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UNAPPROVED DRAFT ACTION MINUTES

DESIGN REVIEW & TREE BOARD
CITY OF SEBASTOPOL
MINUTES OF APRIL 2nd, 2024

DESIGN REVIEW & TREE BOARD:

The notice of the meeting was posted on March 28th, 2024.

1. CALL TO ORDER: Vice-Chair Hanley called the meeting to order at 3:30 p.m.

2. ROLL CALL:

Present:

Vice-Chair Hanley,
Board Member Lynn Deedler
Board Member Cary Bush
Board Member Christine Level
Board Member Marshall Balfe

Absent: Chair Langberg

Staff: Kari Svanstrom, Planning Director;
John Jay, Associate Planner;
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES:

Board Member Deedler made a motion to approve the minutes of August **22nd, 2023**, as submitted.

Board Member Balfe seconded the motion.

VOTE: motion passed; 3-0-2-1

Ayes: Board Member Deedler, Vice-Chair Hanley, Board Member Balfe

Noes: none.

Abstain: Board Member Bush, Board Member Level

Absent: Chair Langberg

Board Member Level made a motion to approve the minutes of **March 26th, 2024**, as submitted.

Board Member Deedler seconded the motion.

VOTE: motion passed; 3-0-2-1

Ayes: Board Member Deedler, Vice-Chair Hanley, Board Member Level

Noes: none.

Abstain: Board Member Bush, Board Member Balfe

Absent: Chair Langberg

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

5. STATEMENTS OF CONFLICT OF INTEREST: None.

6. REGULAR AGENDA:

7. Public Hearing

A. 845 Gravenstein Highway North –The Society St. Vincent DePaul (Design Review)

Board Member Level made a motion to continue application to the next April 23rd Design Review Board meeting so that the applicant can add more detail to the project.

Board Member Bush seconded the motion.

VOTE: motion passed; 5-0-0-1

Ayes: Board Member Level, Board Member Deedler, Vice-Chair Hanley, Board Member Bush, Board Member Balfe

Noes: None

Abstain: None

Absent: Chair Langberg

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Vice-Chair Hanley adjourned the meeting of the Sebastopol Design Review & Tree Board at 5:23 p.m. The next regular Design Review & Tree Board meeting will be held on April 23rd, 2024, at 03:30 p.m.