CITY OF SEBASTOPOL CITY COUNCIL
AGENDA ITEM REPORT FOR MEETING OF: October 7, 2025

===

To:	Honorable City Councilmembers
From:	Mayor Zollman
Subject:	Informational Presentation: Presentation from Hunter Scott, HomeFirst, on Coordinated Entry
Recommendation:	That the City Council receive the informational presentation.

===

RECOMMENDATION:
That the City Council receive the informational presentation from Home First

EXECUTIVE SUMMARY:
HomeFirst will provide a presentation on Sonoma County's Coordinated Entry System, which streamlines access to housing solutions for individuals, youth and families experiencing homelessness. No Council action is required.

PROCESS OF AGENDA ITEM:
     a.   Presentation of agenda item by the Mayor/Introduction of Speaker
     b.   Questions and discussion from Councilmembers
     c.   Public comment period
     d.   Council receives the report. No action required.

BACKGROUND
In 1980, a group of service providers and advocates identified a gap in homeless services. With eight families in crisis and no safe place to go, these advocates created an agency to meet the needs of unhoused families in Santa Clara County.

Since that time, HomeFirst has expanded significantly. In FY 2024-25, HomeFirst impacted almost 10,000 individuals across Santa Clara and Sonoma Counties, including youth, seniors, and veterans. Approximately 5,600 people received direct supportive services, and more than 4,000 benefited from HomeFirst's systems leadership.

DISCUSSION:
The item tonight is a presentation from HomeFirst on Coordinated Entry.

Coordinated Entry is a streamlined system designed to:
- Assess the needs and strengths of individuals experiencing homelessness.
- Connect them to appropriate housing solutions.
- Prioritize resources for those most in need.
- Collect data that allows communities to strategically align resources and close service gaps.

Sonoma County's Coordinated Entry system follows a Housing First model, prioritizing individuals, families, and transition-aged youth with the highest vulnerability and need for permanent supportive housing. It is important to note that Coordinated Entry is not an emergency response system; those in crisis are directed to contact local emergency shelter programs. More information can be found at: https://sonomacounty.gov/health-and-human-services/health-services/divisions/homelessness-services/resources/sonoma-county-coordinated-entry

In April 2022, HomeFirst assumed management of the Sonoma County Coordinated Entry System, building on the strong foundation previously established by Catholic Charities. HomeFirst's Vice President for Sonoma County, Hunter Scott, and Director of Coordinated Entry, Kaitlin Johnson-Carney, will serve as presenters for this agenda item. A Sonoma County native, Hunter Scott has worked in Coordinated Entry systems in multiple regions of the country. Kaitlin Johnon-Carney first began working with Sonoma County Coordinated Entry at previous employer Catholic Charities in 2017 and has led the system since 2020.

CITY COUNCIL GOALS/PRIORITIES; AND/OR GENERAL PLAN CONSISTENCY:
This agenda item represents the City Council goals/priorities as follows:
PUBLIC SAFETY
Strengthen the public's safety and improve the quality of life. Includes supporting our first responders (police, fire, public works), responding to emergencies, protecting people, property, and businesses, and engaging in emergency preparedness community outreach, public education and prevention activities.
- *Explore Ways to Address Homelessness*
- *Pursue no additional costs and or low cost solutions to homelessness*
Goal 4: HIGH PERFORMANCE ORGANIZATION
- *Restoring public trust*
- *Improve Public Communications*

COMMUNITY OUTREACH:
This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date. The City has also used social media to promote and advertise the City Council Meeting Agenda Items.

 As of the writing of this agenda item report, the City has not received public comment. If staff receives public comments following the publication and distribution of this agenda item report, such comments will be provided to the City Council as supplemental materials before or at the meeting and will be posted to the city website.

FISCAL IMPACT:
There is no fiscal impact with approval of this item.

RESTATED RECOMMENDATION:
That the City Council receive the informational presentation from Hunter Scott, HomeFirst

OPTIONS:
1. None. Item is informational only.

ATTACHMENTS:
Presentation
Coordinated Entry Flyer
Homeless Coalition Board Meeting Agenda Information

Coordinated Entry System Overview

October 7, 2025

Hunter Scott

Kaitlin Johnson-Carney

HOMEFIRST
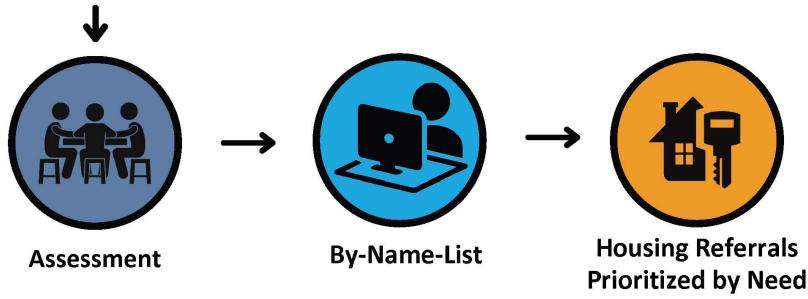Where Homelessness Ends™

Agenda

1. **What is the Coordinated Entry System (CES)**

2. **The Scope of the CES**

3. **Eligibility vs Prioritization**

4. **Housing Match Referrals**

5. **New Housing Providers**

6. **Contact the CES Team**

HOMEFIRST
Where Homelessness Ends™

Sonoma County Coordinated Entry System

Access Points

Assessment → **By-Name-List** → **Housing Referrals Prioritized by Need**

Coordinated Entry Vision

The vision of the CES is to provide assessment, prioritization, and matching of people experiencing homelessness to housing and supportive services in the most **transparent**, **person-centered**, **equitable**, and **trauma-informed** way possible.

31 CES Access Point Partners

Role of HomeFirst as the CES Operator

- Facilitate housing placement process –
  - Screen for project eligibility
  - Implement community prioritization procedure
  - Facilitate CES Case Conference and HMIS Referrals
- CES communications (housing packet and newsletter, flyers)
- Partnership development
- Maintain Dynamic Housing Roster
- CES data quality
- CE Quarterly System Performance Evaluation
- CoC strategic planning engagement
- System-wide training and technical assistance
- CES Grievances, Reasonable Accommodations, and Appeals

- **Does not** refer to shelter
- **Does not** provide homelessness prevention
- **Does not** have control over housing opportunity inflow
- **Does not** have control over housing program eligibility

CES Training – 50 attendees on average

Basic CES Trainings:
- CES Access Point Training - in person
- Enhanced Assessment
- CES Overview
- CES Housing Provider

Sample Monthly Training Series Topics:
- Trauma Informed Care
- Harm Reduction
- Mainstream Services
- Housing Problem Solving/Diversion
- Person-Centered Assessment
- Sonoma County Behavioral Health Access
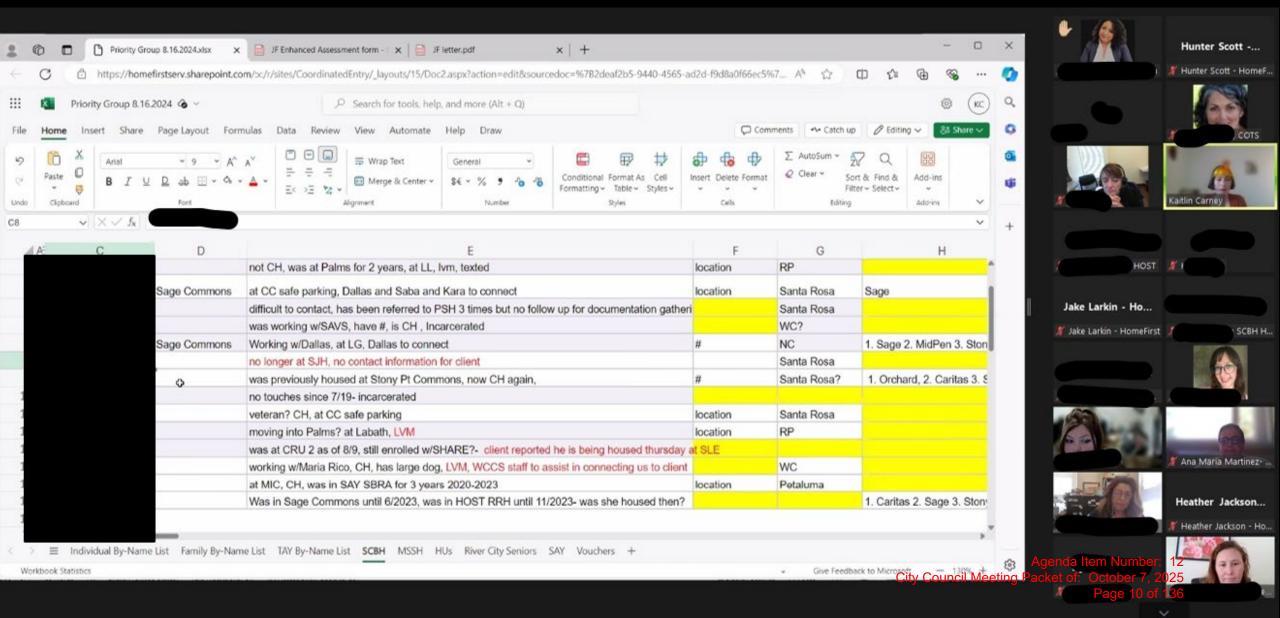
CES Case Conference – on average, 74 people from 44 agencies weekly

Eligibility vs Prioritization

Eligibility- The criteria that individual housing projects set to screen in prioritized households. CES does not set eligibility criteria.

Prioritization- The order that households are ranked in, which is used to match people with housing interventions. Prioritization is determined using assessments conducted by CES Access Points.

HOMEFIRST
Where Homelessness Ends.™

Eligibility

Each housing provider has their own list of eligibility criteria based on:

- Chronic Homelessness requirement- required eligibility for PSH, which is the highest level of housing intervention within the system. This requirement is set by HUD.

- Property management criteria- background check status, income limits

- Funding stream contract criteria- some funding sources have their own eligibility criteria. Local funding could, for example, requires all referred matches to be high emergency service utilizers or enrolled in Sonoma County Behavioral Health services.

Prioritization

Ranks households based on urgency and vulnerability to allocate housing resources

Current Coordinated Entry Vulnerability Factors:

- Length of time homeless
- Increased risk of death/ severe health conditions
- Increased risk of victimization
- Institutional utilization

Housing Match Referrals

At CES Case Conference the proposed referral is reviewed and confirmed based on prioritization and known eligibility. Providers present at meeting, including clinicians, help assign staff for eligibility coordination. Prospective referral rejections are reviewed for approval.

CE staff send referral to housing provider in HMIS.
CE staff send referral connection email, connecting all assigned staff with housing provider.

If participant with referral is found ineligible or there is a challenge with referral - housing provider brings this to Case Conference to problem-solve.

Housing providers contact assigned staff and participant with referral, to offer opportunity and collect remaining eligibility documentation.

If participant is found eligible, referral is in HMIS and participant moves in.

New Housing Providers

- CES and HMIS Training, sometimes Chronic Homelessness training

- CES Housing Provider Checklist

- Housing Packet

- Lease up support

Gravenstein Commons

3-6 months before lease-up:
- CES assists housing provider to complete Housing Checklist steps
- SVDP sends eligibility criteria and details regarding units being filled
- CES creates Housing Packet entry
- CES contacted to start identifying potential housing match referrals

1-3 months before lease-up:
- CES collects preference and contact information for each identified referral
- CES identifies staff assigned to coordinate each household matched to collect documents
- CES begins sending housing match referrals
- CES assists with problem solving referrals not working out
- CES replaces ineligible referrals

Contact the CES Team

Coordinated Entry Director	Kaitlin Johnson-Carney	Kaitlin.carney@homefirstscc.org	408-655-6915
CE Data Analyst and System Administrator	Manny Galvan	Manny.galvan@homefirstscc.org	707-890-0290
CE Training Coordinator	Claud Rios	claud.rios@homefirstscc.org	707-787-0919
Housing Systems Coordinator	Janae Capeto	Janae.capeto@homefirstscc.org	707-298-8557

HOMEFIRST
Where Homelessness Ends™

Are you currently homeless and looking for housing solutions?

HOMEFIRST
Where Homelessness Ends.™

The Sonoma County Coordinated Entry System, operated by HomeFirst, matches people experiencing homelessness who are most in need of assistance to available supportive housing programs. You can access the system at any of the points below. Just ask for a Coordinated Entry Assessment.

You can access the system through any provider below:

Caritas Drop In Center
301 6th Street (Corner of Morgan & 6th), Santa Rosa
Tues-Wed 1P-4PM, or call for appointment: 707-978-8329
host@srcharities.org

TLC Children and Family Services
(Transition Aged Youth 18-24 or Transition Aged Youth with children)
821 Mendocino Ave., Santa Rosa, CA 95401
Drop In Thursdays 1-3PM
Or call for an appointment: 707-480-9541

Face 2 Face (HIV services)
873 2nd Street, Santa Rosa, CA 95404
Call for an appointment: 707-544-1581

Nation's Finest (Veterans)
444 10th Street, suite 102, Santa Rosa, CA 95401
Monday-Friday | 8:00 AM-5:00 PM
or call for an appointment: 1-833-468-9676

Interfaith Shelter Network
Call for an appointment: 707-546-7907, ext. 101

Homeless Outreach Team, Victim's Services
(For victims of crime)
Call for an appointment: 707-565-8260

West County Health Center
(West County Community will be given priority for enrollments)
16312 3rd St., Guerneville, CA 95446
Call for an appointment: 707-824-3398

West County Community Services Sebastopol Outreach
(Sebastopol community only)
Call for an appointment: 707-888-3804

Reach for Home
443 Hudson Street, Healdsburg CA 95448
Call for an appointment: 707-433-6161
info@reachforhome.org

Corazon Healdsburg
16003 Healdsburg Avenue, Healdsburg
Mon-Fri 10AM-5PM (By appointment only)
Or call for an appointment: 707-615-4567

COTS Mary Isaak Center
900 Hopper Street, Petaluma, CA 94952
Call for an appointment: 707-765-6530 ext. 207

HomeFirst Petaluma Outreach Team
(South County community only)
Call for an appointment: 707-277-1407

Homeless Action Sonoma, Inc
Call for an appointment: 707-991-0455
hassonomaorg@gmail.com

HomeFirst and SAVS Sonoma Valley Outreach Team
(Sonoma Valley Community Only)
Call for an appointment: 707-277-1407

Rohnert Park HOST (Rohnert Park community only)
Call for an appointment: 707-978-8329
hostrp@srcharities.org

Having problems getting an assessment?
Contact HomeFirst today!
866.542.5480
ce@homefirstscc.org

Sonoma County Coordinated Entry System

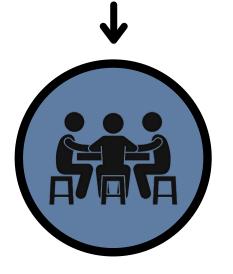## Access Points

Assessment → **By-Name-List** → **Housing Referrals Prioritized by Need**

Participant FAQs about the Sonoma County Coordinated Entry System

1. What is a Coordinated Entry System (CES)?

- Coordinated Entry matches people experiencing homelessness to available housing programs. It prioritizes those who are most in need of assistance.
- Referrals are made only to permanent housing, not shelters.

2. What is a CES Assessment?

- Used to determine eligibility for referrals to homeless permanent housing services.
- Places you on a centralized By-Names-List so you don't have to apply program by program.
- Includes to the Vulnerability Index Survey (VI-SPDAT), a standard assessment tool used to measure a person's vulnerability and housing needs.
- Matches you with housing services that meet your needs when they are available, although an assessment does not guarantee a referral.

3. What is the Sonoma County Coordinated Entry System By-Name-List?

- The By-Name-List is a list of individuals, families, and transitional age youth who are experiencing homelessness prioritized by vulnerability.
- The By-Name-List is a dynamic waiting list and does not guarantee referrals to any particular service or program.
- The most vulnerable, eligible, and most in need will be connected to available housing programs first.
- If you do not accept the housing referral offered to you, you will maintain your placement on the By-Name-List and will be offered the next eligible referral.
- The By-Name-List is stored in the Homeless Management Information System, which is not accessible to the public.

4. I've completed the CES Assessment. What should I do now?

- Keep your contact and location information up to date with an Access Point
- Stay in contact with a CES Access Point, shelter, or outreach team every 90 days to maintain your active status on the By-Name-List and eligibility for housing referrals.
- Update your CES Assessment annually or when a major life event occurs.
- Continue to pursue other housing options, services, and benefits. Many people who are on the list will NOT be offered a housing opportunity or will wait a very long time for a referral. This is currently due to the lack of housing opportunities.

