



# City of Sebastopol Determination Worksheet

**City Use Only**  
Project Requires  
Permanent Storm  
Water BMPs?  
Yes  No

## *Storm Water Low Impact Development Manual*

**Purpose:** Use this form to determine *whether* or *not* this project will need to incorporate permanent Storm Water Best Management Practices (BMPs) and submit a Standard Urban Storm Water Mitigation Plan (SUSMP).

**Applicability:** Required with all Master Planning Application Forms. Information presented on this worksheet must reflect final development conditions.

### PART 1: INFORMATION

<b>Applicant Name</b>	
<b>Mailing Address</b>	
<b>City</b>	
<b>State Zip Code</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>Email</b>	

<b>Engineer Name</b>	
<b>Mailing Address</b>	
<b>City</b>	
<b>State Zip Code</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>Email</b>	

**No Project Engineer**

### Project Description

<b>Project Name</b>	
<b>Site Address</b>	

1. Total Project Area:

\_\_\_\_\_ : Square Feet      OR      \_\_\_\_\_ : Acre(s)

2. Existing Land Use(s): (Check all that apply)

- |                                      |   |                                      |
|--------------------------------------|---|--------------------------------------|
| <input type="checkbox"/> Commercial  | <input type="checkbox"/> Office               | <input type="checkbox"/> Industrial  |
| <input type="checkbox"/> Residential | <input type="checkbox"/> Community Facilities | <input type="checkbox"/> Other _____ |

**Description of buildings and site features:**


3. Existing Impervious Surface Area:

\_\_\_\_\_ : Square Feet      or      \_\_\_\_\_ : Acres

4. Proposed Land Use(s): (Check all that apply)

- Commercial                       Office                                       Industrial  
 Residential                       Community Facilities                       Other \_\_\_\_\_

**Description of buildings and site features:**


**Type of Application**

- Design Review                       Use Permit                                       Variance  
 Subdivision                       Lot Line Adjustment                       Other \_\_\_\_\_

**PART 2: REGULATORY DETERMINATIONS**

**Cal Green:**

1. Does this Project require a non-residential building permit for a newly constructed building without sleeping accommodations?<sup>1</sup>
- YES:** This project may need to implement permanent Storm Water BMP's and be designed in accordance with the Storm Water Low Impact Development (LID) Technical Design Manual due to CAL Green requirements. Complete the remainder of this worksheet.  
 **NO:** Complete the reminder of this worksheet.

<sup>1</sup> Additions, alterations, repairs, and existing structures are not subject to the requirements of CAL Green. Please contact the Building and Safety Department for further information on Building Permit requirements.

**Section 401:**

2. Does this Project require a Section 401 Permit?<sup>2</sup>

Yes  No

A. **IF YES:** Are any of the following a component of this project? (Check all that apply)

Soil Disturbance (one or more acre)

New Outfall

New Impervious Surface(s)

**If you checked any of the boxes in section 2A, please be advised that this project will require North Coast Regional Water Quality Control Board review and permanent Storm Water BMPs designed in accordance with the Low Impact Development (LID) Technical Design Manual.**

***Please go to Page 5 and complete the "Acknowledgement Signature" section.***

**Initial Determination:**

3. Does this Project create or replace 10,000 square feet or more of impervious surface?

**YES:** Complete the remainder of this worksheet.

**NO:** This Project does not need to incorporate permanent Storm Water BMPs.

***Please go to Page 5 and complete the "Exemption Signature" section.***

**PART 3: EXEMPTIONS**

1. Is this a **routine maintenance activity**<sup>3</sup> that is being conducted to maintain original line (horizontal alignment) and grade (horizontal alignment), hydraulic capacity, and original purpose of facility, such as resurfacing existing roads and parking lots?

Yes  No

2. Is this an **emergency activity**<sup>4</sup> required to protect public health and safety?

Yes  No

3. Is this a project undertaken solely to install or reinstall **public utilities** (such as sewer or water lines) that does not include any additional street or road development or development activities?

