


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM REPORT

Meeting: February 7, 2023
 To: Honorable City Councilmembers
 From: City Administration
 Subject: Discussion and Consideration of Amendment to City Council and City Staff Committee and Liaison Appointments as follows:

a) Amendment to Climate Action Committee Make Up of Members and Consideration of City Council Liaison to Climate Action Committee. This would be to amend the City Council appointee as follows:

- One City Council Appointed Representative from SCTA/RCPA or Zero Waste; and
- One Open Position for Appointment of City Council

b) Receipt of Staff recommendation for City Staff Representative to the Zero Waste Sonoma SB 1383 Technical Group

c) Amendment to Committee Appointment for Ad Hoc Committee for Recruitment of City Manager. This item is for Councilmember appointment to the Committee based upon withdrawal of Committee member (Mayor Hinton)

Recommendation: That the Council Discuss and Consider Amendment of Appointees to these two Committees

Funding: Currently Budgeted: _____ Yes _____ No xxx N/A
 Net General Fund Cost: \$
 Amount: \$

Account Code/Costs authorized in City Approved Budget: AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is to request that the Council Discuss and Consider Amendment to City Council and City Staff Committee and Liaison Appointments as follows:

- a) Amendment to Climate Action Committee Make Up of Members and Consideration of City Council Liaison to Climate Action Committee. This would be to amend the City Council appointee as follows:
- One City Council Appointed Representative from SCTA/RCPA or Zero Waste; and
 - One Open Position for Appointment of City Council
- b) Receipt of Staff recommendation for City Staff Representative to the Zero Waste Sonoma SB 1383 Technical Group
- c) Amendment to Committee Appointment for Ad Hoc Committee for Recruitment of City Manager. This item is for Councilmember appointment to the Committee based upon withdrawal of Committee member (Mayor Hinton)

BACKGROUND:

Each year, the City Council makes appointments to the various committees. At the January 17, 2023 City Council Meeting the Council approved the 2023 City Council and City Staff Committee and Liaison appointments. At this meeting two committees were discussed and acted upon as follows:

Climate Action Committee: This item was requested to be returned to the City Council for amendment to the current make up of the Climate Action Committee regarding City Council appointment; and

Ad Hoc Committee for Current Position of City Manager/City Attorney: An ad hoc committee was created to review all hiring/recruitment options for the current position of city manager/city attorney. The ad hoc committee will serve for a limited time from appointment until March 30, 2023 or until their role is completed, whichever first occurs.

DISCUSSION:

First Action: Climate Action Committee

The Climate Action Committee currently is comprised of the following members:

Name of Committee Member	Membership	Date Appointed	Term Expires
DIANA RICH VACANT CITY COUNCIL LIAISONS (2)	Council members assigned to the RCPA and ZWS	Coincides with assignment to RCPA and ZWS appointments	
EVERT FERNANDEZ PLANNING COMMISSION LIAISON	Appointed by Planning Commission/Member of Planning Commission	Coincides with term as Planning Commissioner	
JOSHO SOMINE	<ul style="list-style-type: none"> Ecological background Resides outside City limits 	October 20, 2020	December 31, 2022
LISELOTTE (LISA) PIERCE	<ul style="list-style-type: none"> Member of Sebastopol Climate Action Resides within City limits 	October 20, 2020	December 31, 2023
SUNALI SHANTI SIKAND	Rights of nature	October 20, 2020	December 31, 2023
DENA ALLEN	<ul style="list-style-type: none"> Member of Sebastopol Climate Action and 350 Sonoma Resides within City limits 	October 20, 2020	December 31, 2023
WOODY HASTINGS	<ul style="list-style-type: none"> Climate Action and other climate groups Resides outside City limits 	October 20, 2020	December 31, 2022
KENNA LEE	<ul style="list-style-type: none"> Climate background Resides outside City limits 	October 20, 2020	December 31, 2023
ALEXANDER GOODMAN	<ul style="list-style-type: none"> Climate Action and other climate groups 	October 20, 2020	December 31, 2022

	Resides outside City limits		
GERALD GLASER	<ul style="list-style-type: none"> • Climate/Sustainability background • Member of other climate groups Resides within City limits	October 20, 2020	December 31, 2022
DEBORAH BURNES	Business owner representative	August 3, 2021	December 31, 2023
AMBROSIA THOMPSON	Zero Waste Representative	August 3, 2021	December 31, 2023
ARGUS BRENT (RESIGNED) <i>Now vacant</i>	Youth (ages 17-23) – 2 year term	August 3, 2021	December 31, 2023
VACANT (2ND YOUTH)	Youth (ages 17-23) – 1 year term		

The item tonight is to discuss the following amendment for City Council Appointments to this Committee. It is recommended that the Council amend the current Committee makeup and appoint a City Council appointee as follows:

- One City Council Appointed Representative from SCTA/RCPA or Zero Waste; and
- One Open Position for Appointment of City Council

Second Action: Zero Waste Sonoma SB 1383 Technical Group Staff Representative Change

Also, for information only, the City Administration has proposed a change to the City Staff representative to the Zero Waste Sonoma SB 1383 Technical Group. It currently is listed as GHD, but City Management is proposing the Staff representatives as follows:

Primary: Planning Director
 Alternate: Associate Planner

This is a technical group for the ten member jurisdictions working on matters pertaining to the implementation of SB 1383. As Zero Waste Subcommittee falls within the Climate Action Committee, the responsible Department for Climate Action would be the best staff representative.