5. What are my rights as a participant in Sonoma County CES?

- The CES, Access Points and Cooperating Agencies must comply with the nondiscrimination provisions of federal civil rights laws, which bar discrimination on the basis of race, color, religion, national origin, sex, actual or perceived sexual orientation or gender identity, disability, familial status, marital status, citizenship (or lack thereof).
- Depending on eligibility, cooperating agencies may refer a participant to a more appropriate agency.
- You have the option for your information to be stored on the By-Names-List anonymously, and it can be removed at any time.
- You can register for the Coordinated Entry System regardless of your legal status. Access points and Cooperating Agencies have assistance in Spanish.

6. How do I submit a complaint or grievance?

- Please contact the Coordinated Entry Operator HomeFirst at: ce@homefirstscc.org or 866-542-5480. HomeFirst does not have a say in housing decisions.

Immigration and CES FAQ

Can someone who is undocumented enroll in Coordinated Entry?

- Yes, anyone who is undocumented can be enrolled in Coordinated Entry. Immigration status is not a barrier to enrollment.

Can someone who is undocumented be housed at any Coordinated Entry referred housing program?

- While some programs do not take documentation status into account, there are some projects that require a person to be documented. A person's documentation status will not be used as a barrier for any referrals made through Coordinated Entry.

If I receive a housing referral through Coordinated Entry, what kind of documents do I need to give to the housing providers to move forward in the housing process?

- The type of documentation that needs to be given to housing providers can vary from project to project. Typically, you will need to provide some form of identification and income verification.

What do you do with a person's information once collected?

- Information is entered into the Homeless Management Information System (HMIS) which cannot be accessed by the public. We do not share your information with anyone outside of the cooperating agencies listed on the Release of Information.

Can I enroll in Coordinated Entry without using my name and identifying information?

- Yes, you can be enrolled anonymously. If you are more comfortable not having your identifying information entered into HMIS, you can ask to be enrolled as an anonymous participant. You are still eligible to receive housing referrals through Coordinated Entry. Any identifying information will be stored safely outside of HMIS by the Access Point that enrolled you into the system. You can always enroll using your name and identifying information and decide later that you want to be anonymous, and vice versa.

How long is the Release of Information that I signed valid?

- The Release of Information is valid for 3 years unless you state an expiration date prior to the 3 years. Once your ROI expires you will be dismissed from the system. You can sign another ROI at that point to continue your enrollment in the system.

I no longer want to be enrolled in Coordinated Entry. What do I do?

- You can ask to be dismissed from Coordinated Entry at any time. Any Access Point can be notified of the request and help facilitate this with the Coordinated Entry staff.

SONOMA COUNTY
HOMELESS
COALITION

Sonoma County Homeless Coalition Board
Agenda Report

Item No: 1 (Consent Calendar)

Subject: September 24, 2025, Sonoma County Homeless Coalition Board Meeting Agenda

Meeting Date: September 24, 2025

Staff Contact: Araceli Rivera, Araceli.Rivera@sonomacounty.gov

---

SUMMARY

This staff report presents the September 24, 2025, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve September 24, 2025, agenda.

1

**SONOMA COUNTY
HOMELESS
COALITION**

Sonoma County Homeless Coalition

Board Meeting Agenda
DRAFT September 24, 2025
1:00pm-4:30pm Pacific Time

Public Zoom Link:

https://sonomacounty.zoom.us/j/92759747120?pwd=Cuw1daWSoPM5s8ClAWgPrJ8wYLeBgp.1

Phone: +16694449171 **Webinar ID**: 927 5974 7120 **Passcode:** 589476

	Agenda Item	Packet Item	Presenter	Time
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.	N/A		
1.	09/24/2025 Agenda *(Consent Calendar)*	Draft Agenda	Staff	1:05pm
2.	Minutes from 08/27/2025 *(Consent Calendar)*	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) *(Consent Calendar)* • *Transitional Age Youth (TAY) seat Update* • *Continuum of Care (CoC) Program DV RRH Transfer Update*	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates *(Consent Calendar)* • HMIS Committee • Lived Experience Advisory & Planning Board (LEAP)	Staff Report for Standing Committees	Staff	

5.	Reports from Lead Agency Staff
	• Department of Health Services (DHS) Director updates
	    o Homeless Team Leadership Update
	    o MRG Update
	    o Behavioral Health & Homeless Merger
	    o Eliza's Village Refresh
	• Board Meeting Holiday Schedule Adjustments
	• Homeless Coalition Board Election Timeline
	• Emergency Shelter Utilization Report
	
	ACTION ITEM
		Staff Report	Staff	1:15pm

6.	Lead Agency Evaluation Update Potential ACTION ITEM	Staff Report	Board Chair and Vice Chair	1:35pm
7.	Coordinated Entry Annual Performance Report Potential ACTION ITEM	Staff Report	Staff	1:40pm
8.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	2:20pm
9.	Committee Membership and Quorum Issues ACTION ITEM	Staff Report	Staff	2:30pm
10.	10-minute break			2:40pm
11.	PIT Count Full report Potential ACTION ITEM	Staff Report	Staff	2:50pm
12.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	3:10pm
13.	Coordinated Entry Redesign Implementation ACTION ITEM	Staff Report	Staff	3:20pm
14.	October Quarterly Membership Meeting Agenda ACTION ITEM	Staff Report	Staff	4:00pm
15.	Review Agenda for October Coalition Board Meeting • MOUs Between Homeless Coalition and Lead Agency • Rapid Rehousing (RRH) Standards Updates Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	4:10pm
16.	Board Member Questions & Comments		Board Chair	4:20pm

	Potential ACTION ITEM			
17.	Public Comment on Items not on the Agenda		Board Chair	4:30pm

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting.

*To submit an emailed public comment to the Homeless Coalition Board, submit your responses via the website at **Homeless Coalition Board Comment Form >>**. Please label the written notice as public comment referencing the Homeless Coalition Board, provide your name, the agenda number(s) on which you wish to speak, and your comment.*

Public comment during the meeting can be made live by joining the Zoom meeting using the above provided login information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. If you need technical assistance with submitting a public comment, please contact Jynessa Lazzaroni at jynessa.lazzaroni@sonomacounty.gov

Sonoma County Homeless Coalition
Minutes Staff Report

Item No: 2 (Consent Calendar)

Subject: Meeting Minutes 8/27/25

Meeting Date: **9/24/25**

Staff Contact: Kim Holden, Senior Office Assistant, Kim.Holden@sonomacounty.gov

SUMMARY

This staff report briefly summarizes the August 27, 2025, Sonoma County Homelessness Coalition Meeting Minutes. The attached meeting minutes contain all items discussed by the Sonoma County Homeless Coalition Board at the August 27, 2025, Sonoma County Homelessness Coalition Meeting.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Minutes from the 8/27/2025 Sonoma County Homeless Coalition Board Meeting.

Sonoma County Homeless Coalition Board

Homeless Coalition Board Meeting Minutes
Wednesday, August 27, 2025
1:00 – 4:30 PM, Pacific Time – Meeting held via Zoom

Zoom Recording:

https://sonomacounty.zoom.us/rec/share/3KijqdF5hcJ_6tQA3k1-pge5HgAYx45Re2C5wtdPcQcyFOtrqaQFRTghZ9Io11h6.fMOnqZso53TioJrL?startTime=1756324712000

Passcode: BBbg2!Bt

Welcome and Roll Call Introductions (00:02:34–00:04:40)

Chair Jennielynn Holmes called the meeting to order at 1:00 PM and explained the Zoom rules regarding public comment and the Brown Act guidelines.

Present: Jennielynn Holmes, Catholic Charities | Kelli Kuykendall, proxy for Caroline Bañuelos, City of Santa Rosa | Kevin McDonnell, City of Petaluma | Sean Hamlin, proxy for Chris Coursey, Sonoma County Board of Supervisors | Martha Cheever, Community Development Commission | Stephen Zollman, City of Sebastopol | Jackie Elward, City of Rohnert Park | Dannielle Danforth, West County Community Services | Margaret Sluyk, Reach For Home | Chessy Etheridge, Adult Lived Experience Seat| Chris Cabral, Committee on the Shelterless (COTS) | Kristi Lozinto, Member At-Large | Ron Wellander, City of Sonoma | Angelica Smith, Tribal Seat | Rosie Traversi, Licensed Healthcare Organization Seat |Maria Rico, BIPOC Led/Serving Organization Seat |

Absent: Caroline Bañuelos, City of Santa Rosa (proxy present | Chris Coursey, Sonoma County Board of Supervisors (proxy present) | Rebecca Sammet, LEAP Board

A quorum was present.

1 - 4. Approval of Consent Calendar (00:04:42 – 00:07:55)

- Chair Holmes presented the following consent calendar items for approval:
    1. 8/27/25 meeting agenda
    2. 7/23/25 meeting minutes
    3. Summary of Follow-Ups from the Previous Meeting(s)
    4. Reports for Standing Committee Updates

- **Public Comment**: Gregory Fearon.

Motion: Mayor Stephen Zollman moves to approve the Consent Calendar. The 7/23/25 meeting minutes will be amended to reflect that Chessie Etheredge was not in attendance.

Second: Chris Cabral seconds the motion.

Abstentions: One.

Objections: None.

Motion passes. The consent calendar is approved.

5. **Reports from Lead Agency Staff (00:08:00– 00:08:32)**

- **Department of Health Services (DHS) Director Updates**
- **Strategic Planning Update**

Please Note: DHS Director Nolan Sullivan is detained at the Sonoma County Board of Supervisors meeting. This item is temporarily postponed but will resume once the DHS Director is able to join today.

6. **Lead Agency Evaluation Update (00:08:36 – 00:13:18)**

- An ad hoc committee, the Continuum of Care Program Evaluation Workgroup, was established at the July 23, 2025, meeting for the purpose of evaluating the Lead Agency and has held one meeting. Chair Holmes reported on the identified goals and desired accomplishments as established at the workgroup meeting.

  Additional information is included in the staff report, "Lead Agency Evaluation Update," Item #6, pg. 18, in the packet of meeting materials.

  Public Comment: None.

  Informational item only; no action taken.

7. **Shelter Utilization Dashboard (00:13:20 – 00:50:40)**

- Daniel Overbury-Howland, Homeless Management Information Systems (HMIS) Coordinator, described the HMIS data reporting process, which doesn't allow for reporting shelter capacity and utilization in real-time. Currently, service providers are allotted up to five (5) days to enter events into HMIS, creating a lag of up to five (5) days for client admissions and exits to be reflected in the system. After discussion of possible, remedies to allow for real-time analysis, the subsequent determination was that the lag did not represent a significant drawback in overall reporting at this time.

  Slides were shown illustrating the current capabilities and categories for presenting utilization data. This content can be provided to the HC Board monthly or quarterly on a

regular basis. The data can also be built into an interactive dashboard accessible on the Sonoma County Homeless Coalition website.

The recommended action, as outlined in the agenda item summary, is for the Board to direct staff to create a shelter utilization dashboard for the website. After discussion, the query before the HC Board was to instead identify the manner in which they would like HMIS data to be presented.

The consensus was that a monthly shelter utilization data report to the HC Board would be sufficient and could be presented in the form of a URL link within the monthly meeting packet. The report would not necessarily be presented for discussion at each meeting but would be available on a monthly basis for each board member's situational awareness. Intermittent refinements of data points, such as subpopulations, may be provided as future conversations develop and needs arise.

Additional information is provided in Item #7, Shelter Utilization Dashboard, pg. 19, in the meeting materials packet.

Public Comment: Gregory Fearon

Motion: Chair Holmes moves that a monthly shelter utilization dashboard be included in the monthly HC Board meeting materials packet.

Second: Mayor McDonnell seconds the motion, suggesting that a URL link to the monthly data would be sufficient. The link would also be available to the public via the meeting materials packet as posted online each month.

Abstentions / Objections: None**.**

Motion passes.

8. **Service Provider Roundtable Update (00:50:42 – 00:54:43)**

- Margaret Sluyk reported that there is no formal update today as the Service Provider Roundtable (SPR)did not meet this month, but that many providers are currently working on their Measure O Notice of Funding Opportunity (NOFO) applications. The SPR meetings should be on track again next month. Providers are invited to contact Margaret Sluyk if they would like to present a future SPR Update to the HC Board.

  Public Comment: Gregory Fearon.

9. **Overview of Permanent Housing Standards and Operations (00:54:46 – 01:05:33)**

- Thai Hilton presented an overview of a proposed process envisioned to lead to the development of Permanent Supportive Housing (PSH) guidance materials that would serve to clarify roles and develop consistent PSH standards. The goal of this process is to facilitate future improvements to PSH service delivery, property management, and approaches to community engagement, including the establishment of "Good Neighbor" policies.

    Today's information is presented in an initial effort to begin gathering feedback from board members and stakeholders to help identify key priorities and areas of focus as the process moves forward.

    Additional information is provided in Item #9, Overview of Permanent Housing Standards and Operations, pgs. 20-22, in the meeting materials packet

    Public Comment: None.

    Informational item only; no action taken.

10. **10-Minute Break (01:05:39 – 01:05:47)**

    - Today's meeting is running ahead of schedule so Chair Holmes has deferred the break until such time as it may be needed.

11. **Word from the LEAP Board (01:05:47 – 01:12:13)**

    - Chessie Etheredge reported that circumstances on the street are becoming increasing difficult due to the presence of Immigration and Customs Enforcement (ICE) agents. Fear and distrust are widespread throughout the unsheltered community, creating obstacles to locating people. Chair Holmes suggests this might be an ongoing topic of conversation and invites input from the Lived Experience Advisory Panel (LEAP) Board for any ideas to help minimize these impacts to the unsheltered community.

        Public Comment: None.

12. **Emergency Solutions Grant (ESG) Updates and Amendment (01:12:15 – 01:21:59**

    - Michael Gause and Chuck Mottern explained that the ESG is a State of California grant of about $200,000, which is usually rolled into the annual Notice of Funding Availability (NOFA). This year, however, the funds came off-cycle and were not awarded until after the NOFA process concluded. Subsequently, small amounts from this funding were added to all eligible Emergency Shelter (60% of funds) and Rapid Rehousing (RRH, 40% of funds) projects who were awarded allocations in the 2025-26 NOFA. All of the funding in these project budgets will be held to ESG standards. All but one of the eligible recipients have accepted the additional funds. The funding amendments are expected to be completed by October – November 2025.

The staff recommended action is to approve this approach to amend Emergency Shelter and RRH contract budgets with ESG funds.

Providers with conflicts of interest were recused pending action being taken: Jennielynn Holmes, Chris Cabral, Dannielle Danforth, Margaret Sluyk. A quorum remained.

Vice-Chair McDonnell facilitated the ensuing proceedings while Chair Holmes was recused.

Public Comment: None

Motion: Mayor Zollman moves to approve the recommendation to amend the Emergency Shelter and RRH contract budgets with ESG funds.

Second: Sean Hamlin seconds.

Abstentions / Objections: None**.**

Motion passes.

Recused participants were returned to the meeting proceedings. Chair Homes presided over the remainder of the meeting.

13. **Review Agenda for September Coalition Board Meeting (01:22:12 – 01:26:21)**

- Chair Holmes presented the draft agenda for the September 24, 2025, HC Board meeting.

    Mayor Zollman requests an update on the HMIS Request for Proposals (RFP). Michael Gause responds that although an update can be given, this RFP is still a work in progress. The Coordinated Entry (CE) RFP would come first, as it is closer to completion.

    Chessie Etheredge requests an update about CARE Court at a future meeting.

    Public Comment: Gregory Fearon

5. **Reports from Lead Agency Staff (01:26:24– 01:35:49)** – *resumed from earlier timeslot.*

- **Department of Health Services (DHS) Director Updates**

    The DHS Director updates are postponed until a future meeting as Director Sullivan has not yet returned from the BOS meeting. On behalf of the DHS Director, however, Michael Gause informed the HC Board that DHS has initiated an internal promotional recruitment for an interim DHS Homelessness Services Division Director.

- **Strategic Planning Update**

  Michael Gause reported that significant progress has occurred since the Strategic Plan was implemented two (2) years ago, and also highlighted some of the accomplishments, including the addition of over 400 permanent beds and over 100 interim shelter beds.

  Further description of priorities and accomplishments can be reviewed in the document "Strategic Planning First- and Second-Year Efforts August 2025" as linked within the Report from the Lead Agency, Item #5b, pg. 17, in the packet of meeting materials.

  Work continues to implement additional priorities and measures in accordance with the direction of the Strategic Plan.

  Public Comment: Gregory Fearon.

  Informational item only; no action taken.

14. **Board Member Questions and Comments (01:35:51 – 01:38:51)**

- Chris Cabral – offers Technical Assistance to any providers or developers who may be interested in adopting CalAIM billing.

- Michael Gause expresses appreciation to Chris Cabral, Committee on the Shelterless (COTS), and other providers participating in the Keep People Housed (KPH) program, which has served 184 households, over 400 people, including a large portion of minors. The County is planning to provide support to this program for an additional year.
  .
- **Public Comment**: None.

15. **Public Comment on Items not on the Agenda (01:38:53– 01:39:08)**

- None.

