FOR THE BUSINESS! Please pay promptly to avoid finance charges
of 1.5% per month, 18% APR.

Total \$38,330.00

VISA, MASTERCARD, & AMERICAN EXPRESS ACCEPTED
3% CONVENIENCE FEE APPLIES