Third Action: Ad Hoc Committee for Recruitment Options for Current Position of City Manager/City Attorney

At the January 17, 2023, the City Council discussed and approved the creation of an Ad Hoc Committee to explore all options for the recruitment of the current City Manager/City Attorney position. At this meeting, the City Council appointed Mayor Hinton and Councilmember McLewis to serve as members of this Ad Hoc Committee.

Mayor Hinton has requested to withdraw her name as a Committee member to this committee and that another Councilmember be appointed to this Ad Hoc Committee.

Tonight’s item is for selection of a new Ad Hoc Committee member to the Ad Hoc Committee for Recruitment for City Manager/City Attorney Position to fill the vacancy created by the withdrawal of Mayor Hinton to this committee. This committee will be reviewing all recruitment options for the current position. All options will be returned to a future City Council Meeting for discussion and direction to staff.

City Council / General Plan Goals:

This item reflects the City Council Goals and Values as listed below:

The City of Sebastopol is committed to maintaining a high quality of life for current and future members of our community, through excellent public service and careful stewardship of its financial, human, and natural resources.

Goal 5 - Provide Open and Responsive Municipal Government Leadership

ENVIRONMENTAL REVIEW

The proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA) in accordance with CEQA Guidelines Section 15378(b)(5), in that adopting a resolution making required findings and authorizing the City Manager to implement teleconferenced public meetings for the City Council and all City subordinate bodies pursuant to Assembly Bill 361 does not meet CEQA's definition of a "project," because the action does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment, and because the action constitutes organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment. and is exempt pursuant to Section 15269(c) of the CEQA Guidelines, as specific actions necessary to prevent or mitigate an emergency.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

FISCAL IMPACT:

There is no cost associated with this item tonight. The recommended action has no direct impact on the City's finances until a recruitment process is approved which will be brought back to City Council for approval.

RECOMMENDATION: That the Mayor and City Council Discuss and Consider Amendment to City Council and City Staff Committee and Liaison Appointments as follows:

- a) Amendment to Climate Action Committee Make Up of Members and Consideration of City Council Liaison to Climate Action Committee. This would be to amend the City Council appointee as follows:
 - One City Council Appointed Representative from SCTA/RCPA or Zero Waste; and
 - One Open Position for Appointment of City Council
- b) Receipt of Staff recommendation for City Staff Representative to the Zero Waste Sonoma SB 1383 Technical Group
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Please note that each action would require a separate Motion/Second/and Vote.

Attachment(s):

One Page Committee Listing

Name	Committee Primary	Committee Alternate
Mayor Neysa Hinton	Sonoma County Transportation Authority (SCTA) Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA GSA Board/ Santa Rosa Plain GSA Basin Association of Bay Area Governments (ABAG) League of CA Cities/CAL Cities Mayors and Councilmembers Association Board and City Selection Committee Sebastopol Area Chamber of Commerce Sebastopol Center for the Arts Council Liaison to Homeless Service Organizations Agenda Review Committee Relaunch Sebastopol *Ad Hoc committee for Current Position of City Manager/City Attorney Recruitment	Sebastopol World Friends
Vice Mayor Diana Rich	Marín/Sonoma Mosquito & Vector Control District. (2- or 4-Year Term). City has typically appointed for two years. Term Ends: December 31, 2023 Legislative Committee Gravenstein Health Action Coalition Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU) Agenda Review Committee Budget Committee *Climate Action Committee	Zero Waste Sonoma Board Association of Bay Area Governments (ABAG) League of CA Cities/CAL Cities Mayors and Councilmembers Association Board and City Selection Committee LANTERN Library Advisory Board for Sebastopol Regional Branch Sebastopol Senior Center
Councilmember Sandra Maurer	Zero Waste Sonoma Board Laguna Stakeholders Committee Sebastopol Senior Center Relaunch Sebastopol	Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power) Sebastopol Community Cultural Center Sebastopol Downtown Association (SDA) Liaison
Councilmember Jill McLewis	Sebastopol Community Cultural Center Sebastopol Downtown Association (SDA) Liaison Sebastopol World Friends Ad Hoc committee for Current Position of City Manager/City Attorney Recruitment	GSA Board/ Santa Rosa Plain GSA Basin Russian River Watershed Association Board of Directors Legislative Committee Sebastopol Area Chamber of Commerce Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU)
Councilmember Stephen Zollman	Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power) Russian River Watershed Association Board of Directors LANTERN Library Advisory Board for Sebastopol Regional Branch Budget Committee	Sonoma County Transportation Authority (SCTA) Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA AB 939 Local Task Force Gravenstein Health Action Coalition Sebastopol Center for the Arts Council Liaison to Homeless Service Organizations

