

Sebastopol Sustainable Transportation Grant -RFP Addendum and Response to Questions

Issued January 4, 2024

[Schedule Addendum: Please note the following changes to the schedule for the RFP submittal process](#)

3.2 Project Time Schedule

Release of RFP:	November 28, 2023
Deadline for Questions:	December 18, 2023
Final Response to Questions posted:	December 20, 2023 January 4, 2024
Proposal due date	January 8 <u>January 22, 2024, 5:00 p.m. (PST)</u>
Notice of shortlisted consultant(s)	January 18, 2024 January 29, 2024
Consultant interviews	January 24-25, 2024 February 7-8, 2024
Consultant Selection:	January 29, 2024 February 15, 2024
Contract negotiation begins	January 30, 2024 February 19, 2024
City Council Award of Contract/and Notice to Proceed (NTP)	February-March 2024

Questions and Answers:

1. Is there a DBE goal for this project?

A: While there is no set goal, both Caltrans and the City of Sebastopol have purchasing policies encouraging local, small business, and DBE participation in contracting.

2. Are the consultant interviews planned for 1/24-25 anticipated to be held in-person or virtually?

A: Interviews will be held virtually. Note, scheduled interview dates have been modified with the amended schedule above.

3. Might we see a design consultant RFP for this project, perhaps sometime this year or 2024?

A: No, the planning period for this project is anticipated to continue through 2025.

4. What is the City's anticipated timeline for completion of the project?

A: The project timeline is to be completed either end of 2025 or early 2026. Caltrans deadline for completion of all aspects of the project is April 2026 (including any adoption measures). Consultants should anticipate time for City Planning Commission and City Council review of the document in their work schedule.

5. What is the City's anticipated budget for completion of the project?

A: The total project funding is \$260,000. This cost includes administrative and in-house project costs for the City.