



2. Agenda Item: Conduct Interviews for Two Openings on the Planning Commission: Term: December 2024 to December 2028

5:15 pm

Interview with Paul Fritz

5:30 pm

Interview with Jennifer E. Koelemeijer

Reference Order Number: 2025-017

3. Agenda Item: Conduct Interviews for Three Openings on the Design Review Board/Tree board: Term: December 2024 to December 2026

5:45 pm

Interview with Lynn Deedler

6 :00 pm

Interview with Marshall Balfe

6 :15 pm

Interview with Christian D. Macke

Reference Order Number: 2025-018

**PROCLAMATIONS/PRESENTATIONS/INTRODUCTIONS: None**

**STATEMENTS OF CONFLICTS OF INTEREST:** Conflicts of interest may arise in situations where a public official deliberating towards a decision, has an actual or potential financial interest in the matter before the Council. In accordance with state law, an actual conflict of interest is one that would be to the private financial benefit of a public official, a relative or a business with which the Councilmember is associated. A potential conflict of interest is one that could be to the private financial benefit of a Councilmember, a relative or a business with which the Councilmember is associated. A Councilmember must publicly announce potential and actual conflicts of interest, and, in the case of actual conflict of interest, must refrain from participating in debate on the issue or from voting on the issue and must remove themselves from the dais.

There were no stated conflicts of interest.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (FIRST COMMENT PERIOD):** *Up to Twenty (20) Minute Time Limit (Two Minutes for up to ten speakers). Additional public comment will be held at the end of the discussion and action items for up to an additional twenty (20) minutes. Mayor has discretion to allow for additional time beyond the 20 minutes allocated for public comment dependent upon the subject matter or number of speakers.*

*Process for calling on Speakers: Mayor or designee shall ask for public comment as follows: Speakers to be called on in an alternate manner (One speaker in person to be called on first; then one speaker remote to be called on second with additional speakers to be called on in the same manner) based upon the time limit.*

The following member(s) of the public spoke:

- Maria
- Oliver
- Kyle
- Sunny
- Myriah

**CONSENT CALENDAR:** The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.

The Mayor will read aloud the title of each consent item (either full agenda title or a simplified version of the agenda title), and ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to two (2) minutes on the entire consent calendar and request at that time that an item or items removed for discussion.

If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor. Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor.

*Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.*

Mayor Zollman read the consent calendar.

Mayor Zollman asked if any Councilmember wanted to remove an item from the consent calendar.

Councilmember Carter requested Item Number 22 be removed from the consent calendar.

Mayor Zollman asked for public comment for items on the consent calendar.

The following member(s) of the public made public comment:

Kyle

Mayor Zollman called for a Motion.

**MOTION:**

Councilmember Maurer moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items 4 through 21 with Item Number 22 removed.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: None

4. Approval of Minutes of Special City Council Meeting – Closed Session Meeting of December 2, 2024  
(Responsible Department: City Clerk)

City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Minutes of Special City Council Meeting – Closed Session Meeting of December 2, 2024

Minute Order Number: 2025-019

5. Approval of Minutes of Regular City Council Meeting of December 3, 2024 (Responsible Department: City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approvaed Minutes of Regular City Council Meeting of December 3, 2024

Minute Order Number: 2025-020

6. Approval of Minutes of Special City Council Meeting – Closed Session Meeting of December 9, 2024  
(Responsible Department: City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Minutes of Special City Council Meeting – Closed Session Meeting of December 9, 2024

Minute Order Number: 2025-021

7. Approval of Adoption of Ordinance Number 1151: Ordinance to Repeal Ordinance Number 1132  
(Electronic Filing of Campaign Finance Disclosure and Statements of Economic Interests) (Responsible Department: City Clerk/City Attorney)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Adoption of Ordinance Number 1151: Ordinance to Repeal Ordinance Number 1132 (Electronic Filing of Campaign Finance Disclosure and Statements of Economic Interests)

Minute Order Number: 2025-022

8. Receipt of Code of Conduct Policies (Request for Councilmembers to Sign Yearly) (Responsible Department: City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Received Code of Conduct Policies (Request for Councilmembers to Sign Yearly)