**Italics – Committees for Amendment Considerations*

A.	Agenda Item Number: 13						
Item #	Committee Name	Representative	Alternate	Type of Committee	Additional Information on Committee	Location	Date/Time of Meetings if Known
1.	Marin/Sonoma Mosquito & Vector Control District. (2- or 4-Year Term). City has typically appointed for two years. Term Ends: December 31, 2023	Vice Mayor Rich	None	Abates/prevents mosquito and other insect problems.	<p>The Marin/Sonoma Mosquito and Vector Control District protects the health and welfare of the communities it serves from mosquitoes and vector-borne diseases by utilizing cost-effective, environmentally responsible integrated vector management practices.</p> <p>The Marin/Sonoma Mosquito & Vector Control District is governed by a Board of Trustees. Each member represents his or her city of residence or a county at large.</p> <p>Trustees are appointed by their city council or county board of supervisors and serve a two or four year term. Persons interested in serving on the Board of Trustees should contact either their local city, or the County for at-large positions.</p> <p>Members of the Board of Trustees serve without compensation, but are provided with an allowance to defray expenses while on official business (not to exceed \$100 per month) in accordance with the California Health and Safety Code Section 2030(b). Board members do not receive any type of benefits.</p>	595 Helman Avenue Cotati, CA 94931	<p>Regular Board meetings are held at 7:00 pm on the second Wednesday of each month at District Headquarters, 595 Helman Lane, Cotati. From time to time the regular monthly meeting may be canceled. Special Meetings are held occasionally and noticed in accordance with the Brown Act.</p> <p>All board meetings are open to the public and are posted in accordance with Cal. Gov't Code § 54954(a)</p>
2.	Redwood Empire Municipal Insurance Fund (REMIF) CIRA (Vice President – Larry McLaughlin)	City Manager	Assistant City Manager/City Clerk	15-City Multi-Insurance Pool for Workman’s Compensation, Liability, Health, Vision, etc.	Redwood Empire Municipal Insurance Fund (REMIF) is a self-insured joint powers authority (governmental entity) established in 1976 to handle the insurance claims, benefit programs, and risk management needs of seven (7) cities. It has grown to serve fifteen (15) member cities and three (3) non-member cities. The cities are located in the five Northwest counties.	Various Locations for Board Meetings	12:00 pm Quarterly Meetings
3A.	Sonoma County Transportation Authority (SCTA)	Mayor Hinton	Councilmember Zollman	Prepares, plans and reviews grants for County and cities for Transportation, Transit and Bike Funds	<p>The Sonoma County Transportation Authority (SCTA) is governed by a twelve-member Board of Directors representing each of the nine cities – Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma and Windsor – and the Sonoma County board of Supervisors. The SCTA acts as the countywide planning and fund programming agency for transportation and performs a variety of important functions related to advocacy, project management, planning, finance, grant administration and research.</p> <p>The SCTA coordinates the activities of local jurisdictions with regional, state and federal entities at both a policy and administrative level. As a coordination agency, the SCTA provides a forum for local elected officials to engage in dialog on countywide issues and enables discussions among local and regional entities on a wide range of issues that link to the movement of people and goods, program management and project delivery</p>	SCTA Meetings are held at Sonoma County PRMD, 2550 Ventura Avenue, Santa Rosa, CA 95401 in the Planning Commission Meeting Room	2:30 pm Second Mondays
3B.	Regional Climate Protection Agency (RCPA) *Rep should be same Rep as SCTA	Mayor Hinton	Councilmember Zollman	A Separate Agency that shares the same Boardmembers as SCTA The SCTA/RCPA acts as the County-wide planning and programming agency for transportation and coordinates climate protection activities county-wide.	The Sonoma County Regional Climate Protection Authority (RCPA) is governed by a twelve member Board of Directors comprised of representatives from the Sonoma County Board of Supervisors and Council Members from each of the nine cities – Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma and Windsor. The RCPA coordinates climate protection activities countywide and performs a variety of important related functions including advocacy, project	Same as Above	Same as Above

					management, planning, finance, grant administration, and research. The RCPA coordinates the activities of local jurisdictions with regional, state, and federal entities at both policy and administrative levels. As a coordination agency, the RCPA provides a forum for local elected officials to engage in dialogue on countywide issues, and enables discussions among local and regional entities on a wide range of issues related to greenhouse gas reduction, including planning, program management, and project delivery.		
4.	Sonoma Clean Power (SCP) Authority Board of Directors If representatives change, staff will need to prepare a resolution to send to Sonoma Clean Power)	Councilmember Zollman	Councilmember Maurer	Publicly owned Community Choice Provider	SCP serves the residents and businesses in Sonoma and Mendocino counties clean energy from more renewable resources, such as geothermal, wind, and solar. SCP was formed to provide a choice beyond the for-profit, investor-owned utility (PG&E) and a customer-owned public utility. The Board of Directors shall consist of one appointee from each Participant located within the boundaries of the County of Sonoma, and one joint appointee from the County of Sonoma and the Sonoma County Water Agency. If the Board of Directors approves any other municipality or county as a Participant pursuant to Section 3.1, the Board of Directors shall determine whether such municipality or county (or any combination thereof) may appoint an additional member to the Board of Directors. Each appointee must be an elected member of the governing board of his or her appointing body. Each Party or Participant appointing a member to the Board of Directors may also appoint up to two alternates to serve in the absence of its Director. Alternates must be either an elected member of the governing board of his or her appointing body, or an employee of the jurisdiction appointing them.	431 E Street Santa Rosa, CA 95404	Frist Thursday 8:45 am – 12:00 pm
5.	Zero Waste Sonoma Board	Councilmember Maurer	Vice Mayor Rich	County-wide management of solid waste reduction programs for cities and Sonoma County - Sonoma County Waste Management Agency Board of Directors: The SCWMA is a joint powers agency of the Cities and County of Sonoma that Provide recycling and diversion programs, education programs and regulatory compliance reporting compliance with AB 939.	Zero Waste Sonoma is the public name of the Sonoma County Waste Management Agency (SCWMA). Establish in 1992 as the joint powers authority (JPA) for the unincorporated area and nine cities and towns in Sonoma County, Zero Waste Sonoma is the local government entity for all things related to Household Hazardous Waste (HHW), organics municipal composting, public education, and planning for recycling and solid waste disposal. Zero Waste Sonoma helps the residents and businesses of Sonoma County reduce, reuse, recycle, and discard all materials in the safest and most environmentally responsible way possible. Zero Waste Sonoma is governed by a board made up of representatives from each of the ten jurisdictions.		Meeting is the third Thursday of the month from 9 am – 11:30 am via zoom.
6.	Zero Waste Sonoma SB 1383 Technical Group	Change GHD to Planning Director	Associate Planner	Technical group for the ten member jurisdictions working on matters pertaining to the implementation of SB 1383			The meetings are held the 3rd Wednesday of the month at 1:00 p.m.

