

CITY OF SEBASTOPOL CITY COUNCIL  
AGENDA ITEM REPORT FOR MEETING OF:       October 15, 2024

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**To:**                           Honorable Mayor and City Councilmembers  
**From:**                       Nzuzi Mahungu, Planning Technician  
**Subject:**                   Approval and Receipt of Upcoming Vacancies on the Public Arts Committee for term of  
  Dec 31, 2024, through Dec 31, 2028

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**RECOMMENDATIONS:**

That the City Council authorize City Staff to notice and recruit for the Vacancy on the Public Arts Committee.

**EXECUTIVE SUMMARY:**

Public Arts Committee member Marghe Mills-Thysen’s term ended on June 30<sup>th</sup>, 2024, which has left one vacancy on the Public Arts Committee. City Staff would like to open recruitment for this vacancy and ensure a smooth transition at the first Public Arts Committee meeting in 2025.

**BACKGROUND AND DISCUSSION:**

The Public Arts Committee was created by the City Council. Terms of office are four-year staggered terms, and the upcoming opening term will last until December 31<sup>st</sup>, 2028. Listed below is the vacancy.

- a) Upcoming Vacancies on the Public Arts Committee (PAC)
  - Term Ending Dates:                   June 30, 2024
  - i. Marghe Mills-Thysen    Category 2

Preference will be shown to City residents and persons who own a business or work in the City; however, qualified candidates from the greater Sebastopol and Sonoma County area will be considered. The City Council will consider the following categories:

1. Active members of a City-based, art focused, registered nonprofit organization, entity or facility.
2. Persons with experience in the public art field as either an artist, installer or designer.
3. Members of the general public.
4. A member of the Design Review Board.

City Staff will initiate the public application process for the vacancy. Applications will be available on the City website and at City Hall. Notice of the vacancy will be published and the application period will be open for approximately six weeks. Staff would agendize the interviews and appointments for a future City Council meeting after the application deadline.

**STAFF ANALYSIS:**

Staff recommends recruitment for this vacancy.

**COMMUNITY OUTREACH:**

This item has been noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

**FISCAL IMPACT:**

There is no fiscal impact associated with the recommended action tonight.

**RESTATED MOTION:**

That the City Council authorize City Staff to notice and recruit for the vacancy on the Public Arts Committee.

**OPTIONS:**

1. That the City Council not authorize the recruitment thus leaving the position vacant; this is not recommended.

**ATTACHMENTS:**

None.

**APPROVALS:**

Department Head Approval: Approval Date: 09/30/2024

CEQA Determination (Planning): Approval Date: 09/30/2024

The proposed action is not a project under the California Environmental Quality Act (CEQA)

Administrative Services (Financial) Approval Date: 10/09/2024

Costs authorized in City Approved Budget:  Yes  No  N/A

Account Code (f applicable) \_\_\_\_\_

City Attorney Approval: Approval Date: 10/01/2024

City Manager Approval: Approval Date: 10/01/2024