Minute Order Number: 2025-023

9. Approval of Local Appointments List (Maddy Act Government Code Sections § 54970- 54975) This is a current list (As of December 31, 2024) of City Commission/Board/Committees: Planning Commission, Design Review, Public Arts and Climate Action Committee (Responsible Department: City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Local Appointments List (Maddy Act Government Code Sections § 54970- 54975) This is a current list (As of December 31, 2024) of City Commission/Board/Committees: Planning Commission, Design Review, Public Arts and Climate Action Committee

Minute Order Number: 2025-024

10. Approval of AB 1600 Report for Fiscal Year 2023-24. "AB 1600" refers to Assembly Bill 1600, a California state law that establishes guidelines for the collection and usage of "development impact fees" imposed on new development projects, essentially requiring local governments to justify and transparently

account for fees they charge developers to fund necessary public infrastructure related to new development; it's often called the "Mitigation Fee Act. AB 1600 requires agencies to annually report on the fees collected and their use. (Responsible Department: Engineering)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved AB 1600 Report for Fiscal Year 2023-24. "AB 1600" refers to Assembly Bill 1600, a California state law that establishes guidelines for the collection and usage of "development impact fees" imposed on new development projects, essentially requiring local governments to justify and transparently account for fees they charge developers to fund necessary public infrastructure related to new development; it's often called the "Mitigation Fee Act. AB 1600 requires agencies to annually report on the fees collected and their use.

Minute Order Number: 2025-025

11. Approval of Agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of a Local Transactions and Use Tax for ¼ cent sales tax as approved at the November 5, 2024 Municipal Election and Agreement with Sonoma County for Regarding Measure U and Measure I. In exchange for the City waiving collection of a portion of the ½ cent sales tax authorized by Measure U, Sonoma County will pay the City an amount equal to what the City would receive if it collected the full amount (Responsible Department: City Attorney)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of a Local Transactions and Use Tax for ¼ cent sales tax as approved at the November 5, 2024 Municipal Election and Agreement with Sonoma County for Regarding Measure U and Measure I. In exchange for the City waiving collection of a portion of the ½ cent sales tax authorized by Measure U, Sonoma County will pay the City an amount equal to what the City would receive if it collected the full amount

Minute Order Number: 2025-026

12. Adoption of a Resolution approving the Final Map and Subdivision Improvements Agreement for the Canopy Subdivision located at 1009-1011 Gravenstein Highway North, APN 060-261-026 & 028(Property), and accepting the dedication of public easements for utilities, emergency vehicle access and public (pedestrian and bicycle) access (Responsible Department: Engineering)

City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations

Approved Adoption of a Resolution approving the Final Map and Subdivision Improvements Agreement for the Canopy Subdivision located at 1009-1011 Gravenstein Highway North, APN 060-261-026 & 028(Property), and accepting the dedication of public easements for utilities, emergency vehicle access and public (pedestrian and bicycle) access

Minute Order Number: 2025-027

13. Discussion and Consideration of Staff Support for Climate Action Committee. Staff recommends modifying the commitment as outlined in Option 2, setting a limit of 10 hours per month for staff time to support the CAC. If Council prefers to focus staff time entirely on revenue-generating work and other Council priorities, staff recommends Option 1 as previously discussed. (Responsible Department: Planning/City Manager)

City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved modifying the commitment as outlined in Option 2, setting a limit of 10 hours per month for staff time to support the CAC. If Council prefers to focus staff time entirely on revenue-generating work and other Council priorities, staff recommends Option 1 as previously discussed.

Minute Order Number: 2025-028

14. Consideration of Council Approval of the Sebastopol Fire Department Stipend Policy. There is no budget amendment required for approval of this policy. (Responsible Department: Fire/City Manager/Human Resources)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Sebastopol Fire Department Stipend Policy. There is no budget amendment required for approval of this policy

Minute Order Number: 2025-029

15. Consideration of Council Approval of Fire Captain Job Description and Salary Range. There is no budget amendment required for the approval of the job description or salary range. (Responsible Department: Fire/City Manager/Human Resources)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Fire Captain Job Description and Salary Range. There is no budget amendment required for the approval of the job description or salary range.