Yes  No

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<sup>2</sup> A 401 Permit is required from the North Coast Regional Water Quality Control Board (NCRWQCB) if any part of this project is located within or adjacent to "waters of the State" which can be a creek, drainage ditch, wetland or any seasonal waterway. Please contact the North Coast Regional Water Quality Control Board for further information on 401 Permit requirements.

<sup>3</sup> "**Routine Maintenance Activity**": This exemption includes activities such as overlays and/or resurfacing of existing roads or parking lots as well as trenching and patching activities and reroofing activities.

<sup>4</sup> "**Emergency Redevelopment**": The Regional Water Quality Control Board must agree that the activities are needed to protect public health and safety to qualify for this exemption.

4. Is this a **reconstruction project**<sup>5</sup>, undertaken by a **public agency**, of street or roads remaining within the original footprint and less than 48 feet wide?

Yes  No

5. Is this a stand-alone pedestrian pathway, trail or off street bike lane?

Yes  No

**Did you answer "YES" to any of the above questions in Part 3?**

**YES: STOP:** This project is exempt and will not need to incorporate permanent Storm Water BMP's. **Please go to Page 5 and complete the "Exemption Signature" section.**

**NO:** Proceed to Part 4 below to see if this project will need to incorporate permanent Storm Water BMPs.

**PART 4: PROJECT TRIGGERS**

**Requirements:** Please answer the following questions to determine whether this project requires permanent Storm Water BMP's and the submittal of a SUSMP.

1. Does this **development or redevelopment project** create or replace a combined total of 1.0 acre or more of impervious surface?

Yes  No

2. Does this project create or replace a combined total or 10,000 feet or more of impervious street, roads, highways, or freeway construction or reconstruction?

Yes  No

3. Does this project include **four or more new homes**?

Yes  No

4. Is this project an **industrial development** creating or replacing a combined total of 10,000 ft. or more of impervious surface?

Yes  No

5. Is this project a **commercial development** creating or replacing a combined total of 10,000 ft. or more of impervious surface?

Yes  No

6. Is this project a **retail gasoline outlet** creating or replacing a combined total of 10,000 ft. of more or impervious surface?

Yes  No

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<sup>5</sup> **"Reconstruction"**: Work that replaces surfaces down to subgrade. Street width is measured from face-of-curb to face-of-curb. Overlays, resurfacing, trenching, and patching are considered maintenance activities and are exempt.

7. Is this project a **restaurant** creating or replacing a combined total of 10,000 ft. or more of impervious surface?<sup>6</sup>  
 Yes  No
8. Is this project a **parking lot** (not included as part of a project type listed above) creating or replacing a combined total of 10,000 feet or more impervious surface or with 25 or more parking spaces?  
 Yes  No
9. Is this project an **automotive service facility** creating or replacing a combined total of 10,000 ft. or more of impervious surface?  
 Yes  No

**PART 5: DETERMINATION SIGNATURE**

***Did you answer "YES" to any of the above questions in Part 4?***

- YES:** The project must implement permanent Storm Water BMPs and be designed in accordance with the Storm Water LID Technical Design Manual. A Preliminary Standard Urban Storm Water Mitigation Plan (SUSMP) must be submitted to the Engineering Department. *Please complete the "Acknowledgment Signature" section.*
- NO:** The project will not need to incorporate permanent Storm Water BMPs. *Please complete the "Exemption Signature" section.*

**Acknowledgment Signature:**

As the property owner or applicant, I understand that this project is required to implement permanent Storm Water Best Management Practices and the submittal of a SUSMP. Any unknown responses must be resolved to determine if the project is subject to these requirements.

\_\_\_\_\_

Applicant Signature                      Printed Name                      Date

**Exemption Signature:**

As the property owner or applicant, I understand that this project as currently designed does not require permanent Storm Water BMPs or the submittal of a SUSMP. I understand that redesign may require submittal of a new Determination Worksheet and may require permanent Storm Water BMPs.

\_\_\_\_\_

Applicant Signature                      Printed Name                      Date

<sup>6</sup> **"Impervious Surface":** An area that has been modified to reduce storm water runoff capture and percolation into underlying soils. Such surfaces include rooftops, walkways, and parking areas. Permeable pavements shall be considered impervious for this section if they have sub-drains to preclude infiltration into underlying soils.