B. County Wide Advisory Committees							
Item #	Committee Name	Representative	Alternate	Type of Committee	Additional Information on Committee	Location	Date/Time of Meetings if Known
1.	AB 939 Local Task Force	Sunny Galbraith Three Year Term Ends December 2024	Councilmember Zollman	Advisory to Waste Management Agency (review and comment on IWMP, contains government and private members). Advisory Committee to County of Sonoma Board of Supervisors and Sonoma County Waste Management Agency on matters related to waste management, recycling and diversion, AP 939 compliance, etc.		Sonoma County Transportation and Public Works 2300 County Center Drive Santa Rosa, CA	Meets bi-monthly 1:30 pm – 3:30 pm 2 nd Thursdays of Bi-Month
2.	Community Development Commission Cities & Towns Advisory Committee(CTAC)	Planning Director (Chair of this Committee for 22-24)	City Manager	CTAC is the cities' staff representative group under the JPA with the CDC. The group is advisory to the CDC and provides recommendations to the Board of Supervisors for CDBG and other HUD funds such as the COVID CARES ACT funding and HOME funding.	The Sonoma County Community Development Commission is dedicated to promoting decent and affordable housing, revitalizing communities, and supporting public services that increase economic stability for County residents. We are committed to providing services in an effective, efficient, and respectful manner. The Cities & Towns Advisory Committee (CTAC), formerly known as the Technical Advisory Committee (TAC), is comprised of staff members appointed by each of the seven municipalities (Cloverdale, Cotati, Healdsburg, Rohnert Park, Sebastopol, Sonoma and Windsor) that participate with the County as an entitlement entity for CDBG and HOME funding from HUD. This Committee reviews and makes recommendations to the Board of Supervisors on issues relating to the distribution of funds within the participating incorporated jurisdictions.	Community Development Commission Office 1440 Guerneville Road Santa Rosa, CA	Meets monthly
4.	County-wide Bicycle and Pedestrian Advisory Committee (CBPAC)	Associate Planner	Planning Director	Advisory to Sonoma County Transportation Authority on disposition of TDA Article 3 Funds and coordination of bike and pedestrian planning efforts; maintains and updates County-wide Bike and Ped Master Plan; recommends annual TDA Article 3 program of projects.	To participate in the development of a comprehensive bicycle and pedestrian facilities plan, review project proposals, and prioritize a project list for consideration by the Board of Supervisors. Plans will emphasize bicycle projects intended to accommodate bicycle commuters rather than recreational bicycle users	Sonoma County Transportation Office 490 Mendocino Avenue, #206 Santa Rosa, CA	Meets on 4 th Tuesdays of Alternate Months 1:30 pm
5.	GSA Board/ Santa Rosa Plain GSA Basin	Mayor Hinton	Councilmember McLewis	A public agency formed to sustainably manage groundwater in the Santa Rosa Plain groundwater basin. The agency has a Board and an advisory committee.	The Santa Rosa Plain Groundwater Sustainability Agency (GSA) is a public agency formed to sustainably manage groundwater in the Santa Rosa Plain groundwater basin.	City of Santa Rosa Utilities Field Office	Second Thursday 1:00 pm – 3:30 pm March 30 th June 8 th
6.	MS4 Storm Water Co-Permittee Working Group	GHD	City Engineer	Provides direction for the regional storm water permit as a co-permittee workgroup	Municipal Separate Storm Sewer Systems Permits (MS4 Permits) Municipalities are required to obtain Municipal Separate Storm Sewer Systems (MS4s) Permits which regulate storm water discharges. MS4 permits are issued by Regional Water Quality Control Boards (RWQCB) The State Water Resources Control Board under the Municipal Storm Water Permitting	Varies, most commonly Windsor Council Chambers	2 nd Tuesday 8:00 AM to 10:00 AM