Minute Order Number: 2025-030

16. Consideration of Contract Amendment for Scope of Work for City Gate Contract for Fire Department Reorganization Items for an Additional Allocation of \$25,000. The FY 24 25 budget has budgeted and allocated \$50,000 for Consolidation Negotiation Advising and the City hired CityGates for fire negotiation items. This item requires Council approval for City Manager to sign this contract which is above the purchasing authority. \$25,000 will be transferred within the fire department budget which is within the City Manager's authority. There is no increase to the budget. (Responsible Department: City Manager)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City

Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Contract Amendment for Scope of Work for City Gate Contract for Fire Department Reorganization Items for an Additional Allocation of \$25,000. The FY 24 25 budget has budgeted and allocated \$50,000 for Consolidation Negotiation Advising and the City hired CityGates for fire negotiation items. This item requires Council approval for City Manager to sign this contract which is above the purchasing authority. \$25,000 will be transferred within the fire department budget which is within the City Manager's authority. There is no increase to the budget.

Minute Order Number: 2025-031

17. Consideration of Council Approval to Proceed with Update to Staffing Assessment Study. This item has been budgeted in the FY 24 25 City Budget for \$10,000; therefore there is no budget amendment required. This item was reviewed by the Budget Committee at their meeting of December 2, 2024. City staff is requesting Staffing Assessment be Completed prior to the 2025 Goals and Priority Setting (Responsible Department: Assistant City Manager/City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Proceeding with Update to Staffing Assessment Study. This item has been budgeted in the FY 24 25 City Budget for \$10,000; therefore there is no budget amendment required. This item was reviewed by the Budget Committee at their meeting of December 2, 2024. City staff is requesting Staffing Assessment be Completed prior to the 2025 Goals and Priority Setting

Minute Order Number: 2025-032

18. Consideration of Approval for Budget Amendment for Additional \$1500 for newly elected Councilmember to attend the League of CA Cities /CAL Cities New Mayors and Council Members Academy, January 22-24, 2025 in Sacramento (Responsible Department: City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Budget Amendment for Additional \$1500 for newly elected Councilmember to attend the League of CA Cities /CAL Cities New Mayors and Council Members Academy, January 22-24, 2025 in Sacramento

Minute Order Number: 2025-033

19. Designating Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2025 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings (Responsible Department: City Clerk)

City Council Action: City Council Action: Items 4-19 were previously acted upon during the City Council's December 17, 2024 meeting. The City recently received a letter demanding the City cure and correct alleged violations of the Brown Act related to the agenda for the December 17, 2024 meeting. While the agenda for the December 17, 2024 meeting substantially complied with the Brown Act, in an abundance of caution, the City Council will be ratifying and re-approving all action items from the December 17 meeting in order to correct any alleged violations.

Approved Designating Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2025 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings

Minute Order Number: 2025-034

20. Approval of City Council Meeting Minutes of January 7, 2025 (Responsible Department: City Clerk)

City Council Action: Approved City Council Meeting Minutes of January 7, 2025

Minute Order Number: 2025-035

21. Approval of Sponsorship of Sebastopol Walks 2025 Program: There is no City funding required for sponsorship of this program. (Responsible Department: City Clerk)

City Council Action: Approved Sponsorship of Sebastopol Walks 2025 Program: There is no City funding required for sponsorship of this program.

Minute Order Number: 2025-036

#### **APPOINTMENTS:**

23. Agenda Item: Consideration of Appointment for One Opening on the Public Arts Committee: Term: December 2024 to December 2028.

Applicant: Gavin Waters

Mayor Zollman asked for questions of staff. There were none.

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment. NONE

Mayor Zollman returned the discussion to the Council.

#### **City Council Discussion, Deliberations, and/or Direction to Staff**

No further discussion.

#### **MOTION:**

Councilmember Maurer moved and Councilmember Carter seconded the motion to appoint Gavin Waters to the Public Arts Committee, for a term of four years December 2024 to December 2028.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

#### **VOTE:**

Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: None

City Council Action: Approved appointment of Gavin Waters to the Public Arts Committee, for a term of four years December 2024 to December 2028.

Minute Order Number: 2025-038

24. Agenda Item: Consideration of Appointment(s) for Two Openings on the Planning Commission: Term: December 2024 to December 2028

Applicant: Paul Fritz

Applicant: Jennifer E. Koelemeijer



Mayor Zollman asked for questions of staff. Council asked questions of staff. Council requested separate votes on each applicant.

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment. NONE

Mayor Zollman returned the discussion to the Council.