Adjournment: 2:42 PM **(01:39:13 – 01:39:44)**

Sonoma County Homeless Coalition
Follow-ups Staff Report

Item No: 3 (Consent Calendar)

Subject: Summary of Follow-ups from the Previous Meeting(s)

Meeting Date: September 24, 2025

Staff Contact: Michael Gause, Michael.Gause@sonomacounty.gov

Summary

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on specific items. Staff summarized responses to present at the June Sonoma County Homeless Coalition Board meeting.

Recommended Action(s)

- Approve Lived Experience Advisory & Planning (LEAP) Board recommendation to appoint Ash Culver to the Transitional Age Youth (TAY) seat on the Homeless Coalition Board

- Receive and file

Discussion

At the previous meeting, Coalition Board members and others asked for the Lead Agency staff to follow up on the following questions or comments:

1. **Transitional Age Youth Lived Experience Seat (Action Item)** The Sonoma County LEAP Board met, discussed, and voted to appoint Ash Culver to the TAY seat on the Homeless Coalition Board during the August 22nd LEAP Board meeting. The TAY seat was previously filled temporarily by former LEAP Board Chair, Rebekah Sammet on the Homeless Coalition Board, following the passing of former TAY seat representative, Jeremy Hinojos. The LEAP Board recommendation to appoint Ash Culver to the Homeless Coalition Board is currently pending final approval from the Homeless Coalition Board. The appointment would fill the remainder of the current TAY seat term until December 2026.

2. **Continuum of Care (CoC) Program Domestic Violence Rapid Rehousing Transfer Update:** CoC Lead staff received confirmation from the HUD Field Office in San Francisco that the transfer of this project from the YWCA to Catholic Charities was approved and is in process.

<div align="center">

Sonoma County Homeless Coalition Board
Committees Staff Report

</div>

Item No: 4 (Consent Calendar)

Subject: Reports from the Coalition's Standing Committees and the LEAP Board

Meeting Date: September 24, 2025

Staff Contact: Michael Gause, Michael.Gause@sonomacounty.gov

Summary

This agenda item contains summaries of Standing Committees' work in the recent month, as well as information from the Lived Experience Advisory Planning Board (LEAP). Committee Chairs were asked to prepare brief summaries for their respective Committee.

Recommended Action(s)

Discussion

1. **Homeless Management Information System (HMIS) Committee:** The Committee met on September 8, 2025. The Committee discussed the Alerts software feature in HMIS. Two (2) members of the Service Providers Roundtable's Safety committee workgroup were invited as guest panelists to introduce proposed changes, and updates to best practices, on the use Alerts feature in HMIS to the Committee. Due to the length of this discussion regarding the Alerts HMIS software feature, the agendized Staff presentation on the Longitudinal Systems Analysis (LSA) report and Stella P data visualization tool was postponed to the next meeting. The next HMIS Committee meeting is scheduled for October 13, 2025.

2. **Lived Experience Advisory & Planning (LEAP) Board:**

   - Appointed Ash Culver to the Transitional Age Youth (TAY) seat on the Homeless Coalition Board, pending final Homeless Coalition Board approval.
   - Invited Lieutenant Zilverio "Zeus" Rivera from the City of Petaluma's police department to share a presentation about how the Grants Pass order has affected law enforcement in Petaluma
   - Previous Chair recently resigned from the board. The LEAP Board appointed a new Interim Chair and Vice Chair to fill positions

- Working with Sonoma County Department of Health Services (DHS) Director, Nolan Sullivan to provide lived experience input on various DHS homeless-related initiatives
- Designated 5 different LEAP Board members to serve as panelists during the upcoming THREADS 2025 Behavioral Health Bridge Housing (BHBH) Collaborative Symposium
- Sent an advocacy letter to the Sonoma County Board of Supervisors for measures against the recent Ending Crime and Disorder on America's Streets Executive Order
- Closing current shelter standards surveys by the end of September (end of this month) to begin compiling data, analyzing results, and proposing solutions to improving shelter standards in Sonoma County
- Working on new plans to continue printing LEAP Board t-shirts and actively scheduling public events to participate and publicize the LEAP Board in the Sonoma County community.
- Changed the LEAP Board meeting time
- Appointed new LEAP Board representative to the Homeless Coalition Board
- Collaborating with Albert Townsend, Director of Lived Experience and Innovation for the National Alliance to End Homelessness to become partners within their Communities Strategic Team program
- Applications for membership are ongoing. Contact Andrew.Akufo@Sonoma-county.org for application
- Established a new public email: sonomacountyleap@gmail.com

Sonoma County Homeless Coalition Board
Report From Lead Agency Staff

Item No: 5

Subject: Reports from the Lead Agency Staff

Meeting Date: September 24, 2025

Staff Contacts: Michael Gause, Michael.Gause@sonomacounty.gov

---

1. **Department of Health Services (DHS) Director Update:**

   This item was established as a standing agenda item at the request of the Board. The Director of the Department of Health Services (DHS) will provide a verbal update on several critical initiatives. These updates are intended to keep the Homeless Coalition Board informed of key activities and emerging issues.

   - Homeless Team Leadership Update

   - MRG Update

   - Behavioral Health & Homeless Merger

   - Eliza's Village Refresh

2. **Board Meeting Holiday Schedule Adjustments:** The Homeless Coalition Board's November monthly meeting is currently scheduled on Wednesday, November 26, 2025, from 1:00 – 5:00pm (one day prior to the Thanksgiving holiday). In an effort to avoid scheduling conflicts with staff and board member Thanksgiving holiday plans and the Sonoma County Department of Health Services THREADS symposium (currently scheduled from November 17-20), staff recommendation is to cancel the November 2025 Homeless Coalition Board meeting.

   The Homeless Coalition Board's December monthly meeting is also currently scheduled on Wednesday, December 24, 2025, from 1:00 – 5:00pm (Christmas Eve). In an effort to avoid staff and board member conflicting holiday plans, staff recommends rescheduling the December board meeting to Wednesday, December 17, 2025, from 1:00 – 5:00pm (one week prior to the original meeting date).

   RECOMMENDED ACTION(S):

- Cancel the November 2025 Homeless Coalition Board meeting

- Reschedule the December 2025 Homeless Coalition Board meeting to Wednesday, December 17, 2025, from 1:00 – 5:00pm (one week prior to the original meeting date)

3. **Homeless Coalition Board Election Timeline**

Staff have developed the timeline for the upcoming annual Homeless Coalition Board Elections. There will be five seats that will be up for election to be seated during the January 2026 meeting. The following seats will be up for election:

a) **Homeless Service Provider:** Elected by Homeless Coalition Voting Members

    a. This seat is currently occupied by Chris Cabral

b) **At Large:** Elected by Homeless Coalition Voting Members

    a. This seat is currently occupied by Kristi Lozinto

c) **Licensed Health Care Organization:** Elected by Homeless Coalition Voting Members

    a. This seat is currently occupied by Rosie Traversi

d) **Adult Lived Experience Seat:** Elected by the Lived Experience Advisory Planning Board

    a. This seat is currently occupied by Chessy Etheridge

e) **Tribal Designated Seat:** Elected by the Sonoma County Homeless Coalition Tribal Leadership Committee

    a. This seat is currently occupied by Angelica Smith

Timeline:

- October 23rd - November 20th: Open nominations, reelection and self-nominations are permissible.

- November 26th: Approved Voting Member representatives confirmed.

- December 4th 1-2:30pm: Virtual special elections meeting. This meeting will be recorded for those voting members who are unable to attend live and will be sent out with ballots.

- December 11th: Ballots from voting members due by close of business.

- January 28th: New members begin their 2-year term.

4. **Emergency Shelter Utilization Report**

During the August CoC Board meeting, staff presented some tables displaying shelter utilization trends and averages for 2025. The board directed staff to make some edits to the tables to include noting whether beds are dedicated to families or individuals, as well as some formatting changes. Updates to total bed numbers have also been made based on provider feedback since last month's presentation. You can access this information by using the following link: https://share.sonoma-county.org/link/6KHhmABmRFw/

Sonoma County Continuum of Care Board
Staff Report

Item No: 6

Subject: Lead Agency Evaluation Update

Meeting Date: September 24, 2025

Staff Contact: Michael Gause, Michael.Gause@sonomacounty.gov

SUMMARY:

Informational Update: Lead Agency Evaluation Ad Hoc Committee

As recommended by the Governance Charter Ad Hoc Committee, the Homeless Coalition Board approved an evaluation tool in April 2025 to assess the performance of the Lead Agency/Collaborative Applicant for the Continuum of Care. Although the tool was adopted, no start date was initially set.

In December 2024, the Board tasked the Governance Charter Ad Hoc Committee with creating an evaluation plan. The process includes:

- **Tool**: A checklist based on a previously available HUD resource.

- **Frequency**: Every two years.

- **Process**: Led by a Board-appointed ad hoc committee.

- **Accountability**: Committee may develop an action plan if needed.

- **Authority**: Final decisions rest with the HC Board.

On June 25, 2025, the Board approved forming a new ad hoc committee (up to 7 members) to carry out the evaluation over a six-month period. The committee will report monthly to the Board and hold two public meetings.

This item includes a verbal update from the Homeless Coalition Board Chair and Vice Chair on the formation and progress of the ad hoc committee.

Informational only.

Sonoma County Homeless Coalition Board
Executive Summary

Item: 7. Coordinated Entry Annual Performance Report

Date: September 24, 2025

Staff Contact: Thai Hilton, Thai.hilton@sonomacounty.gov

Agenda Item Overview

The Homeless Coalition charter requires an annual performance evaluation of the Coordinated Entry System (CES). Lead Agency staff has developed a 3-part assessment of CES performance. The first part of the assessment will cover compliance with regulatory requirements followed by a review changes and accomplishments since HomeFirst took operation. Finally, the last part of the assessment will cover a data review from the last year of operation.

The regulatory compliance portion has been complete by Lead agency staff. Due to the length of the self-assessment, staff will not go over each question but will present on which aspects of the self-assessment have and haven't been met. Staff will provide additional information about which components have not been met and why. A copy of the entire self-assessment can be found here: https://share.sonoma-county.org/link/-APOP3-Clrc/.

Recommendation

Information only.

Sonoma County Homeless Coalition Board
Agenda Report

Item No: 9

Subject: Homeless Coalition Committee Membership & Quorum Issues

Meeting Date: September 24, 2025

Staff Contacts: Karissa White, Karissa.white@sonomacounty.gov

---

Background:
The Governance Charter currently establishes the following committee membership structures:

- **Coordinated Entry Advisory Committee (CEAC):** 13–15 members.
- **HMIS Data Committee:** 13 members.

Committee Challenges:

- **Coordinated Entry Advisory Committee:** The large membership requirement has led to frequent quorum issues. For example, the most recent Coordinated Entry operator evaluation was delayed by two months because quorum could not be achieved leading to cancelled meetings.
- **HMIS Data Committee:** Maintaining a full roster of 13 members has been difficult. In addition, this committee does require some specialized skillsets such as analytical, data, and systems thinking. The committee currently has 10 members. While a new member was accepted by reviewing applications from the March 2025 application cycle, recruitment outside the annual nomination period is limited by the Charter, which only allows:
    1. Selection through the annual application cycle,
    2. Replacement recommendations from the committee, or
    3. Appointment by the Board Chair and Vice Chair.

Recommendation:
After consultation with Board Chair and Vice Chair, it has been recommended that the Board consider a Governance Charter change to address these issues by:

- **Option A:** Adjusting committee quorum requirements (to improve functionality of large committees).
- **Option B:** Reducing the required number of members for certain committees to better align with available capacity and skillsets.

Action Requested:
Board direction on whether to move forward with a Governance Charter amendment to implement one or more of the options outlined above.

SONOMA COUNTY
HOMELESS
COALITION

Sonoma County Continuum of Care Board
Staff Report

Item No: 11

Subject: PIT Count Full Report

Meeting Date: September 24, 2025

Staff Contact: Michael Gause, Michael.Gause@sonomacounty.gov

SUMMARY:

In this item, staff provide an overview of the full 2025 Pit Count Report. The full report can be accessed here:

https://sonomacounty.gov/health-and-human-services/health-services/divisions/homelessness-services/data/homeless-count

RECOMMENDED ACTION(S):

Receive the full report for the 2025 PIT Count.

DISCUSSION:

The Point in Time (PIT) Count is a count of unsheltered and sheltered people experiencing homelessness on a single night in January. In 2025, under the coordination of Applied Survey Research (the Department's contracted consultant supplying homeless count services) and County Department of Health Services staff, the Sonoma County PIT Count took place on Friday, January 31, 2025. On that one night it counted the number of people sheltered in emergency shelters, transitional housing, and Safe Havens as well as the number of unsheltered people experiencing homelessness,

In 2025, 1,952 individuals were counted, a decrease of 23% from 2,522 individuals in 2024. More information on possible causes of the decrease and other information on demographics is included below. 1,123 individuals were living in unsheltered circumstances (a decrease of 29% from 2024) and 829 were in sheltered circumstances (a decrease of 12% from 2024).

As Lead Agency to the Sonoma County CoC, DHS conducts the annual PIT Count to track progress towards ending homelessness in Sonoma County. HUD requires a local PIT Count of any CoC to enable participating agencies to access HUD's CoC funding. In 2024, HUD CoC funding for Sonoma County totaled approximately $4.7 million. Some State agencies use PIT Count data to formulate funding allocations. Further, when combined with data from the Department's Homeless Management Information System (HMIS), the count informs the County's homeless housing needs.

The 2025 PIT count suggests decreases potentially as a result of:
- The addition of 402 new permanent beds in 2024 (including permanent supportive housing, rapid rehousing, and permanent housing).
- Continued coordination between the County, nine cities, and the Homeless Coalition on funding strategies and implementation of the Strategic Plan. https://sonomacounty.ca.gov/health-and-human- services/health-services/divisions/homelessness-services/sonoma-county-homeless-coalition/strategic-
- Coordination with regional partners on the "By Names List." A By Names List is kept in each region of the County and updated continuously with the names of individuals known to be experiencing homelessness in the region. On the day of the Count, 1,813 individuals were counted on the By Names List, a very similar number to the overall Count.

Each year, following the PIT Count, surveys are conducted with individuals and families experiencing homelessness (both sheltered and unsheltered). This is done to gain insight on demographics and experience of single adults, families, and transition-age youth experiencing homelessness. These surveys, over 300 in total, were conducted representing a confidence interval of +/- 4% with a 95% confidence level when generalizing the results of the survey to the estimated population of individuals experiencing homelessness. Surveys were conducted in a peer-to-peer fashion in the two weeks after the PIT Count and include key information on homeless subpopulations.

Subpopulations of individuals experiencing homelessness include individuals experiencing chronic homelessness (defined generally as an individual with at least one year of continuous homelessness and a disability), transition age youth ages 18-24, homeless families with children, and veterans. Within these subpopulations:
- The number of individuals experiencing "chronic homelessness," those who have been homeless for at least 12 months or on at least four separate occasions in the previous three years and who have one or more disabling conditions, rose from 606 to 730 (20%) over 2024. There is not enough specific data to verify the reason for this increase.

- The number of homeless veterans dropped considerably from 162 to 99 (-39%).
- More families (identified as having at least one adult over 18 with at least one child under 18) are experiencing homelessness, having risen from 57 to 78 (37%). Almost all families were found to be in sheltered settings in 2025. Shelter providers have noted that there has been an increase in families from immigrant communities.
- The number of homeless youth dropped from 151 to 115 (-24%) in 2025. The number of homeless youth consisted of 10 unaccompanied children (persons under the age of 18 without parents) and 105 transition-age youth ages 18-24. This reduction occurred despite the early 2024 closure of Social Advocates for Youth, terminating their homeless youth program. In 2024, the number of youth experiencing homelessness dropped 50% from 2023 numbers.
- 89% of individuals reported they became homeless while living in Sonoma County.

Next year's Count will take place on Friday January 30th, 2026. Planning and preparation will begin in October of 2025 and will follow a similar approach as this year.

Sonoma County Homeless Coalition Board Executive Summary

Item: 13. Coordinated Entry Redesign Implementation

Date: September 24, 2025

Staff Contact: Thai Hilton, Thai.Hilton@sonomacounty.gov

Agenda Item Overview

In late 2023, the Homeless Coalition board approved a working group to begin redesigning the assessment and prioritization elements of Coordinated Entry (CE). Over the course of almost 2 years this working group developed a new assessment and prioritization system. The group analyzed data from past assessments to determine who was the most vulnerable and least likely to get out of homelessness without an intervention from the system of care. This process was done with an equity lens to attempt to address the inequities in the system of care. Later the working group developed a new assessment tool to replace the VI-SPDAT. This tool is much shorter than the previous assessment and is more trauma informed. It is also universal to all populations which means people will not need to be reassessed if their familial situation changes.