					<p>Program regulates storm water discharges from municipal separate storm sewer systems (MS4s).</p> <p>MS4 Permits are issued under two phases; individual Phase I which started in 1990, the Regional Water Quality Control Boards have adopted National Pollutant Discharge Elimination System General Permit (NPDES) storm water permits for medium and large municipalities. Most of these permits are issued to a group of co-permittees encompassing an entire metropolitan area and Phase II permit for smaller municipalities.</p> <p>The City of Cloverdale, the City of Cotati, the City of Rohnert Park, the City of Healdsburg, the City of Sebastopol, the City of Ukiah, the Town of Windsor, and the Phase II designated portions of the County of Sonoma elected to participate in the Phase I program.</p>		
7.	Russian River Watershed Association Board of Directors	Councilmember Zollman	Councilmember McLewis	<p>RRWA Board of Directors (Elected Officials from Member Agencies). Association of Cities and Counties working collaboratively on matters related to watershed management, groundwater, storm water and various regulatory compliance issues. RRWA Technical Working Group (Staff members from member agencies) Advises RRWA Board on annual work plan and budget and various technical initiatives. (We are currently represented here by our consultant, GHD.)</p>	<p>The Russian River Watershed Association (RRWA) is a coalition of ten cities, counties and special districts in the Russian River watershed that have come together to coordinate regional programs for clean water, habitat restoration, and watershed enhancement. RRWA was formed in 2003 to create opportunities for our member agencies to expand their stewardship role in the watershed.</p> <p>The RRWA Board of Directors are elected officials from each of the ten Member Agencies. This governing and decision making group provides direction and oversight for RRWA according to the provisions outlined in the Memorandum of Understanding.</p>	Windsor Town Hall	<p>4th Thursdays 9:00 am Every other month</p>
8.	Santa Rosa Plain Groundwater Management Plan Basin Technical Advisory Committee	GHD	Public Works Superintendent	<p>SR Plain Groundwater Management Plan Basin Advisory Panel/Advisory to Sonoma County Water Agency BOD regarding implementation of the Groundwater Management Plan. (Staff representatives from City stakeholders)</p>		City of Santa Rosa Utilities Field Office	1 st Monday 3:00 – 5:30 PM
9.	Sonoma County Transportation Authority Planning Advisory Committee (SCTA PAC)	Planning Director	Associate Planner	<p>SCTA PAC is Advisory to the SCTA/RCPA Board on planning matters</p>		Sonoma County Transportation Office 411 King St Santa Rosa, CA	Meets on 3 rd Thursdays, 9 am
10.	Sonoma County Transportation Authority Technical Advisory Committee (SCTA TAC)	GHD	Planning Director	<p>SCTA TAC is Advisory to the SCTA/RCPA Board on transportation planning matters and programming of various transportation grant funding sources.</p>		Sonoma County Transportation Office 411 King St Santa Rosa, CA	Meets on 4 th Thursdays 1:30 pm
11.	Sub regional Partners Technical Advisory Committee (TAC)	GHD	Public Works Superintendent	<p>Makes recommendations to Santa Rosa, County, Rohnert Park, Cotati and Sebastopol – Reviews matters related to operations and maintenance of sub-regional wastewater treatment system; reviews and recommends annual budgets.</p>		Laguna Treatment Plant 6300 Llano Road Santa Rosa, CA	Meets as needed.

12.	Zone 1A Advisory Committee (Sonoma County Water Agency)	GHD	Public Works Superintendent	<p>Makes annual budget review and recommendation for flood control projects within Zone 1A (Santa Rosa-Laguna drainage basin (of Santa Rosa, Rohnert Park, Cotati and Sebastopol)</p> <p>Zone 1A Advisory Committee meets with Sonoma County Water Agency staff to learn of flood control and related activities within the Zone 1A (Santa Rosa Plan watershed) and reviews annual budgets.</p>		Meets at the Sonoma County Water Agency Office, 404 Aviation Boulevard, Santa Rosa, CA	Meets as needed.
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C.	Other Governmental Agencies						
Item #	Committee Name	Representative	Alternate	Type of Committee	Additional Information of Committee	Location	Date/Time of Meetings if Known
1.	Association of Bay Area Governments (ABAG)	Voting Delegate: Mayor	Alternate: Vice Mayor	Delegate(s) attends meetings and votes.	<p>ABAG is part regional planning agency and part local government service provider.</p> <p>ABAG outlines work program goals and objectives for the Bay Area’s nine counties and 101 cities and towns every year, and are primarily governed by the following:</p> <p>Executive Board General Assembly Committee</p> <p>In some cases, ABAG has the authority to enact certain legislation on behalf of the Bay Area, for example the state-mandated Regional Housing Need Allocation, or RHNA. We also operate as the state-designated clearinghouse for federal grant applications.</p> <p>Member representatives are elected officials and make operating decisions, authorize expenditures and recommend policy.</p> <p>County representatives are selected by city mayors or the county board of supervisors’ president. Most city member representatives are selected by the mayors and council members conferences for each county.</p> <p>Every year a General Assembly and Business Meeting conference is held. The annual conference explores vital issues that impact our region and any official delegate or alternate may propose a subject of consideration.</p> <p>This appointment is for General Assembly meetings/conferences only.</p>		
2.	League of CA Cities/CAL Cities	Voting Delegate: Mayor	Alternate: Vice Mayor or as designated (Must be in attendance at meetings)	Delegate(s) attend annual conferences and meetings	Defend and expand local control through advocacy efforts in the Legislature, at the ballot box, in the courts, and through strategic outreach that informs and educates the public, policymakers, and opinion leaders. Cal Cities also offers education and training programs designed to teach city officials about new developments in their field and exchange solutions to common challenges facing their cities.	Various Locations	Meetings typically held during the Annual Conferences

					There is typically one conference each year during the month of September.		
3.	Legislative Committee	Vice Mayor Rich	Councilmember McLewis	<p>The Mayors and Council Members of Sonoma County represent every city within the county of Sonoma. The Legislative Committee, established by the Mayors and Councilmembers Bylaws, consists of a Mayor or Councilmember from each of the member cities, chosen by their respective Councils. Its duties are to review pending policy issues affecting cities and to advocate for those on behalf of the cities within Sonoma County. The Sonoma County Legislative Committee will be reviewing and responding to bills that impact Sonoma County cities. The Sonoma County Legislative Committee will use these principles to help guide the committee in taking positions on policy issues:</p> <p>Consider supporting policy that:</p> <ul style="list-style-type: none"> • Enhances local control of resources and tools that allow cities to address the needs of city residents within a framework of regional cooperation. • Encourages the use of State incentives for local government action rather than mandates. • Reforms local government finance structure in a way that establishes a stable revenue base for local government to plan for future growth and provide needed public facilities and services. • Guarantees local funding sources. <p>Consider opposing policy that:</p> <ul style="list-style-type: none"> • Imposes new unfunded mandates. • Preempts local authority. • Weakens local control. <p>The goal of this process is to present a united front from the Sonoma County Legislative Committee,</p>	Meets with CAL Cities/League of CA Cities representative to Sonoma County		Meetings are on the third Friday of each month held at 9:00 a.m. at Finley Center, Willow Room, 2060 W. College Avenue, Santa Rosa