City Council Discussion, Deliberations, and/or Direction to Staff

There was no further discussion.

**MOTION:**

Councilmember Hinton moved and Councilmember Maurer seconded the motion to appoint Paul Fritz to the Planning Commission, for a term of four years December 2024 to December 2028.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: None

**City Council Action: Approved appointment of Paul Fritz to the Planning Commission, for a term of four years December 2024 to December 2028.**

**Minute Order Number: 2025-039 A**

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment. NONE

Mayor Zollman returned the discussion to the Council.

City Council Discussion, Deliberations, and/or Direction to Staff

The Council discussed the appointment and appointee requirements of position.

**MOTION:**

Vice Mayor McLewis moved and Mayor Zollman seconded the motion to appoint Jennifer Koelemeijer to the Planning Commission, for a term of four years December 2024 to December 2028 as amended:  
Contingent upon a business license prior to the next Planning Commission meeting.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Carter, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: Councilmember Hinton

**City Council Action: Approved appointment of Jennifer Koelemeijer to the Planning Commission, for a term of four years December 2024 to December 2028 as amended:**

Contingent upon a business license prior to the next Planning Commission meeting.

Minute Order Number: 2025-039 B

25. Agenda Item: Consideration of Appointment(s) for Three Openings on the Design Review Board/Tree board: Term: December 2024 to December 2026
- |            |                    |   |
|------------|--------------------|---|
| Applicant: | Lynn Deedler       | B |
| Applicant: | Marshall Balfe     | D |
| Applicant: | Christian D. Macke | A |

Mayor Zollman asked for questions of staff.

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment. NONE

Mayor Zollman returned the discussion to the Council.

City Council Discussion, Deliberations, and/or Direction to Staff

There was no further discussion.

**MOTION:**

Councilmember Hinton moved and Councilmember Maurer seconded the motion to appoint Lynn Deedler, Marshal Balfe, and Christian Macke to the Design Review Board, for a term of two years December 2024 to December 2026.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: None

**City Council Action:** Approved appointment of Lynn Deedler, Marshal Balfe, and Christian Macke to the Design Review Board, for a term of two years December 2024 to December 2026.

Minute Order Number: 2025-040

**ITEM REMOVED FROM THE CONSENT CALENDAR:**

22. Approval of Resolution Ratifying and Adopting Option #2 for Solid Waste Collection Agreement with Sonoma County Resource Recovery for garbage, recycling, and organic waste collection services and inclusion of franchise fee as discussed and recommended at the January 7<sup>th</sup> 2025 City Council Meeting. The requirement is for the City Council to adopt a resolution incorporating the rates and the Franchise Fee to be paid to the City of Sebastopol by the vendor per the Ordinance. The selected Contractor shall pay applicable franchise fees established by the City which is 10% of Gross Revenues for Collection Services provided in the City. There is no negative fiscal impact to the City budget with the adoption of the Resolution. (Responsible Department: Assistant City Manager)

Assistant City Manager Gourley presented the agenda item recommending the City Council approve the Resolution Ratifying and Adopting Option #2 for Solid Waste Collection Agreement with Sonoma County Resource

Recovery for garbage, recycling, and organic waste collection services and inclusion of franchise fee as discussed and recommended at the January 7th 2025 City Council Meeting. The requirement is for the City Council to adopt a resolution incorporating the rates and the Franchise Fee to be paid to the City of Sebastopol by the vendor per the Ordinance. The selected Contractor shall pay applicable franchise fees established by the City which is 10% of Gross Revenues for Collection Services provided in the City.

Mayor Zollman asked for questions of staff. Staff asked for questions of staff.

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment.

1. Sunny
2. Kate
3. Kai Boyd
4. Allison
5. Martin
6. Kyle
7. Roxanne
8. Jo
9. Ron
10. Hapsawka
11. Adam
12. Woody
13. Leticia
14. Jim
15. Oliver
16. Carrie
17. Alissa
18. Steve
19. Maraline
20. June
21. Dr Rico
22. Myriah
23. Barbara

Mayor Zollman returned the discussion to the Council.

City Council Discussion, Deliberations, and/or Direction to Staff

The Council provided additional comments regarding options.