In May 2025, the Sonoma County Homeless Coalition board approved a proposal to redesign the assessment tool and prioritization process for CE. Since then, the lead agency and HomeFirst have been working to implement the new tool and assessment process. This work has involved conducting numerous trainings so that access points are trained on the new tool. Additionally, there have been several information sessions for different stakeholder groups on the changes to CE and there has been some backend Homeless Management Information System (HMIS) work that has been done to implement the new process. If approved, the new assessment tool and prioritization process can be implemented immediately. Over 80% of the assessors in the community have been trained and additional trainings continue.

Staff is presenting changes to the CE policies and procedures to implement the new prioritization process. The changes to the policies and procedures are listed below. They mostly relate to prioritization policies and procedures. Other minor changes are included in this proposal.

These changes were unanimously approved by the Coordinated Entry Advisory committee in their September meeting. A copy of the policies and procedures can be found here: https://share.sonoma-county.org/link/nhLu5rQVgk8/

Changes:

**SONOMA COUNTY
HOMELESS
COALITION**

- Edited Assessment and Prioritization sections to align with new CES model
  - Prioritization changes: pgs. 28-41
  - Assessment changes: pgs. 18-27
  - Enhanced Assessment, Prioritization, and Progressive Engagement Transfers: pgs. 28-34
- Changed all mentions of VI-SPDAT to CES Combined Primary Assessment, By Names List/BNL to Dynamic Housing Roster: Throughout
- Added Seniors population: Throughout
- Added Additional Appendix- CES Combined Primary Assessment: pgs. 87-89
- Added new Forms to Appendixes: Permanent Supportive Housing Enhanced Assessment Form, Enhanced Assessment – Mitigation Form, Progressive Engagement Form: Pgs. 92-97
- Updated CES Performance Evaluation measurement criteria: pgs. 73-78
- Updated MOU requirements for Cooperating Agencies: pgs. 79-85
- Removed "Information Sharing Partner" Cooperating Agency designation. Pg. 80
- Updated CES eligibility definition to align with the CoC/ESG rules rather than the HEARTH Act: pg. 3
- Clarified that a simple majority is needed for all CES Case Conference votes EXCEPT the initial referral decision, which requires a unanimous vote. Pg. 43

Recommendation

Approve the updates to the CE policies and procedures.

Sonoma County Homeless Coalition Board
Quarterly Membership Meeting Agenda Report

Item No: 14

Subject: October 16, 2025, Quarterly Membership Meeting Agenda

Meeting Date: September 24, 2025

Staff Contact: Jynessa Lazzaroni, Community Development Program Specialist,
Jynessa.Lazzaroni@sonomacounty.gov

SUMMARY

The attached agenda contains all items to be presented and discussed at the upcoming Sonoma County Homeless Coalition Quarterly Membership Meeting on Oc6tober 16th, 2025.

RECOMMENDED ACTION(S)

Approve Sonoma County Homeless Coalition Quarterly Membership Meeting Agenda for October 16th, 2025.

Attachment A -Quarterly Membership Meeting Agenda

Attachment A

Sonoma County Homeless Coalition
DRAFT **Quarterly Membership Meeting**
October 16th, 2025
1:00pm-4:00pm Pacific Time

1450 Neotomas Ave. Santa Rosa, CA 95405

Agenda
1. Welcome and Introductions (10 Min) 1:00pm-1:10pm
2. Sonoma County Family Justice Center (45 Min) 1:10pm-1:55pm Overview of domestic violence services
3. SonomaWorks (45 min) 2:05pm-2:50pm Overview of SonomaWorks programs and services.
4. 10-Minute-BREAK
5. Emergency Transfer Plan (ETP) – Thai (30 Min) 3:00pm-3:30pm Required annual ETP training
6. Sonoma County Homeless Coalition Board and Committee Updates (15 Min) 3:30pm-3:45pm • LEAP Board • HMIS Data Committee • Racial Equity Workgroup
7. Community Updates (15 Min) 3:45pm-4:00pm Opportunity for open discussion with attendees to provide program updates, ask questions, and converse over issues related to homelessness.

Sonoma County Homeless Coalition Board
Agenda Report

Item No: 15

Subject: October 22, 2025, Sonoma County Homeless Coalition Board Meeting Agenda

Meeting Date: September 24, 2025

Staff Contact: Araceli Rivera, Araceli.Rivera@Sonomacounty.gov

---

SUMMARY

This staff report presents the October 22, 2025, Sonoma County Homeless Coalition Board Meeting proposed agenda. The agenda contains all proposed items that will be discussed by the Board. The proposed agenda is attached as Attachment A.

RECOMMENDED ACTION(S)

Approve October 22, 2025, agenda.

Sonoma County Homeless Coalition

Board Meeting Agenda
DRAFT **October22, 2025**
1:00pm-5:00 Pacific Time

Public Zoom Link:

https://sonomacounty.zoom.us/j/92759747120?pwd=Cuw1daWSoPM5s8ClAWgPrJ8wYLeBgp.1

Phone: +16694449171 **Webinar ID**: 927 5974 7120 **Passcode:** 589476

	Agenda Item	**Packet Item**	**Presenter**	**Time**
	Welcome, Roll Call and Introductions		Board Chair	1:00pm
	Note: Items 1-4 below are proposed for adoption via one motion as the Consent Calendar.	N/A		
1.	10/22/2025 Agenda *(Consent Calendar)*	Draft Agenda	Staff	1:05pm
2.	Minutes from 09/24/2025 *(Consent Calendar)*	Draft Minutes	Staff	
3.	Summary of Follow-ups from the Previous Meeting(s) *(Consent Calendar)*	Summary of Follow-ups	Staff	
4.	Reports for Standing Committee Updates *(Consent Calendar)* • CEA Committee • HMIS Committee • Lived Experience Advisory & Planning Board (LEAP)	Staff Report for Standing Committees	Staff	

5.	Reports from Lead Agency Staff Potential ACTION ITEM	Staff Report	Staff	
6.	MOUs Between Homeless Coalition and Lead Agency Potential ACTION ITEM	Staff Report	Staff	
7.	Service Provider Roundtable (SPR) Update Potential ACTION ITEM		Margaret Sluyk	
8.	10-minute break			
9.	Word from the LEAP Board Potential ACTION ITEM		LEAP Board Chair	
10.	Rapid Rehousing (RRH) Standards Updates Potential ACTION ITEM	Staff Report	Staff	
11.	Review Agenda for November Coalition Board Meeting Potential ACTION ITEM	Staff Report for DRAFT Agenda	Board Chair	
12.	Board Member Questions & Comments Potential ACTION ITEM		Board Chair	
13.	Public Comment on Items not on the Agenda		Board Chair	

PUBLIC COMMENT:

Public Comment may be made via email or during the live zoom meeting.

*To submit an emailed public comment to the Homeless Coalition Board, submit your responses via the website at **Homeless Coalition Board Comment Form >>**. Please label the written notice as public comment referencing the Homeless Coalition Board, provide your name, the agenda number(s) on which you wish to speak, and your comment.*

Public comment during the meeting can be made live by joining the Zoom meeting using the above provided login information. Available time for comments is determined by the Board Chair based on agenda scheduling demands and total number of speakers. If you need technical assistance with submitting a public comment, please contact Jynessa Lazzaroni at jynessa.lazzaroni@sonomacounty.gov

ACRONYMS & COMMON TERMS – Updated 11-2-2022

AAF	Annual Adjustment Factor	CTAC	Cities and Towns Advisory Committee
ACC	Annual Contributions Contract	DCSS	Department of Child Services
ADA	Americans with Disabilities Act	DDA	Disposition and Development Agreement
AFFH	Affirmatively Furthering Fair Housing	DHCS	Dept of Health Care Services (State dept)
AHA	Affordable Housing Agreement	DHS	Department of Health Services (County dept)
AHDA	Affordable Housing Development Assistance (Santa Rosa)	DSLC	Disability Services and Legal Center
AHP	Affordable Housing Program (FHLB)	DST	Downtown Streets Team (Petaluma)
AMI	Area Median Income	EA	Environmental Assessment
APE	Area of Potential Effect	EIR	Environmental Impact Report (State)
ASHC	Affordable Housing and Sustainable	EIS	Environmental Impact Statement (Federal)
BHDC	Burbank Housing Development Corporation	ELI	Extremely Low Income
CalHFA	California Home Finance Agency	ENA	Exclusive Negotiating Agreement
Cal-ICH	CA Interagency Council on Homelessness	EOP	End of Participation
CAPIT	Child Abuse Prevention, Intervention and Treatment Fund	ERAP	Emergency Rental Assistance Program
		ESG	Emergency Solutions Grants (formerly Emergency Shelter Grants)
CAPSC	Community Action Partnership Sonoma County	ESL	English as a Second Language
CASp	Certified Access Specialist	FEMA	Federal Emergency Management Agency
CBDO	Community-Based Development Organization	FESG	Federal Emergency Shelter Grants Program
CCC	Center for Community Change	FHA	Federal Housing Administration
CCOC	Cloverdale Community Outreach Committee	FHANC	Fair Housing Advocates of Northern California
CCofSR	Catholic Charities of Santa Rosa	FHIP	Fair Housing Initiatives Program
CDBG	Community Development Block Grant	FHLB	Federal Home Loan Bank
CDBG-CV	CDBG for Coronavirus Response	FHP	Fair Housing Plan
CDBG-DR	CDBG for Disaster Recovery	FMR	Fair Market Rent
CDC	Community Development Commission	FONSI	Finding of No Significant Impact
CE	Coordinated Entry	FSS	Family Self-Sufficiency Program
CEF	California Equity Fund	FY	Fiscal Year
CEQA	California Environmental Quality Act	FYE	Fiscal Year End
CFH	County Fund for Housing	GAO	Government Accounting Office
CFR	Code of Federal Regulations	GR	Gross Rent
CHAS	Comprehensive Housing Affordability Strategy	GSE	Government-Sponsored Enterprises
CHD	California Human Development Corporation	HAC	Housing Assistance Committee
CHDC	California Housing Development Corporation	HAP	Housing Assistance Plan
CHDO	Community Housing Development Organization	HAS	Homeless Action Sonoma
		HCD	Housing and Community Development (State of California)
CHFA	California Home Finance Agency	HCDA	Housing and Community Development Act
CHRB	Community Housing Resource Board	HCV	Housing Choice Voucher
CHRP-O	California Housing Rehabilitation Program for Owner-Occupied Housing	HDS	Housing Discrimination Study
		HEART	Homeless Encampment Access and Resource Team (County)
CHSC	Community Housing Sonoma County	HEAP	Homeless Emergency Assistance Program
CIF	Community Investment Funds (FHLB)	HELP	Housing Enabled by Local Partnerships (funded by CalHFA)
CLG	Centro Laboral de Graton (Graton Labor Center)	HERO	Helping Enrich Resource Opportunity
C of O	Certificate of Occupancy	HEROS	HUD Environmental Review Online System
CoC	Continuum of Care	HHAP	Homeless Housing, Assistance and Prevention
COOP	Continuity of Operations	HHIP	Homeless Housing Incentive Program
COTS	was "Committee on the Shelterless"	HHSC	Health and Human Services Committee
CPI	Child Parent Institute	HMDA	Home Mortgage Disclosure Act
CRI	Community Resources for Independence	HMIS	Homeless Management Information System
CRLP	Commercial Rehabilitation Loan Program	HOME	Home Investment Partnerships Program
CSF	Community Services Fund	HOPWA	Housing Opportunities for People with AIDS
CSHHP	California Self-Help Housing Program	HOST	Homeless Outreach Service Team
CSN	Community Support Network		

ACRONYMS & COMMON TERMS – Updated 11-2-2022

HPRP	Housing Prevention Rapid Re-Housing Program		NIMBY	"Not in My Back Yard"
HQS	Housing Quality Standards		NOFA	Notice of Funding Availability
			NOFO	Notice of Funding Opportunity
HSD	Human Services Department (County dept)		NOI-RROF	Notice of Intent to Request Release of Funds
HUD	US Department of Housing and Urban Development		NPLH	No Place Like Home
			NSCS	North Sonoma County Services
HUD/202/811	HUD New Construction for Elderly/ Handicapped		NSP	Neighborhood Stabilization Program
			OMB	Office of Management and Budget
HUD/236	HUD Mortgage Insurance & Interest Reduction Payment for Multi-Family Rental Projects		PASS	Plan for Achieving Self-Support
			PBV	Project-Based Voucher
HUD/8	HUD Section 8 New Construction Program		PCC	Program Coordination Committee
IG	Inspector General		PHA	Public Housing Authority
IGR	Independent Group Residence		PHADA	Public Housing Authorities Directors Association
IIG	Infill and Infrastructure Grant		PHC	Partnership Health Plan California
IMD	Institute of Mental Disease		PHM	Public Housing Manager
IMDT	Interdepartmental Multi-Disciplinary Team		PHRA	Public Housing Reform Act of 1998
InRESPONSE	Mental Health Response Team (Santa Rosa)		PIC	Public and Indian Housing Information Center
IOLERO	Independent Office of Law Enforcement Review and Outreach (County agency)		PIH	Public and Indian Housing
			PI	Public Infrastructure (County department)
IPA	Independent Public Accountant		PII	Personal Identifiable Information
JPA	Joint Powers Authority		PJ	Participating Jurisdiction
JRT	Joe Rodota Trail		PLHA	Permanent Local Housing Allocation
LASC	Legal Aid of Sonoma County		PMSA	Primary Metropolitan Statistical Area Established by the US Census
LHA	Local Housing Authority			
LI	Low Income		PPSC	Petaluma People's Service Center
LIA	Live-In Aide		PRA	Public Records Act
LIHF	Low Income Housing Fund (San Francisco-based Fund Source)		PRMD	Permit & Resource Management Department (Sonoma County)
LISC	Local Initiatives Support Corporation		PS	Payment Standard
LMIHAF	Low and Moderate-Income Housing Asset Fund		PSA	Purchase and Sale Agreement
			PSH	Permanent Supportive Housing
LSA	Longitudinal Systems Analysis (HMIS)		PSIF	Preliminary Site Information Form (Part of the RECD Process)
MAI	Member of the Appraisal Institute			
MAR	Monthly Activities Report		PUD	Planned Unit Development
Measure O	¼ Cent Sales tax for housing/homelessness		QC	Quality Control
MHP	Multi-Family Housing Project (HCD)		QFHO	Qualified Fair Housing Organization
MITCS	Multi-Family Tenant Characteristics System		QHWRA	Quality Housing and Work Responsibility Act of 1998
MRBP	Mortgage Revenue Bond Program			
MSA	Metropolitan Statistical Area		R&R	Reinvestment and Revitalization Fund
MSS	Mobile Supportive Services		RCAC	Rural Communities Assistance Corporation
MWBE	Minority and Women's Business Enterprises		RCF	Residential Care Facility
MYFS	Mendocino Youth & Family Services		RDIP	Rental Development Incentive Program
NAHB	National Association of Home Builders		REAC	Real Estate Assessment Center (HUD)
NAHRO	National Association of Housing and Redevelopment Officials		RECDS	Rural Economic Community Development Service
NAMI SC	National Alliance on Mental Illness Sonoma County		REFB	Redwood Empire Food Bank
			RFH	Reach for Home
NAREB	National Association of Real Estate Brokers		RFP	Request for Proposals
NBOP	North Bay Organizing Project		RFQ	Request for Qualifications
NBVRC	North Bay Veterans Resource Center		RHCP	Rental Housing Construction Program (State of California)
NCCLF	Northern California Community Loan Fund			
NDP	Neighborhood Development Program		RRH	Rapid Re-Housing
NEPA	National Environmental Policy Act		RRP	Rental Rehabilitation Program
NFHA	National Fair Housing Alliance		RTA	Request for Tenancy Approval

ACRONYMS & COMMON TERMS – Updated 11-2-2022

SAHA	Satellite Affordable Housing Associates
SAMHSA	US Substance Abuse and Mental Health Services Administration
SAVS	Sonoma Applied Village Services
SAY	Social Advocates for Youth
SCPEO	Sonoma County People for Economic Opportunity
SCFBOP	Sonoma County Faith-Based Organizing Project
SCRIMS	Sonoma County Rental Information and Mediation Services
SEMAP	Section 8 Management Assessment Program
SHPO	State Historic Preservation Office
SLE	Sober Living Environment
SMI	Severe Mental Illness
SMSA	Standard Metropolitan Statistical Area
SOS	Sonoma Overnight Support
SPARC	Site Plan and Architectural Review Committee (Petaluma)
SPMs	System Performance Measurements (HMIS)
SRO	Single Room Occupancy
SSA	Social Security Administration
SSI	Supplemental Security Income
Stella M	HUD online tool to assist in homelessness response system effectiveness
Stella P	HUD program using LSAs to show system performance
SVDP	St. Vincent de Paul
TANF	Temporary Assistance for Needy Families
TAT	Threat Assessment Team
TBA	Tenant-Based Assistance
TBRA	Tenant-Based Rental Assistance
TCAC	Tax Credit Allocation Committee
TLC	TLC Child and Family Services
TLR	The Living Room
TOD	Transit-Oriented Development
TOT	Transit Occupancy Tax (Advertising Fund)
TR	Tenant Rent
TTP	Total Tenant Payment
UA	Utility Allowance
UDAG	Urban Development Action Grant
URP	Utility Reimbursement Payment
USDA-RD	United States Department of Agriculture – Rural Development
VAMA	Voluntary Affirmative Marketing Agreements
VASH	Veterans Affairs Supportive Housing (voucher)
VAWA	Violence Against Women Reauthorization Act of 2005
VCA	Voluntary Compliance Agreement
VLI	Very Low Income
VVC	Vietnam Veterans of California
WCCS	West County Community Services
WPC	Whole Person Care
WRS	Women's Recovery Service
YIMBY	Yes in My Backyard

