

CITY OF SEBASTOPOL CITY COUNCIL

AGENDA ITEM REPORT FOR MEETING OF: May 6, 2025

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**To:** Honorable City Councilmembers  
**From:** Acting City Manager/Assistant City Manager/City Clerk  
**Subject:** Resolution of the City Council of the City of Sebastopol, authorizing submittal of application(s) for all CalRecycle grant and payment programs for which the City of Sebastopol is eligible /Local Government Waste Tire Amnesty Grant

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**RECOMMENDATION:**

That the City Council consider approval of Resolution of the City Council of the City of Sebastopol, authorizing submittal of application(s) for all Cal recycle grant and payment programs for which the City of Sebastopol is eligible.

**SUMMARY**

The Local Government Waste Tire Amnesty Grant Program provides funding from the California Department of Resources Recycling and Recovery (CalRecycle) for events for the public and are not intended for the disposal of waste tires from waste tire generating businesses.

**BACKGROUND:**

The Department of Resources Recycling and Recovery (CalRecycle) has been tasked with administering various grant and payment programs in furtherance of the State of California’s (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment. The CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

**DISCUSSION:**

CalRecycle oversees a competitive grant program to provide funding for tire collection events for the public. These grants are not intended for the disposal of waste tires from waste tire-generating businesses. Amnesty events either 1) allow citizens to bring waste tires to convenient locations for proper management up to twice per month per location or 2) can consist of a coupon program that allows citizens to bring in waste tires on specified days. The Tire Amnesty Grant is offered every two years in odd years and will have a two-year grant term.

The application deadline for this grant is May 8, 2025, and the City is submitting a grant application for \$40,000. There are no matching funds from the City required for this grant. This Tire Amnesty Grant if approved would allow the City and Sonoma County Resource Recovery to conduct free community tire drop off events in the Fall and the Spring for the next 2 years.

Eligible expenses from grant funding include, but are not limited to:

- The cost of loading tires into transporting vehicles at waste tire amnesty events.
- The cost of transportation and disposal by an approved hauler, to an authorized solid waste tire facility.
- The cost of collection up to \$5 or \$7 in certain situations per tire
- Any salaries for personnel who are involved in the administration, organization, and supervision of amnesty events.
- The development and distribution of educational materials or advertising of the amnesty events

**STAFF ANALYSIS:**

Staff is requesting Council to declare by Resolution, authorization of the City Manager to apply for all CalRecycle grant and payment applications for which the City is eligible for a period not to exceed five years, ending June 30, 2030. Moreover, staff is requesting authorization for the City Manager to execute all grant documents necessary, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting.

**COMMUNITY OUTREACH:**

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date. The City has also used social media to promote and advertise the City Council Meeting Agenda Items. The City will provide the appropriate legal notification of changes.

**FISCAL IMPACT:** There is no fiscal impact with approval of this item.

**RESTATED RECOMMENDATION:**

That the City Council approve Resolution of the City Council of the City of Sebastopol, authorizing submittal of application(s) for all Cal recycle grant and payment programs for which the City of Sebastopol is eligible and authorize the City Manager to apply for all CalRecycle grant and payment and authorizes the City Manager to execute all grant documents necessary to secure grant funds and implement the approved grant project.

**OPTIONS:**

That the Council deny the submittal of the grant application. This option is not recommended.

**ATTACHMENTS:**

Resolution

**APPROVALS:**

Department Head Approval: Approval Date: 4-28-2025

CEQA Determination (Planning): Approval Date: 4-28-2025

*This action is not subject to CEQA because it is an administrative activity that will not result in direct or indirect physical changes in the environment, and it relates to government fiscal activities that do not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (CEQA Guidelines § 15378(a), (b)(2), (b)(4) and (b)(5)).*

Administrative Services (Financial) Approval Date: 4/17/2025

Costs authorized in City Approved Budget:  Yes  No  N/A

Account Code (f applicable) \_\_\_\_\_

City Attorney Approval: Approval Date: 4-28-2025

City Manager Approval: Approval Date: 4-28-2025

**RESOLUTION NO. XXXX-2025**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL, STATE OF CALIFORNIA, AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANT AND PAYMENT PROGRAMS FOR WHICH THE CITY OF SEBASTOPOL IS ELIGIBLE

Whereas, Public Resources Code sections 48000 et seq., 14581, and 42023.1 (g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

Whereas, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

Whereas, CalRecycle's procedures for administering payment and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program.

Now, therefore, be it resolved that the City Council of the City of Sebastopol is authorized to submit an application to CalRecycle for any and all grant and payment programs offered; and

Be it further resolved that the City Manager or his/her designee is hereby authorized and empowered to execute in the name of the City of Sebastopol all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and implement the approved grant or payment project; and

Be it further resolved that these authorizations are effective from the date of adoption through June 30th, 2027.

The above and foregoing Resolution was duly passed, approved, and adopted at a meeting by the City Council on the 6th of May 2025

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City of Sebastopol City Council by the following vote:

**VOTE:**

Ayes:

Noes:

Absent:

Abstain:

**APPROVED:**

Stephen Zollman, Mayor

**ATTEST:**

Mary Gourley, Assistant City Manager/City Clerk, MMC

**APPROVED AS TO FORM:**

Alex Mog, City Attorney