

CITY OF SEBASTOPOL  
CITY COUNCIL  
AGENDA ITEM REPORT

Meeting February 7, 2023  
To: Honorable City Councilmembers  
From: Mayor Hinton  
City Administration/Interim Fire Chief  
Subject: Consideration of Creation of Ad Hoc Committee / Follow up to Fire Services and Delivery Study Presentation  
Recommendation: That the Council Discuss and Consider Creation of Ad Hoc Committee / Follow up to Fire Services and Delivery Study Presentation  
Funding: Currently Budgeted: \_\_\_\_\_ Yes \_\_\_\_\_ No xxx N/A  
Net General Fund Cost: \$  
Amount: \$

Account Code/Costs authorized in City Approved Budget: AK (verified by Administrative Services Department)

**INTRODUCTION/PURPOSE:**

This item is to request that the Council Discuss and Consider Creation of Ad Hoc Committee / Follow up to Fire Services and Delivery Study Presentation as discussed at the Special City Council Meeting of January 31, 2023.

**BACKGROUND:**

An ad hoc committee is generally understood to be a committee that is temporary in nature. Ad Hoc Committees are established on an as needed basis for the purpose of addressing particular issues that will not require permanent Committees.

**DISCUSSION:**

At the January 31, 2023 Special City Council Meeting, the City Council received a report from Matrix Consulting Group who was retained by the City of Sebastopol to review the current fire service delivery system and to examine the feasibility of alternative delivery systems. At this meeting, the City Council approved by a Vote of 3-2 (In Favor: Councilmember Zollman, Vice Mayor Rich and Mayor Hinton; Opposed: Councilmembers Maurer and McLewis) to direct staff to return to the February 7, 2023 City Council meeting with an agenda item to discuss potential creation of an Ad Hoc Committee.

The Council is asked to consider:

- Structure/Composition of Ad Hoc Committee. A Council created Ad Hoc Committee typically consists of two Councilmembers and relevant City staff
- Council’s expectations/specific duties and tasks for the Ad Hoc committee
- Duration of Ad Hoc Committee
- Timeline for Reporting Back to City Council

The Council can also choose not to appoint an ad hoc committee and provide direction to City Management and Interim Fire Chief with specific requests for information and direction to staff to return with a proposed work plan to a future City Council meeting.

**City Council / General Plan Goals:**

This item reflects the City Council Goals and Values as listed below:

The City of Sebastopol is committed to maintaining a high quality of life for current and future members of our community, through excellent public service and careful stewardship of its financial, human, and natural resources.

Goal 5 - Provide Open and Responsive Municipal Government Leadership

**ENVIRONMENTAL REVIEW**

The proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA).

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

**PUBLIC NOTICE:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

**FISCAL IMPACT:**

There is no cost associated with this item tonight. Creation of this committee would have no direct impact on the City's finances but would involve Staff time dedicated to this committee.

**RECOMMENDATION:** That the Mayor and City Council Discuss and Consider Creation of Ad Hoc Committee / Follow up to Fire Services and Delivery Study Presentation as discussed at the Special City Council Meeting of January 31, 2023 and provide specific direction for tasks as well as a determined ending date for this ad hoc committee;

- Structure/Composition of Ad Hoc Committee. A Council created Ad Hoc Committee typically consists of two Councilmembers and relevant City staff
- Council's expectations/specific duties and tasks for the Ad Hoc committee
- Duration of Ad Hoc Committee
- Timeline for Reporting Back to City Council

Or

The Council can also choose not to appoint an ad hoc committee and provide direction to City Management and Interim Fire Chief with specific requests for information and direction to staff to return with a proposed work plan to a future City Council meeting.

**Attachment(s):**

None