For written public comment or technical difficulties, please email Jynessa.Lazzaroni@sonomacounty.gov

Sonoma County Homeless Coalition Board Meeting September 24, 2025

	9/24/25 Agenda
1-4.	Consent Calendar - ACTION ITEM
5.	Reports from Lead Agency - POTENTIAL ACTION ITEM
6.	Lead Agency Evaluation Update - POTENTIAL ACTION ITEM
7.	Coordinated Entry Annual Performance Report - POTENTIAL ACTION ITEM
8.	Service Provider Roundtable (SPR) Update - POTENTIAL ACTION ITEM
9.	Committee Membership and Quorum Issues
10.	10-Minute Break
11.	PIT Count Full report - POTENTIAL ACTION ITEM
12.	Word from the LEAP Board - POTENTIAL ACTION ITEM
13.	Coordinated Entry Redesign Implementation - ACTION ITEM
14.	October Quarterly Membership Meeting Agenda - ACTION ITEM
15.	Review Agenda for October Coalition Board Meeting - POTENTIAL ACTION ITEM
16.	Board Member Questions & Comments - POTENTIAL ACTION ITEM
17.	Public Comment on Items not on the Agenda

Agenda

Consent Calendar

- Approve Today's Agenda
- Approve Minutes from 8/27/25 Meeting
- Summary of Follow-ups from the Previous Meeting(s)
- Reports for Standing Committee Updates

HOMELESS COALITION BOARD ELECTIONS 2026

Seats with terms ending:

- **Homeless Service Provider:** Elected by Homeless Coalition Voting Members
  - This seat is currently occupied by Chris Cabral
- **At Large:** Elected by Homeless Coalition Voting Members
  - This seat is currently occupied by Kristi Lozinto
- **Licensed Health Care Organization:** Elected by Homeless Coalition Voting Members
  - This seat is currently occupied by Rosie Traversi
- **Adult Lived Experience Seat:** Elected by the Lived Experience Advisory Planning Board
  - This seat is currently occupied by Chessy Etheridge
- **Tribal Designated Seat:** Elected by the Sonoma County Homeless Coalition Tribal Leadership Committee
  - This seat is currently occupied by Angelica Smith

HOMELESS COALITION ELECTIONS TIMELINE

October 23rd - November 20th: Open nominations, reelection and self-nominations are permissible.

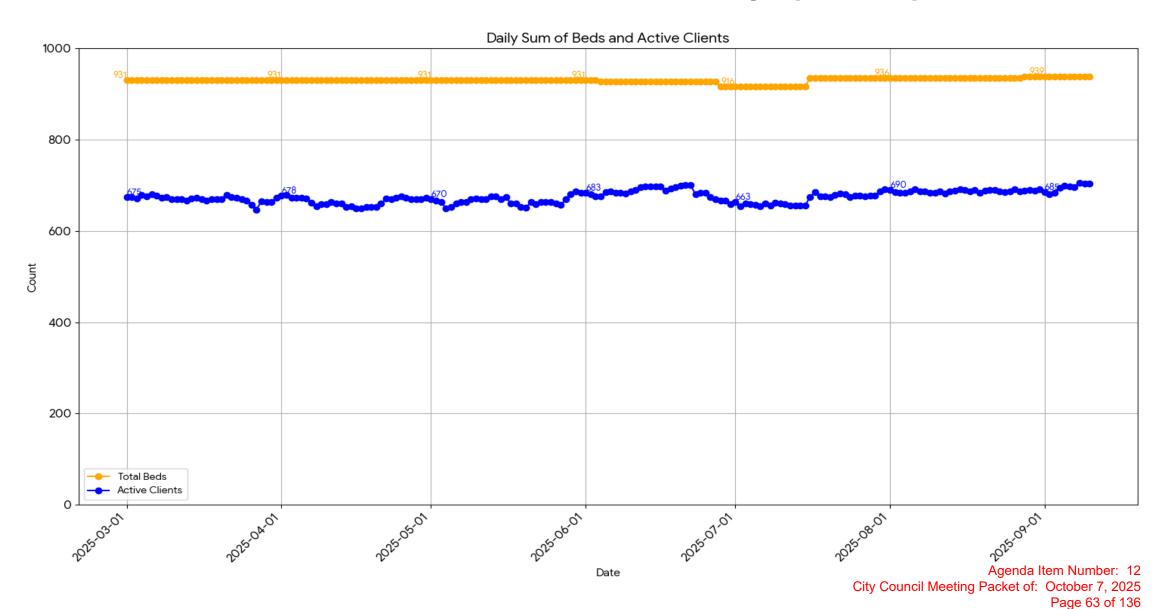**November 26th:** Approved Voting Member representatives confirmed.

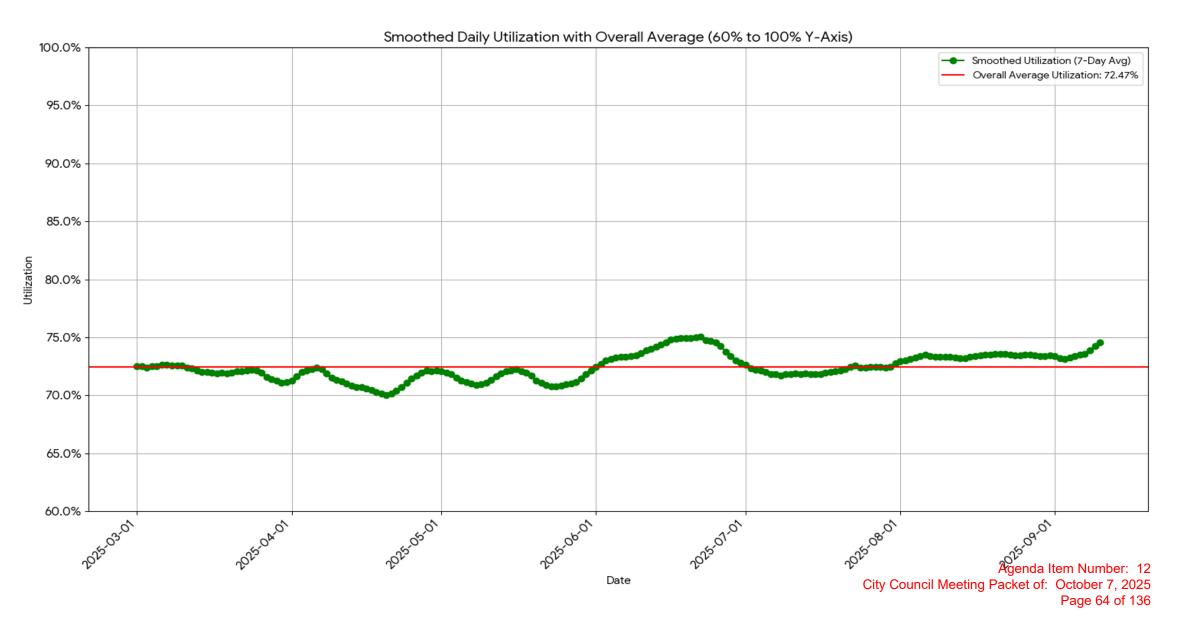**December 4th 1-2:30pm:** Virtual special elections meeting.

December 11th: Ballots from voting members due by close of business.

January 28th: New members begin their 2-year term.

Shelter Utilization – March – Sept (to date).

Daily Sum of Beds and Active Clients

Average Shelter Utilization – March – Sept (to date).

Program	Population	Total Beds	March	April	May	June	July	August	September	Total
Caritas Family Center (ESG-CV)	Families	188	64%	64%	59%	68%	64%	69%	64%	**65%**
Caritas Family Center (ESG-CV) - ERF	Families	12	78%	97%	62%	37%				**69%**
Caritas Nightingale (Kaiser Refs.)	Single Adults	6	81%	64%	84%	77%	57%	27%	33%	**63%**
Caritas Nightingale (Other PHC-SNF Refs.)	Single Adults	9	40%	33%	33%	35%	54%	91%	78%	**49%**
Caritas Nightingale (Providence-Memorial Refs.)	Single Adults	13	91%	75%	72%	82%	78%	67%	101%	**79%**
Caritas Nightingale (Providence-OTH)	Single Adults	3	73%	73%	62%	33%		58%	67%	**68%**
Caritas Nightingale (Sutter Refs.)	Single Adults	9	46%	62%	75%	91%	70%	50%	64%	**65%**
Eliza's Village	Single Adults	80	38%	41%	47%	49%	56%	65%	69%	**50%**
ERF Sam Jones Hall	Single Adults	40	95%	84%	83%	75%	61%	61%	68%	**76%**
Hearn House	Single Adults	15	115%	104%	86%	99%	109%	100%	100%	**102%**
Home and Safe Center	Single Adults	20					90%	88%	90%	**89%**
Kids First Family Shelter	Families	30	55%	67%	70%	91%	95%	90%	100%	**79%**
L & M Village	Single Adults	28	90%	76%	70%	72%	70%	69%	75%	**74%**
Labath Landing	Single Adults	70	91%	88%	90%	91%	92%	91%	90%	**91%**
Mary Isaak Multi-Service Center	Single Adults	80	85%	82%	87%	80%	74%	75%	82%	**81%**
Mickey Zane Place	Single Adults	41	61%	62%	69%	69%	71%	72%	70%	**67%**
Nightingale House (Samuel Jones)	Single Adults	20	64%	51%	48%	63%	81%	99%	91%	**69%**
Opportunity House	Single Adults	13	58%	45%	61%	49%	37%	48%	45%	**50%**
People's Village NCS	Single Adults	25	98%	98%	97%	97%	99%	96%	92%	**97%**
Petaluma Beds (ES - MIC)	Single Adults	15	69%	94%	82%	85%	89%	102%	112%	**88%**
Recuperative Care	Single Adults	16	92%	103%	101%	107%	94%	82%	71%	**95%**
RFH ERF ES	Single Adults	7	80%	49%	43%	45%	50%	43%	43%	**51%**
Sam Jones Hall (FESG 21) (21-22)	Single Adults	62	75%	86%	89%	101%	97%	90%	96%	**90%**
Sam Jones Hall SRCity HOST	Single Adults	74	72%	71%	76%	81%	76%	68%	60%	**73%**
Sloan House	Single Adults	15	27%	27%	27%	27%	27%	27%	27%	**27%**
West County Navigation Center	Single Adults	47	91%	83%	81%	59%	43%	52%	53%	**67%**
Grand Total		**897**	**73%**	**71%**	**70%**	**72%**	**72%**	**72%**	**74%**	**72%**

Coordinated Entry Performance Evaluation

- Homeless Coalition Charter requires an evaluation of Coordinated Entry performance annually.

- Three-part assessment
  - Regulatory compliance
  - Accomplishments
  - Data review

Section: Planning

- This section covers the basics of Coordinated Entry (CE). Ensuring each CE system covers their entire geography of the region, is well advertised, uses a standardized assessment tool and complies with other regulations.

Subsection	Number of questions	Compliance
Required	14	100%

Section: Access

- This section relates to how individuals experiencing homelessness get into the CE system.
- Requirements cover how access points operate and to ensure people are not denied access.

Sub section	Number of questions	Compliance
Required section	14	100% Compliance*
Recommended section	2	100% Compliance
Optional Section	7	3/7 options

- * 2 standards in the required section are not applicable. These relate to CE and emergency shelters. Our community does not refer to shelter.

Optional areas not met
- We do not have a virtual access point.
- We do not have access points in neighboring CoCs.
- We do not have a completely no wrong door CE system due to internal access points.
- We do not have homelessness prevention access points.

Section: Assessment

- This section covers the standardized assessment tool that is used, the assessment process, assessor training, participant autonomy and privacy protections.

Sub section	Number of questions	Compliance
Required section	9	100% Compliance
Recommended section	23	100% Compliance
Optional Section	3	1/3 met

- Optional areas not met
  - Publicly available tool vs. locally specific tool
    - Our community is moving away from the VI-SPDAT for a locally-developed tool.
  - The VA does not use the CE system.

Section: Prioritization

- This section covers the process of prioritizing individuals experiencing homelessness for housing opportunities.
- It covers nondiscrimination, the prioritization list, preventions services, prioritization factors and the prioritization process.

Sub section	Number of questions	Compliance
Required section	9	100% Compliance
Recommended section	6	5/6 met
Optional Section	1	met

Recommended area not met
- We have individuals who remain on the CE list for longer than 60 days due to the scope of our homeless population and our limited resources.

Optional area not met
- Suggests a numerical score for determining prioritization. The new prioritization process will not use a numerical system. This is to avoid an overly-rigid prioritization system.

Section: Referral

- This section covers referrals to participating projects, nondiscrimination, and participant autonomy in the referral process.

Sub section	Number of questions	Compliance
Required section	5	100% Compliance
Recommended section	12	10/12 met
Optional Section	2	1/2 met

Recommended section not met
- Non-HUD-funded CoC agencies participating in the coordinated entry process fill project vacancies only through referrals from the referring agency/entity.
    - Some other permanent housing funded by the Homeless Coalition does not use CE.
    - There are non-Coalition funded projects that use CE for some, but not all, of their units.
- We do not place individuals needing Permanent Supportive Housing interventions into Rapid Rehousing.
- Optional section not met
    - Our CoC does not have specific referral zones for assessment although we do have access points in all subregions of the county and do use client choice in making referral decisions.

Section: Data Management

- This section covers CE data, including, privacy protections, HMIS use, and HMIS functionality.

Sub section	Number of questions	Compliance
Required section	4	100% Compliance
Recommended section	2	2/2 met
Optional Section	4	1/4 met

Optional areas not met
- We do not import data into HMIS from medical, criminal justice re-entry programs and healthcare services.
- Our HMIS system does not use the AIRS Taxonomy.
- Our community does not import data into HMIS to support collaboration with mainstream service providers.

Section: Evaluation
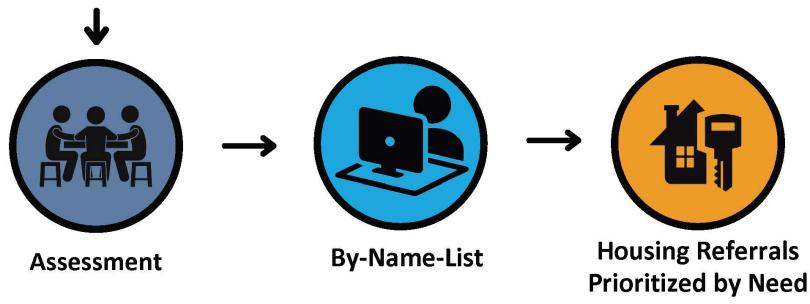
- This section covers the methods, privacy protections, and stakeholder considerations in evaluation of the CE system.

Sub section	Number of questions	Compliance
Required section	3	100% Compliance
Recommended section	3	3/3 met

Sonoma County Coordinated Entry System

Access Points

Assessment → **By-Name-List** → **Housing Referrals Prioritized by Need**

Coordinated Entry

Contract start April 2022 through County of Sonoma

How did people describe the process when we started?

- Distrust - perception of lack of transparency
- Confusion about process
- Not a lot of buy–in
- Operating in silos

Coordinated Entry Vision

The vision of the CES is to provide assessment, prioritization, and matching of people experiencing homelessness to housing and supportive services in the most **transparent**, **person-centered**, **equitable**, and **trauma-informed** way possible.

