



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF APRIL 16, 2024

PLANNING COMMISSION:

The notice of the meeting was posted on April 11th, 2024.

1. CALL TO ORDER: Chair Fritz called the meeting to order at 3:30 p.m.

2. ROLL CALL:

Present: Chair Fritz,
Vice-Chair Hanley,
Commissioner Oetinger
Commissioner Burnes
Commissioner Fernandez

Absent: NONE

Staff: Kari Svanstrom, Planning Director
John Jay, Associate Planner
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES:

Commissioner Oetinger made a motion to approve the minutes of **August 22, 2023**, as submitted.

Commissioner Fernandez seconded the motion.

VOTE: motion passed; 3-0-2-0

Ayes: Chair Fritz, Commissioner Oetinger, Commissioner Fernandez

Noes:

Abstain: Commissioner Burnes, Vice-Chair Hanley

Absent:

Commissioner Oetinger made a motion to approve the minutes of **March 12th, 2024**, as submitted.

Commissioner Fernandez seconded the motion.

VOTE: motion passed; 4-0-1-0

Ayes: Vice-Chair Hanley, Chair Fritz, Commissioner Oetinger, Commissioner Fernandez

Noes:

Abstain: Commissioner Burnes

Absent:

Commissioner Oetinger made a motion to approve the minutes of **March 26th, 2024** as submitted.

Commissioner Fernandez seconded the motion.

VOTE: motion passed; 4-0-1-0

Ayes: Vice-Chair Hanley, Chair Fritz, Commissioner Oetinger, Commissioner Fernandez

Noes:

Abstain: Commissioner Burnes

Absent:

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA

5. STATEMENTS OF CONFLICT OF INTEREST:

Chair Fritz recused for Agenda Item 6A

Vice-Chair Hanley recused for Agenda Items 6B and 6C

6. REGULAR AGENDA:

A. 6700 Mckinley Street – The Trade at The Barlow (Temporary Use Permit)

Commissioner Oetinger made a motion to approve based on analysis and findings set forth in the Staff Report.

Commissioner Burnes seconded the motion.

VOTE: motion passed; 4-0

Ayes: Vice-Chair Hanley, Commissioner Oetinger, Commissioner Fernandez, Commissioner Burnes

Noes:

Abstain:

Absent:

B. 7300 Mary's Lane – Donovan Brockway, Owner (Use Permit)

Commissioner Fernandez made a motion to approve as amended - striking conditions, Items 1A, 1B, and 1C.

Commissioner Oetinger seconded the motion.

VOTE: motion passed; 4-0

Ayes: Chair Fritz, Commissioner Oetinger, Commissioner Burnes, Commissioner Fernandez

Noes:

Abstain:
Absent:

C. 7365 Healdsburg Avenue – Derek Belanger (Alcohol Use Permit)

Commissioner Fernandez made a motion to approve as per the modifications and clarifications that were made.

Commissioner Burnes seconded the motion.

VOTE: motion passed; 4-0

Ayes: Chair Fritz, Commissioner Oetinger, Commissioner Burnes, Commissioner Fernandez

Noes:

Abstain:

Absent:

D. 6828 Depot Street - Hotel Sebastopol (Development Agreement)

Commissioner Oetinger made a motion to direct staff to move forward.

Vice-Chair Hanley seconded the motion.

VOTE: motion passed; 5-0

Ayes: Chair Fritz, Vice-Chair Hanley, Commissioner Oetinger, Commissioner Fernandez,
Commissioner Burnes

Noes:

Abstain:

Absent:

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 5:38 p.m. The next regular Planning Commission meeting will be held on May 14th, 2024, at 06:00 p.m.