**MOTION:**

Vice Mayor McLewis moved and Councilmember Maurer seconded the motion to approve the Resolution Adopting **Option #1** for Immediate Rate Adjustment as shown in attachment to staff report and adopt resolution setting franchise fee as discussed and recommended at the January 7th 2025 City Council Meeting. The requirement is for the City Council to adopt a resolution incorporating the rates and the Franchise Fee to be paid to the City of Sebastopol by the vendor per the Ordinance. The selected Contractor shall pay applicable franchise fees established by the City which is 10% of Gross Revenues for Collection Services provided in the City.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.





28. Approval of Memorandum of Understanding (MOU) with Sebastopol Employee International Union (SEIU) (Public Works and Administrative Staff) for a One Year agreement – January 1, 2025 to December 31, 2025 and Approval of Budget Amendment for \$140,500 for negotiated items. (Responsible Department: Assistant City Manager/Human Resources)

Deborah Muchmore, Human Resources Consultant, provided the agenda item recommending the City Council 28.

Approval of Memorandum of Understanding (MOU) with Sebastopol Employee International Union (SEIU) (Public Works and Administrative Staff) for a One Year agreement – January 1, 2025 to December 31, 2025 and Approval of Budget Amendment for \$140,500 for negotiated items.

Mayor Zollman asked for questions of staff or consultant. There were none.

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment. NONE

Mayor Zollman returned the discussion to the Council.

City Council Discussion, Deliberations, and/or Direction to Staff

There was no further discussion.

**MOTION:**

Mayor Zollman moved and Vice Mayor McLewis seconded the motion to Memorandum of Understanding (MOU) with Sebastopol Employee International Union (SEIU) (Public Works and Administrative Staff) for a One Year agreement – January 1, 2025 to December 31, 2025 and Approval of Budget Amendment for \$140,500 for negotiated items.

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: None

City Council Action: Approved to Memorandum of Understanding (MOU) with Sebastopol Employee International Union (SEIU) (Public Works and Administrative Staff) for a One Year agreement – January 1, 2025 to December 31, 2025 and Approval of Budget Amendment for \$140,500 for negotiated items.

Minute Order Number: 2025-043

Resolution Number: 6644-2025

6645-2025

29. Approval of Annual Report and Continued Use of Existing Surveillance Technology (Responsible Department: Police)

Chief Nelson presented the agenda item recommending the City Council receive the Annual Report and approve Continued Use of Existing Surveillance Technology.

Mayor Zollman asked for questions of staff. The Council asked questions.

Mayor Zollman opened for public comment. The following member(s) of the public spoke during public comment.

Kyle

Mayor Zollman returned the discussion to the Council.

City Council Discussion, Deliberations, and/or Direction to Staff

**MOTION:**

Vice Mayor McLewis moved and Mayor Zollman seconded the motion to receive the Annual Report and approve Continued Use of Existing Surveillance Technology .

Mayor Zollman called for a roll call vote.

City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman

Noes: None

Absent: None

Abstain: None

**City Council Action: Received the Annual Report and approved Continued Use of Existing Surveillance Technology**

**Minute Order Number: 2025-044**

**ADDITIONAL PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** Two minutes per speaker for up to twenty (20) minutes total for public comments but can be reduced at Mayor’s discretion depending upon the number of speakers or Mayor has discretion to allow for additional time beyond the 20 minutes allocated for public comment dependent upon the subject matter or number of speakers. NONE

**CITY COUNCIL/CITY STAFF REPORTS/COMMUNICATIONS/ANNOUNCEMENTS/FUTURE MEETINGS:**

30. City Manager and/or City Clerk Reports: (This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)

City Manager Schwartz provided a report.

- Departmental Reports  
**Reference Order Number: 2025-045**

31. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards. ((This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)

- Budget Committee Report out (January 13<sup>th</sup> Budget Committee Meeting)  
**Reference Order Number: 2025-046**

Councilmembers provided report out from various committees.

32. Council Communications Received (Information/Meetings/Correspondence Received from the General Public to Councilmembers)

**CLOSED SESSION: NONE**

**ADJOURNMENT OF CITY COUNCIL MEETING**

Mayor Zollman adjourned the January 21, 2025 City Council Meeting at 9:35 pm to the City Council Meeting of Tuesday, February 4, 2025 at 6:00 pm, Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

Respectfully submitted,

Mary C. Gourley  
Assistant City Manager/City Clerk

Attachment: Zoom Raw Minutes