				<p>the Mayor's and Councilmember's Association, and all Sonoma County cities, to provide the strongest voice possible in support of city interests.</p> <p>The Legislative Committee is authorized to prepare letters in either support or opposition for signature by the chair of the Legislative Committee on positions on legislation consistent with the above guidelines, with the exception noted below.</p> <p>Positions that do not receive a unanimous consensus of support from the quorum present must be presented at the next upcoming Mayor's and Councilmember's Association for discussion and possible action, by means of a short informational packet mailed (either electronically or via hard-copy) prior to the meeting, and accompanied by a verbal presentation.</p> <p>The Legislative Committee will report to the general membership of the Association at each meeting and will keep the membership informed as action is taken.</p>			
4.	Mayors and Councilmembers Association Board and City Selection Committee	Mayor	<p>Vice Mayor or as designated (Must be in attendance at meetings) Followed by Council in alphabetical order:</p> <p>Councilmember Maurer Councilmember McLewis Councilmember Zollman</p>	<p>All City Council members are invited to attend the Mayors and Councilmembers Meetings; Mayor Serves on City Selection Committee; Mayors make appointments to Golden Gate Transit, MTC, LAFCO, etc. These appointments can be significant and very competitive.</p> <p>In any county in which two or more cities are incorporated there is hereby created a city selection committee the purpose of which shall be to appoint city representatives to boards, commissions, and agencies as required by law.</p>	<p>Membership: The Mayors' and Councilmembers' Association of Sonoma County shall be comprised of the following members: (rev. 11/2/89)</p> <ol style="list-style-type: none"> 1. Regular Members: All Mayors and Councilmembers of the incorporated cities in the county of Sonoma. 2. Associate Members: <ol style="list-style-type: none"> a. Chief administrative officer of each of the incorporated cities in the County of Sonoma. b. Supervisors in the County of Sonoma. <p>Only regular members of the Association shall have voting powers. Voting powers for the regular membership meetings shall consist of one vote, one city -- this vote cast by the Mayor or his/her designee.</p>	Each City hosts	<p>Meetings held on Second Thursdays 6:00 pm City Selection/Board 7:00 pm – General Meeting Meetings held every other month</p>

					<p>The Board of Directors of the Association shall be comprised of the Mayors of the member cities and the officers of the Association. The officers of the Association shall have no vote unless they are Mayors.</p> <p>In the event a Mayor is unable to attend a meeting of the Board of Directors, he/she shall designate another member, who must be a regular member of the Association.</p> <p>The Board of Directors of the Association shall have the powers to:</p> <p>a. Review policy items and develop the agenda for the Association.</p> <p>(1) In connection with the development of the agenda for the Association, any member of the Board of Directors may, during a regular Membership meeting or Board of Directors meeting, request to place an item on the next Regular Membership Meeting Agenda. The Board of Directors will determine by majority vote of a quorum of the Board whether to place the item on the agenda for the next regular Membership Meeting. (rev. 6/10/10)</p> <p>b. Make appointments of Associations' representatives to organizations or committees such as</p> <p>ABAG Executive Board; ABAG Regional Planning Committee; ABAG Hazardous Waste Management Facility Allocation Committee; County Agricultural Preservation & Open Space District Advisory Committee; County Child Care Planning Council; Sonoma-Marín Area Rail Transit (SMART) Commission Board of Directors; North Coast Railroad Authority (NCRA) Board of Directors; Sonoma County Human Services Commission; and other organizations, commissions or committees as may be created or authorized. All appointees shall be regular members of the Association at the time of appointment, unless otherwise provided by legislative authority.</p> <p>Sonoma County City Selection Committee makes recommendations or appointments to organizations, commissions or committees such as: Local Agency Formation Commission; Golden Gate Bridge, Highways & Transportation District; Airport Land Use Commission; Metropolitan Transportation Commission; Bay Area Air Quality Board; and Remote Access Network (RAN) Board.</p>	
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					c. Make recommendations to the full Association membership on matters of interest. d. Conduct the Association's business in an orderly manner		
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D.	Council Liaison						
Item #	Committee Name	Representative	Alternate	Type of Committee	Additional Information on Committee	Location	Date/Time of Meetings if Known
1.	Gravenstein Health Action Coalition	Vice Mayor Rich	Councilmember Zollman		<p>Gravenstein Health Action Coalition is a 501c3, non-profit organization with a ten-person board. The Gravenstein Health Action Coalition collaborates and partners with local organizations, agencies and individuals in order to work together to support policy, system and environmental change to improve the health outcomes of all residents of West Sonoma County using the self-healing community model.</p> <p>This model reflects the path forward to meet our Mission and Vision. The model uses community capacity to create a culture of health and well-being.</p>		
2.	Laguna Stakeholders Committee	Councilmember Maurer		Liaison to Laguna Foundation to discuss restorative and environmental management	The Laguna Foundation is a place-based organization focused on the Laguna de Santa Rosa and the surrounding wetland communities. They are a 501(c)3 non-profit with the mission to restore and conserve the Laguna de Santa Rosa, and to inspire public appreciation of this Wetland of International Importance.		Meets as needed
3.	LANTERN	Councilmember Zollman	Vice Mayor Rich		<p>LANTERN's mission is to build community support and funding for the development of a new library in Sebastopol, serving West County, which offers a modern, technologically current, spacious meeting place for all ages.</p> <p>Top 5 goals for a new Sebastopol library: Increase the library's square footage Flexible space - multiple uses Accessible, adaptable technology options</p>		