Coordinated Entry By The Numbers

2571 households currently in the system

~ 3600 people flow through the system each year

2376 people housed since April 2022

At contract start, only 50% of people in the system had release of information documented – now 100%

Coordinated Entry By The Numbers

2022 Total Programs Referred by CE Operator: 11
Buckelew Programs - SCIL
Buckelew Programs- FACT
Catholic Charities - EHVs
Catholic Charities - Mill Court PSH
Catholic Charities - Palms PSH
Catholic Charities - PSH HHAP
Catholic Charities - RRH
Face 2 Face - PSH
SAY - Tamayo
WCCS - Mills Street PSH
WCCS - RRH

2025 Total Programs Referred by CE Operator: 33	Face 2 Face - PSH
Abode - South Park Commons	HomeFirst - Sonoma Valley RRH
Catholic Charities - Caritas PSH	IFSN - RRH
Catholic Charities - Palms PSH	LifeSteps - Cannery PSH
Catholic Charities - Project HOPE PSH	MidPen - 414 PSH
Cherry Creek Apartments - OPH	PEP Housing - River City OPH
COTS - CH PSH	PEP Housing – Linda Tunis
COTS - ERF Housing Resolution Fund RRH	Reach for Home - Monte Vino OPH
COTS - River Place PSH	Reah for Home – Piper OPH
COTS - RRH	Reach for Home - PHC PSH
COTS - Shared Housing PSH	Reach for Home - PSH
COTS - Studios at Montero PSH	SHARE - RRH
COTS – Family RRH	St. Vincent de Paul - Commons
CSN - Stony Point Commons	TLC - RRH
CSN - Integrated Recovery TAY Housing	WCCS - Elderberry Commons PSH
Danco - Orchard Commons]	WCCS - Mills Street PSH
Danco - Sage Commons	WCCS - RRH

Regular Policy Updates – on average every 2 months

COORDINATED ENTRY POLICIES AND PROCEDURES

Sonoma County Homeless Coalition

A "No Wrong Door" Approach for Housing for All People Experiencing Homelessness

SONOMA COUNTY HOMELESS COALITION

MEMORANDUM OF UNDERSTANDING

Between

The Sonoma County Department of Health Services, Homeless Services Division as Lead Agency for the Sonoma County Continuum of Care

AND

Cooperating Agency: _____

Agency Name

This Memorandum of Understanding (MOU) is entered into on _____ by the **Sonoma County Department of Health Services, Homeless Services Division (DHS)** as Lead Agency for the Sonoma County Continuum of Care (CoC) and _____ (Cooperating Agency).

_____ (Cooperating Agency) Agrees to work in partnership with DHS and the Operator of the Sonoma County's Continuum of Care (CoC) Coordinated Entry System (CES).

BACKGROUND

Provisions in the U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program and Emergency Solutions Grant (ESG) Program interim rules require that all CoCs establish a coordinated entry system by January 23, 2018. As a result, the Sonoma County Continuum of Care Board (CoC) has also adopted the Coordinated Entry System (CES) requirement for their grantees.

The CoC CES is designed to assess and assist in meeting the housing needs of people at–risk of homelessness and people experiencing homelessness no matter where or how people present. CES is a collaborative effort betw

Agencies and other mains

homelessness connect to

The Operator of the Coor

subcontracted with DHS.

planning, implementatio

of CES are met:

- Covers the entire
- Easily accessed b
- Well – advertised
- Includes a compr
- Includes a specifi
  address the need
  violence, dating v
  from non-victim

Cooperating Agencies in

assist in accomplishing th

PURPOSE

The Continuum of Care h

resources, participant ne

participants through Coo

In order to ensure the co

Procedures", DHS has de

Sonoma County Coordina

Sonoma County Continuum of Care HMIS and Coordinated Entry System

CONSENT FOR THE RELEASE OF CONFIDENTIAL INFORMATION

What This Release Does: The purpose of this Release of Confidential Information consent form is to allow the homeless services system to use your information to help with housing/shelter placement and provide you with support services. We will share information with homeless service providers and other partners, verbally or in writing, when we are helping you find housing or providing services you desire. If housing resources become available, you will be notified about the referral(s) being made. Your information will be entered into the Homeless Management Information System (**HMIS**), a confidential HIPAA compliant online database. Your de-identified information may also be used for research purposes. All information entered into HMIS is protected by passwords and encryption technology and steps are taken to safeguard your information in our HMIS system.

Note: If you ever suspect that your confidential information in the HMIS system has been misused, please immediately contact the Sonoma County HMIS Coordinator at Daniel.Overbury-Howland@sonoma-county.org or call the Sonoma County Department of Health Services at (707) 565-4069.

Disclosures and Period of Enforcement: The release you are signing will be in effect for a period of three years from the date of signed authorization by you, unless you wish to identify a different date below:

This consent will expire on (Insert date) _____ (if left blank, this consent will expire three years from date of signature).

From 12 Access Point partners…

To 31 Access Point Partners
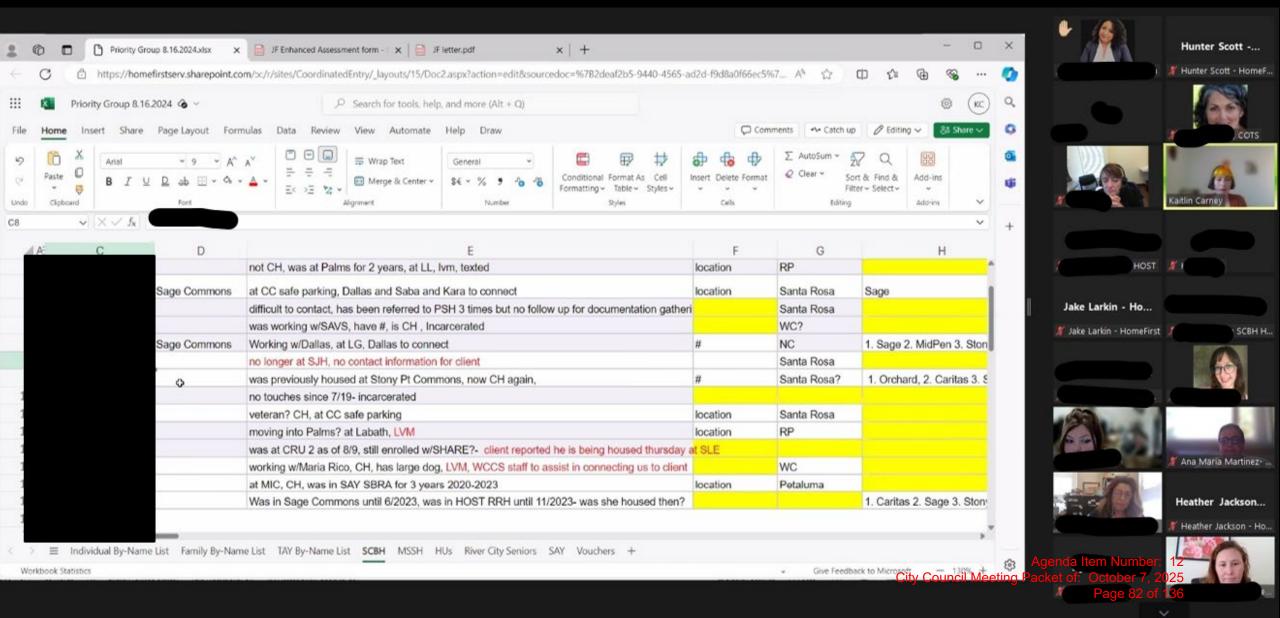
CES Case Conference – on average, weekly 74 participants from 44 agencies

Training

Since 2022:

- 23 per quarter- up from 1 per quarter

- 392 hours of 1-on-1 Technical Assistance over 608 meetings and calls

- With staff at over 45 partner organizations in Sonoma County

Basic CES Trainings

- CES Overview

- CES Access Point Onboarding – In person, full day training

- Chronic Homelessness Documentation

- CES Housing Provider Roles and Responsibilities

- Enhanced Assessment

- HMIS Access/Compliance

- RRH to PSH Transfers

Monthly Training Series – 50 attendees on average

- Trauma Informed Care
- Harm Reduction
- Mainstream Services
- Housing Problem Solving/Diversion
- Person-Centered Assessment
- LGBTQ Services
- Fair Housing
- Crisis Intervention
- Sonoma County Behavioral Health Access
- Housing Mediation
- Suicide Prevention

2023 Access Point Shadow Results

Chart data:

Category	Positive	Negative	N/A
Assessment Space	83.3%	5.6%	11.1%
Release of Information	66.7%	22.2%	11.1%
HMIS History	22.2%	55.6%	22.2%
Person-Centered Approach	73.3%	26.7%	0.0%
CES Transparency	53.3%	46.7%	0.0%
Housing Problem Solving	41.7%	58.3%	0.0%
VI-SPDAT/ HMIS Entry	52.4%	28.6%	19.0%
Anonymous Files	44.4%	50.0%	5.6%
Eligibility Documents	16.7%	72.2%	11.1%
Next Steps	33.3%	66.7%	0.0%

Legend: ■ Positive ■ Negative ■ N/A

In May of 2023 CES staff shadowed 8 major Access Points in Sonoma County that completed over 50 enrollments in a year. From the data collected the areas that these Access Points need to improve are HMIS History, Housing Problem Solving, Anonymous Files, Eligibility Documents and Next steps. It is important to also point out that these Access Points are overall trauma focused and person-centered which is vital in ensuring that clients are being assessed accurately and respectfully. One last note, it is concerning that Transparency around the system is about 50/50. One of our main visions for CES in Sonoma County is Transparency not only with our external partners but also with the community.

Participant Survey Results

I felt emotionally safe during the assessment.
- 3.2%
- 83.9%
- 9.7%
- 0.0%
- 3.2%

I felt respected during the assessment.
- 0.0%
- 90.3%
- 3.2%
- 0.0%
- 6.5%

The assessment and CES was easy to understand.
- 0.0%
- 80.6%
- 9.7%
- 0.0%
- 9.7%

The assessment was conducted in a private space.
- 0.0%
- 83.9%
- 3.2%
- 3.2%
- 9.7%

I was able to get an assessment appointment quickly and easily.
- 3.2%
- 67.7%
- 12.9%
- 3.2%
- 12.9%

Overall, were you satisfied with the CES Assessment Process?
- 9.7%
- 61.3%
- 16.1%
- 0.0%
- 12.9%

Axis: 0.0% 10.0% 20.0% 30.0% 40.0% 50.0% 60.0% 70.0% 80.0% 90.0% 100.0%

Legend: ■ N/A ■ Strongly Agree ■ Agree ■ Disagree ■ Strongly Disagree

The CE Operator completed Participant Surveys for clients who had recently been entered into the system in November and December 23. 31 Participants completed the Survey. Overall satisfaction with the CES assessment is 61%. Assessors continue being trauma informed and person-centered overall which is a vital component to the system, though access does appear to be an issue.

SONOMA COUNTY
COORDINATED ENTRY SYSTEM (CES)

HOMEFIRST
Where Homelessness Ends.

Click here for Spanish

MONTHLY NEWSLETTER

GENERAL REMINDERS

CLIENT UPDATES

Please reach out to Kaitlin, Manny, or Janae when a participant you are working with has been housed. We ask that you include the date of move-in and the type of subsidy the individual is receiving, if applicable. Once we have received this information, our team will dismiss the participant from Coordinated Entry.

- **Kaitlin Carney**, Coordinated Entry Manager: kcarney@homefirstscc.org
- **Manny Galvan**, Data Analyst & Systems Administrator: mgalvan@homefirstscc.org
- **Janae Capeto**, Program Assistant: jcapeto@homefirstscc.org

PARTICIPANT ACTIVITY

For a participant to remain active in CE, a provider in the system must have contact with them every 90 days, at minimum. Contact with the system can take the form of a CE case note, HUD project start, or HUD project exit. Every two weeks, emails are sent by HomeFirst to the providers that have had the last recorded contact with participants who are soon to become inactive. These emails let providers know that a case note is needed to avoid an inactivity status.

CES PARTNER SPOTLIGHT

WCCS
West County Community Services

Our team is delighted to highlight the wonderful **Maria Rico ("Rico")** of **West County Community Services**! Rico plays an instrumental role in serving the folks of Sebastopol through her work in Coordinated Entry. She has successfully completed enhanced assessments for people who need a greater level of care and has consistently connected participants to their housing referrals.

Rico's ability to recognize the needs of others and take action, has meant that many people have received the resources and support they need. The CE team is grateful for Rico's ongoing partnership and excited to see her future accomplishments!

Maria Rico ("Rico")
West County Community Services

UPCOMING TRAININGS

OFFICE HOURS

Every Monday from 1:30pm-3:00pm we have office hours! This is an open space for CES Assessors to join. Here we answer CES questions, provide HMIS demos, offer review trainings, and discuss other CE related topics. Click the link below to join:

Click here to join

CES MONTHLY TRAINING

Session #1: Monday, February 12, 2024 from 10:00 AM - 12:00 PM

Session #2: Tuesday, February 13, 2024 from 10:00 AM - 12:15 PM
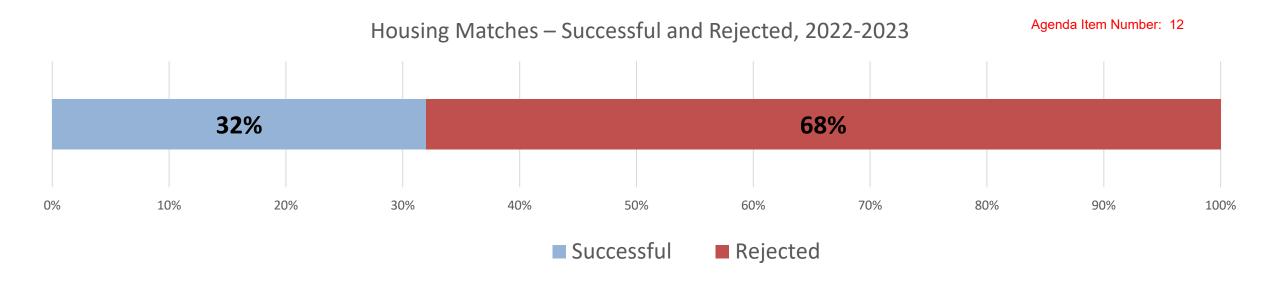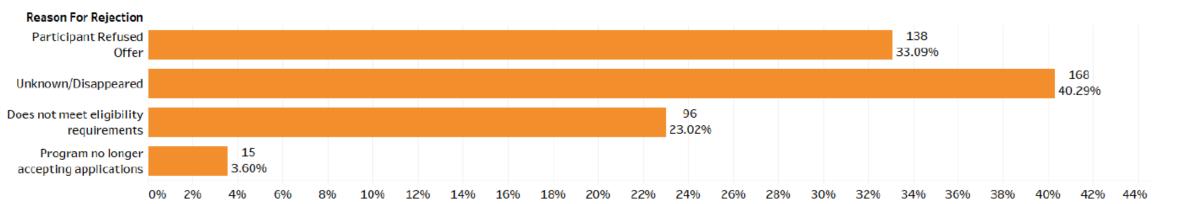
Session #1

Course Correction

Housing Matches – Successful and Rejected, 2022-2023

Rejected Referrals - Reasons
7/1/2022 - 6/30/2023

Reason For Rejection

Participant Refused Offer — 138 / 33.09%
Unknown/Disappeared — 168 / 40.29%
Does not meet eligibility requirements — 96 / 23.02%
Program no longer accepting applications — 15 / 3.60%

Coordinated Entry Expansion

In FY 23-24, funding award was increased by 62% to provide:

- Lived experience input stipends
- Administrative capacity-building
- Coordinated Entry Street Outreach
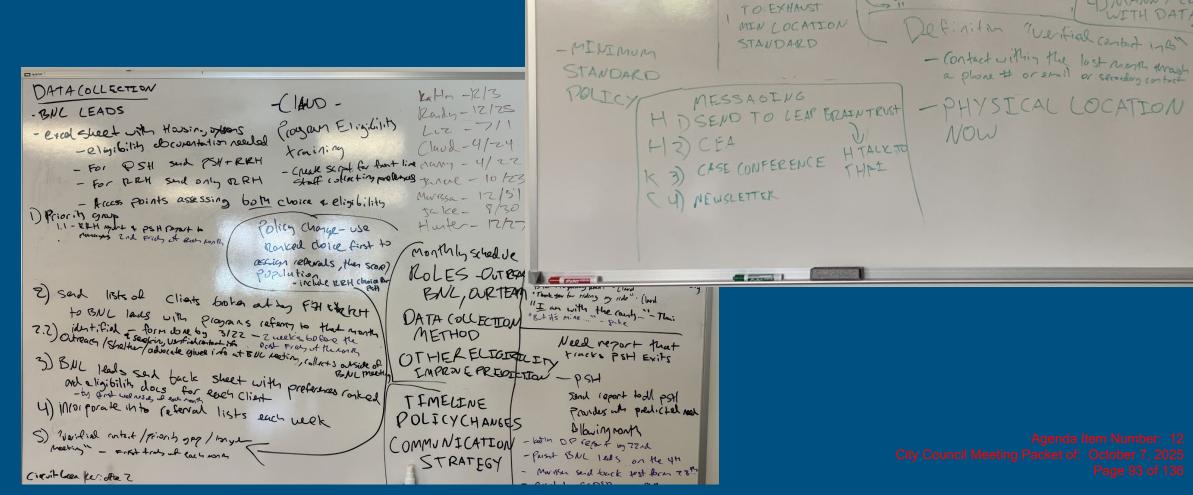
Coordinated Entry Expansion – Street Outreach

A 2 person outreach team supports with finding/documenting people when subregional outreach teams are at capacity.

