



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF February 27, 2024

PLANNING COMMISSION:

The notice of the meeting was posted on February 23rd, 2024.

1. CALL TO ORDER: Chair Fernandez called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Present: Chair Fernandez,
Vice-Chair Fritz,
Commissioner Oetinger
Commissioner Hanley
Absent: Commissioner Burnes
Staff: Kari Svanstrom, Planning Director;
John Jay, Associate Planner
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES: February 13, 2024

Commissioner Oetinger made a motion to approve the minutes of February 13, 2024 as amended.

Vice-Chair Fritz seconded the motion.

VOTE: motion passed; 3-0-1-1
Ayes: Chair Fernandez, Vice-Chair Fritz, Commissioner Oetinger
Noes:
Abstain: Commissioner Hanley
Absent: Commissioner Burnes

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:
comments were made.

5. STATEMENTS OF CONFLICT OF INTEREST: Paul Fritz recused himself for item 7A.

6. CONSENT ITEMS:

A. Vehicle Miles Traveled (VMT) Threshold – Adopt resolution recommending the City Council adopt the VMT Thresholds was discussed.

Vice-Chair Fritz made a motion to add to next agenda.
Commissioner Oetinger seconded the motion.

VOTE: motion passed; 4-0-0-1
Ayes: None
Noes: None
Abstain: None
Absent: Commissioner Burnes

7. PUBLIC HEARINGS

B. 494 High Street – Ted Luthin, Owner - Use Permit

Commissioner Oetinger made a motion to approve permit with conditions.
Commissioner Hanley seconded the motion.

VOTE: motion passed; 3-0-1-1
Ayes: Chair Fernandez, Commissioner Hanley, Commissioner Oetinger
Noes: None
Abstain: Vice-Chair Fritz
Absent: Commissioner Burnes

8. REGULAR AGENDA ITEMS

C. ELECTION OF OFFICERS

**Chair Fernandez made a motion to elect Vice-Chair Paul Fritz for Chair.
Commissioner Oetinger seconded the motion.**

VOTE: motion passed; 4-0-0-1
Ayes: Chair Fernandez, Vice-Chair Fritz, Commissioner Hanley, Commissioner Oetinger
Noes: None
Abstain: None
Absent: Commissioner Burnes

**Chair Fritz made a motion to elect Seth Hanley for Vice-Chair
Commissioner Oetinger seconded the motion.**

VOTE: motion passed; 4-0-0-1
Ayes: Commissioner Fernandez, Vice-Chair Fritz, Commissioner Hanley, Commissioner Oetinger
Noes: None
Abstain: None
Absent: Commissioner Burnes

9. SUBCOMMITTEE UPDATES

A. CAC LIASION was discussed

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Fernandez adjourned the meeting of the Sebastopol Planning Commission at 7:38 p.m. The next regular Planning Commission meeting will be held on March 12th, 2024 at 06:00 p.m.