					<p>Located in the heart of Sebastopol Green, energy-efficient building design</p> <p>LANTERN is a group of volunteers who formed in order to light the way for a new and improved regional library that matches the character and vision of Sebastopol and West County. Such a library would be more spacious, house more books, provide improved access to ever-evolving technologies, provide more tutoring spaces and work stations, and offer more programs for children, teens, and adults.</p>		
4.	Library Advisory Board for Sebastopol Regional Branch	Councilmember Zollman	Vice Mayor Rich	Advises County Library Director	<p>The Library shall establish a Library Advisory Board ("LAB") in each city or community in which at least one regional branch library operates. The LABs shall be comprised of, and shall be operated by, the residents of their respective service areas who shall be appointed by the Commission. Each LAB shall set its own procedural rules and operational bylaws, and shall comply with the provisions of the Ralph M. Brown Act, California Government Code Section 54950, et seq. As of the Effective Date, all existing LABs shall continue to remain in effect.</p> <p>B. LAB Purpose. The purpose of the LABs shall be to provide information and make recommendations to the Commission and the Library Director on matters affecting library service based on input from their respective service areas.</p> <p>C. LAB Liaisons. Each LAB may appoint one LAB member to act as a liaison to the Library Commission, who shall present an annual</p>		The Sebastopol Library Advisory Board meets on the last Wednesday of January, March, May, July, September, and November at 4 p.m. Location: Sebastopol Regional Library 7140 Bodega Avenue, Sebastopol, CA 95472

					report on the activities of the LAB to the Library Commission.		
5.	Sebastopol Area Chamber of Commerce	Mayor Hinton	Councilmember McLewis	Liaison to Sebastopol Area Chamber of Commerce on business matters	The Sebastopol Area Chamber of Commerce is a membership organization support community and economic vitality through opportunities to connect, learn and engage.		Third Thursday of the month in the Board Room at the Chamber office at 12:00.
6.	Sebastopol Center for the Arts	Mayor Hinton	Councilmember Zollman		Sebastopol Center for the Arts is committed to cultivating creativity and inspiring appreciation for the transformative power of art. They produce, promote and present artists - local, national, international – through curated gallery exhibits, artists open studio events, arts lectures, poetry readings, concerts, adult and youth education, a state of the art ceramics studio and an acclaimed documentary film festival.		
7.	Sebastopol Community Cultural Center	Councilmember McLewis	Councilmember Maurer		SCCC is dedicated to enriching the community through events, classes, and services, as well as providing rental spaces for special happenings in our town. SCCC strive to enhance life in Sebastopol for individuals and the community as a whole.		
8.	Sebastopol Downtown Association (SDA) Liaison	Councilmember McLewis	Councilmember Maurer		Support a lively and abundant business and cultural environment for the Sebastopol community Promote, nurture and cultivate downtown vitality by engaging our community to appreciate the one of a kind businesses in Sebastopol	City of Sebastopol City Hall Conference Room 7120 Bodega Avenue Sebastopol, CA	Meets the First Wednesday at 6:15 pm
9.	Sebastopol Senior Center	Councilmember Maurer	Vice Mayor Rich		Create and maintain an environment that encourages independence for older adults by providing learning, social, and recreational opportunities in the continuing pursuit of a fulfilling and healthy life. We		Quarterly meetings: January 27, 4-6pm April 28, 4-6 pm June 23 (special meeting to approve budget), 4-5 pm July 28, 4-6 pm

					educate the community about the issues related to the aging process.		
10.	Sebastopol World Friends	Councilmember McLewis	Mayor Hinton	Attends Sebastopol World Friends Meetings	<p>Sebastopol World Friends is a City of Sebastopol commissioned non-profit service group which is totally volunteer driven. Our mission is to link Sebastopol with its sister cities through a variety of educational and cultural programs and to coordinate exchanges which will promote lasting friendships.</p> <p>Sebastopol World Friends offers a changing array of programs connected to our two sister cities Takeo, Japan (formerly Yamauchi), and Chyhyryn, Ukraine. We also engage with our community through a variety of events and cultural activities, and offer opportunities to host visitors and travel to our sister cities. They are a member of Sister Cities International.</p>		Sebastopol World Friends meetings are via Zoom, the first Wednesday of the month at 6:30 pm
11.	Meet Your Neighbor (MYN) and Sebastopol Neighborhood Communications Unit (SNCU)	Vice Mayor Rich	Councilmember McLewis	The Liaison role is not defined in any formal way. The primary role of a Liaison is to act as a conduit for information between the City Council and the group to which the Liaison is appointed. Another role for the Liaison is to facilitate budget support as needed for that specific group. The Liaison appointed by the City Council is invited and attends the meetings, when available, that is held by the group.	<p>The basic building blocks for working together</p> <p>Take care of your loved ones</p> <p>Dress for safety</p> <p>Hard hat, leather gloves, sturdy shoes, headlamp</p> <p>Check the natural (propane) gas at your home</p> <p>Turn off only if necessary</p> <p>Place HELP or OK sign somewhere visible from the street</p> <p>Each neighborhood chooses location</p> <p>Go to the Neighborhood Gathering Site</p> <p>Key to begin working together</p>		