- Completes warm handoffs to housing or subregional teams

- They completed over 700 attempts to keep system contact with highly vulnerable youth after SAY closed

- Kept 52 homeless youth on track for housing referrals

Policy change guided by lived experience

Dynamic Prioritization

static process   ⟶   predictive, data-informed process

housing assignments without participant input   ⟶   housing assignments driven by participant choice

COORDINATED ENTRY

Housing Projects Packet

The rectangles on the top of each page indicate what type of housing each project is. If you are working with a participant who has been identified for a specific project, be sure you are on the correct page/s.

For any questions regarding which housing projects a participant is eligible for, please reach out to your region's BNL Lead.

- Green = Sonoma County Behavioral health
- Orange = Other Permanent Housing
- White = PSH with only chronic homelessness criteria

REGIONAL BY-NAME LIST LEADS:

Sonoma Valley/South County – Marissa Marquez mmarquez@homefirstscc.org
West County – Arnis Ronis arnis.ronis@westcountyservices.org
Santa Rosa – Sasha Brown SashaBrown@srcity.org
Rohnert Park/Cotati – Emily Quig equig@rpcity.org
North County – Lisa Fatu lisa@reachforhome.org

Packet should be used live by case managers with clients, do not distribute.
Only show this page to those in the PSH range.

MidPen HOUSING

Sonoma County Behavioral health

414 Petaluma
Petaluma
Chronically Homeless
Enrolled in Sonoma County Behavioral Health

Front Entrance

FIND YOUR NEW HOME

PROGRAM FEATURES

- Private Apartment Unit
- Some family units available
- Open to all genders
- Case Management
- Service and Emotional Support Animals Welcome
- Lockable bicycle storage
- overnight guest welcome (subject to limitations)

Bedroom   **Kitchen**

Bathroom   **Bike Parking**

Living Room   **On-Site Laundry**

AMENITIES

🚭 Smoke-Free Units

🧺 On-Site Laundry

🅿 Parking Available

Contact Us

✉ **Quinn Brown**
qbrown@midpen-housing.org
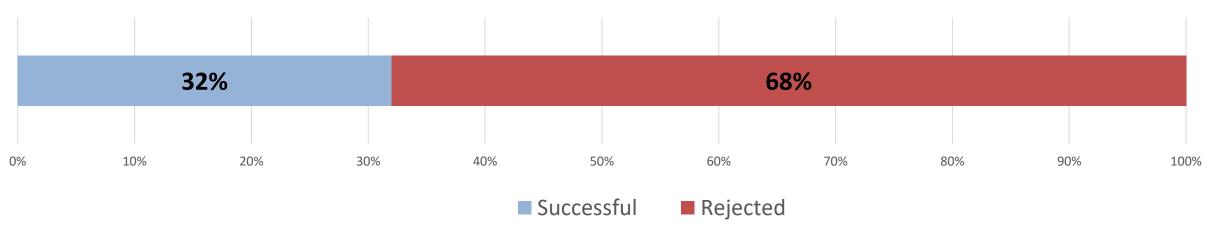
BEFORE

Housing Matches – Successful and Rejected, 2022-2023

32%	68%

■ Successful   ■ Rejected
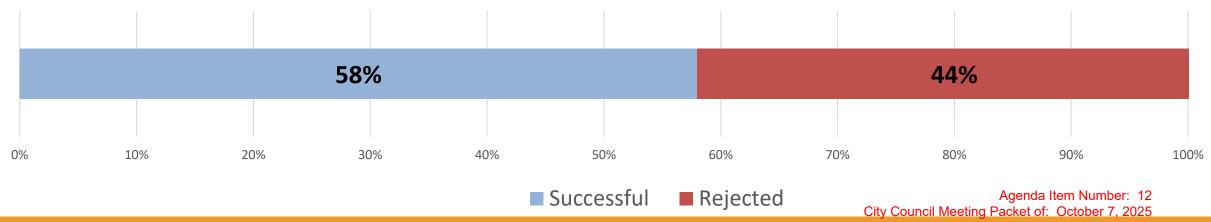
AFTER

Housing Matches - Successful and Rejected, 2024-2025

58%	44%

■ Successful   ■ Rejected
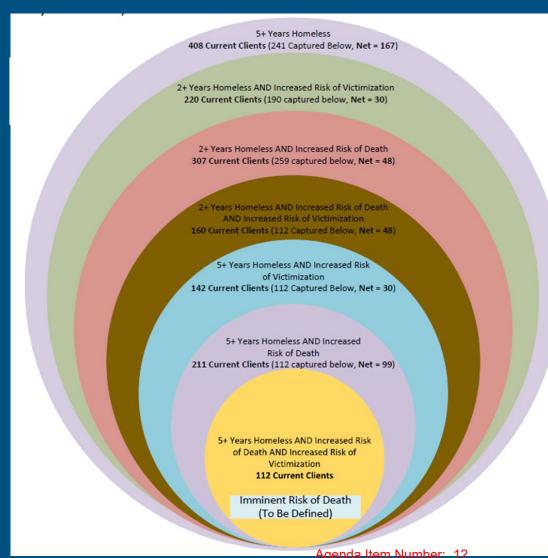
Assessment and Prioritization Redesign

Data Analysis:
- Analyzed all historical VI-SPDAT assessments
- Cross analyzed to ensure equity
- Determined which questions had validity in testing for vulnerability
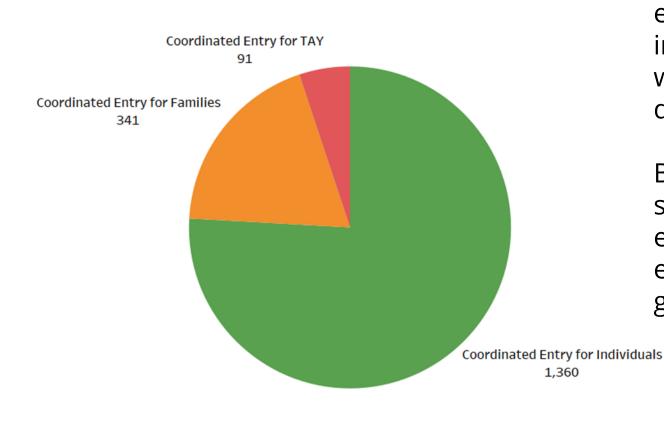
New assessment:
- Reworked the identified valid questions to be more concise, understandable, more trauma informed

5+ Years Homeless
408 Current Clients (241 Captured Below, Net = 167)

2+ Years Homeless AND Increased Risk of Victimization
220 Current Clients (190 captured below, Net = 30)

2+ Years Homeless AND Increased Risk of Death
307 Current Clients (259 captured below, Net = 48)

2+ Years Homeless AND Increased Risk of Death AND Increased Risk of Victimization
160 Current Clients (112 Captured Below, Net = 48)

5+ Years Homeless AND Increased Risk of Victimization
142 Current Clients (112 Captured Below, Net = 30)

5+ Years Homeless AND Increased Risk of Death
211 Current Clients (112 captured below, Net = 99)

5+ Years Homeless AND Increased Risk of Death AND Increased Risk of Victimization
112 Current Clients

Imminent Risk of Death
(To Be Defined)

Number of Clients Assessed through Coordinated Entry
7/1/2024 - 6/30/2025

N =
1,792

Coordinated Entry for TAY
91

Coordinated Entry for Families
341

Coordinated Entry for Individuals
1,360

Compared to FY 24, Family enrollments have increased by over 100 , while TAY participants decreased by over 50.

Both shelter and outreach staff worked hard to ensure continued enrollment efforts for both groups.

HOMEFIRST
Where Homelessness Ends.

Number and Percentage of 7/1/2024 - 6/30/2025 HoH Shelter enrollments enrolled in Coordinated Entry

Program

Program	Number	Percentage
Caritas Family Center (ESG-CV)	38	42.2%
Caritas Nightingale (Other PHC-SNF Refs.)	9	69.2%
Caritas Nightingale (Providence-Memorial Refs.)	37	72.5%
Caritas Nightingale (Sutter Refs.)	14	66.7%
Eliza's Village	59	77.6%
ERF Interim Shelter - Mary Isaak Center	16	100.0%
ERF Sam Jones Hall	44	37.6%
Hearn House	5	11.9%
Kids First Family Shelter	5	35.7%
L & M Village	20	69.0%
Labath Landing	31	79.5%
Mickey Zane Place	12	52.2%
Nightingale House (Samuel Jones)	36	78.3%
Opportunity House	33	53.2%
People's Village NCS	19	67.9%
Petaluma Beds (ES - MIC)	3	12.5%
Recuperative Care	3	6.0%
RFH ERF ES	2	66.7%
Sam Jones Hall (FESG 21) (21-22)	70	59.8%
Sloan House	5	83.3%

HOMEFIRST
Where Homelessness Ends.

Total Prioritization Score Analysis
Coordinated Entry - 7/3/2025

N = 2,620

Range
- PSH
- Middle Range
- RRH
- Below RRH

PSH
5.92%

Below RRH
14.96%

RRH
5.23%

Middle Range
73.89%

The 'below RRH' range increased slightly from FY24 due to less RRH referrals being available than previous years

HOMEFIRST
Where Homelessness Ends.

CE Participants prioritized for housing referrals
7/1/2024-6/30/2025

Program
- TAY
- Families
- Individuals

Score Range	Gender (HUD)	Individuals	Families	TAY
PSH	Man	32	16	20
	Woman	15	46	20
	Gender Nonconforming			4
RRH	Man	42	10	19
	Woman	15	43	13
	Gender Nonconforming	1		1

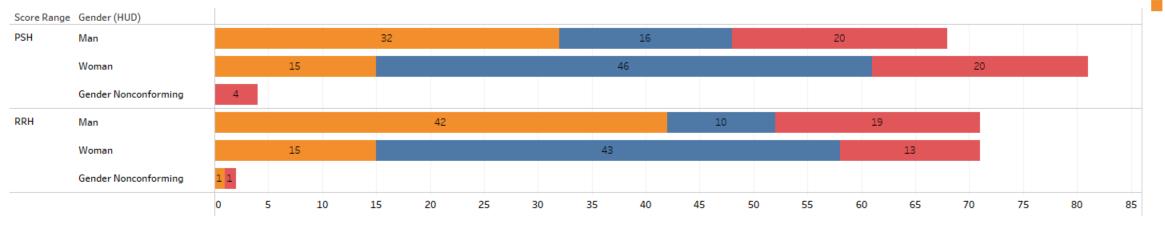| Score Range	Race (HUD)	Count	Percent
PSH	White	77	53.88%
	Unknown	14	6.61%
	Mixed Race	26	19.32%
	Hispanic/Latina/e/o	23	10.70%
	Black, African American, or African	10	7.21%
	American Indian, Alaska Native, or Indigenous	3	2.28%
RRH	White	61	42.02%
	Unknown	10	6.33%
	Native Hawaiian or Pacific Islander	2	1.23%
	Mixed Race	23	16.24%
	Hispanic/Latina/e/o	26	19.07%
	Black, African American, or African	17	11.71%
	American Indian, Alaska Native, or Indigenous	5	3.40%

Number of Clients Exiting Coordinated Entry
7/1/2024 - 6/30/2025

N =
1,511

Exit Destination
- Institutionalized
- Exit to Housing
- Deceased
- Unknown
- Exit to Homelessness

8 27

683

767

26

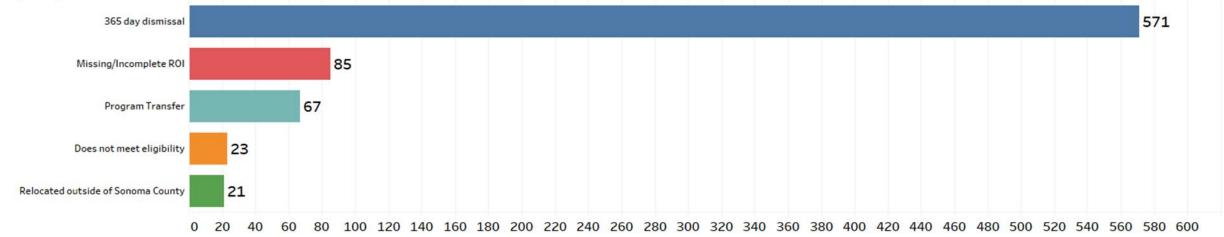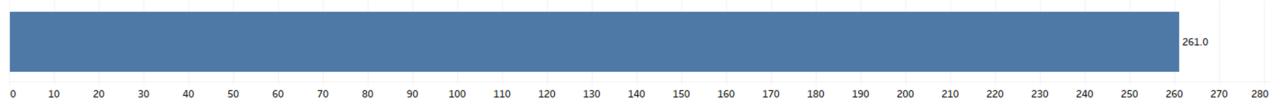200 fewer exits this year compared to last FY, but the decline in exits was driven by a decrease in unknown exits.

HOMEFIRST
Where Homelessness Ends.

Number of Clients Exiting Coordinated Entry
Unknown Destinations
7/1/2024 - 6/30/2025
Please specify where the clien..

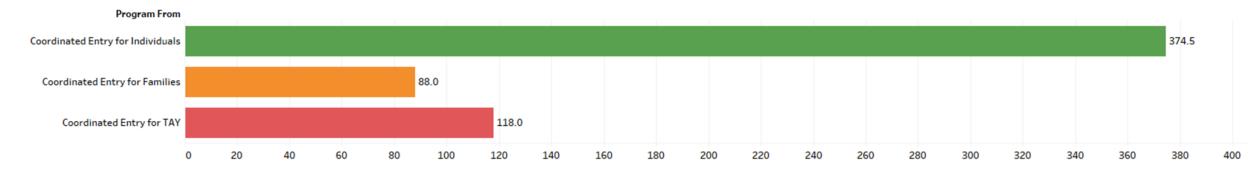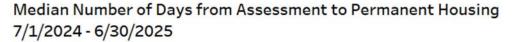|	
365 day dismissal	571
Missing/Incomplete ROI	85
Program Transfer	67
Does not meet eligibility	23
Relocated outside of Sonoma County	21

The decrease in unknown exits was largely due to improved ROI collection. Thank you to frontline assessors for being diligent in collecting fully completed ROIs!
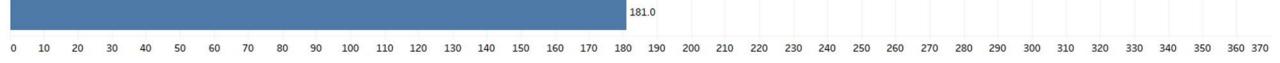
HOMEFIRST
Where Homelessness Ends

Median Number of Days between Assessment and Referral
7/1/2024 - 6/30/2025

261.0

| 0 | 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 | 110 | 120 | 130 | 140 | 150 | 160 | 170 | 180 | 190 | 200 | 210 | 220 | 230 | 240 | 250 | 260 | 270 | 280 |

Median Number of Days between Assessment and Referral
By Program
7/1/2024 - 6/30/2025

Program From

Coordinated Entry for Individuals — 374.5

Coordinated Entry for Families — 88.0

Coordinated Entry for TAY — 118.0

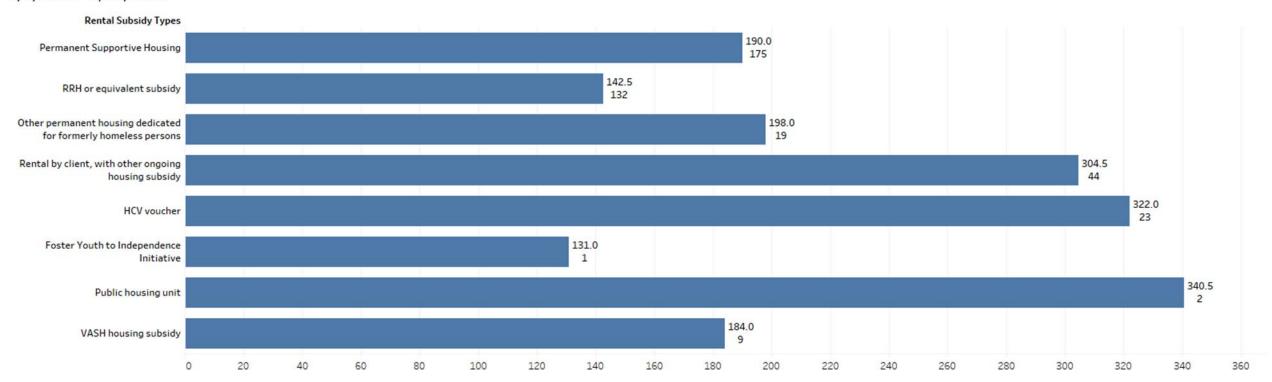| 0 | 20 | 40 | 60 | 80 | 100 | 120 | 140 | 160 | 180 | 200 | 220 | 240 | 260 | 280 | 300 | 320 | 340 | 360 | 380 | 400 |

Day between assessment and referral have increased from 194 to 261. This is mainly driven by Individuals, as the number has dropped for Families and only slightly increased for TAY.
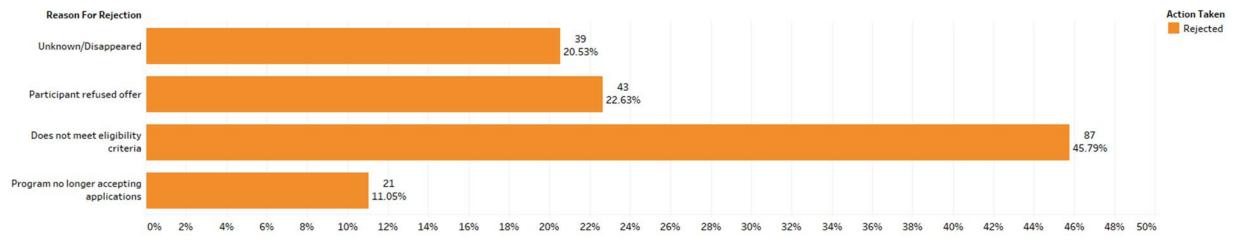
HOMEFIRST
Where Homelessness Ends.