					<p>Form Teams and follow protocols</p> <p>Organized according to your neighborhood plan</p> <p>Use Sonoma County Sheriff Evacuation Tags</p> <p>If appropriate for your rural neighborhood</p> <p>Return to Neighborhood Gathering Site</p> <p>Keeping all informed as to neighborhood status</p>		
12	Council Liaison to Homeless Service Organizations	Vice Mayor Rich	Councilmember Zollman				

E.	City Council Created Ad Hoc or Standing Committees						
Item #	Committee Name	Representative	Alternate	Type of Committee	Purpose of Committee	Location	Date/Time of Meetings if Known
1.	Agenda Review Committee	Mayor Vice Mayor City Manager City Attorney Assistant City Manager City Clerk	N/A	Standing	Preparation of Agendas/Forward Calendar for City Council Meetings/Special Council Meetings/Closed Sessions	City of Sebastopol City Hall Conference Room 7120 Bodega Avenue Sebastopol, CA	Typically Wednesday Following a City Council Meeting
2.	Budget Committee	Vice Mayor Rich Councilmember Zollman City Manager/City Attorney Assistant City Manager/City Clerk Administrative Services Director	N/A	Standing	Review budget recommendations made by City Manager for one-time special requests or new requests and existing expenditures recommended to City Manager by City Department Heads for city needs. Additionally review in a public process and make recommendations for non-profit Community Grant requests for current budget year based on standing policy for City of Sebastopol community grant policy. Budget Sub-Committee members are selected in December annually and they would review the mid-year budget adjustments recommendation from City Manager. Secondly, they would set a meeting schedule with the Administrative Services Director in Spring to review budget recommendations leading up to the approval by the full City Council of its annual budget, generally adopted no later than July 1st of each year.	City of Sebastopol City Hall Conference Room 7120 Bodega Avenue Sebastopol, CA	Meets per approved schedule adopted in February of each year
3.	Fire Dept Funding & Staffing Committee		N/A	Expected Termination of Committee: December 30, 2022	Investigate all viable options for the future reliable funding and staffing of the Sebastopol Fire Department. Provide interim reports to the full City Council, as well as a final report and Recommendations for consideration for final decision and action by the full City Council. The options to consider include but are not limited to the following, as directed by the City Council at its regularly scheduled meeting on May 18, 2021: • Review of: Increase in Fire Department Budget to Ensure Appropriate Planning for Costs of Equipment and Employees (to include 5 year plan for overall budget and fire equipment/vehicles).		Potential New Committee for Discussion After Receipt and Presentation of Matrix Report

					<p>Review would be of current funding to include stipend pay as well as projected funding.</p> <ul style="list-style-type: none"> • Review of: Restructuring of Fire Department as Full Time (Staffed by Employees) Fire Department for City • Review of: Sales Tax Measure to Fund Full Time (Staffed by Employees) Fire Department – City only • Review of: Sales Tax Measure to Fund Full time/Volunteer Department – City only • Review of: Consolidation with Another Fire Department (positive or negative impact) • Discussion with outside agencies to include LAFCO, County, other Fire Departments • Discussion with County about supporting / not supporting consolidation • Processes for consolidation/costs • Funding to obtain outside counsel/consultants to review budgetary items if support for consolidation • Funding for financial advisory to create five year projected forecast of Fire Department • Debt financing information for long term capital projects 		
4.	Design Guideline Subcommittee Members – 1 CC, 1 PC, 2 DRB members	Planning Commissioner Fritz DRB member Langberg DRB member Level Staff: Planning Director, Associate Planner	N/A	Ad Hoc Expected termination: December 2023	Advisory Committee on the Development and review of Objective Design Standards, SB9 regulations standard conditions of approval, and other development-related requirements to address state legislation as well as City goals for design guidelines and development oversight. Final approval of documents done by PC/DRB/CC as needed	Sebastopol City Hall City Hall Conference Room 7120 Bodega Avenue Sebastopol, CA 9542	When Needed
5..	Relaunch Sebastopol	Mayor Hinton Councilmember Maurer City Staff		Ad Hoc To be terminated one year from Execution of Contract (June 2023)	Increase Vitality and Revenues for the City	Sebastopol City Hall City Hall Conference Room 7120 Bodega Avenue Sebastopol, CA 9542	When Needed
6.	City Wide Staffing Assessment Study Committee			Committee would terminate upon recommendation of Study Report to the City Council	To address short term and long term staffing for the City of Sebastopol.		Items to return with budget
7.	Climate Action Committee (Combined Members of the Zero Waste Committee) New Make Up Below	RCPA/SCTA Councilmember Zero Waste Sonoma Councilmember Planning Commission Liaison Gerald Glaser Sunali Shanti Sikand Alex Goodman Woody Hastings Dena Allen	Vice Mayor Rich to continue to serve until agenda item is returned to Council for Amendment to make up of committee	Standing	The Climate Action Committee is tasked with considering and make recommendations to the full City Council on climate-action related topics. The topics considered by the Committee are determined by the Committee itself, subject to direction from the City Council, and consistent with the City's December 3, 2019 City Council Resolution Declaring a Climate	TBD	2 nd and 4 th Wednesdays, 3:30-5 pm

		Argus Brent Josho Somine Ambrosia Thomson Kenna Lee Liselotte Pierce Deborah Burnes Evert Fernandez, Planning Commissioner Sarah Gurney, Councilmember Diana Rich, Councilmember			Emergency and Committing to On-Going Actions to Restore a Safe Climate, as well as Attachment A to that Resolution.		
9.	Ad Hoc committee for City Manager/City Attorney Recruitment	Mayor Hinton Councilmember McLewis City Manager/City Attorney Assistant City Manager/City Clerk					
8	Continuum of Care	Una Glass as City Representative for West County					