Median Number of Days from Assessment to Permanent Housing
7/1/2024 - 6/30/2025

Median Number of Days from Assessment to Permanent Housing
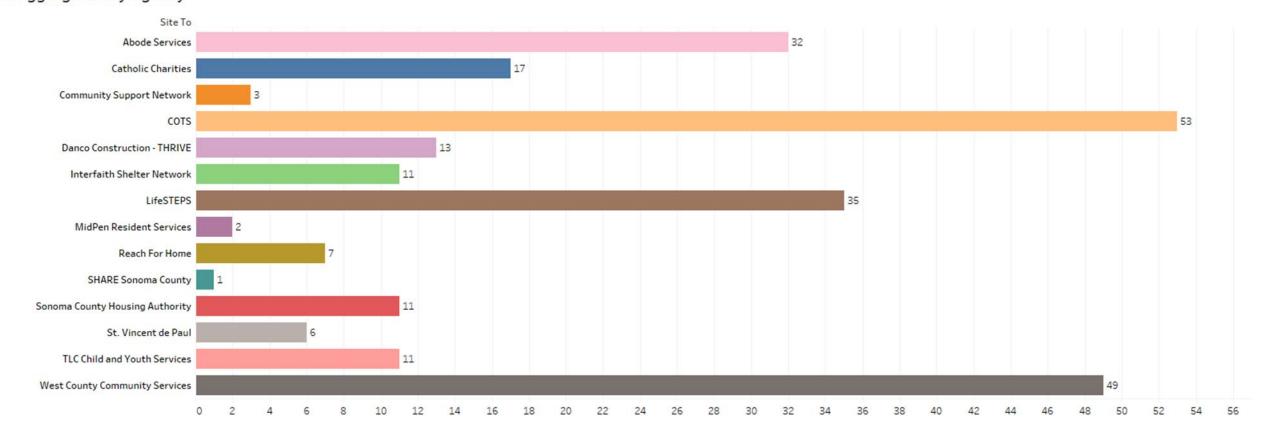### With Ongoing Subsidy
7/1/2024 - 6/30/2025

Rejected Referrals - Reasons
7/1/2024 - 6/30/2025

% of Total Count of Referrals for each Reason For Rejection. Color shows details about Action Taken. The marks are labeled by count of Referrals and % of Total Count of Referrals. The view is filtered on Action Taken and Reason For Rejection. The Action Taken filter keeps Rejected. The Reason For Rejection filter excludes Null. Percents are based on each column of each pane of the table.

Rejections have decreased by 30% since FY24. Mainly driven by improved preference collection.
Next project- tackle rejections due to eligibility.

Number of accepted referrals
7/1/2024 - 6/30/2025
Disaggregated by Agency

Agency	Site To
Abode Services	32
Catholic Charities	17
Community Support Network	3
COTS	53
Danco Construction - THRIVE	13
Interfaith Shelter Network	11
LifeSTEPS	35
MidPen Resident Services	2
Reach For Home	7
SHARE Sonoma County	1
Sonoma County Housing Authority	11
St. Vincent de Paul	6
TLC Child and Youth Services	11
West County Community Services	49

We have had several large lease ups in the last year! About 2/3 of accepted referrals were from the new projects Elderberry Commons PSH, South Park Commons PSH, the Cannery OPH, and River Place PSH.

HOMEFIRST
Where Homelessness Ends.

Action Items from Previous Performance Evaluation and Feedback Sessions
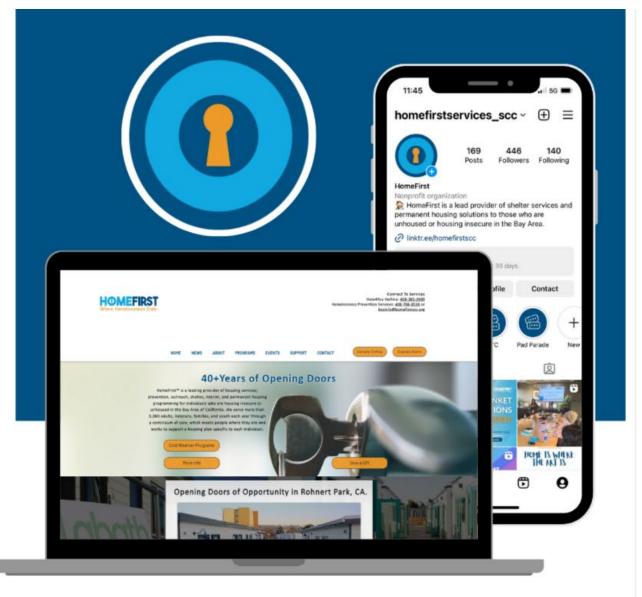
Generated By	Issue	Period Generated	Action Item	Goal Deadline	FY2024 Q4 Status
Operator	Low rates of Black/African American enrollment in CE	FY2024 Q2	Increase efforts in Black/African American outreach	Ongoing	Ongoing
Operator	Lower TAY participation rate	FY2025 Q2	Focus on TAY outreach and continued communication with those currently enrolled	Ongoing	Completed
Operator	Low rates of Hispanic/Latina/e/o Individual referrals sent	FY2025 Q2	Top of the new Prioritization List equity analysis	FY2025 Q4	Ongoing
Operator	Greater percentage of TAY men are receiving referrals compared to previous reporting periods	FY2025 Q2	Identify why large number of referrals are being sent to TAY men	FY2025 Q3	Ongoing

Contact the CES Team

CE Data Analyst and System Administrator	Manny Galvan	Manny.galvan@homefirstscc.org	707-890-0290
Coordinated Entry Director	Kaitlin Johnson-Carney	Kaitlin.carney@homefirstscc.org	408-655-6915
CE Training Coordinator	Claud Rios	claud.rios@homefirstscc.org	707-787-0919
Housing Systems Coordinator	Janae Capeto	Janae.capeto@homefirstscc.org	707-298-8557

Stay connected with us!

🌐 www.homefirstscc.org

f @HomeFirstServices

📷 @homefirstservices_scc

in @HomeFirstServices

Committee Membership & Quorum Issues

- **Coordinated Entry Advisory Committee:** 13-15 seats
  - Has had issues with quorum to hold meetings and conduct business

- **HMIS Data Committee:** 13 seats
  - Currently has only 10 members
  - Recruitment outside annual applications has been limited
  - Committee reviewed applications from March 2025 (annual application period) and has one new member

Current Committee Approval Process

○ Annual application period after the new board members have been seated,

○ Committee may recommend a replacement to fill a vacancy outside of annual applications, and

○ Chair and Vice Chair may appoint someone to fill the vacancy outside the annual elections period.

Recommendation

Option A:

Adjusting committee quorum requirements (to improve functionality of large committees).

Option B:

Reducing the required number of members for certain committees to better align with available capacity and skillsets.

10-Minute Break
Return at 2:50pm

2025 Homeless Count Results

HOMELESS COALITION BOARD MEETING

SEPTEMBER 24, 2025

2025 homeless Count

Held on January 31, 2025

City and Regional Teams lead the Count along with volunteers, guides, and other County staff

By Names List staff were integral to the Count

2025 homeless Count

Results reviewed with City/Non-profit partners and County and consultant staff immediately after Count and before release

Similar decreases in other North Bay Counties (Contra Costa and Napa)

Uncertainty on funding at State and Federal level means this could be a temporary decrease

Overall Point In Time Key Metrics

	2024	**2025**	**Change**
Unsheltered	1577	1123	-29%
Sheltered	945	829	-12%
TOTAL	2522	1952	-23%
Families (Households)	57	78	37%
Veterans	162	99	-39%
Chronically Homeless	606	730	20%
Youth	151	115	-24%

Jurisdictional Numbers

JURISDICTION	UNSHELTERED			SHELTERED			TOTAL		
	2023	2024	2025	2023	2024	2025	2023	2024	2025
North County	103	141	60	15	16	31	118	152	91
Cloverdale	9	6	7	0	3	4	9	9	11
Healdsburg	18	37	12	15	13	17	33	50	29
Town of Windsor	26	26	23	0	0	10	26	26	33
Unincorporated	50	67	18	0	0	0	50	67	18
South County	337	434	168	163	181	174	500	615	342
Cotati	9	21	0	6	10	6	15	31	6
Petaluma	157	143	88	88	97	103	245	240	191
Rohnert Park	141	205	46	69	74	65	210	279	111
Unincorporated	30	65	34	0	0	0	30	65	34
West County	143	128	137	70	49	44	213	177	181
Sebastopol	47	108	16	40	10	0	87	118	16
Unincorporated	96	20	121	30	39	44	126	59	165
Sonoma Valley	109	74	82	20	12	8	129	86	90
Sonoma	40	13	15	0	0	0	40	13	15
Unincorporated	69	61	67	20	12	8	89	73	75
Santa Rosa	599	805	676	695	664	552	1,294	1,469	1,228
Santa Rosa	465	701	588	695	664	552	1,160	1,365	1,140
Unincorporated	134	104	88	0	0	0	134	104	88
Undisclosed Location	0	0	0	12	23	20	12	23	20
Total	1,291	1,577	1,123	975	945	829	2,266	2,522	1,952

Annual Housing Inventory Chart

	2024	2025	Change	Change %
ES	1041	947	-94	-9%
PSH/OPH	1670	1903	233	14%
RRH	410	579	169	41%
TH	243	204	-39	-16%
Total	3364	3633	269	8%

TYPES OF HOUSING

ES = Emergency Shelter

PSH = Permanent Supportive Housing (1 year of homelessness and a disability)

OPH = Other Permanent Housing (no disability required)

RRH = Rapid Rehousing (up to 2 years of assistance and permanent)

TH = Transitional Housing

- THIS IS FROM OUR HOUSING INVENTORY, DONE ON THE DAY OF THE COUNT. WE HAD A NET INCREASE OF 269 BEDS SYSTEM WIDE, BUT THE INCREASE IN PERMANENT BEDS (RRH, OPH, PSH) WAS A 402 BED INCREASE.

Items of Importance

By Names List Count via HMIS on January 31st was 1,813 which increases the validity of the Count and the decrease.

402 new permanent beds added in the last calendar year (primarily rapid rehousing, permanent housing, and permanent supportive housing)

DHS Staff met with Contra Costa County staff to compare numbers as neighboring Counties. Contra Costa reports a 25% decrease, similar to ours.

Full Report available in late summer.

Questions?

Coordinated Entry System Policies and Procedures Updates

Key Changes

◦ New terminology

◦ Updated MOU requirements, CES eligibility, and Performance Evaluation Criteria

◦ Clarified decision making in Case Conference

◦ Updated Enhanced Assessment and Transfer process

◦ Updated Prioritization for all populations

◦ New Population Prioritization- Seniors

◦ Updated Assessment for all populations

New Terminology

VISPDAT   ⟶   CES Combined Primary Assessment

By Name List   ⟶   Dynamic Housing Roster

Score   ⟶   Tier

Updates to MOU, Eligibility Requirements, and CES Performance Evaluation

- Information Sharing Partners with no MOU requirements no longer exist.

- MOU required for all levels of partnership.

- Minor update to eligibility from HEARTH Act to CoC/ESG Rule.

- CES Performance Evaluation now contains updated data criteria to align with CoC strategic plan, including updates to quarterly and biannual evaluation data criteria.

Clarification on Decision Making at Case Conference

A simple majority vote is needed for all CES Case Conference decisions except the initial referral decision, which requires unanimous vote. Operator does not vote.

Initial Referral/Housing Match: unanimous decision

Rejections: Simple majority vote

Enhanced Assessments other than Progressive Engagement: simple majority vote

Progressive Engagement Enhanced Assessment: simple majority vote

Enhanced Prioritization and Assessment and Transfers

- Enhanced Assessment and Prioritization will be granted when there is documentation from a credentialed healthcare professional that the participant will pass away in 6 months if not but for housing.

- Progressive engagement transfers (low to high) and mitigations (high to low) have updated forms to align with the new prioritization factors. These types of enhanced assessments now require less rigorous requirements.

- The process for Emergency transfers will remain the same.

Prioritization Changes PSH

Individuals (25-59) PSH Vulnerability Prioritization
Length of Time Homeless (LOTH)
Increased risk of death
Increased Risk of Victimization

Family PSH Vulnerability Prioritization
Length of time homeless (LOTH)
Increased risk of death
Institutional Utilization

TAY (18-24) PSH Vulnerability Prioritization
Increased risk of death/ severe health conditions
High utilization of crisis services/ emergency services
Institutional Utilization

Prioritization Changes RRH

Individuals (25-59) RRH Vulnerability Prioritization Standards	
Length of Time Homeless (LOTH)	Less than 5 years
All- entire assessment	Yes to 1 of 9 questions

Family RRH Vulnerability Prioritization Standards	
Length of time homeless	No requirement
Risk of death	3 or fewer
Institutional Utilization	2 or fewer

TAY (18-24) PSH Vulnerability Prioritization Standards	
Length of time homeless	Less than 1 year
High utilization of crisis services/ emergency services	2 or fewer
Institutional Utilization	2 or fewer

New Population- Seniors Prioritization

Seniors (60+) PSH Vulnerability Prioritization Standards
Length of time homeless
Increased risk of death
Institutional Utilization

Seniors (60+) RRH Vulnerability Prioritization Standards	
Length of time homeless	No requirement
Increased risk of death	Yes to 1 question
Institutional Utilization	Yes to 1 question

Tie breakers

Seniors
1. Presence of 2 household members who have a disability. (requires assessment question)
2. Presence of household member who is 60 years old or older
3. LOTH: Number of months

Individuals
1. Length of time homeless
2. Earliest birth date

Families
1. Presence of 2 household members who have a disability. (requires assessment question)
2. Presence of household member who is 60 years old or older
3. LOTH: Number of months

Transitional Aged Youth
1. Aging out of TAY (e.g. 23+ w/ earliest DOB)
2. LOTH"

Assessment Changes

VI-SPDAT Assessment	New Primary Assessment
• 7 pages • 80-100 questions • ~45 minutes to complete • Asked invasive questions • Required reassessment • Developed externally to Sonoma County and with little to no lived experience input	• 2-3 pages • ~30 questions depending on group. • ~15 min • Questions have been reworked to be more clear, concise and trauma informed • 1 tool for all groups (No need to reassess) • Developed locally with lived experience input • Developed with concern to equity impacts

And That's All for Now!

Action Item: Approve October Quarterly Membership Meeting Agenda

1. Welcome and Introductions
2. SonomaWorks – Cash Assistance/General Assistance Benefits and Eligibility
3. Family Justice Center– Domestic Violence Services and Programs
4. Emergency Transfer Plan (ETP)– Annual ETP Training Sonoma County Homeless Coalition Committee Updates
5. Community Updates

October 2025 Meeting Agenda DRAFT

	Welcome, Roll Call and Introductions
1-4.	Consent Calendar (ACTION ITEMS):

- Approve Agenda
- Approve Minutes from 9/24/25
- Summary of Follow-ups from Previous Meeting(s)
- Reports from Standing Committees

5.	Reports from Lead Agency Staff – POTENTIAL ACTION ITEM
6.	MOUs Between Homeless Coalition and Lead Agency
7.	Service Provider Roundtable (SPR) Update - POTENTIAL ACTION ITEM
8.	10-minute break
9.	Rapid Rehousing (RRH) Standards Updates
10.	Word from the LEAP Board - POTENTIAL ACTION ITEM
11.	Review Agenda for November Coalition Board Meeting – ACTION ITEM
12.	Board Member Questions & Comments – POTENTIAL ACTION ITEM
13.	Public Comment on Items not on the Agenda